How to Order State Series Passes

FHSAA Forms → State Series Passes

$64.00 until October 2, 2018

For Questions, please contact Ashton Moseley at amoseley@fhsaa.org
State Series Pass Manager

Click “Add New” to begin the order

Orders and Invoices will populate here as passes are ordered

<table>
<thead>
<tr>
<th>Order #</th>
<th>Details of Order</th>
<th>Amount Due</th>
<th>Payment Status</th>
<th>Shipping Status</th>
<th>Invoice Details</th>
</tr>
</thead>
</table>
Ordering Passes

1. Fill in the two (2) names you would like to appear on the complimentary cards
2. Select if you would like to order additional cards
   1. If you do not want to order extra cards - select “No” and you will be able to review/submit your order
3. Add Purchase Order # - Not mandatory

State Series Pass Form

1. Two (2) complimentary cards are available for each member school. Please enter those names below.
2. Individual passes purchased - must be issued in the name of a specific individuals.
3. Generic Passes may be issued in the school’s name with all the other passes issued in the names of specific individuals. For every four (4) passes purchased, one (1) generic pass may be purchased, with a limit of five (5) generic passes per school. You will be prompted to order more passes on the next page. Click “NEXT” to continue or complete order.

Complimentary Card #1 Name

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
</tr>
</thead>
</table>

Complimentary Card #2 Name

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
</tr>
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</table>

Only 2 complimentary cards are available and they are both free. Once the complimentary cards are ordered there will be no options for more until the next year.

Would you like to purchase additional cards?

- Yes
- No

Purchase Order #: 

Optional

The Florida High School Athletic Association . . . building leaders through teamwork, sportsmanship and citizenship.
Ordering Passes Continued

1. Start to enter each individual's name in the spots provided
2. Use the “Add additional Card” link to create more cards
3. For every four (4) passes purchased, one (1) generic pass may be purchased, with a limit of five (5) generic passes per school
4. Select “Yes” or “No” at that time to order generic card(s)
Reviewing Your Order

1. Check for spelling mistakes
   a) If mistakes are listed – use the “Go Back” button to make corrections

2. Confirm order
Print Your Order Invoice and Send Payment

Payment is due to the FHSAA Office within 30 days of the order
Print the invoice and mail it with the payment method
State Series Pass Manager

Additional orders may be made by clicking on the “Add New” link again

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### Order Details

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</thead>
<tbody>
<tr>
<td>25</td>
<td>2 complimentary, 4 Individual, 1 Generic</td>
<td>$320.00</td>
<td>Due</td>
<td>Pending</td>
<td><img src="print_icon" alt="" /></td>
</tr>
</tbody>
</table>

Number of **Generic passes** available to order

Orders and Invoices will populate here as passes are ordered

Printable Invoice