FLORIDA HIGH SCHOOL ATHLETIC ASSOCIATION

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August 2011

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Manual Format

BYLAW, ARTICLE 1
Name and Location

1.1 Name
1.1.1 This Association shall be known as the Florida High School Athletic Association, Inc., a non-profit corporation, and shall be a voluntary association.

1.2 Location
1.2.1 Its principal place of business shall be Gainesville, Florida.

The italicized notes contained herein are for explanation, information and reference purposes only and do not constitute a part of the Bylaws or Policies of this Association.

BYLAW, ARTICLE 2
Aim

2.1 Aim
2.1.1 The aim of this Association shall be to promote, direct, supervise and regulate all interscholastic athletic activities of high school students; to establish, maintain, and enforce such regulations as may be necessary to assure that all such activities shall be part of and contribute toward the entire educational program of the State of Florida; to cooperate closely with the Florida Department of Education in the development of interscholastic athletic activities; to promote the spirit of sportsmanship and fair play in all athletic contests; to safeguard the physical, mental, and moral welfare of high school students and protect them from exploitation.

2.2 Membership in National Federation
2.2.1 This Association shall hold membership in the National Federation of State High School Associations, and shall be governed by the rules and regulations thereof as far as practicable.
These Bylaws have been adopted by a two-thirds majority vote of the Representative Assembly of the Florida High School Athletic Association and are applicable to the 2011-12 school year.
# Revisions to Bylaws for 2011-12 School Year

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CONSTITUTIONAL BYLAW, ARTICLE 1

Name, Purpose, Objectives, General Terms and Fundamental Belief

1.1 NAME
The name of this corporation is “Florida High School Athletic Association, Inc.”

1.1.1 Common References. This organization is commonly referred to as the “Florida High School Athletic Association,” the “Association,” or the “FHSAA.”

1.1.2 Location of Office. The FHSAA Office is located in Gainesville, Florida.

1.1.3 Type of Organization. The FHSAA is a voluntary association of middle/junior high schools, senior high schools, combination schools (K-12, K-8, 6-12, etc.) and home education cooperatives that are physically located in Florida. It operates as a not-for-profit corporation.

1.1.4 National Affiliation. The FHSAA shall maintain membership in the National Federation of State High School Associations (NFHS).

1.2 PURPOSE
The FHSAA provides leadership for the development, supervision and promotion of interscholastic athletic programs sponsored by its member schools. Participation in these programs enriches the educational experience of qualified student-athletes by providing them with opportunities to compete in an equitable, sportsmanlike and wholesome manner.

1.3 OBJECTIVES
To achieve its purpose, the FHSAA will:

(a) Strive for interscholastic athletics to be an integral part of the educational program;
(b) Ensure the equitable conduct of interscholastic athletic competitions;
(c) Promote an understanding that participation in interscholastic athletics is a privilege earned by those who meet the established requirements;
(d) Provide rules for administrative control of, and responsibility for, interscholastic athletic programs that is consistent with the rules of the Association;
(e) Recognize the outstanding accomplishments of student-athletes, coaches, teams and schools;
(f) Protect member schools from exploitation by organizations and individuals whose purposes are not consistent with educational athletics;
(g) Encourage cooperation, friendship and sportsmanship among student-athletes, coaches and member schools; and
(h) Cooperate with the Florida Legislature and the Florida Department of Education in governing interscholastic athletics.

1.4 GENERAL TERMS

1.4.1 Bylaws or FHSAA Bylaws – refers to the rules and regulations of this Association that have been adopted by a two-thirds vote of the Representative Assembly of this Association.

1.4.2 Policies or FHSAA Policies – refers to the rules and regulation of this Association that have been adopted by a majority vote of the Board of Directors.

1.4.3 Regulations or FHSAA Regulations – refers to the FHSAA Bylaws and Policies.

1.4.4 School Year – refers to the period of time that begins on July 1 and continues to June 30.

1.4.5 Academic/Athletic Year – refers to the period of time which begins with the first day of practice for the fall sports or the first day of classes, whichever comes first for an individual school, and continues until the last day of classes for an individual school.

1.4.6 Summer – refers to the period of time which begins on the first day following the last day of classes for an individual school and continues through the Saturday preceding the first day of practice for the fall sports.

1.4.7 Permissible Contact – refers to the time in which a coach is allowed to meet with athletes for the purpose of conducting
tryouts, demonstrating and instructing sport-specific skills and techniques, and practices for a given sport.

1.4.8 Start of a Sports Season – commences with the first day of permissible contact for the given sport as determined in the FHSAA Planning Calendar.

1.4.9 End of a Sports Season – concludes with the last regular season contest for the given sport or the contest in which an individual school has been eliminated from, or has been named the overall champion of, the state series for the given sport as determined in the FHSAA Planning Calendar.

1.4.10 Fiscal Year – refers to the period of time that begins on July 1 and continues to June 30.

1.4.11 Calendar Year – refers to 365 continuous days.

1.4.12 Standardized Calendar – refers to the calendar in which each week is numbered 1 through 52, with Week 1 beginning the first Sunday in July.

1.4.13 Semester – refers to that period of time approximately equal to one-half of an academic year (approximately 90 days), with August through December/January as the first semester and January through May/June as the second semester.

1.4.14 One Full Semester – defined as being in attendance and earning a grade for an entire semester period (i.e., August through December/January as the first semester and January through May/June as the second semester).

1.4.15 Team Sport – refers to any sport in which competition is held between two collective groups of individuals in which winning or losing is by the group as opposed to by individuals (i.e., baseball, basketball, competitive cheerleading, football, lacrosse, soccer, softball, volleyball, water polo, etc.). Only team honors are awarded in team sports.

1.4.16 Individual Sport – refers to any sport in which competition is held between or among individuals in which winning or losing is by individuals (i.e. bowling, cross country, golf, swimming & diving, tennis, track & field, weightlifting, wrestling, etc.). Team and individual honors are awarded in individual sports.

1.4.17 Athletic Activities – refers to contact between coaches and student-athletes including, but not limited to: conditioning, tryouts, practices, intra-squad scrimmages and contests.

1.4.18 Representative of a School’s Athletic Interests – “Representative of a school’s athletic interests” refers to any independent person, business, organization or group that participates in, assists with and/or promotes that school’s interscholastic athletic program. This includes:

(a) A student-athlete or other student participant in the athletic program, such as a team manager, student trainer, etc., at that school;

(b) The parents, guardians or other family members of a student-athlete or other student participant in the athletic program at that school;

(c) Relatives of a coach or other member of the athletic department staff at that school;

(d) A volunteer worker in that school or that school’s athletic program;

(e) An athletic booster organization of that school;

(f) A member of an athletic booster organization of that school;

(g) A person, business, organization or group that makes financial or in-kind contributions to the athletic department or to an athletic booster organization of that school; and

(h) Any other person, business, organization or group that is otherwise involved in promoting the school’s interscholastic athletic program.

1.4.19 Grading Period – A grading period is defined as one semester. A semester is defined as one half of a school year (approximately 18 school weeks or 90 school days).

1.4.20 Member School – A “member school” is a senior high school, middle/junior high school, a combination school or home education cooperative that is provisionally admitted or duly elected to membership in the Association.

1.4.21 Secondary Violations – Secondary violations are those that are isolated or inadvertent in nature, or provide little or no competitive advantage.

1.4.22 Major Violations – Major violations are those that are committed intentionally, or that provide a significant competitive advantage, or are committed due to a lack of administrative control of the interscholastic athletic program regardless of whether the school claims ignorance of the rule(s) violated. Multiple secondary violations may together be considered a major violation. A secondary violation committed by a school already on probation may be considered a major violation.

1.4.23 Residence – Residence as used throughout the rules and regulations of this association is used in two contexts; “school residence,” meaning the school at which student attends or represents and “physical residence,” meaning the location at which a student lives with his/her parent or guardian.

1.4.24 Athletic Activities Affiliated with a School – Athletic activities affiliated with a school are any athletic activities not sponsored by the school but are organized, coached and/or supervised by a school employee, athletic department staff member, or representative of the school’s athletic interests or in which the majority of participants are students who attend the school.

1.4.25 Principal – A “principal” is the administrator responsible for the day-to-day operation of a school, whether the individual’s specific title is principal, headmaster, director, administrator, head of school or otherwise. The principal is responsible for the conduct of the school’s
interscholastic athletic programs. (from Bylaw 3.2.4)

1.4.26 FHSAA Representative – An “FHSAA representative” is the school administrator who represents the school in its relationship with the Association. The FHSAA representative is the principal, unless the principal delegates the task to an assistant principal or the athletic director. The principal, however, cannot delegate the ultimate responsibility for the conduct of the school’s interscholastic athletic programs. (s. 1006.20(3)(b) Florida Statutes) (from Bylaw 3.2.5)

1.5 FUNDAMENTAL BELIEF

Interscholastic athletic programs play a vital role in the education of students who participate in them. Through their participation in interscholastic athletics, students are provided character-building opportunities to demonstrate honesty, integrity, respect, caring, cooperation, trustworthiness, leadership, tolerance and personal responsibility. These fundamental values enable participants to realize and fulfill their potential as students, as athletes, as individuals and as citizens.

CONSTITUTIONAL BYLAW, ARTICLE 2

Principles for the Conduct of Interscholastic Athletics

FHSAA rules governing the conduct of interscholastic athletic programs are designed to advance one or more basic principles, including the following, to which member schools are committed. In some instances, a delicate balance of these principles is necessary to help achieve the objectives of the Association.

2.1 EDUCATIONAL NATURE OF INTERSCHOLASTIC ATHLETICS

Interscholastic athletic programs are designed to enhance the educational experience. The student-athlete is a student first, an athlete second; and each and every practice and competition is an extension of the classroom. This is what clearly separates interscholastic athletics from all other forms of youth sports.

2.2 PARTICIPATION IS A PRIVILEGE

Participation in interscholastic athletics by a student is a privilege, not a right. To earn this privilege, students must abide by the rules and meet standards of academic performance and personal behavior that are related to school purposes.

2.3 SPORTSMANSHIP AND ETHICAL CONDUCT

Interscholastic athletic programs must encourage good character, enhance the integrity of education and promote civility in society. Student-athletes, coaches and all others associated with interscholastic athletic programs, as well as those who attend interscholastic athletic events, should adhere to the fundamental values of honesty, integrity, respect, caring, cooperation, trustworthiness, leadership, tolerance and personal responsibility. Each school is responsible for:

(a) Establishing policies for sportsmanship and ethical conduct in its interscholastic athletic programs that are consistent with the educational mission and goals of the school; and
(b) Educating, on an ongoing basis, all individuals associated with the school’s interscholastic athletic programs and events about those policies.

2.4 GENDER EQUITY

The FHSAA will conduct its activities in a manner free of gender bias and will adopt rules that enhance schools’ efforts to comply with applicable gender-equity laws.

2.5 ADMINISTRATIVE CONTROL AND RESPONSIBILITY

Each school must control its interscholastic athletic programs by FHSAA rules and regulations. The principal, who is responsible for the administration of all aspects of the school’s interscholastic athletic programs, is responsible for ensuring this control, which extends to and
includes responsibility for and control over the actions of:
(a) The administration and faculty;
(b) The athletic department staff and student-athletes;
(c) The student body, parents and other spectators at athletic events; and
(d) Any other individual or group engaged in activities representing, supporting or promoting the athletic interests of the school.

2.6 COMPLIANCE WITH RULES
Each school must comply with all applicable FHSAA rules. The FHSAA will assist schools in their efforts to achieve full compliance with all rules and will establish fair procedures for addressing alleged or identified failures in compliance. A school found to have violated FHSAA rules will be subject to such disciplinary and corrective actions as may be determined to be appropriate by the Association.

2.7 NONDISCRIMINATION AND DIVERSITY
The FHSAA will promote an atmosphere of respect for and sensitivity to the dignity of every person. The Association will not discriminate in its governance policies, programs and employment practices on the basis of age, color, disability, gender, national origin, race, religion, creed, sexual orientation or educational choice. The FHSAA will promote diversity of representation within its governance structure and substructures. Each school is responsible to determine independently its own policies regarding nondiscrimination and diversity.

2.8 COMPETITIVE EQUITY
FHSAA rules will promote the opportunity for equity in competition to assure that individual student-athletes and school teams will not be prevented unfairly from achieving the benefits possible through participation in interscholastic athletics.

2.9 ELIGIBILITY RULES
The FHSAA will adopt and enforce eligibility rules that assure proper emphasis on educational objectives and promote competitive equity among schools.

2.10 STATE CHAMPIONSHIP SERIES COMPETITION
This Association may conduct state championship series to determine the official state champion(s) in those sports that are sanctioned by the Board of Directors. The privilege to participate in state championship series will be limited only to those senior high schools and combination schools that are duly elected to full membership in this Association. The Board of Directors will determine the sports in which state championship series are to be conducted and will establish the terms and conditions for each state championship series.

CONSTITUTIONAL BYLAW, ARTICLE 3

Membership

3.1 GENERAL PRINCIPLES
3.1.1 Opportunity for Membership. A senior high school, a middle/junior high school, a combination school or a home education cooperative located in Florida may be a member of the FHSAA if it meets the qualifications, conditions and obligations of membership.
3.1.2 Classifications. Senior high school members may be divided into classifications for purposes of competition in FHSAA championships. The Board of Directors will adopt the criteria for determining these classifications.
3.1.3 Assignment to Geographical Areas. Member schools are assigned to geographical areas for the purpose of representation in the FHSAA governance structure and substructures.
3.1.4 Deadlines. When deadline dates fall on a Saturday, Sunday or legal holiday as established by Florida Law, the deadline will be the next day that is not a Saturday, Sunday or legal holiday.
3.1.5 Termination of Membership. All privileges of a member school will cease immediately when its membership ends.
3.2 GENERAL DEFINITIONS

3.2.1 Member School. A “member school” is a senior high school, middle/junior high school, a combination school or home education cooperative that is provisionally admitted or duly elected to membership in the Association. Member school not only refers to the institution, but also to its administration, faculty, athletic staff, student-athletes, student body, and any other individual or group engaged in activities representing, supporting or promoting the athletic interests of the school.

3.2.1.1 Restricted Member. A “restricted member” is a member school that has its membership privileges restricted in some manner because it fails to meet the qualifications, conditions and obligations of membership.

3.2.1.2 Provisional Member. A “provisional member” is a member school that is under a “provisional period” immediately following its initial application for membership. During the “provisional period,” the school can participate in preseason and regular season interscholastic competition with member schools, but will have no other privileges of a “full member.”

3.2.1.3 Full Member. A full member will enjoy all privileges of membership, unless otherwise specifically withheld according to these bylaws. Membership privileges include, but are not limited to, the privilege to compete in FHSAA championships, the privilege to vote in Association elections, the privilege to seek election to positions in the FHSAA governance structure and sub-structures, and the privilege to make application for and serve as host of multi-school events that require FHSAA office approval. (from 3.9.1)

3.2.2 Types of Member Schools.

3.2.2.1 Senior High School. A “senior high school” is any traditional public school, charter school, private school or university laboratory school that provides instruction to students at one or more grade levels from 9 through 12.

3.2.2.2 Middle/Junior High School. A “middle/junior high school” is any traditional public school, charter school, private school or university laboratory school that provides instruction to students in middle school configurations (grades 6 through 8) or junior high school configurations (grades 7 through 9).

3.2.2.3 Combination School. A “combination school” is any traditional public school, charter school, private school or university laboratory school that provides instruction to students in both middle/junior high school grades and/or senior high school grades (i.e. K-12, K-8, 6-12, 7-12, etc.) under the direction of a single principal as defined in Bylaw 1.4.25. A combination school must hold membership as a middle/junior high school if its terminal grade is grade 6 through 9, or as a senior high school if its terminal grade is grade 10 through 12.

3.2.2.4 Home Education Cooperative. A “home education cooperative” is a parent-directed group of individual home education students that provides opportunities for interscholastic athletic competition to those students and may include students in grades 6–12.

3.3 QUALIFICATIONS AND CONDITIONS OF MEMBERSHIP

3.3.1 Schools. A senior high school, middle/junior high school or combination school located in the state of Florida may become a member if:

(a) The principal applies for membership on a form provided for that purpose;
(b) The school is registered with the Florida Department of Education;
(c) The school is accredited by an agency approved by the Association;
(d) The governing body of the school approves the school’s membership in the Association, and adopts these bylaws annually as the rules governing its interscholastic athletic programs;
(e) The school pays all dues and other fees required of member schools;
(f) The school maintains the insurance coverage required of member schools;
(g) The school provides the principal, the FHSAA representative and the athletic director with the appropriate modes of communication;
(h) The school, if applicable, successfully completes its provisional period; and
(i) The Board of Directors elects the school to membership.

3.3.1.1 Loss of Accreditation. A member school that loses its accreditation will have a maximum of three (3) years to regain accreditation. No privileges of membership will be withheld during this three-year period.

3.3.1.2 Exemption from Accreditation Requirement. A middle/junior high school is exempt from the accreditation requirement.

3.3.2 Home Education Cooperatives. A home education cooperative located in the state of Florida may become a member if:

(a) The principal applies for membership on a form provided for that purpose;
(b) The governing board of the cooperative adopts these bylaws annually as the rules governing its interscholastic athletic programs;
(c) The cooperative pays all dues and other fees required of member schools;
(d) The cooperative maintains the insurance coverage required of member schools;
The cooperative successfully completes its provisional period;

The cooperative provides the principal, the FHSAA representative and the athletic director with the appropriate modes of communication; and

The Board of Directors elects the cooperative to membership.

### 3.4 PROVISIONAL PERIOD

#### 3.4.1 Requirements of Provisional Period

A two-year provisional period will begin with a school’s first year of membership. During the provisional period the school must demonstrate an understanding of and comply with all bylaws and other rules of the Association.

**3.4.1.1 First Year.** During the first year of the provisional period the school must be represented at an FHSAA compliance seminar by its principal, FHSAA representative and athletic director; and

**3.4.1.2 Second Year.** During the second year of the provisional period:

(a) The school must be represented at an FHSAA compliance seminar by either its principal, FHSAA representative or athletic director; and

(b) The school must submit to an onsite inspection of its interscholastic athletic programs, and

(c) demonstrate a working knowledge of FHSAA regulations.

#### 3.4.2 Extension of Provisional Period

The Board of Directors may extend the provisional period for additional years or approve, at the request of a school that has not qualified for full membership, to have their provisional period extended.

**3.4.3 Exemption from Provisional Period.** A newly opening school created by the consolidation or division of the student populations of existing member schools is exempt from the provisional period if:

(a) The new school is governed by the same board as the existing member schools; and

(b) The new school meets all other qualifications and conditions of full membership.

**3.4.4 Privileges during Provisional Period.** A provisional member may participate in preseason and regular season interscholastic competition with member schools, but will have no other privileges of a full member.

### 3.5 OBLIGATIONS OF MEMBERSHIP

#### 3.5.1 Administrative Control

A member school must control its interscholastic athletic programs in accordance with the regulations of the Association. Responsibility for this control rests with the principal, who is responsible for the administration of all aspects of the school’s interscholastic athletic programs.

**3.5.1.1 Scope of Responsibility.** Responsibility for control of a school’s interscholastic athletic programs extends to and includes the education of, responsibility for and control over the actions of the school’s administration, faculty, athletic staff, student-athletes, student body, and any other individual or group engaged in activities representing, supporting or promoting the athletic interests of the school.

**3.5.2 Compliance with Rules.** A member school must comply with all bylaws and other rules of the Association. The school must monitor its athletic programs to assure compliance with all bylaws and regulations, must identify and report to the FHSAA Office instances in which compliance has not been achieved, and must take appropriate corrective actions regarding such instances of non-compliance. Staff members, student-athletes and other individuals and groups representing, supporting or promoting the school’s athletic interests must comply with applicable bylaws and rules. The school is responsible for such compliance.

**3.5.2.1 Eligibility of Student-Athletes.** A member school must certify the eligibility of all student-athletes. The school must not permit a student-athlete to participate in interscholastic competition unless the student-athlete meets all eligibility requirements.

**3.5.2.2 Cooperation with Association.** A member school must fully cooperate in the investigation of any alleged violation of the bylaws or other rules of the Association. A school that refuses to permit the interview of any individual, to grant access to and inspection of pertinent records, to submit relevant information to the Association upon request, or otherwise interferes with or obstructs the investigation, will be in violation of this provision.

**3.5.2.3 Attendance at Compliance Seminar.** A member school must be represented by its principal and/or FHSAA representative and/or athletic director at periodic FHSAA compliance seminars as established by the Board of Directors.

**3.5.2.4 Compliance Review.** The FHSAA Office may review member schools to verify compliance with bylaws and other rules of the Association. A school selected for review must fully cooperate with the review. A school that refuses to grant access to and inspection of records under review or refuses to permit the interview of any individual responsible for maintaining those records, or otherwise interferes with or obstructs the review, will be in violation of this provision.

**3.5.3 Insurance Coverage.** A member school must verify that athletic accident medical insurance coverage, catastrophic accident insurance coverage, and catastrophic disability insurance coverage is provided for each of its student-athletes. The school also must provide general liability insurance coverage for itself. The Board of Directors will establish the minimum limits for each type of insurance coverage.
3.5.4 **Sportsmanship and Ethical Conduct.** A member school must establish policies that promote sportsmanship and ethical conduct in its interscholastic athletic programs. These policies must require student-athletes, coaches and all other individuals associated with the school’s interscholastic athletic programs to adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. The school must educate, on a continuing basis, all staff members, student-athletes, student body, and other individuals and groups representing, supporting or promoting the school’s athletic interests about these policies.

3.5.5 **Acceptance of Decisions.** A member school must accept in good faith the decisions of the Association. A member school that, by any act or attitude, refuses to accept a decision of the Association, or holds in contempt or derision the decision, or permits or acquiesces in any contempt or derision on the part of any group or individual associated with the school, may be expelled or assigned to restricted membership. This provision does not deny a member school the right to due process within the Association as provided in these bylaws.

### 3.6 APPLICATION FOR MEMBERSHIP

3.6.1 **First-Time Membership.** The principal of a school applying for first-time membership must submit a complete application packet as provided by this association. The application packet must be received in the FHSAA Office on or before a date established by the Board of Directors for the school to be considered for admission in the following school year.

#### 3.6.1.1 Application Packet.

3.6.1.1.1 **Application Form.** The application form must be obtained from the FHSAA Office. The form must be fully completed and signed by the principal.

3.6.1.1.2 **Insurance Coverage.** The principal must provide photocopies of insurance certificates showing that the school has purchased the insurance coverage required of member schools.

3.6.1.1.3 **Financial Condition.** The principal must document that the school can meet the financial obligations of membership. This documentation must be one of the following:

(a) A photocopy of the school’s most recent federal tax return;
(b) A photocopy of financial statements from the most recent period that have been independently audited or reviewed by a certified public accountant;
(c) A photocopy of prior year operating revenues and expenses as reported to the governing body for the school; or
(d) A photocopy of operating budget revenues and expenses for the school that has been approved by the governing body.

3.6.1.2 **Former Member.** A former member school that applies to re-establish its membership must pay a re-admission fee, satisfy any outstanding obligations to the Association, and completes its provisional period, before it becomes eligible for re-election to full membership. These conditions will apply whether the school’s previous membership was terminated voluntarily or involuntarily.

3.6.2 **Continuing Membership.** The FHSAA Office will provide to each member school a form on which to continue its membership for the following school year. The principal must complete, sign and return the form to the FHSAA Office a date established by the Board of Directors. A school that does not submit the form by the deadline will be assessed a late fee. A school whose form is not received by a date established by the Board of Directors may not be considered for re-election to membership for the following school year.

3.6.2.1 **Insurance Coverage.** A member school continuing its membership must provide photocopies of insurance certificates showing that the school has purchased the insurance coverage required of member schools.

3.6.2.2 **Good Standing.** A member school must be in good standing with the Association to continue its membership without restriction. Good standing requires the school to satisfy all outstanding obligations to the Association by the conclusion of the current school year.

### 3.7 PROCEDURES FOR ADMITTANCE AND ELECTION TO MEMBERSHIP

3.7.1 **First-Time Admittance.** The Board of Directors, at its final meeting of each school year, will determine if a school applying for first-time membership in the Association will receive provisional admission in the following year. The FHSAA Office will recommend whether the school should be admitted.

3.7.2 **Election to Full Membership.** The Board of Directors, at its final meeting of each school year, will determine whether to elect to full membership a school that has applied for first-time full membership or has applied to continue its full membership for the following school year.

#### 3.7.2.1 **First-Time Full Membership.** A school that has completed its provisional period will be considered for first-time election to full membership. The FHSAA Office will report to the Board of Directors whether the school has satisfied the conditions of its provisional period and meets fully the qualifications and conditions of membership. The FHSAA Office also will recommend whether the school should be elected to full membership.

#### 3.7.2.2 **Continuing Membership.** A member school that applies to continue its membership will be considered for reelection to full membership. The FHSAA Office will report to the Board of Directors whether the school continues to meet fully the qualifications...
and conditions of membership and is a member in good standing. The FHSAA Office also will recommend whether the school should be reelected to full membership.

3.7.3 **Advance Notice of Unfavorable Recommendation.** The FHSAA Office will provide advance notice in writing to the principal of a school that will not be recommended for admittance, election, or reelection to membership. The notice must contain the reason for the unfavorable recommendation. The principal will be advised that he or she may appear before the Board of Directors at the meeting to explain why the school should be admitted, elected or reelected to membership.

3.7.4 **Decision of Board of Directors.** The decision of the Board of Directors whether to admit, elect or reelect a school to membership must be by majority vote. The decision will be final.

3.7.4.1 **Reconsideration of Decision.** A school that is not admitted, elected or reelected to membership by the Board of Directors may request that the decision be reconsidered. The Board of Directors may reconsider the decision at its next regularly scheduled meeting. The school, however, will not be permitted to compete against member schools until it is admitted, elected or reelected to membership.

### 3.8 MEMBERSHIP DUES AND FEES

3.8.1 **Annual Dues.** The Board of Directors will determine the annual dues to be assessed each member school.

3.8.2 **Membership Fees.** The Board of Directors may assess additional membership fees to be paid by each member school.

3.8.3 **Payment.** Dues and fees are payable each year in accordance with the deadline set by the Board of Directors.

### 3.9 PRIVILEGES OF MEMBERSHIP

3.9.1 **Privileges of Full Membership.** A full member will enjoy all privileges of membership, unless otherwise specifically withheld according to these bylaws. Membership privileges include, but are not limited to, the privilege to compete in FHSAA championships; the privilege to vote in Association elections; the privilege to seek election to positions in the FHSAA governance structure and substructures; and the privilege to make application for and serve as host of multi-school events that require FHSAA Office approval.

3.9.1.1 **Schools Not Eligible for FHSAA Championships.** The following member schools are not permitted the privilege of participation in FHSAA championships:

- (a) Senior high schools in the two-year provisional period;
- (b) Middle/junior high schools, as well as home education cooperatives comprised entirely of students in middle/junior high school grade levels;
- (c) Schools operated by the Department of Juvenile Justice;
- (d) Schools contracted by the Department of Juvenile Justice to provide juvenile justice educational programs, if students attending those programs are permitted to represent the school in interscholastic competition; and
- (e) Schools that provide housing to students but are not recognized as boarding schools by the Board of Directors, if students housed by the school are permitted to represent the school in interscholastic competition.

### 3.10 TERMINATION AND RESTRICTION OF MEMBERSHIP

3.10.1 **Suspension.** The FHSAA Office may suspend a member school that fails to meet one or more of the qualifications, conditions and/or obligations of membership until the deficiency are corrected.

3.10.1.1 **Failure to Pay Dues and Fees.** A member school that does not pay its dues and fees by the deadline set by the Board of Directors will be suspended from membership. The suspended school may be reinstated at any time prior to December 31 by paying its dues and fees, and an additional reactivation fee. Membership is terminated if the suspended school fails to pay in full its dues and fees by December 31.

3.10.1.2 **Failure to Provide Proof of Insurance.** A member that fails to provide the FHSAA Office with proof that it has the required insurance coverage will be suspended until the proof of insurance coverage is provided.

3.10.2 **Expulsion.** The Board of Directors may expel a member school that fails to meet one or more of the qualifications, conditions and/or obligations of membership, or fails to support and adhere to the purposes and policies of the Association.

3.10.2.1 **Restricted Membership.** The Board of Directors, instead of expulsion, may restrict one, more or all of the membership privileges of the school. The school remains a member even if all of its membership privileges are restricted.

3.10.3 **Cessation of Privileges.** All privileges of a member school will cease upon any termination of its membership.
3.11 GEOGRAPHICAL AREA

3.11.1 Method of Division. The Board of Directors will divide the Association’s membership along existing county lines into four contiguous and compact administrative sections, each containing an equal or nearly equal number of member schools, to ensure equitable representation in the FHSAA governance structure and substructures.

CONSTITUTIONAL BYLAW, ARTICLE 4

Organization and Governance

4.1 GENERAL PRINCIPLES

4.1.1 Form of Government. The FHSAA is a representative democracy.

4.1.2 Governance. These bylaws, administrative policies and other regulations, as well as Florida Statutes pertaining to the FHSAA or interscholastic athletics in general, govern the Association.

4.1.2.1 Constitutional Bylaws. Constitutional bylaws establish the name, purpose, membership requirements and structure of the Association, as well as the more important principles for the conduct of interscholastic athletic programs. Only the Representative Assembly may adopt or amend constitutional bylaws.

4.1.2.2 Operating Bylaws. Operating bylaws govern the responsibilities of school administrations in conducting interscholastic athletic programs, the obligations of and relationships between schools in interscholastic contests, the eligibility of student-athletes, the penalties for rule infractions, and the procedures for appeals. Only the Representative Assembly may adopt or amend operating bylaws.

4.1.2.3 Administrative Policies. Administrative policies are adopted by the Board of Directors and are the basis for the regulations that govern the various FHSAA programs. Only the Board of Directors may adopt or amend administrative policies.

4.1.3 Florida Sunshine Law. All FHSAA meetings are conducted in compliance with the Florida Sunshine Law (s.286.011). All records are subject to the Florida Public Records Law (s.119.01).

4.1.3.1 Telephone Conference Meetings. On reasonable notice, the President of the Association may conduct a meeting of the Board of Directors by telephone conference call for routine administrative action or for emergency action. The telephone conference call shall be stenographically recorded and shall be conducted in such a manner that any member of the public shall have access to the telephone conference by telephone. The notice of such meeting shall provide the information necessary to allow public access by telephone to the telephone conference meeting.

4.1.4 Florida Statutes. The FHSAA cannot waive any provision of Florida Statutes.

4.2 GENERAL DEFINITIONS

4.2.1 Year of Service. A person who serves on a body in the FHSAA governance structure has served one year of his/her term of service if he/she was elected or appointed in advance of the first regularly scheduled meeting of the body in a school year. A person who is appointed to fill a vacant seat on a body after it has held at least one meeting in a school year will not be considered to have served a full year.

4.3 BOARD OF DIRECTORS

4.3.1 Composition. The Board of Directors is composed of the following sixteen (16) members:

(a) Four public school representatives, one elected from each administrative section;
(b) Four non-public school representatives, one elected from each administrative section;
(c) Two district school superintendents elected by the Florida Association of District School Superintendents – one from administrative sections 1 or 2, and one from administrative sections 3 or 4;
(d) Two district school board members elected by the Florida School Boards Association – one from administrative sections 1 or 2, and one from administrative sections 3 or 4;
(e) Three persons appointed at large by the Commissioner of Education. One must be appointed from administrative sections 1 or 2. One must be appointed from administrative sections 3 or 4. The third must help balance the Board of Directors for racial diversity or state population trends, or both, and may be appointed from any administrative section; and
(f) The Commissioner of Education or his/her designee from the Department of Education executive staff.

4.3.1.1 Restrictions. A district school superintendent and district school board member from the same public school district
cannot serve on the Board of Directors at the same time.

4.3.1.2 Quorum. A quorum of the Board of Directors consists of nine members.

4.3.1.3 Passage. A majority of votes cast by board members voting is required to pass any measure.

4.3.2 Duties and Responsibilities. The Board of Directors:

(a) Adopts and amends administrative polices and regulations to govern the Association’s programs;
(b) Employs the Association’s Executive Director;
(c) Approves and oversees the Association’s budget;
(d) Assesses annual membership dues and other fees;
(e) Provides strategic planning for the Association;
(f) Authorizes statewide competitions that may or may not lead to state championships and establishes regulations governing those competitions;

4.3.5 Officers. The officers of the Board of Directors are a president and a president-elect. Each serves a term of one school year, which runs concurrent with one year of his/her term of service on the board. Neither can serve consecutive like terms.

4.3.5.1 President. The president presides over all meetings of the Board of Directors and performs other duties of the office. The president’s term of service begins on July 1 following a one-year term of service as president-elect.

4.3.5.2 President-Elect. The president-elect is elected by the Board from among its members at its last regularly scheduled meeting of each school year. To be eligible for election, the president-elect must have not fewer than two years remaining in his/her current term of office, or have not less than one year remaining in his/her current term of office and be eligible for reelection or re-appointment. The president-elect performs the duties of the president if he/she is absent or unable to act. The president-elect’s term of service begins on July 1 following his/her election to the office. The president-elect becomes president on July 1 of the next school year.

4.3.5.3 Vacancies.

(a) If the president vacates the office before the end of his/her term, the president-elect will serve as president for the remainder of the vacated term and then as president for the term to which he/she was elected.

(b) If the president-elect vacates the office before the end of his/her term, the Board of Directors elects a new president-elect during its next regularly scheduled meeting.

(c) If both the president and president-elect vacate the offices before their terms end, the board elects an acting president and acting president-elect for the remainder of the school year at its next regularly scheduled meeting. A new president and president-elect are elected to begin their terms on July 1 following the next regularly scheduled meeting.
4.4 REPRESENTATIVE ASSEMBLY

4.4.1 Composition. The Representative Assembly is composed of the following delegates: (s.1006.20(5)(b) Florida Statutes)

(a) An equal number of school representatives from each of the four administrative sections;
(b) Four district school superintendents elected by the Florida Association of District School Superintendents – one from each administrative section;
(c) Four district school board members elected by the Florida School Boards Association – one from each administrative section; and
(d) The Commissioner of Education or his/her designee from the Department of Education executive staff.

4.4.1.1 Diversity Appointments. The Board of Directors may appoint additional delegates if necessary to ensure racial and gender diversity in the Representative Assembly. There must be an equal number of appointees from each administrative section.

4.4.1.2 Delegate Restrictions. No member of the Board of Directors other than the Commissioner of Education or his/her designee can serve as a delegate to the Representative Assembly.

4.4.1.3 Quorum. A quorum of the Representative Assembly consists of one more than half of its member delegates.

4.4.1.4 Passage. A two-thirds majority of votes cast by delegates present and voting is required to pass any proposed amendment.

4.4.2 Duties and Responsibilities. The Representative Assembly’s only duty and responsibility is to act on proposed amendments to the bylaws of the Association that are submitted for its consideration. The assembly cannot propose any amendment for its own consideration.

4.4.2.1 Meetings. The Representative Assembly meets one time each school year. The Board of Directors sets the date and place of each meeting. The president of the Board of Directors can call additional meetings if needed.

4.4.3 Selection/Term of Service.

4.4.3.1 Selection. Each constituent group selects its delegates to the Representative Assembly. The school representative delegates from each administrative section or legislative division, if applicable, are elected by a majority of votes cast by all school representatives within the administrative section or legislative division.

4.4.3.2 Term of Service. The term of service for a Representative Assembly delegate is two school years. A delegate may be reelected or re-appointed to two additional two-year terms, but cannot serve more than a maximum of six consecutive school years. These term limits, however, do not apply to the Commissioner of Education or his/her designee.

4.4.4 Officers. The officers of the Representative Assembly are a chairperson and a vice chairperson. The assembly elects both from among its members at the beginning of its meeting. Both may be reelected to their offices at consecutive meetings if they continue to serve as delegates to the assembly.

4.4.4.1 Chairperson. The chairperson presides over the meeting of the Representative Assembly at which he/she is elected.

4.4.4.2 Vice Chairperson. The vice chairperson performs the duties of the chairperson if he/she is absent or unable to act.

4.5 SECTIONAL APPEALS COMMITTEES

4.5.1 Composition. There will be one Sectional Appeals Committee in each of the four administrative sections. Each committee will consist of the following seven (7) members:

(a) Two members representing public schools elected by and from among the public school representatives in the section;
(b) One member representing non-public schools elected by and from among the non-public school representatives in the section;
(c) One member representing public school districts selected on a rotating basis, when possible, by the Florida Association of District School Superintendents from among district school superintendents, or by the Florida School Boards Association from among district school board members in the section.
(d) One member representing recognized non-public school accrediting associations selected by the Florida Association of Academic Non-public Schools from among district-, regional- or school-based non-public school administrators or governing board members in the section;
(e) One at-large member from an under-represented gender and/or race appointed by the Board of Directors from among district-, regional- or school-based administrators in the section; and
(f) One attorney from among attorneys living in the section, who within the last five years has been a member in good standing of the Florida Bar or the bar of any other state in the union.

4.5.1.1 Restrictions. No member of the Board of Directors can serve on a Sectional Appeals Committee.
4.5.1.2 Criteria for Board-Appointed Members.

4.5.1.2.1 At-Large Member. If 60 percent or more of the schools within a section are public, the Board of Directors must appoint a public school administrator as the at-large member. If less than 60 percent of the schools within the section are public, the Board of Directors must appoint a non-public school administrator as the at-large member.

4.5.1.2.2 Attorney. The attorney cannot be connected with any member school, public school district or non-public school accrediting organization, or represent student-athletes, coaches or athletic directors in any manner.

4.5.1.3 Committee Officers.

4.5.1.3.1 Chairperson. The attorney serves as chairperson. He/she presides over all meetings of the committee and is the only member who may have contact with the FHSAA staff relative to any case pending before the committee.

4.5.1.3.2 Vice Chairperson. The committee elects a vice chairperson from among its members at the first meeting of each school year. The vice chairperson presides over meetings of the committee when the chairperson is absent or unable to act.

4.5.1.3.5 Vacancies. If the chairperson vacates the office before the end of the term of service, the Board of Directors will appoint a replacement during its next regularly scheduled meeting. The vice chairperson, meanwhile, will serve as chairperson until a replacement is appointed. If the vice chairperson vacates the office before the end of the term of service, the committee will elect a new vice chairperson during its next regularly scheduled meeting.

4.5.1.4 Conflict of Interest. A member of a Sectional Appeals Committee who is associated with a school that files an appeal to the committee must disqualify himself or herself from hearing the case to avoid any conflict of interest.

4.5.1.5 Quorum. A quorum of a Sectional Appeals Committee will be four members. The Executive Director will appoint a qualified person or persons to serve as substitute members to ensure the presence of a quorum when it is known a committee member or members will not be present.

4.5.1.6 Passage. A majority of votes cast by committee members voting will be required to pass any measure.

4.5.2 Duties and Responsibilities. Each Sectional Appeals Committee will:

(a) Decide requests by schools seeking exceptions to bylaws and regulations of the Association;
(b) Decide undue hardship eligibility cases that are filed by schools on behalf of students; and
(c) Decide appeals of decisions rendered by the Executive Director that are filed by member schools. The Section Appeals Committee can only sustain or overturn the decision, but cannot modify the decision.

4.5.2.1 Florida Statutes. A Sectional Appeals Committee will not have the authority to waive any provision of Florida Statutes.

4.5.2.2 Meetings. Each Sectional Appeals Committee will meet as needed to carry out its duties and responsibilities nine times each school year. These nine meetings must be held during the first 15 days of the months of August, September, October, November, December, January, February, March and April.

4.5.3 Selection/Term of Service.

4.5.3.1 Selection. Each constituent group will select its representatives to the four Sectional Appeals Committees. The FHSAA Office will conduct an election in each administrative section to determine the school representatives who will serve on the committee. All school representatives within the section may vote in this election.

4.5.3.2 Term of Service. The term of service for a member of each Sectional Appeals Committee will be three school years. A committee member may be reelected to a second three-year term, but cannot serve more than a maximum of six consecutive school years.

4.6 EXECUTIVE DIRECTOR

4.6.1 Employment. The Executive Director is the Association’s chief executive officer. The Board of Directors selects and employs the Executive Director by written contract for a stated period of time. This contract of employment may be renewed under conditions that are mutually satisfactory to the Executive Director and the Board of Directors. No person, however, can be employed as Executive Director beyond the end of the school year in which he/she reaches the age of 70.

4.6.1.1 Staff. The Executive Director is authorized to employ additional persons as needed to efficiently conduct the business of the Association. Such additional persons shall report directly to the Executive Director or his/her designee.

4.6.2 Duties and Responsibilities. The Executive Director:

(a) Manages and directs the affairs of the Association;
(b) Administers and enforces FHSAA rules and impose sanctions when he/she finds that violations have occurred;
(c) Presents an operating budget to the Board of Directors each year for approval, acts as custodian of all Association funds, and updates the Board of Directors on the Association’s financial status at each of its meetings;
(d) Waives bylaws in order to comply with changes to Florida Statutes;
4.6.2.1 Emergency Power to Grant Provisional Eligibility. The Executive Director’s office may grant provisional eligibility to a student-athlete who suddenly becomes ineligible if, in its opinion:

(a) The circumstances that cause the student-athlete to be ineligible are of a sudden and extraordinary nature and are completely beyond the control of the student-athlete, his/her parents, or school; and

(b) The student-athlete will miss all or most of the sport season in which he/she participates if required to wait for the opportunity for a hearing before a Sectional Appeals Committee.

4.6.2.1.1 Period of Provisional Eligibility. Any period of provisional eligibility granted to a student-athlete will end with the next regularly scheduled Sectional Appeals Committee meeting, during which his/her undue hardship waiver request will be considered. The student-athlete will immediately become ineligible for further competition if the Sectional Appeals Committee does not grant the waiver. The school that permitted the student-athlete to participate during the period of provisional eligibility, however, will not be penalized unless it is determined that provisional eligibility was granted on the basis of erroneous information provided by the student-athlete, his/her parents, or school.

4.7 ELECTIONS AND VACANCIES

4.7.1 Elections.

4.7.1.1 Positions Held by School Representatives. The FHSAA Office will conduct elections for school representative positions on the Representative Assembly, Board of Directors and Sectional Appeals Committees each year in each administrative section as follows:

4.7.1.1.1 Declaration of Candidacy. The FHSAA Office by February 1 will notify school representatives of elections that must be held, and will place on the Internet a declaration of candidacy form for each race. A school representative who wants to run in a particular race and is eligible to do so must download, complete and fax to the FHSAA Office the form for that race. The form must be completed, signed and received in the FHSAA Office by February 10 to be valid. A school representative who is not a principal must have the form signed by his/her principal granting him/her permission to run. A school representative who wants to run in more than one race may do so, but must file the appropriate form for each race.

4.7.1.1.2 General Election. The FHSAA Office by April 1 will provide each school representative who is eligible to vote in the general election a ballot. The ballot will list the names of all candidates in each race. The school representative may vote for only one candidate in each race, and will be allowed 5 business days from the date the ballot is first provided to complete and submit the ballot. The candidate in each race receiving the majority of votes cast will be the winner.

4.7.1.1.2.1 Provisional Member School Representatives. The representative of a school that is in its two-year provisional period of membership is not eligible to run for or vote in any election.

4.7.1.1.3 Run-Off Election. If no candidate receives a majority of the votes in the general election, the FHSAA Office will provide to each school representative who is eligible to vote in the run-off election a second ballot. The run-off ballot will list the names
of the candidates who received the most and second-most votes in the general election. The school representative may vote for only one candidate in the race, and will be allowed 5 business days from the date the ballot is first provided to complete and submit the ballot. The candidate receiving the majority of votes cast will be the winner.

4.7.1.4 Tie in Elections. The Board of Directors, by majority vote during its final regularly scheduled meeting of the school year, will determine a winner in any election that ends in a tie. Each candidate shall have the opportunity to submit a resume to the Board of Directors for its consideration.

4.7.2 Vacancies.

4.7.2.1 Positions Held by School Representatives. The Board of Directors will appoint an eligible person to fill a school representative position on the Representative Assembly, Board of Directors or Sectional Appeals Committees when the person holding the position vacates before the end of his/her term of service. The person appointed to the position will serve for the remainder of the unexpired term.

4.7.2.2 Positions Held by District School Superintendents and District School Board Members. The Florida Association of District School Superintendents and the Florida School Boards Association will determine the method for replacing their respective representatives on the Representative Assembly, Board of Directors and Sectional Appeals Committees when the person holding the position vacates before the end of his/her term of service. The person appointed to the position will serve for the remainder of the unexpired term.

4.7.2.3 Positions Held by At-Large Appointees of Commissioner of Education. The Commissioner of Education will appoint an eligible person to fill an at-large position appointed by the Commissioner of Education when the person holding the position vacates before the end of his/her term of service. The person appointed to the position will serve for the remainder of the unexpired term.

4.7.2.4 Determining Year of Service for Person Appointed to Fill Unexpired Term. A person appointed to fill a position on the Representative Assembly, Board of Directors or Sectional Appeals Committees for the remainder of an unexpired term is considered to have served a full year only if he/she was appointed prior to and attended the first meeting of the year.

CONSTITUTIONAL BYLAW, ARTICLE 5

Amendments

5.1 SUBMISSION OF AMENDMENTS

5.1.1 Submission. Each member school representative, the Board of Directors acting as a whole or as members acting individually, any advisory committee to be established by the Association acting as a whole, and the Association’s Executive Director are empowered to propose amendments to the Bylaws. Any other individual may propose an amendment by securing the sponsorship of any of the aforementioned individuals or bodies. Proposed amendments to the Bylaws must be submitted to the Executive Director not less than sixty (60) days prior to consideration by the Representative Assembly. All proposed amendments received by the deadline shall be submitted by the Executive Director directly to the Representative Assembly for its consideration.

5.2 ACTION BY REPRESENTATIVE ASSEMBLY

5.2.1 Action. The Representative Assembly shall consider, adopt, or reject any proposed amendments to these Bylaws. The Representative Assembly may not, in and of itself, as a body be allowed to propose any amendment for its own consideration. Any revision to a proposed amendment by the Representative Assembly shall require the written authorization of its original sponsor(s). Such revisions shall require a majority of the votes cast by delegates present at the Assembly.

5.2.2 Passage. A two-thirds majority of the votes cast by delegates present is required for passage of any proposal. A vote on the final passage of any proposal shall be by roll call or signed ballot with the vote cast by each delegate reported to the member schools.

5.3 EFFECTIVE DATE OF AMENDMENTS

5.3.1 Effective Date. An amendment shall become effective on the first day of July following its adoption unless otherwise specified.
OPERATIONAL BYLAW, ARTICLE 6

Authority and Responsibilities of the Principal

6.1 DEFINITION AND RESPONSIBILITY

6.1.1 Responsibilities. The principal’s responsibilities include the following:

(a) Sign membership renewal application.

(b) Assure that all contracts for interscholastic athletic competition have been duly executed, including those entered into by a predecessor.

(c) Enforce the Association’s bylaws and policies in his/her school.

(d) Maintain institutional control of all phases of interscholastic athletic activities within a member school, including the activities of its student-athletes, booster clubs, parent groups, etc.

(e) Keep on file all records required by this Association for the current school year.

(f) Keep all “Pre-participation Physical Evaluation” (EL2) and “Consent and Release from Liability Certificate” (EL3) forms required to be kept on file for at least seven (7) years.

6.1.2 Delegation of Responsibilities. The principal may delegate his/her duties as the official representative to this Association to another member of his/her staff. This does not relieve the principal of the obligation to ensure that these bylaws and policies are adhered to.

6.2 CERTIFICATION OF STUDENT ELIGIBILITY

6.2.1 Eligibility Reports. The principal or designee must annually submit all eligibility reports electronically and sign all eligibility correspondence.

6.2.1.1 Accuracy. The principal or designee shall certify that the information provided to the Association is accurate, and that the students named in the report are eligible in accordance with these bylaws.

6.2.2 Principal is Unavailable. An assistant principal designated by the principal or the school’s representative to the Association, if other than the principal, may electronically submit eligibility reports or sign eligibility correspondence if the principal is unavailable, provided that the circumstances are noted on the report or correspondence.

6.3 RECRUITMENT OF STUDENTS

6.3.1 General Principle. Recruitment or attempted recruitment of students for athletic purposes is an act of unsportsmanlike conduct and is expressly forbidden.

6.3.2 Definition of Recruiting. Recruiting is the use of undue influence or special inducement by anyone associated with the school in an attempt to encourage a prospective student to attend or remain at that school for the purpose of participating in interscholastic athletics.

6.3.2.1 “Undue Influence and Special Inducement” Defined. The Board of Directors shall establish and maintain a policy which defines undue influence and special inducement; lists examples of violations; establishes penalties; and regulates academic recruitment and financial aid programs. Refer to Policy on Athletic Recruiting for details.

6.3.3 Liability for Recruitment. A member school is responsible for any violation of this bylaw and/or the recruiting policies committed by any person associated with the school, including the principal, assistant principals, athletic director, coaches, teachers, any other staff members or employees, students, parents, or any organizations having connection to the school, such as booster clubs. The member school is also responsible for a violation committed by any third party under the direction of the school or anyone associated with it.
Sportsmanship

7.1 SCHOOL REPRESENTATIVES

7.1.1 Sportsmanship Requirement. Players, coaches, administrators, spectators, contest officials and all other persons connected directly or indirectly with a member school shall practice and promote the highest standards of sportsmanship and ethics before, during and after any interscholastic event.

7.1.2 Principal’s Duty. It shall be the responsibility of each member school principal to exercise control over all individuals to the extent necessary to ensure safety and fair play for all participants and adherence with these standards.

7.2 UNSPORTSMANLIKE CONDUCT

7.2.1 “Unsportsmanlike Conduct” Defined. A student who commits an act of malicious and hateful nature toward a contest official, an opponent or any other person attending an athletic contest shall be guilty of unsportsmanlike conduct. Such acts may include, but are not limited to, profanity, striking or threatening a contest official; physical contact with an opponent which is beyond the normal scope of competition; spitting on a contest official or opponent; directing gender, racial or ethnic slurs toward a contest official, an opponent or any other person attending an athletic contest; or other such acts deemed to be unacceptable conduct according to the principal of the member school the student attends or this Association.

7.2.1.1 Penalty for Students. Students who are found to have committed unsportsmanlike conduct will be ineligible to participate in interscholastic athletic competition for a penalty period up to one calendar year.

7.2.1.2 Restoring Eligibility. The Executive Director, the Sectional Appeals Committee, or the Board of Directors on appeal, may restore the student’s eligibility prior to the end of the penalty period, when in the discretion of the Executive Director, the student has been properly disciplined and the student signs a written statement of his/her intention to comply with these standards in the future.

7.2.2 Executive Director’s Powers. The Executive Director shall have full authority to investigate allegations and incidents of unsportsmanlike conduct and invoke penalties against member schools or individuals involved.

7.2.3 Disqualifications. The disqualification from participation of a coach or student, or removal of a spectator or other representative of a member school due to unsportsmanlike conduct during an interscholastic event will subject the school to the appropriate penalties.

7.2.4 Removal by Coach or Administrator. The removal of a team or individual competitor by a coach or administrator because of their dissatisfaction with contest officials or other conditions of the contest shall be considered unsportsmanlike conduct and will subject the school to the appropriate penalties.

7.2.5 Unsportsmanlike Conduct at Tournaments, Meets, or Contests. The Executive Director, in the event of unsportsmanlike conduct on the part of a representative of the member school during an athletic tournament, meet, or contest, shall have the authority to deny further participation at said tournament, meet, or contest, to such team or individual.

7.2.6 Unsportsmanlike Conduct—Performance-Enhancing Drugs. The use of anabolic steroids or other performance-enhancing drugs by a student is considered to be an act of unsportsmanlike conduct, and as such the student shall be ineligible for competition until such time as medical evidence can be presented that the student’s system is free of anabolic steroids or other performance-enhancing drugs.

7.2.7 Crowd Control. Any member school whose principal commits unsportsmanlike conduct or whose principal fails to control the conduct of the student body, faculty, and spectators shall be subject to the appropriate penalties, which may include expulsion from membership in this Association.

Interscholastic Contests

8.1 INTERSCHOLASTIC CONTEST

8.1.1 Definition of Interscholastic Contest. An interscholastic contest is any competition between organized teams or individuals of different schools in a sport recognized by this Association, and therefore shall be subject to all regulations pertaining to such contests.
8.1.2 **Protests.** Any decision made by a contest official shall not be contested. The decisions of the contest officials are final.

8.2 **RULES OF COMPETITION**

8.2.1 **NFHS Rules.** Unless waived by at least a two-thirds vote of the Board of Directors, the rules published by the National Federation of State High School Associations (NFHS), or those approved by it, shall be the official rules for interscholastic athletic competition in all sports.

8.3 **SCHOOLS WITH WHICH CONTESTS MAY BE HELD**

8.3.1 **Eligible Contestants.** Member schools may only engage in interscholastic contests with the following:

(a) Schools which are members of this Association;

(b) Nonmember schools located in Florida that have been approved by the Board of Directors for regular season dual-team competition with member schools; or

(c) Out-of-state schools which are members in good standing of associations which regulate interscholastic athletics for schools within their state. They must follow comparable eligibility guidelines and the season for the sport involved must run concurrently with that of the Florida High School Athletic Association.

(d) Member schools shall not participate in athletic contests or contractually obligate themselves to participate in any tournament, meet or contest in which any schools which do not meet these criteria are scheduled to participate, or with non-school teams or groups.

(e) Competition in team sports involving middle/junior high schools must be between middle/junior high schools only.

8.3.2 **Middle, Junior, and Combination Schools.** Member middle, junior, and combination schools may engage in interscholastic contests with nonmember middle and junior high schools provided that:

(a) Competition is confined to middle and junior high schools in the same county under conditions established by the District School Board for that county; or

(b) Subject to Executive Director’s approval, the nonmember school is within a 50-mile radius of the member school.

8.4 **CONTRACTS**

8.4.1 **General Principles.** Contracts are required for all interscholastic athletic contests between member schools, excluding state series. The principal and the designated FHSAA Representative or Athletic Director must execute such contracts.

8.4.1.1 **Forms.** In order to be valid, the contracts shall be executed utilizing the official Association process, as approved by the Executive Director.

8.4.1.2 **Time Constraints.** Member schools may not enter into a contract which purports to bind those schools for interscholastic athletic competition longer than three (3) years from the date on which it was executed.

8.4.1.3 **Contract Terms.** Details must be specific. Definite dates, sites, financial arrangements, process for selecting officials, and other items of interest to both parties should be specified.

8.4.2 **Cancellation of Contract.** Contracts may be canceled by mutual consent any time at least seven (7) days prior to the event.

8.4.2.1 **Disputed Cancellation.** If the parties fail to reach agreement on contract cancellation, the matter will be referred to the Executive Director for adjudication.

8.4.2.1.1 **Appealing of Decision.** If the Executive Director’s decision is appealed, the decision of the Sectional Appeals Committee or Board of Directors shall be final.

8.4.2.1.2 **Failure to Comply.** Non-compliance with the final decision by either principal shall subject the school to a penalty, which may include expulsion.

8.4.2.2 **Use of Ineligible Athletes.** Contracts between member schools shall be subject to cancellation whenever either party proposes to allow the use of ineligible students. Member schools are prohibited from competing with schools which propose to use ineligible students.

8.4.2.3 **Suspended or Expelled Schools.** When a member school is placed on suspension probation or expelled from membership, all contracts which the principal has executed shall be null and void. The contract may be renewed when the penalized school’s punishment has ended if those dates have not yet been filled.

8.4.3 **Failure to Meet Contractual Obligations.** Any school which does not fulfill the terms of any valid contract or enters into an invitational tournament and does not compete until elimination shall be subjected to a financial penalty at the discretion of the Executive Director.
8.5 CATEGORIZATION OF SPORTS

8.5.1 Sports May be Categorized as Recognized or Sanctioned. All sports which are not recognized or sanctioned by the Board of Directors shall be considered club sports and are not under the jurisdiction of this Association.

8.5.1.1 “Recognized” Sports. Recognized sports require that participants abide by Association bylaws, policies, rules and contest regulations with regard to student eligibility and sportsmanship in interscholastic contests.

8.5.1.2 “Sanctioned” Sports. Sanctioned sports may require participants to adhere to stricter guidelines established by the Board of Directors. Sanctioned sports may be eligible for state championship series status pursuant to Bylaw 8.8.1.

8.6 PARTICIPATION BY GENDER

8.6.1 Girls on Boys’ Teams. Girls may play on a boys’ team in a sport if the school does not sponsor a girls’ team in that sport.

8.6.2 Boys on Girls’ Teams. Boys may not participate on a girls’ team in any sport if the school’s overall boys’ athletic program equals or exceeds the girls’ overall athletic program.

8.6.3 Mixed Gender Teams. Team sports that have both boys and girls are required to compete in the boys division in that sport.

8.6.4 State Series. In a team or individual sport, girls may not participate on boys’ teams in the state series when a sport is offered in the state series for girls.

8.7 STATE CHAMPIONSHIP SERIES

8.7.1 State Championship Series. For the purpose of determining the official state champion(s) in those sports that are recognized or sanctioned by the Board of Directors, this Association may conduct a State Championship Series.

8.7.1.1 Determining Which Schools Are Eligible. Participation is limited to member senior high schools, combination schools and home education co-ops only. This excludes member middle or junior high schools and nonmember senior high schools.

8.7.1.2 Determining Which Sports Are Eligible. The Board of Directors shall determine which sports will conduct state championship series and shall set the terms and conditions of each series.

8.7.1.3 Commitment Form. Member schools choosing to participate in a State Championship Series must complete and submit to the Association a binding “Commitment Form.”

8.7.2 Disbursement of Funds Raised. Member schools which host a state championship series shall disperse funds in accordance with conditions established by the Board of Directors. Failure to do so will result in restrictive probation for all sports until proper remuneration is made.

8.7.3 Officials Assignments. The assignment of officials to officiate during the state championship series will be made by the assignment officer of the local association at the district level and by the FHSAA Office at the regional and state level. The officials assigned to these contests are independent contractors and are not employees of the local associations or the FHSAA.

8.8 SEASON LIMITATIONS

8.8.1 General Principles. The Board of Directors shall adopt season limitations in each sport which conducts a state championship series. These limitations shall establish the earliest and latest permissible dates for practice and competition, as well as the maximum number of regular season contests in each sport. The limitation on boys and girls will be the same for common sports. Member schools shall not conduct practice or competition in a sport during the established off-season for that sport.

8.8.2 Off-Season. The Board of Directors shall establish guidelines to govern interactions between member schools and student-athletes during the off-season. The off-season is the period of time outside the season limitations for a sport but during the school year.

8.9 USE OF REGISTERED OFFICIALS

8.9.1 Sports Requiring the Use of Registered Officials. All officials for interscholastic contests in the sports of baseball, basketball, football (flag and tackle), lacrosse, soccer, softball, volleyball, water polo and wrestling must be registered with this Association in the sport the individual is to officiate.

8.9.2 Registration Policies. The Board of Directors shall establish the policies and procedures for the registration of officials, who shall be independent contractors. Registered officials must be members of an officials association which is sanctioned by this Association.

8.9.3 Failure to Use Registered Officials. It shall be the responsibility of the hosting member school principal for contracting registered officials through the officials association sanctioned by this Association. Violation of this regulation shall subject the school to a financial penalty.
8.9.4 Failure to Provide Registered Officials. Failure of the sanctioned officials association to provide registered officials as contracted shall subject the officials association to a financial penalty.

8.9.5 Conflicts of Interest. Coaches or other persons connected with competing schools shall not officiate in contests except with the consent of all competing schools. The principal, athletic director or team coach from all competing schools may grant consent.

OPERATIONAL BYLAW, ARTICLE 9

Student Eligibility

9.1 GENERAL PRINCIPLES

9.1.1 Participation in Interscholastic Athletics a Privilege. Participation in interscholastic athletic programs by a student is a privilege, not a right. Students who participate are required to meet the requirements established in state law, FHSAA regulations, and by their respective schools.

9.1.1.1 Local Rules May Be More Stringent. Schools and /or school districts may adopt more stringent rules for the students under their supervision. No school or school district, however, may adopt rules that are less stringent than those of the FHSAA.

9.1.2 School Responsible to Ensure Student Eligibility. A school must not permit a student to represent it in interscholastic athletic competition unless the student meets all eligibility requirements and the school has certified the student’s eligibility to the FHSAA Office.

9.1.2.1 Ineligible Student. An ineligible student shall not be allowed on the players’ bench, in the team box or on the field of play wearing any portion of a team uniform.

9.1.2.2 Falsification of Information. A student who falsifies information to gain eligibility shall be declared ineligible to represent any member school for a period of one year from the date of discovery.

9.1.3 Rationale for Eligibility Standards. Eligibility rules are necessary for participation in interscholastic athletics because:
(a) They protect the opportunities of qualified students to participate; and
(b) They promote competitive equity among schools; and
(c) They encourage academic achievement by student-athletes.

9.2 ATTENDANCE REQUIREMENTS

9.2.1 Student May Only Participate at School He/She First Attends Each School Year. A student must attend school, and may participate only in the interscholastic athletic programs sponsored by the school he/she first attends each school year, which is either: (s.1006.20(2)(a), Florida Statutes)
(a) The school where the student first attends classes; or
(b) The school where the student first participates in an athletic activities on or after the official start date of that sport season before he/she attends classes at any school.

9.2.1.1 Definition of “Attend School.” A student attends school if he/she is present in a school classroom on a regular basis or is legally registered as a home education student participating for a member school. A student can attend only one school at a time for the purposes of interscholastic athletic eligibility.

9.2.1.2 Definition of “Interscholastic Athletic Programs.” Interscholastic athletic programs encompass all activities relating to competitive sport contests involving individual students or teams of students from one school against individual students or teams of students from another school. Such activities include, but are not limited to, tryouts, offseason conditioning, summer workouts, preseason conditioning, in-season practice and contests.

9.2.2 Attendance Exceptions.

9.2.2.1 Home Education Student. A legally registered home education student may participate at one of the following:
(a) The public school the student normally would attend; or
(b) A public school the student could choose to attend according to controlled open enrollment provisions; or
(c) A private school that will accept the student for participation; or
(d) A home education cooperative to which the student belongs.

9.2.2.1.1 Home Education Student Requirements. To participate in interscholastic athletics, a home education student
9.2.2.2 Charter School Student. A student who attends a charter school that does not sponsor an interscholastic athletic program in one or more sports may participate in the sport or sports not sponsored by the charter school at either of the following schools:

(a) The public school the student normally would attend; or

(b) The public school the student could attend according to controlled open enrollment provisions.

9.2.2.2.1 Charter School Student Requirements. To participate in interscholastic athletics, a charter school student must:

(a) meet the requirements of the charter school education program as determined by the charter school governing board; and

(b) meet the minimum grade point average standards that are required of all students; and

(c) meet the same residency requirements as other students in the school at which he/she participates; and

(d) meet the same standards of acceptance, behavior and performance as the school requires of other students in interscholastic athletics; and

(e) register with the school his/her intent to participate in interscholastic athletics as a representative of the school before the beginning date of the season for the sport in which he/she wishes to participate; and

(f) meet all other FHSAA eligibility requirements (no form is required).

9.2.2.3 Students in Dual Enrollment and Early Admission Programs. A student who attends a dual enrollment or early admission program operated by a community college or university may participate at the school the student would normally attend if:

(a) The school awards credit toward graduation for the work the student completes at the community college or university; and

(b) The community college or university officially issues grades on the same schedule as the school’s semester; and

(c) The student has not met the graduation requirements as specified by the school’s or school district’s student progression plan for high school graduation; and

(d) The student does not participate in the intercollegiate athletic programs of the community college or university; and

(e) The student meets all other FHSAA eligibility requirements (no form or letter is required).

9.2.2.4 Students in Alternative or Special Schools. A student who attends an alternative school or other special school operated by a school district may participate at the school he/she would normally attend according to the school district attendance policy, provided the alternative or special school does not sponsor an interscholastic athletic program and the superintendent or district athletic director has notified this Association which schools qualify to allow students to participate under this bylaw. The student must meet all other FHSAA eligibility requirements.

9.2.2.5 Participation in Summer Athletic Activities by Students Changing Schools or Entering a Member School or Combination School for the First Time. A student may participate in athletic activities sponsored by or affiliated with a school during the summer period immediately preceding attendance in that school if the student has been assigned to or accepted by the school and no longer attends his/her previous school. The student will be considered to have established residence in that school and will not be eligible to participate in athletic activities sponsored by or affiliated with a school or competition at any other member school during that school year. A student who is assigned to and/or accepted by more than one school will be considered to have established residence in the school he/she first attends or participates in summer athletic activities prior to attendance, whichever comes first.

9.2.2.6 Middle School Students Attending Non-member Public Schools. A student in grades 6 through 8 who attends a public school that is not a member of this Association and has no athletic program due to low student population may represent a member public school that is part of the same school district in interscholastic competition, provided such participation is at the junior high or middle school level.

9.2.3 Attendance Within First 10 Days of Semester Required. A student must attend classes within the first 10 school days of a semester. Otherwise, the student will not be eligible until:

(a) The student has made up all classwork missed during his/her absence; and
9.2.4 Participation in Non-School Athletic Activities Affiliated with a School. The FHSAA supports and endorses Florida’s philosophy of school of choice for academic purposes. However, if a student chooses to attend or participate for a school, public or private, in which the student participated in any non-school athletic activities affiliated with a school that the student does not attend or did not attend in the previous school year (in the case of home education students, does not participate for or did not participate for) and then establishes his/her school residence (in the case of home education students, he/she participates) at the affiliated school within one calendar year of such participation will not be eligible in the new school until the student has been in attendance at that school for one calendar year. Establishing such school residence is bona fide evidence that the student is attending the school in whole or in part for athletic reasons.

9.2.4.1 Non-School Athletic Activities Affiliated with a School. Non-school athletic activities affiliated with a school are any athletic activities not sponsored by the school but are organized, coached and/or supervised by a school employee, athletic department staff member, or representative of the school’s athletic interests (as defined by FHSAA Policy 36.2.1.1), or in which the majority of participants are students who attend the school. Such activities include, but are not limited to:

(a) club teams;
(b) travel teams;
(c) grade school teams;
(d) recreational league teams;
(e) personal instruction sessions; and
(f) any other type of activity determined by the FHSAA to be an athletic activity.

9.2.5 Relocation of a Coach. A student who establishes residence at a school within one year of the relocation of any member of the coaching staff of the student’s sport(s), on any level regardless of which level the student participated, will not be eligible to participate in the sport(s) coached by that coach until the student has been in attendance for one calendar year if said coach is in any way affiliated with the athletic program at the new school. Establishing such residence is bona fide evidence that the student is attending the school in whole or in part for athletic reasons.

9.2.6 Ineligible Student Cannot Change Schools to Become Eligible. A student who ineligible for any reason will not be eligible in the new school until the student has been in attendance for one full semester. Attending a new school at the beginning of the school year does not decrease or eliminate the period of ineligibility.

9.3 TRANSFER REGULATIONS

9.3.1 “Transfer” Defined. A transfer occurs when a student makes any change in schools after he/she establishes residency at a school each year.

9.3.2 Transfer Student Not Eligible Until the Following School Year. A student who transfers from one school to another will not be eligible at the new school until the beginning of the next school year, unless the student qualifies under one of the following five exceptions:

9.3.2.1 Exception – Full and Complete Move to New Residence. A student who moves to a new home address due to a full and complete move by the student and the persons with whom he/she has been living for at least one calendar year that makes it necessary for the student to attend a different school and meets all other eligibility requirements as provided in Article 9 will be eligible subject to Bylaw 9.3.3. A student and his/her parents cannot occupy a residence at more than one address, and only the student’s current residence may be used for eligibility purposes.

9.3.2.1.1 Full and Complete Move Defined. The following items are evidence a move is full and complete:

(a) The former residence is not occupied for any purpose at any time by the student or any of the persons with whom the student has been living; and
(b) All personal belongings are moved from the former residence; and
(c) Mail is received at the new residence; and
(d) All utilities are transferred to the new residence; and
(e) Driver’s license, voter registration and other forms of legal identification are changed to the new residence.

9.3.2.2 Exception – Necessary Relocation to Residence of Another Individual. A student who transfers because he/she has to move into the residence of another person who lives at a residence that makes it necessary for the student to attend a different school and meets all other eligibility requirements as provided in Article 9 will be eligible at the new school subject to Bylaw 9.3.3. This exception applies only to the following specific situations:

(a) One of the persons with whom the student has been living dies; or
(b) One of the persons with whom the student has been living is imprisoned or committed by court order to a mental facility; or
(c) The student is made a ward of the court or state and is placed in a foster home by a court of legal jurisdiction. In this case, a certi-
A student who transfers to a member school from a nonmember school after beginning high school must provide the member school with an official sealed transcript showing all grades he/she has received at all schools attended since beginning eighth grade. The student must also provide the school with all information the school needs to convert the student’s grades using the scale in Bylaw 9.4.2. The student cannot be declared academically eligible by the member school until all such information is received to its satisfaction.

9.3.2.5 Exception – Transfer of Schools within the First Twenty Days. A student who transfers schools within the first twenty (20) days of the academic school year and meets all other requirements as provided in Article 9 will be eligible at the new school subject to Bylaw 9.3.3 provided:

(a) The student has not engaged in any athletic activities affiliated with either school prior to the transfer; and
(b) The student has not been recruited; and
(c) The student is not transferring in whole or in part for athletic reasons; and
(d) The student is not transferring because of disciplinary reasons and/or misconduct; and
(e) The losing school principal communicates and verifies with the new school principal that 9.3.2.5 (a)-(d) have been met by the student.

9.3.2.6 Need to Attend a Different School Defined. When determining whether a change in residence makes it necessary for a student to attend a different school as required in Bylaws 9.3.2.1, 9.3.2.2 and 9.3.2.3, the FHSAA Office will consider the following criteria:

(a) Is the student not permitted to attend his/her old school by the district school board because the new residence is outside the school’s attendance zone?
(b) Is public transportation from the student’s new residence to the old school not provided?

9.3.3 Qualifying Transfer Student Becomes Eligible on Sixth Day of Attendance. A transfer student who qualifies under one of the four exceptions in Bylaws 9.3.2.1, 9.3.2.2, 9.3.2.3 and 9.3.2.4 will be eligible for competition on the sixth school day of attendance at the new school if:

(a) The school has received and evaluated the student’s official sealed transcript provided by his/her former school; and
(b) The school has determined that the student meets all eligibility requirements.

9.3.3.1 Transfer Student Must Provide Academic Records. A student who transfers to a member school from a nonmember school after beginning high school must provide the member school with an official sealed transcript showing all grades he/she has received at all schools attended since beginning eighth grade. The student must also provide the school with all information the school needs to convert the student’s grades using the scale in Bylaw 9.4.2. The student cannot be declared academically eligible by the member school until all such information is received to its satisfaction.

9.3.3.2 Transfer Student’s Former School Must Verify Eligibility Status Upon Request. The member school formerly attended by a transfer student must verify the student’s eligibility status if requested to do so by the student’s new school.

9.3.3.3 Transfer Student Not Eligible for One Full Semester if Transcript Cannot be Obtained. A transfer student whose former school cannot or will not provide an official sealed transcript will not be eligible in the new school until he/she has been in attendance for one full semester and has established a cumulative GPA. The school must submit a written report to the FHSAA Office that includes the student’s name, date of first attendance in the school, and the beginning and ending dates of the previous semester.

9.3.4 Ineligible Student Cannot Transfer to Become Eligible. A transfer student who is ineligible for any reason at the time of the transfer will not be eligible in the new school until the student has been in attendance for one full semester. Attending a new school at the beginning of the school year does not decrease or eliminate the period of ineligibility.

9.3.4.1 Students Under Expulsion. A student who has been expelled by a school district or school shall not be considered eligible at any member school during the length of the expulsion. If the student who chooses not to attend an alternative school, if offered by the school district or school, shall be ineligible to represent a member school for the next two consecutive “full” semesters. Attending a new school at the beginning of the school year does not decrease or eliminate the period of ineligibility.

9.3.5 Transfer Students Who Are Not Eligible. The following transfer students are not eligible in their new school even if they otherwise qualify under one of the four exceptions in Bylaws 9.3.2.1, 9.3.2.2, 9.3.2.3 and 9.3.2.4.

9.3.5.1 Student Who Transfers After FHSAA State Championship Series in a Sport Begins. A student who
transfers to any school after the FHSAA State Championship Series in a sport begins will not be eligible to participate in that sport through the conclusion of that state championship series.

9.3.5.1.1 **Student Who Participated in a State Championship Series in Another State.** A student who attends a member school after having participated in a state championship series in a sport in another state is ineligible to participate in that sport for that school year.

9.3.5.2 **Student Who Transfers After Participation in a Non-School Athletic Activities Affiliated with a School.** A student who participates in any non-school athletic activity affiliated with a school that the student does not attend or did not attend in the previous school year and then transfers to the affiliated school within one calendar year of such participation will not be eligible in the new school until the student has been in attendance for one calendar year.

9.3.5.2.1 **What Are Considered Non-School Athletic Activities Affiliated With a School?** Non-school athletic activities affiliated with a school are any athletic activities not sponsored by the school but are organized, coached and/or supervised by a school employee, athletic department staff member, or representative of the school’s athletic interests (as defined by FHSAA Policy 36.2.1.1), or in which the majority of participants are students who attend the school. Such activities include, but are not limited to:

(a) club teams;
(b) travel teams;
(c) grade school teams;
(d) recreational league teams;
(e) personal instruction sessions; and
(f) any other type of activity determined by the FHSAA to be an athletic activity.

9.3.5.3 **Relocation of a Coach.** A student who transfers to a school within one year of the relocation of any member of the coaching staff of the student’s sport(s), on any level regardless of which level the student participated, will not be eligible to participate in the sport(s) coached by that coach until the student has been in attendance for one calendar year if said coach is in any way affiliated with the athletic program at the new school.

9.4 **ACADEMIC REQUIREMENTS**

9.4.1 **2.0 GPA Required for Academic Eligibility.** A middle/junior high student must have 2.0 GPA, or the equivalent of a 2.0 GPA based on a 4.0 scale, at the conclusion of each semester. A high school student must have a cumulative 2.0 grade point average on a 4.0 unweighted scale, or its equivalent, at the conclusion of each semester to be academically eligible during the next semester. (s.1006.15(3)(a)1, Florida Statutes)

9.4.1.1 **Courses to be Used in Calculating GPA.** The grades from all courses required for graduation that a student takes, including those taken by the student before he/she begins high school, must be included in the calculation of the student’s cumulative GPA at the conclusion of each semester. For public school students, this includes the courses listed in s.1003.43(1), Florida Statutes.

9.4.1.2 **Academic Eligibility/Ineligibility is for a Semester.** A student who is academically eligible at the beginning of a semester will continue to be academically eligible for that entire semester. Likewise, a student who is academically ineligible at the beginning of a semester will continue to be academically ineligible for that entire semester, except as provided in Bylaw 9.4.5.1.2. The student’s academic eligibility for each successive semester will depend upon his/her cumulative GPA at the conclusion of the previous semester.

9.4.1.3 **Attendance During Previous Two Consecutive Semesters Required.** A student cannot be academically eligible if he/she has not attended school and received grades for all courses taken during the previous two consecutive semesters.

9.4.1.4 **Exception – First Semester of High School Attendance – Ninth Grade.** A first-year high school student, entering the ninth grade for the first time, is academically eligible during his/her first semester of high school attendance. The student, however, must have the cumulative 2.0 GPA at the conclusion of his/her first semester of high school attendance to be academically eligible to participate during his/her next semester of attendance.

9.4.1.5 **Exception – Using Semester GPA for Ninth and Tenth Grade.** A student who is academically ineligible during the second semester of ninth grade or during the first semester of tenth grade and does not regain a cumulative 2.0 GPA at the conclusion of the semester of ineligibility may be granted academic eligibility for the next semester if: (s.1006.15(3)(a)2, Florida Statutes)

(a) The student signs an academic performance contract with his/her school upon discovery of the semester of ineligibility; and
(b) The student sits out the semester of ineligibility; and
(c) The student attends summer school, or its graded equivalent, as necessary; and
(d) The student earns a 2.0 GPA on a 4.0 unweighted scale in all courses taken during the semester of ineligibility.

9.4.1.6 **No Exceptions During the 11th and 12th Grade.** Once a student has completed 10th grade, he/she must have the cumulative 2.0 GPA as required by Bylaw 9.4.1 for the remainder of his/her high school career. (s. 1006.15(3)(a)3, Florida Statutes)

9.4.1.7 **Students in Dual Enrollment or Early Admission Programs.** Students who participate in dual enrollment
programs or early admission programs must have the cumulative 2.0 GPA as required in Bylaw 9.4.1 to be academically eligible.

9.4.1.8 Student Not Eligible for One Full Semester if Transcript Cannot be Obtained. A student whose former school cannot or will not provide an official sealed transcript will not be eligible in the new school until he/she has been in attendance for one full semester and has established a cumulative GPA. The school must submit a written report to the FHSAA Office that includes the student’s name, date of first attendance in the school, and the beginning and ending dates of the previous semester.

9.4.2 Mandatory Grading Scale to be used in Calculating GPA. All member schools must use the following alphabetical grading scale as mandated in s.1003.437, Florida Statutes, when calculating the grade point averages of high school students to determine their academic eligibility:

- Grade “A” is 90 to 100 percent and has a GPA value of 4;
- Grade “B” is 80 to 89 percent and has a GPA value of 3;
- Grade “C” is 70 to 79 percent and has a GPA value of 2;
- Grade “D” is 60 to 69 percent and has a GPA value of 1; and
- Grade “F” is 59 percent or less and has a GPA value of 0.

9.4.2.1 Incomplete Grade is a Failure. An incomplete grade must be counted as a failure (Grade “F”) when calculating a student’s cumulative GPA.

9.4.3 Effect of Summer School or its Graded Equivalent Courses on Cumulative GPA. A student may raise or lower his/her cumulative GPA by attending summer school or its graded equivalent if:

(a) The summer school or its graded equivalent is regularly scheduled and regularly organized under the direction of a district school board or private school;
(b) All coursework taken by the student is completed before the first day of classes in the subsequent semester; and
(c) All courses taken by the student, in which he/she receives a grade, whether during the regular academic year or summer school, or its graded equivalent, must be used to calculate the student’s cumulative GPA.

9.4.3.1 “Forgiveness.” If a student repeats a course, regardless of whether he/she passed or failed the course on the first attempt in which the student earned a “D” or “F,” or the equivalent of a grade of “D” or “F,” the grade may be replaced with a grade of “C” or higher, or the equivalent of a grade of “C” or higher, provided for required courses the course is the same or comparable course, or with a grade of “C” or higher, or the equivalent of a grade of “C” or higher for an elective course and that grade will be used to calculate the student’s cumulative GPA. (s.1003.428(4)(d), note, Florida Statutes)

9.4.3.1.1 Grade GPA Calculation. For the purposes of GPA calculation, each subsequent unsuccessful attempt on a course for forgiveness must be computed in the calculations. One successful attempt will over write the original grade and all previous unsuccessful attempts.

9.4.3.2 Course Taught by Private Tutor Cannot be Used to Raise GPA. A school cannot accept a grade received by a student in a class conducted by a private certified tutor to raise his/her cumulative GPA for academic eligibility purposes.

9.4.4 Determination of Academic Eligibility at Conclusion of Each Semester. A school must calculate the cumulative GPA of a student at the conclusion of each semester to determine the student’s academic eligibility for the next semester. Only those grades that are first reported by the student’s teachers at the conclusion of the semester can be used to calculate the student’s cumulative GPA.

9.4.4.1 Definition of “First Reported.” “First reported” means the grades that are originally submitted by the student’s teachers at the conclusion of the semester. Changes to grades that are first reported by a student’s teachers may only be made according to the published policies of the school.

9.4.5 Course Work must be Completed by First Day of Next Semester. A student must complete all work required to earn credit in a course during a semester by the first day of the next semester. A grade of “incomplete” must be considered a failing grade when calculating a student’s cumulative GPA.

9.4.5.1 Exceptions.

9.4.5.1.1 Special Course Work That Cannot be Completed by First Day of Next Semester. An exception to Bylaw 9.4.5 is made for students taking courses such as agriculture, which have special projects that cannot be completed until late summer.

9.4.5.1.2 Work Not Completed Due to Illness or Excused Absence. A student who is academically ineligible because of a failure to complete his/her course work by the first day of the next semester due to an extended illness, supported by a physician’s report, or other excused absence may have his/her academic eligibility restored once the course work is completed and the student receives a passing grade that raises his/her cumulative GPA to 2.0 or above. A school must notify the FHSAA Office in writing whenever this occurs.

9.4.6 Change in Eligibility Status. If a student’s academic eligibility changes at the end of a semester, the student will become eligible or ineligible on the sixth school day of the next semester as published on the school’s official calendar for that school year. Even if the last day of the semester coincides with the last day of school for the winter holidays, the student will not become eligible or ineligible.
until the sixth school day of the next semester that follows the winter holidays as published on the school’s official calendar for that school year.

9.4.7 **Student Must be an Undergraduate.** A student must not have completed the terminal grade of high school in the secondary education system of the U.S. or any other country.

### 9.5 LIMIT OF ELIGIBILITY

9.5.1 **High School Student Has Four Years of Eligibility.** A student has four consecutive calendar years of eligibility from the date he/she begins ninth grade for the first time. This does not imply that the student has four years of participation. A student becomes permanently ineligible four consecutive calendar years from the date he/she begins ninth grade for the first time.

9.5.1.1 **Exception – Student Whose Limit of Eligibility Expires During Sports Season.** A student whose four-year limit of eligibility expires during the season of a sport in which the student is participating may complete the season if the student continues to meet all other eligibility requirements. The student, however, will not be permitted to participate in any other sport that begins after his/her limit of eligibility has expired.

9.5.1.2 **Participation Prior to High School Does Not Affect Limit of Eligibility.** A student’s four-year limit of high school eligibility is not affected by the student’s participation in interscholastic athletics before beginning the ninth grade for the first time.

9.5.2 **A 6th, 7th or 8th Grade Student Has 1-Year Limit of Eligibility in Each Grade.** A 6th, 7th or 8th grade student may participate only one year in each grade level. A 6th, 7th or 8th grade student who repeats a grade will not be eligible during the grade being repeated.

### 9.6 AGE

9.6.1 **Student May Participate at High School Level Until the Age of 19 Years 9 Months.** A student may participate at the high school level until the day he/she reaches the age of 19 years 9 months if the student has not exceeded his/her four-year limit of eligibility. The student becomes permanently ineligible at the high school level on the day he/she reaches the age of 19 years 9 months.

9.6.1.1 **Exception – Student Who Reaches Age Limit During FHSAA State Championship Series.** A student who reaches the age of 19 years 9 months during a FHSAA State Championship Series in which he/she is participating may complete that state series if the student continues to meet all other eligibility requirements. The student, however, will not be allowed to participate in any other sport that begins after he/she has reached the age of 19 years 9 months.

9.6.2 **Student May Participate at Junior High School Level Until the Age of 16 Years 9 Months.** A student may participate in interscholastic athletic competition at the junior high school level until the day he/she reaches the age of 16 years 9 months. The student becomes permanently ineligible for interscholastic athletic competition at the junior high school level on the day he/she reaches the age of 16 years 9 months.

9.6.2.1 **When Junior High Age Limit Applies.** The 16 year 9 month junior high school age limit applies to a participating student only when:

(a) Teams representing junior high schools compete against each other; or

(b) Teams representing the junior high school departments of combination junior-senior high schools compete against each other.

(c) If a junior high school team competes against a senior high school team or the varsity team of a combination junior-senior high school, the high school age limit of 19 years 9 months will apply to all participating students.

9.6.3 **Student May Participate at Middle School Level Until the Age of 15 Years 9 Months.** A student may participate in interscholastic athletic competition at the middle school level until the day he/she reaches the age of 15 years 9 months. The student becomes permanently ineligible for interscholastic athletic competition at the middle school level on the day he/she reaches the age of 15 years 9 months.

9.6.3.1 **When Middle School Age Limit Applies.** The 15 year 9 month middle school age limit applies to a participating student only when:

(a) Teams representing middle schools compete against each other; or

(b) Teams representing the middle school departments of combination middle-senior high schools compete against each other.

(c) If a middle school team competes against a senior high school team or the varsity team of a combination middle-senior high school, the high school age limit of 19 years 9 months will apply to all participating students.

9.6.4 **School Must Verify Age of Student.** A school must verify the age of each student who represents it in interscholastic athletic competition. The student must provide documented proof of his/her age for this purpose. A student who is unable to provide documented proof of his/her age cannot participate.
9.6.4.1 What is Documented Proof of Age? Documented proof of age is one or more of the following:

(a) An original birth certificate issued by the office of vital records in the country, province, state, county or city where the student was born;

(b) A passport, visa or “green card” that lists the student’s date of birth; or

(c) An official record of birth from the hospital in which the student was born.

9.7 PHYSICAL EVALUATION (FHSAA Form EL2 – Pre-participation Physical Examination)

9.7.1 Student Must Have a Physical Evaluation Each Year. A student must have a physical evaluation each year and be certified as being physically fit to participate in interscholastic athletic programs. A physical evaluation shall be valid for a period not to exceed one calendar year from the date of practitioner’s signature. The student cannot be allowed to participate in any activity related to interscholastic athletic programs until the fully executed physical evaluation form is on file in the school. (s.1002.20(17)(b), Florida Statutes)

9.7.2 Qualified Practitioners. The annual physical evaluation must be administered either by a licensed physician, a licensed osteopathic physician, a licensed chiropractic physician, a licensed physician assistant, or a certified advanced registered nurse practitioner.

9.7.3 Filing Requirements. The student-athlete shall be required to file with the principal or his/her designee a fully executed physical evaluation form signed by the practitioner and medical history questionnaire signed by the student and his/her parent(s) or guardian(s).

9.7.4 Evaluation Requirements. The Board of Directors shall adopt minimum requirements for the physical evaluation to which each member school shall adhere.

9.8 CONSENT AND RELEASE (FHSAA Form EL3 – Consent and Release from Liability Certificate)

9.8.1 Student Must Provide School with Signed Consent and Release Form to Participate. A student must have the consent of his/her parent(s) or legal guardian(s) to participate in interscholastic athletic programs at a member school. The student and his/her parent(s) or legal guardian(s) must also release the FHSAA, its member schools and contest officials from all liability for any injury or claim that may result from the student’s participation in interscholastic athletics. This consent and release from liability must be provided in writing on a form developed by this Association for that purpose. The form must be signed by the student and his/her parent(s) or legal guardian(s). The student cannot be allowed to participate in any activity related to interscholastic athletic programs until the fully executed consent form is on file in the school.

9.8.1.1 Board of Directors to Adopt Language for Consent and Release Form. The Board of Directors will adopt the language that must be contained in the consent and release form, which, at a minimum, will include the following:

(a) A statement acknowledging that participation in interscholastic athletics may require the student to miss classes;

(b) A statement authorizing the school to provide to the FHSAA for inspection the student’s academic, attendance and financial assistance records when requested;

(c) A statement warning of the health risks involved in participating in interscholastic athletics;

(d) A statement authorizing the use or disclosure of the student’s individually identifiable health information should treatment for illness or injury become necessary; and

(e) A statement granting to the released parties the right to photograph and videotape the student and to use his/her name, face, likeness, voice and appearance in connection with exhibitions, publicity, advertising, promotional and commercial materials without reservation or limitation.

9.9 AMATEURISM

9.9.1 General Principles. A student may not participate in an athletic activity of this Association unless he/she is an amateur. An amateur is one who engages in athletic competition solely for the physical, mental, social, and pleasure benefits derived from the activity.

9.9.2 Forfeiture of Amateur Status. A student-athlete forfeits amateur status in a particular sport for one year by:

(a) Competing for money or other monetary compensations;

(b) Receiving any award or prize of monetary value which has not been approved by the FHSAA;

(c) Capitalizing on athletic fame by receiving money or gifts of a monetary nature;

(d) Signing a professional playing contract in any sport or hiring an agent to manage his/her athletic career;
(e) Competing under an assumed name.

9.9.3 Permissible Awards, Gifts, or Other Compensation. A student-athlete will not forfeit his/her amateur status for accepting:

(a) Symbolic awards such as school letters, medals, trophies, ribbons, plaques, pins, keys, or ribbons of small monetary value purchased from an established awards company;
(b) Rings, sweaters, jackets, or award blankets provided that they are presented by the school which they represent and do not exceed the value of the purchase price from an established awards company;
(c) Remuneration of “essential expenses” for any game in which he/she participates as a player; limited to meals, lodging, and transportation;
(d) A college scholarship offer.

9.9.3.1 Amateur Sports Guidelines. The FHSAA uses the guidelines of the national governing body of a particular sport, when applicable, to determine the types and amounts of benefits an amateur may receive.

9.9.4 Violations. Violation of the amateur rule in one sport does not make a student ineligible in all other sports.

NOTE: Any student who may consider participating in athletics as an amateur after high school should determine whether any action they intend to take while in high school would violate the amateurism regulation of the governing body at the level of competition at which he or she intends to participate.

9.10 STUDENT-ATHLETE PARTICIPATION

9.10.1 Athletic Participation Defined. A student in athletic uniform during an athletic contest is defined as having participated. Any member school which allows a student to participate in interscholastic athletic competition (dress in any part of the full uniform worn for that contest with the exception of a cap) in violation of the regulations of this Association will be held guilty of using an ineligible student and subject to the penalties assessed.

OPERATIONAL BYLAW, ARTICLE 10

Compliance and Enforcement

10.1 PENALTIES

10.1.1 General Principles. The Executive Director shall have the authority to investigate all alleged violations of this Association’s Bylaws, as well as regulations, guidelines, policies or procedures established by the Board of Directors. All findings shall be disclosed to the school or person alleged to have committed a violation. The Executive Director shall have full authority to invoke one or more of the following penalties against the violating school or person:

(a) REPRIMAND—An official letter of censure to the concerned party in regard to the offense committed which warns against further violations. This letter will be kept on file for future reference.
(b) FINE—A monetary payment.
(c) FORFEIT—The forfeiture of an interscholastic athletic contest.
(d) PROBATION—Types of probation that may be imposed are as follows:
   1) Administrative Probation—The school is reprimanded, fined and served notice that it is in a period of warning for a minimum of one calendar year. Additional violations during this time will result in increased penalties which may include expulsion.
   2) Restrictive Probation—The school faces the same penalties as administrative probation, with the additional consequence of restriction from participation in championship competition in one or more sports, or other restrictions deemed appropriate by the Executive Director, for one or more calendar years.
   3) Suspension Probation—The school faces the same penalties as administrative probation, with the additional consequence of suspension from one or more sports for one or more calendar years.
(e) EXPULSION—Involuntary termination of a school’s membership in the Association for one or more calendar years. Any member school that competes with a currently expelled school may subject itself to expulsion from the Association for one calendar year.

10.1.1.1 Restricted Membership. The Board of Directors, instead of expulsion, may restrict one, more or all the membership privileges of the school. The school remains a member even if all of its membership privileges are restricted.
10.1.2 Reimbursement of Expenses. A member school found to have committed a violation shall pay to this Association any expenses incurred related to such violation, including, but not limited to, the costs of the investigation, attorney’s fees and legal costs, and all other related costs.

10.1.3 Court Injunctions. If a member school or student, in violation of or noncompliance with any provisions of this Association’s rules, competes based on an injunction or restraining order which is later voluntarily vacated, stayed or reversed, or it is determined that injunctive relief is not or was not justified, they will still be subject to the penalties listed in 10.1.1.

10.2 FORFEITURE OF CONTEST

10.2.1 General Principle. If an ineligible student is inadvertently or intentionally permitted to participate in an interscholastic athletic contest, forfeiture of the game and honors shall be automatic and mandatory.

10.2.1.1 Team or Individual Sports. In team sports, the contest and honors shall be forfeited. In individual sports, the points won by the ineligible student, individually or as the member of a relay team shall be forfeited.

10.2.1.2 Procedures. If an ineligible student is allowed to participate in an athletic contest, the principal shall notify the Executive Director the dates of the competition and provide copies of the letters of forfeiture to the opposing school(s) the student participated against.

10.2.1.3 Intentional Use of Ineligible Students. The Executive Director shall have full authority to invoke additional penalties against a member school that in his/her determination intentionally permits an ineligible student to participate.

10.3 PROTEST PROCEDURE

10.3.1 Protesting Actions of Another School. Any member school filing a protest over the eligibility of a student or the actions of a member school shall submit to the Executive Director in writing a full statement of the facts signed by the principal. The Executive Director shall provide the accused party or parties with a copy of the accusation and determine if the allegations warrant an investigation.

10.3.2 Protesting Actions of Contest Officials. The decisions of contest officials shall be final and not subject to review. Member schools should file reports with the Executive Director of unsatisfactory performance by contest officials which may be due to alleged lack of knowledge of the rules, errors in judgment or improper conduct.

10.4 DUE PROCESS

10.4.1 Eligibility Appeals. When a student is determined to be ineligible by a member school and/or is ruled ineligible by the Executive Director, the member school principal may appeal the ruling of the Executive Director if he/she or the student takes issue with it, and must do so at the student’s request.

10.4.2 Rules Violations Appeals. Any student athlete, coach or member school who is found to be in violation of the rules of this Association may appeal the finding of the Executive Director if he/she takes issue with it, or may appeal the penalty imposed if he/she believes it to be too severe, and must do so at the student’s request.

10.4.3 Disputes Between Member Schools Appeals. A member school principal may appeal the findings by the Executive Director which arise from a dispute between one or more member schools.

10.4.4 Undue Hardship Waivers. A member school principal may file a request for undue hardship waiver on behalf of the student when enforcement of the provision(s) which render(s) the student ineligible works an undue hardship upon the student, and must do so at the student’s request.

10.4.4.1 Basic Principle. The eligibility rules of this Association are designed to promote academic achievement and to encourage students to advance with their graduating class. Unless a student exerts every reasonable effort to make up credit not earned, such effort including attendance at summer school or other alternative programs, an undue hardship request seeking a waiver of the limit of eligibility shall not be granted.

10.4.4.2 Criteria for an Undue Hardship Waiver Determination. By seeking an undue hardship waiver, the student and the member school accept the fact that the student is ineligible under the FHSAA Bylaws but are asking for a grant of waiver of those Bylaws. For the purpose of determining whether to grant or deny an undue hardship waiver the Sectional Appeals Committees and the Board of Directions shall be guided by the following criteria, other criteria contained in these Bylaws and FHSAA Policies, and their respective experience related to high school athletics.

10.4.4.2.1 Insufficient Grounds for Undue Hardship Waiver. The fact that a student is retained in a lower grade shall not be sufficient grounds for granting an undue hardship waiver if the student fails to pass the required number of courses, or is voluntarily withdrawn from school, or repeats a lower grade to gain physical, social or emotional maturity.

10.4.4.2.2 Potentially Sufficient Grounds for Undue Hardship Waiver. The fact that a student is unable or desires to participate in interscholastic athletics shall not, in and of itself, be grounds for granting an undue hardship waiver request. The fact that a student is retained in a lower grade because he/she misses school for a prolonged period of time due to serious injury or illness, which must
be supported by a physician’s record indicating that the absence was directly and solely related to such injury or illness, or events which were beyond the control of the student and/or the parent or guardian which causes the student to miss school for a prolonged period of time causing the student to repeat a grade, may be grounds for granting an undue hardship waiver request.

10.4.5 Waiver of Bylaws Due to Special Circumstances. The principal of a member school or his/her designee may request a waiver of any Bylaw or other regulation, guideline, policy or procedure of this Association not directly related to student eligibility when special circumstances, in the opinion of the person or entity making the appeal, call for a relief from or a modification to the effects of the rule.

10.4.6 Appeals of Executive Director’s Findings. The principal of a member school or his/her designee, or any other individual, who is found to be in violation of the rules of this Association by the Executive Director, whether or not such finding results in the imposition of penalty, may appeal the finding of the Executive Director if he/she takes issue with it, or may appeal the penalty imposed, if any, if he/she, while not disagreeing with the finding, believes the penalty to be too severe.

10.4.7 No Appeal or Waiver of Florida Statutes. The Sectional Appeals Committee, the Infraction Appeals Committee and the Board of Directors do not have the authority to waive a provision of the Florida Statutes including but not limited to:

(a) Mandatory GPA requirements;
(b) Definition of a grading period as being one semester;
(c) Mandatory grading scale;
(d) Authority of school districts to establish codes of conduct by which students must abide to be eligible to participate in interscholastic competition;
(e) Home Education guidelines;
(f) Charter School guidelines.

10.5 GENERAL PRINCIPLES FOR APPEALS AND REQUESTS FOR WAIVER

10.5.1 Cost of Appeal. The cost of an appeal, if any, including the Association’s attorney fees, shall be borne by the person or entity making the appeal if the finding of the Executive Director or the penalty imposed is upheld.

10.5.2 Burden Of Proof. The burden of showing error in the determination of ineligibility or in showing why a waiver should be granted is on the person or entity making the appeal. Such proof shall include, as a minimum, a brief statement of the facts involved, the specific bylaw(s) or policy(s) involved and argument in support of the relief requested. This statement shall be supported by any relevant documentary evidence available.

10.5.3 Complete and Accurate Submissions. The person or entity making the appeal must ensure that the information submitted to support such appeal or request is complete and accurate. In the event a decision by the Sectional Appeals Committee or the Board of Directors was made based on incomplete or inaccurate information, the decision shall be withdrawn and the sanctions provided by these bylaws shall apply.

10.5.4 Request for Eligibility Ruling. Each member school principal or his/her designee having reasonable cause to believe that a student is ineligible to participate in, or continue to participate in, interscholastic athletic competition under any provision of these regulations may request an official ruling on the student’s eligibility from the Executive Director on a form to be provided by this Association, and must do so at the student’s request. The Executive Director or his/her designee shall issue a ruling based on the statement of facts and any other information available to the Executive Director, which additional information shall be included in the official ruling related to the student’s eligibility. In the event the Executive Director later determines that incomplete or inaccurate information has been included in the statement supporting the member schools request for an eligibility ruling, the ruling may be retracted and such penalties as deemed appropriate may be imposed by the Executive Director against the member school requesting the ruling.

10.5.5 Initial Appeals or Requests for Waivers. Initial appeals or requests for waivers will be heard by the Sectional Appeals Committee.

10.5.6 Subsequent Appeals or Requests for Waivers. Unfavorable decision found on the initial appeal or request for waiver rendered by the Sectional Appeals Committee will be heard by:

(a) The Sectional Appeals Committee, provided new information is provided, or
(b) The Board of Directors, which will not hear any evidence that was not presented to the Sectional Appeals Committee, and decisions will be final.

10.5.7 Appeals of Major Violations. Appeals of major violations will be heard by the Infraction Appeals Committee. Decisions of the Infraction Appeals Committee can be appealed to the Board of Directors. Decisions by the Board of Directors will be final.

10.5.7.1 Infraction Appeals Committee.

10.5.7.1.1 Purpose of Committee. The Board of Directors appoints an Infractions Appeals Committee to hear and act upon appeals of schools found to have committed major violations.

10.5.7.1.2 Composition of Committee. The committee is composed of five members as follows:
(a) One public school member, who must be a school-based administrator;
(b) One public school member, who must be either a school-based administrator or a district-level administrator;
(c) One private school member, who must be a school-based administrator;
(d) One private school member, who must be either a school-based administrator or a regional or state-level administrator in a private school accrediting organization that is recognized by the FHSAA; and
(e) One attorney who within the last five years has been a member in good standing of the Florida Bar or the bar of any other state in the union, and who cannot be connected with any member school, public school district or private school accrediting organization, or represent student-athletes, coaches or athletic directors in any manner.

10.5.7.1.2.1 Restrictions on Appointments. No member of the Board of Directors or any Sectional Appeals Committee can serve on the Infractions Appeals Committee. The two public school members cannot be from the same public school district. The two private school members cannot be from the same private school accrediting organization. Otherwise, there are no restrictions on who may be appointed to the committee.

10.5.7.1.2.2 Quorum and Alternate Members. A quorum of the committee is four members. The Board of Directors will designate alternates the Executive Director may call as substitutes to ensure a quorum when regular committee members are absent.

10.5.7.1.2.3 Attorney Serves as Committee Chair. The attorney member chairs the committee, and is the only committee member who may have contact with the FHSAA staff regarding any case. The committee elects from among its remaining four members a vice chair who presides when the chair is absent or unable to act.

10.5.7.1.3 Term of Service. A member serves a term of three years, except as stipulated in paragraph 10.5.7.1.3.1 below. A member may be reappointed to a second term, but cannot serve more than six years on the committee.

10.5.7.1.3.1 Initial Terms of Service to Establish Rotation. To ensure that the terms of all members of the committee do not expire at the same time, each member initially appointed to the committee will serve the following initial terms of service:

(a) The attorney will serve an initial term of five years and may be reappointed to a second term of three years;
(b) One of the public school administrators and one of the private school administrators, selected at random by the Board of Directors, will serve an initial term of four years and may be reappointed to a second term of three years; and
(c) The remaining public school administrator and private school administrator will serve an initial term of three years and may be reappointed to a second term of three years.

10.5.7.1.4 Authority and Duties of Committee. The committee:

(a) Hears and acts upon appeals of schools found to have committed major violations; or
(b) Hears and acts on appeals arising from a situation involving or affecting member schools in more than one administrative section; or
(c) Hears and acts on requests of waiver of a rule that, if granted, would affect member schools in more than one administrative section; or
(d) Makes recommendations to the Board of Directors and FHSAA staff relative to the formulation and revision of FHSAA enforcement policies and procedures.

10.5.7.1.5 Committee to Meet as Needed. The committee meets as needed upon call of the chair in consultation with the Executive Director.

10.5.8 Emergency Hearings. The President of the Association may conduct an emergency meeting of the Board of Directors by telephone conference call if, and only if, a decision made by the Executive Director or a Sectional Appeals Committee would eliminate a school, in a team sport, or an individual, in an individual sport, from a State Championship Series contest before the next meeting of the Board of Directors. The President shall not conduct an emergency meeting of the Board of Directors to consider undue hardship cases, or other cases, affecting a student’s eligibility unless such student’s eligibility would eliminate a school, in a team sport, or the student, in an individual sport, from a State Championship Series contest before the next meeting of the Board of Directors. In the event a member school requests an emergency hearing before the Board of Directors, requesting such hearing the member school consents to the hearing being conducted by telephone conference call and agrees to pay all expense including expenses such as the cost of the telephone conference call and the costs of the stenographic recording of such hearing.

10.5.8.1 Emergency Appeals Committee.

10.5.8.1.1 Purpose of Committee. The Executive Director authorizes an Emergency Appeals Committee solely to decide those issues normally decided by the Sectional Appeals Committee or the Board of Directors in which elimination from a State Championship Series has occurred.

10.5.8.1.2 Composition of Committee. The committee will be composed of five ad hoc members as follows:

(a) One non-attorney member from each of the four Sectional Appeals Committees; and
(b) One attorney member from one of the four Sectional Appeals Committees. The attorney member shall chair the Emergency
10.5.8.1.3 Selection of Committee Members. When requested by the Executive Director, the Emergency Appeal Committee members will be selected as follows:

(a) Each non-lawyer member will be designated by the Chairperson of the respective Sectional Appeals Committees; and

(b) The attorney member, who will serve as the chair of the committee, will be designated by the Executive Director.

10.5.8.1.4 Authority and Duties of Committee. The committee:

(a) Shall decide those issues normally decided by the Sectional Appeals Committee or the Board of Directors when a school, in team sport, or an individual, in an individual sport, would be eliminated from a State Championship Series contest before the next meeting of the Sectional Appeals Committee or Board of Directors;

(b) Shall not be called upon to decide undue hardship cases, or other cases, affecting a student’s eligibility unless such student’s eligibility would eliminate a school, in a team sport, or the student, in an individual sport, from a State Championship Series contest before the next meeting of the appropriate Sectional Appeals Committee or the Board of Directors.

10.5.8.1.5 Committee to Meet as Needed. The committee meets as needed upon call by the Executive Director.

10.5.8.1.6 Appeal of Decisions. The decision of the Emergency Appeals Committee can be appealed by the member school or the Executive Director at the next meeting of the Board of Directors.

10.6 APPEAL AND REQUEST FOR WAIVER PROCEDURES

10.6.1 Filing an Initial Appeal or Request for Waiver. An appeal or request for waiver must be filed with the Executive Director on the form(s) provided by this Association and must be accompanied by all necessary documentation. The appeal or request, including all required documentation, must be signed by the principal and received in the office of this Association not later than 5 p.m. Eastern Time on the filing dates established by the Board of Directors and printed in the FHSAA Planning Calendar. Appeals and requests received after the deadline date will not be considered at that Sectional Appeals Committee meeting, but will be placed on the agenda for the next regularly scheduled meeting. Incomplete appeals or requests for waiver will be returned to the person or entity making the appeal for an opportunity to resubmit with all the necessary information prior to the deadline, if time allows.

10.6.2 Filing an Appeal or Request for Waiver to the Board of Directors. The request for an appeal hearing before the Board of Directors must be made in writing to the Executive Director, must be signed by the member school principal or his/her designee and must be received in the office of this Association within five (5) business days following the date of the Sectional Appeals Committee meeting or the Infraction Appeals Committee meeting. Failure to file a request for an appeal hearing before the Board of Directors within the five (5) business days following the date of the Sectional Appeals Committee meeting or the Infraction Appeals Committee meeting shall be deemed a waiver of the right of an appeal as granted herein.

10.6.3 Appearances Before Sectional Appeals Committee, Infraction Appeals Committee, Emergency Appeals Committee and/or Board of Directors. The person or entity making the appeal has the opportunity to appear before the Sectional Appeals Committee, Infraction Appeals Committee, Emergency Appeals Committee and/or the Board of Directors if he/she so chooses. The person or entity making the appeal must give notice of their choice to appear at the time the appeal or request for waiver is filed. Appearance by the student and a school representative is mandatory for an appeal or request for undue hardship waiver involving age, limit of eligibility and unsportsmanlike conduct provisions when heard by the Sectional Appeals Committee, and is optional when heard by the Board of Directors.

10.6.3.1 Procedure for Appearance. A person or entity making the appeal who is required, or who chooses, to appear before the Sectional Appeals Committee, Infraction Appeals Committee and/or the Board of Directors will be assigned a time for the appearance. A twenty (20)-minute block will be allotted for each case involving an appearance.

10.6.3.2 Student Appearance. A student who is required, or chooses, to appear before the Sectional Appeals Committee, Infraction Appeals Committee and/or the Board of Directors must be accompanied by a school representative and may be accompanied by his/her parent(s) or other individuals with whom he/she lives. The school representative who is required to accompany the student must be a full-time employee of the school and must be identified on the form at the time of filing. The student may be represented by an attorney. Such representation will not excuse the appearance of a student when that appearance is required.

10.6.4 Appeals of Executive Director’s Findings. To appeal the finding of the Executive Director, the appeal must be filed so that it is received in the office of this Association within ten (10) business days of the receipt of the Executive Director’s finding and/or notification of the imposition of penalty. Failure to file an appeal so that it is received in the office of this Association within the ten (10) business days allowed shall be deemed a waiver of the right to appeal as granted herein.

10.6.5 Infraction Appeals Committee Appeals Procedure.

10.6.5.1 Written Notice of Appeal. To be considered by the appropriate appeals committee, the school’s written notice of appeal of the findings of fact or the penalty imposed, or both, must be received in the FHSAA Office not later than ten (10) business days from the date that the school receives the FHSAA staff’s decision in secondary cases, or confirms its receipt of the infractions report in major cases. The notice of appeal must indicate whether the school will submit its appeal in writing only or whether it will appear before the appeals
The Board of Directors can act only on the basis of the record in the case. By requesting a hearing by the Emergency Appeals Committee, the member school that allows a student to participate in student-athletes, and to hear appeals filed by member schools or other individuals. The decision in each case shall be by majority vote and may be appealed to the Board of Directors.

10.6.5.1 Appeal of Secondary Violations. Sectional Appeals Committees hear and act on appeals of secondary cases.

10.6.5.2 Appeal of Major Violations. The Infractions Appeals Committee hears and acts on appeals of major cases.

10.6.5.3 Basis for Granting an Appeal. An appeals committee may set aside findings of fact and violations arrived at ONLY if the school shows that:

(a) The finding of the FHSAA staff is clearly not supported by evidence that is credible, persuasive and of a kind on which reasonably prudent persons rely in the conduct of serious affairs;

(b) The school’s actions do not constitute a violation of FHSAA rules; or

(c) A procedural error affected the reliability of the information that was used to support the FHSAA staff’s finding. In this case, the school must demonstrate how it contends the staff was in error.

10.6.5.4 Appeal of Penalties. An appeals committee may set aside a penalty imposed by the FHSAA staff if the appeals committee determines that the penalty is excessive or inappropriate based on all the evidence and circumstances. Only the Board of Directors may modify a penalty imposed by this Association.

10.6.5.5 Committee Acts on Basis of Record in Case. An appeals committee can act only on the basis of the record in the case. This record consists of the notice of inquiry and/or allegations to the school, the report of the investigator and the written response by the school. The committee cannot consider information that was not available to the FHSAA staff when issuing its finding and imposing the penalty.

10.6.5.6 New Evidence. The appeals committee may stay an appeal when new information is introduced and refer the case back to the FHSAA staff for review if the committee concludes that:

(a) The new information was not available, and through the exercise of reasonable due diligence could not have been available, at the time the FHSAA staff issued its finding; and

(b) The new information is demonstrably relevant to the findings of the staff.

10.6.5.7 Appeal of Unfavorable Decision by Appeals Committee. A school that is unsuccessful in its appeal to the Sectional Appeals Committee or Infractions Appeals Committee may appeal the committee’s decision to the FHSAA Board of Directors. The school’s written notice of appeal of the committee’s decision must be received in the FHSAA Office not later than five business days from the date of the hearing before the appeals committee. The notice of appeal must indicate whether the school will submit its appeal in writing only, or whether it will appear before the Board of Directors at the time the appeal is considered.

10.6.5.8 Board Acts on Basis of Record in Case. The Board of Directors can act only on the basis of the record in the case. This record consists of the information that was available to the appeals committee at the time it rendered its decision. The Board of Directors may stay an appeal when new information is introduced and refer the case back to the FHSAA staff for review per the conditions of paragraph 10.6.5.2.3.1.

10.6.6 Emergency Appeals Committee Appeals Procedures.

10.6.6.1 Request for an Emergency Appeal. A request for an emergency appeal shall be filed with the Executive Director within 48 hours after the member school learns that there is a need for a decision before the matter can be considered at a regularly scheduled meeting of the Sectional Appeals Committee. Failure to file a request within 48 hours shall be deemed a waiver of the right of an emergency appeal.

10.6.6.2 Telephone Conference Call. By requesting a hearing by the Emergency Appeals Committee, the member school consents to such a hearing being conducted by telephone conference call and shall be governed by Bylaw 4.1.3.1.

10.6.6.3 Cost of Emergency Appeal. By requesting a hearing by the Emergency Appeals Committee, the member school agrees to pay all expense including expenses such as the cost of the telephone conference call and the costs of the stenographic recording of such hearing.

10.7 EMPOWERMENT

10.7.1 Sectional Appeals Committee Powers. The Sectional Appeals Committee is empowered to consider a request from member schools seeking exceptions to Bylaws and regulations, to hear undue hardship eligibility cases filed by member schools on behalf of student-athletes, and to hear appeals filed by member schools or other individuals. The decision in each case shall be by majority vote and may be appealed to the Board of Directors.

(a) The new information was not available, and through the exercise of reasonable due diligence could not have been available, at the time the FHSAA staff issued its finding; and

(b) The new information is demonstrably relevant to the findings of the staff.

(c) A procedural error affected the reliability of the information that was used to support the FHSAA staff’s finding. In this case, the school must demonstrate how it contends the staff was in error.

10.7.2 Infraction Appeals Committee Powers. The Infraction Appeals Committee is empowered to hear and act upon appeals
of schools found to have committed major violations and to make recommendations to the Board of Directors and FHSAA staff relative to the formulation and revision of FHSAA enforcement policies and procedures. The decision in each case shall be by majority vote and may be appealed to the Board of Directors.

10.7.3 Board of Directors Powers. The Board of Directors is empowered to review appeals and requests for waivers and sustain, modify or overturn the decision of the Sectional Appeals Committee, Infraction Appeals Committee and/or the Executive Director in each case that comes before it.

10.7.3.1 Finality of Ruling. The decision of the Board of Directors in each case shall be by majority vote and shall be final.

10.7.4 Executive Director's Powers.

10.7.4.1 Executive Director Initiated Reviews. The Executive Director may refer to the Board of Directors for review a decision of a Sectional Appeals Committee that directly conflicts with decisions of other Sectional Appeals Committees or of the Board of Directors on the same question or rule; or that, in the opinion of the Executive Director, is rendered in conflict with the rules of the Association or will have a great effect on the proper administration of the interscholastic athletic programs throughout the Association. The Executive Director will notify a member school in writing when a decision rendered by Sectional Appeals Committee will be referred to the Board of Directors for review.

10.7.4.2 Appeal of Infraction Appeals Committee Decisions. The Executive Director is empowered to appeal any decisions made by the Infraction Appeals Committee to the Board of Directors.

10.8 PROCEDURE IN CASES OF EXPULSION

10.8.1 Procedures. When the Executive Director believes that his/her findings in any investigation into any violation of any rule of this Association warrants the expulsion of a member school or a restriction of its membership privileges, the following procedure must be followed:

(a) Notice. The Executive Director will notify in writing the principal of the school of the date, time and site of the Board of Directors meeting at which a hearing on the school’s membership status will be conducted. The notice must state the findings of the Executive Director and must advise the principal of his/her obligation to represent his/her school at the hearing. This notice must be received by the principal of the school not fewer than 10 business days in advance of the date of the hearing.

(b) Hearings. During the hearing before the Board of Directors, the school may have an attorney present, may present witnesses, testimony, and any other relevant evidence or information for consideration by the Board of Directors. The Executive Director may also present witnesses, testimony, and any other relevant evidence or information for consideration by the Board of Directors.

(c) Final Decision. Following the presentation of evidence and arguments, the Board of Directors will render its decision by majority vote. The Board of Directors is empowered to sustain, modify or reject the findings and recommendation of the Executive Director. The decision of the Board of Directors will be final.

10.8.2 Applying for Reinstatement. A school that has been expelled or has had its membership privileges restricted for a period of one or more calendar years may apply for readmission or reinstatement of its membership privileges after a period of one calendar year and then yearly thereafter. The principal of the school must notify the Executive Director in writing that he/she intends to apply for readmission or reinstatement and request to be placed on the agenda for the next regularly scheduled meeting of the Board of Directors. The principal will make a verbal appeal for readmission or reinstatement before the Board of Directors at that meeting. A school that has been expelled or has had its membership privileges restricted may be readmitted or have its membership privileges reinstated only upon approval by a majority vote of the Board of Directors.

10.9 COMPLIANCE WITH DECISIONS

The administrative decisions of the Board of Directors, Infraction Appeals Committee, Sectional Appeals Committee and Executive Director shall be accepted in good faith by all member schools. The principal of any member school who, by any act or attitude, shall refuse to accept, or shall hold in contempt or derision, or shall permit or acquiesce in such contempt or derision on the part of any group or individual associated with his/her school, shall subject his/her school to expulsion from this Association. These provisions are not to be construed as preventing the principal of a member school from exercising his/her school’s right to due process by appealing decisions of the Executive Director to the Sectional Appeals Committee, Infraction Appeals Committee and/or the Board of Directors.
Administrative Policies
of the
Florida High School
Athletic Association, Inc.

2011-12 Edition

Pursuant to the authority granted it in Article 4.3 of the FHSAA Bylaws, the FHSAA Board of Directors has established the following policies to govern the Association’s interscholastic athletic programs. In the case of any conflict, whether actual or believed, with the Bylaws of the FHSAA, the Bylaws shall control. Any understanding, misunderstanding, opinion or belief by an individual as a result of reading these policies shall not be binding on the FHSAA. The term “Executive Director” as used throughout these policies shall mean the Executive Director of the FHSAA or his/her designee, unless otherwise specifically noted. Official rulings shall be requested in writing only by the principal or designated official representative of a member school and shall be provided in writing by the Executive Director or his/her designee. Only a formal ruling by the Executive Director or his/her designee is binding on the FHSAA. General failure to comply with FHSAA Policies will subject the school to a monetary penalty of a minimum of $100 per occurrence. Substantive changes for the 2011-12 school year are shaded.
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<td>84-85</td>
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<td>22</td>
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<td>Modification of language concerning coaching school, camps, etc. by member schools to include combines</td>
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POLICY 1

APPORTIONMENT OF ADMINISTRATIVE SECTIONS

1.1 Board of Director Apportionment Charge. Bylaw 3.12.1 charges the Board of Directors with the responsibility of dividing the Association’s membership along existing county lines into four contiguous and compact administrative sections, each containing an equal or nearly equal number of member schools to ensure equitable representation on the Association’s Board of Directors, Representative Assembly and Sectional Appeals Committees.

1.1.1 Executive Director Evaluation. The Executive Director, each six years, shall be directed to undertake and prepare for review by the Board of Directors an evaluation of the existing apportionment of the administrative sections. This evaluation shall be presented to the Board of Directors as an informational item not later than its September meeting.

1.1.2 Need for Reapportionment. Should the Board of Directors determine that a reapportionment of the administrative sections is needed, it shall direct the Executive Director to develop one or more reapportionment plans for its consideration. The reapportionment plans will be advertised on FHSAA.org and placed on the agenda for action by the Board of Directors at its November meeting.

1.1.3 Effective Date of Reapportionment. The reapportionment of administrative sections shall be effective with the annual election of the Association that begins in February of that school year to seat member school representatives of the Board of Directors, Representative Assembly and Sectional Appeals Committees in the following school year.

1.1.4 Next Review Period. Pursuant to this policy, the next review of the apportionment of administrative sections by the Board of Directors shall be conducted in Fall 2014. Any reapportionment resulting from this review shall be in effect for the elections to be conducted beginning in February 2015.

POLICY 2

DIVERSITY IN LEADERSHIP

2.1 Diversity in Leadership. The Florida High School Athletic Association recognizes the diversity of its membership and believes that it is best served by a diverse leadership. Accordingly, the Association shall promote diversity of representation within its governance structure (Board of Directors, Representative Assembly, Sectional Appeals Committees) and substructures (advisory and other committees).

2.1.1 Charge to Executive Director. The Executive Director shall actively solicit and encourage eligible individuals from under-represented groups to seek election to available member school positions within the Association governance structure.

2.1.2 Charge to Board of Directors. The Executive Director shall actively seek out and recommend to the Board of Directors eligible individuals from under-represented groups for appointment to fill vacancies in member school positions within the Association governance structure whenever such vacancies occur.

2.1.3 Charge to Commissioner of Education, Superintendents, and School Boards. The Executive Director shall encourage the Commissioner of Education, the Florida School Boards Association and the Florida Association of District School Superintendents to seek out eligible individuals from under-represented groups when appointing and/or electing their respective representatives to positions in the Association governance structure.

2.1.4 Charge to Advisory Committees. The Executive Director and staff shall actively seek out and appoint eligible individuals from under-represented groups to fill vacancies on the various advisory committees whenever such vacancies occur.

2.1.5 Diversity Statement. All written materials for nominations and elections prepared by the Association will include the following statement: “The FHSAA values and seeks a diverse leadership.”

2.1.6 Barriers Addressed. Barriers that may inhibit eligible individuals from under-represented groups from seeking or attaining leadership positions will be identified and addressed.

2.1.7 Report by Executive Director. On an annual basis, the Executive Director will report to the Board of Directors the Association’s progress toward diversity.

POLICY 3

CATEGORIZATION OF INTERSCHOLASTIC SPORTS

3.1 General Principles. The following guidelines shall govern the categorization of interscholastic sports programs sponsored by member schools, as well as the implementation of state championship series competitions in those sports. These guidelines establish the thresholds (minimum standards) that sports must meet for categorization and state championship series implementation. Any member school that sponsors a sport that is recognized or sanctioned by this Association shall abide by all regulations of this Association.
3.2 Club Sports
3.2.1 Club Sports Defined. Any sport that is not categorized as either a recognized sport or a sanctioned sport by the Board of Directors as stipulated herein shall be considered to be a club sport and shall not be under the jurisdiction of this Association. No Association bylaw, policy, rule or contest regulation shall apply to competition in a club sport. Public member schools, however, shall be required to abide by the academic eligibility requirements as set forth in Florida Statutes.

3.3 Recognized Sports
3.3.1 Recognized Sport Defined. A recognized sport is a sport that is recognized by the Board of Directors as being played on an interscholastic basis by member senior high schools.

3.3.2 Requirements for Recognition. The Board of Directors may extend recognition to a sport, effective with the beginning of the next school year, upon the recommendation of the Executive Director, when a minimum of 32 member senior high schools are geographically situated in at least two (2) of the four (4) administrative sections submit letters of petition requesting recognition status for the sport on their respective schools’ official stationeries. Not more than three-fourths of these schools may be located in the same one administrative section. Each school submitting a letter of petition must have sponsored a program in the sport for a minimum of two (2) years in which it actively engaged in competition in the sport with other schools. The letters of petition must be submitted by the requisite number of member senior high schools within the same school year, and shall become invalid at the conclusion of that school year.

3.3.3 State Championship Series for Recognized Sports. The Board of Directors may authorize the conduct of a state championship series in a sport which has been recognized for at least one (1) school year, effective with the following school year, upon the recommendation of the Executive Director.

3.3.3.1 Requirements for State Championship Series. A minimum of 48 member senior high schools must have sponsored a program in, and competed in, the recognized sport for a minimum of one (1) year.

3.3.3.2 Commitment to Participate in State Championship Series. When the Board of Directors authorizes a state championship series in a recognized sport, the FHSAA Office shall mail to all member senior high schools a form on which to record its intention with regard to participation in that state championship series. A minimum of 48 member senior high schools, of which not more than three-fourths may be geographically located within the same one administrative section, must respond in the affirmative on the commitment form for a state championship series to be implemented. These schools must have sponsored a program in, and competed in, the sport for a minimum of one (1) year since the sport was given recognition status. It is not necessary that all member senior high schools that commit to participate in the state championship series have sponsored a program in, and competed in, the sport for a minimum of one (1) year since the sport was given recognition status. It is only necessary that at least 48 of the member senior high schools that commit to participate in the state championship series have done so. In committing to participate in the state championship series, schools shall agree to abide by all season limitations, as well as all terms and conditions for the state championship series, as established by the Board of Directors. If the requisite number of member senior high schools does not commit to participate in the state championship series under these conditions, the state championship series shall not be implemented at that time.

3.3.4 Current Sports Holding Recognition. Sports that hold recognition status only are girls bowling, boys bowling, competitive cheerleading, girls flag football, girls lacrosse, boys lacrosse, boys volleyball, girls water polo, boys water polo and girls weightlifting.

3.4 Sanctioned Sports
3.4.1 Sanctioned Sport Defined. A sanctioned sport is a recognized sport in which, in the determination of the Board of Directors, a representative number of member senior high schools has engaged in interscholastic competition for a sufficient period of time to warrant sanction of the sport as being eligible for official state championship series competition. Bylaw 8.5.1 states that sanctioned sports, in which an official state championship series competition is implemented, may require participants to adhere to a greater degree of regulation subject to terms and conditions established by the Board of Directors.

3.4.2 Requirements of Sanctioning. The Board of Directors may sanction a recognized sport as being eligible for official state championship series competition, effective with the beginning of the following school year, upon the recommendation of the Executive Director, when a minimum of 10 percent of the total member senior high schools, which are geographically situated in at least two (2) of the four (4) administrative sections, have sponsored a program in, and competed in, a recognized sport for a minimum of two years. Not more than three-fourths of these schools may be located in the same one administrative section.

3.4.3 Implementation of a State Championship Series. When a sport is sanctioned by the Board of Directors as being eligible for official state championship series competition, the FHSAA Office shall mail to all member senior high schools a form on which to record its intention with regard to participation in an official state championship series in the sport. A minimum of 10 percent of the total member senior high schools, of which not more than three-fourths may be geographically located within the same one administrative section, must respond in the affirmative on the commitment form for an official state championship series to be implemented in a single classification in the following school year. These schools must have sponsored a program in, and competed in, the sport for a minimum of two (2) years since the sport was given recognition status. It is not necessary that all member senior high schools that commit to participate in the official state championship series have sponsored a program in, and competed in, the sport for a minimum of two (2) years since the sport was given recognition status. It is only necessary that at least 10 percent of the member senior high schools that commit to participate in the official state championship series have done so. Otherwise, the official state championship series shall not be implemented at that time. Any state championship series that has been implemented and is being conducted in the sport, however, shall be continued.
3.4.4 Season Limitations for Sanctioned Sports. A sanctioned sport, in which an official state championship series is implemented, shall be regulated by the Association. All Association bylaws, policies, rules and contest regulations shall apply to the sport and to the member schools that sponsor programs in the sport, regardless of the schools’ intent with regard to participation in an official state championship series in the sport. The Board of Directors shall establish season limitations to which all member schools sponsoring a program in the sport shall adhere. These season limitations shall include, but not be limited to, beginning and ending dates for practice and competition, as well as a maximum number of regular season contests that schools shall not exceed.

3.4.5 Current Sanctioned Sports. Sports that currently are sanctioned by the Board of Directors are boys baseball, girls basketball, boys basketball, girls cross country, boys cross country, boys 11-man football, girls golf, boys golf, girls soccer, boys soccer, girls fast-pitch softball, girls swimming & diving, boys swimming & diving, girls tennis, boys tennis, girls track & field, boys track & field, girls volleyball, boys weightlifting and boys wrestling.

3.5 Revocation of Categorization Status

3.5.1 Empowerment of Board of Directors. The Board of Directors may revoke the status given any sport, and suspend or discontinue the state championship series or official state championship series in any sport, upon recommendation of the Executive Director, when any one of the following occur:

3.5.1.1 Below Requisite Number. The requisite number of member senior high schools no longer sponsor a program in the sport; or

3.5.1.2 Majority of Members Seek Revocation. Two-thirds of the member senior high schools that sponsor a program in the sport submit letters of petition on their respective official stationeries requesting that the status of the sport be revoked and/or the state championship series or official state championship series in the sport be suspended or discontinued; or

3.5.1.3 Financially Unfeasible. It is determined that it is no longer financially feasible for the Association and its member schools to supervise and regulate the sport, and/or conduct a state championship series or official state championship series in the sport; or

3.5.1.4 Revocation Due to Unsportsmanlike Conduct. The number and nature of acts of unsportsmanlike conduct, or other acts of a flagrant and malicious nature, that are committed by student-athletes and coaches during competition in the sport, reach such a level as to make it no longer in the best interests of the Association or its member schools to recognize and/or sanction competition in the sport.

Policy 4

Interscholastic Contests

4.1 Interscholastic Contests

4.1.1 Interscholastic Contests Defined. FHSAA Bylaw 8.1.1 defines an interscholastic contest as “any competition between organized teams of different schools in a sport recognized or sanctioned by this Association.” All such contests are subject to FHSAA Bylaws as well as the guidelines, regulations, policies and procedures adopted by the Board of Directors for that sport and in general.

4.1.1.1 Penalties Assessed to Schools.

(a) Permitting a student-athlete to compete in an interscholastic contest prior to his/her name being submitted to the FHSAA Office on an Annual Eligibility Report will subject the school to a monetary penalty of a minimum of $50 per student.

(b) Failure to contract with sanctioned local officials associations for registered officials at all interscholastic home contests will subject the school to a monetary penalty of a minimum of $100 per contest.

(c) Actions which may not be regarded as unsportsmanlike which result in a contest being prematurely concluded will subject the school to a monetary penalty of a minimum of $100.

4.1.2 Prohibited Contests. Practice games, exhibition games, non-contract games and scrimmage games with other schools, groups, alumni or league teams are strictly prohibited. All such games or sessions shall be on an intra-squad basis. Non-squad members may not participate in any team practice, game or contest.

4.1.3 Absence from School. No more than one school day or part of one school day may be missed in a week for traveling to, traveling from and participating in an athletic contest(s) unless approved by the Executive Director.

4.1.4 Sunday Contests. No interscholastic athletic contest may be held on a Sunday except under emergency conditions in tournaments or meets which are approved by the Executive Director or the Board of Directors. The conduct of practice sessions of any kind on a Sunday is prohibited.

4.1.5 Tournaments and Meets. The following regulations shall apply to tournaments and meets:

4.1.5.1 Team Sport Tournaments. Tournaments in the sports of baseball, basketball, flag football, soccer, softball, volleyball and water polo shall be limited to a maximum field of 32 teams. Tournaments exceeding the maximum field numbers may be subject to conditional approval by the Executive Director. Single elimination, double elimination, round robin and pool play formats are permissible. Each and every contest played by the team in a tournament, however, shall count toward the maximum contest limitations. A tournament in which a member school team participates must be completed in the same one week (Monday through Saturday) unless held during a school recess.
4.1.5.2 Wrestling Tournaments. Tournaments in the sport of wrestling shall be limited to a maximum field of 32 teams, and must be completed in one (1) day unless the second day of the tournament is not a school day.

4.1.5.3 Individual Sport Tournaments. Tournaments/meets in the sports of bowling, golf, swimming & diving, tennis and track & field must be completed in one (1) day unless the second day of the tournament/meet is not a school day.

4.1.5.4 Penalties Assessed to Schools. Exceeding the number of contests allowed in a tournament or withdrawing from a tournament to avoid exceeding number of contests allowed will subject the school to a monetary penalty of a minimum of $250.

4.2 Outcome of Interscholastic Contests

4.2.1 Outcome is Final. The outcome (i.e. winners and losers) of all interscholastic contests are final, and cannot be reversed, except where the rules of the sport permit or in the case where a winner must forfeit its victory or points.

4.2.2 Elimination is Final. Elimination from a FHSAA State Series competition of individuals or teams is final. Defeat by individuals or teams that are later ordered to forfeit their victory, place and/or points, or are vacated from the bracket, will not bring about reinstatement or advancement in the FHSAA State Series competition on the part of the individual or team that has been eliminated.

4.2.3 Championship is Final. Championships or other placements in FHSAA State Series competitions are final. Championships or other placements ordered vacated by individuals or teams, will not bring about advancement in placements or receipt of awards for those placements.

POLICY 5

MEMBERSHIP

5.1 Attendance at Compliance Seminar

5.1.1 Senior High School Required to attend. Member senior high schools are required to attend a compliance seminar held in their administrative section.

5.1.2 Rotating Seminars Every Two Years. Compliance seminars will be conducted every school year in two of the four administrative sections. Seminars in administrative sections 1 and 3 will occur in odd years, and compliance seminars in administrative sections 2 and 4 will occur in even years.

5.1.3 Continuing Full Member Schools. A continuing full member senior high school required to attend a compliance seminar must be represented by its principal or athletic director or FHSAA representative.

5.1.4 First Year Provisional Member Schools. A senior member high school in its first year of provisional membership must be represented at a compliance seminar by its principal and athletic director and FHSAA representative.

5.1.5 Continuing Provisional Member Schools. A continuing provisional member senior high school must be represented at a compliance seminar by its principal or athletic director or FHSAA representative until full membership is achieved.

5.1.6 First Time Athletic Directors. Schools that have an athletic director who is in the position for the first time in the state of Florida will be required to attend a compliance seminar that year. Attending a compliance seminar in an administrative section that is not the same as the school’s will not alter the rotation for future compliance seminars.

5.1.7 Unlisted Athletic Director. Schools that do not have an athletic director listed on its application for continuing membership and have not alerted the FHSAA an athletic director has been hired by July 1 must send its principal or FHSAA representative to a compliance seminar that year. Attending a compliance seminar in an administrative section that is not the same as the school’s will not alter the rotation for required attendance at future compliance seminars.

5.1.8 Choice of Seminar Site. Schools attending a compliance seminar may choose from any compliance seminar held in the state that year.

5.1.9 Required Attendance. Schools attending a compliance seminar in a year not required to attend will not alter the rotation for required attendance at future compliance seminars.

5.1.10 Failure to Attend. Failure to attend a required compliance seminar will subject the school to a minimum $250 monetary penalty.

5.2 Membership Applications

5.2.1 Continuing Membership. A completed membership packet must be on file at the FHSAA office on or before April 30 to avoid a late fee. A school whose form is not received by May 31 may not be considered for reelection to membership for the following school year.

5.2.2 First-Time Membership. A completed membership packet must be on file at the FHSAA office on or before April 30 for the school to be considered for admission the following school year.
5.3 Approved Accrediting Agencies
5.3.1 Accreditation for purposes of membership will be accepted from any of the following agencies:

(a) Association of Christian Schools International;
(b) Association of Independent Schools of Florida;
(c) Christian Schools of Florida;
(d) Council of Bilingual Schools;
(e) Episcopal Diocese of Florida;
(f) Florida Association of Christian Colleges and Schools;
(g) Florida Catholic Conference;
(h) Florida Coalition of Christian Private Schools;
(i) Florida Conference of Seventh Day Adventist Schools;
(j) Florida Council of Independent Schools;
(k) Florida League of Christian Schools;
(l) Lutheran Schools Florida-Georgia District;
(m) National Independent Private School Association;
(n) Southern Association of Colleges and Schools.

5.4 Suspension of Membership
5.4.1 Penalties Due to Suspension. Schools whose membership has been suspended for any reason will lose all privileges listed in Bylaw 3.9.1 for the duration of the suspension.

POLICY 6
SPORTS SEASONS LIMITATIONS
The following guidelines shall govern season limitations, contest limitations and individual student limitations for all member schools participating in FHSAA-sponsored sports.

6.1 General Principles.
6.1.1 Season Limitations. A member school shall not organize its teams for interscholastic practice or interscholastic competition in a sport outside of the dates listed for that sport.

6.1.2 Contest Limitations. Contest limitations are for regular season contests only and are not inclusive of permissible preseason or postseason contests.

6.1.3 Individual Limitations. An individual student shall not exceed the established contest limitations during any school year, regardless of whether the student transfers attendance to a different school during the season or moves back and/or forth between varsity and sub-varsity levels.

6.1.3.1 Concussions. Any athlete who exhibits signs, symptoms, or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion, or balance problems) shall be immediately removed from the contest or practice and shall not return to play until cleared by an appropriate health-care professional as specified in Administrative Procedure 1.2.

6.1.4 Standardized Calendar. All FHSAA Sports Seasons will be determined by dates established in accordance with the standardized calendar developed by the National Federation of State High School Associations. This calendar will number the weeks of the year, with Week One (1) being the first full week of July (Sunday through Saturday). Hereinafter, this calendar will be referred to as the FHSAA Standardized Calendar.

6.2 Baseball
6.2.1 Season Limitations.

6.2.1.1 First practice – Monday of Week 29.
6.2.1.2 First contest – Monday of Week 33.
6.2.1.3 Last practice or contest – Saturday of Week 42 or the date of elimination from state series competition, whichever is last to occur.

6.2.2 Contest Limitations.

6.2.2.1 Season – 25 games inclusive of all games played in tournaments.
6.2.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.

6.2.3 Individual Student Limitations.

6.2.3.1 Season – 25 games inclusive of all games played in tournaments.
6.2.3.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.
6.2.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.3 Girls Basketball

6.3.1 Season Limitations.

6.3.1.1 First practice – Monday of Week 17.
6.3.1.2 First contest – Monday of Week 20.
6.3.1.3 Last practice or contest – Saturday of Week 30 or the date of elimination from state series competition, whichever is last to occur.

6.3.2 Contest Limitations.

6.3.2.1 Season – 25 games inclusive of all games played in tournaments.
6.3.2.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.

6.3.3 Individual Student Limitations.

6.3.3.1 Season – 25 games inclusive of all games played in tournaments.
6.3.3.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.
6.3.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.4 Boys Basketball

6.4.1 Season Limitations.

6.4.1.1 First practice – Monday of Week 18.
6.4.1.2 First contest – Monday of Week 21.
6.4.1.3 Last practice or contest – Saturday of Week 31 or the date of elimination from state series competition, whichever is last to occur.

6.4.2 Contest Limitations.

6.4.2.1 Season – 25 games inclusive of all games played in tournaments.
6.4.2.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.

6.4.3 Individual Student Limitations.

6.4.3.1 Season – 25 games inclusive of all games played in tournaments.
6.4.3.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.
6.4.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.5 Bowling

6.5.1 Season Limitations.

6.5.1.1 First practice – Monday of Week 7.
6.5.1.2 First contest – Monday of Week 9.
6.5.1.3 Last practice or contest – Saturday of Week 17 or the date of elimination from state series competition, whichever is last to occur.

6.5.2 Contest Limitations.

6.5.2.1 Season – 18 matches or tournaments (each tournament counts as 2 matches).
6.5.2.2 School Week – 3 matches, or 1 match and 1 tournament.

6.5.3 Individual Student Limitations.

6.5.3.1 Season – 18 matches or tournaments (each tournament played counts as 2 matches).
6.5.3.2 School Week – 3 matches, or 1 match and 1 tournament.
6.5.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.
6.6  Competitive Cheerleading

6.6.1  Season Limitations.

6.6.1.1  First practice – Monday of Week 10.
6.6.1.2  First contest – Monday of Week 13.
6.6.1.3  Last practice or contest – Saturday of Week 32 or the date of elimination from state championship competition, whichever is last to occur.

6.6.2  Contest Limitations.

6.6.2.1  Season – No limit.
6.6.2.2  School week – No limit.

6.6.3  Individual Student Limitations.

6.6.3.1  Season – No Limit.
6.6.3.2  School week – No limit.
6.6.3.3  Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.6.4  Spring Practice.

6.6.4.1  Maximum of 20 sessions conducted exclusively during the month of May.

6.7  Cross Country

6.7.1  Season Limitations.

6.7.1.1  First practice – Monday of Week 7.
6.7.1.2  First contest – Friday of Week 10.
6.7.1.3  Last practice or contest – Saturday of Week 17 or the date of elimination from state series competition, whichever is last to occur.

6.7.2  Contest Limitations.

6.7.2.1  Season – 13 meets.
6.7.2.2  School Week – 3 meets.

6.7.3  Individual Student Limitations.

6.7.3.1  Season – 13 meets.
6.7.3.2  School Week – 3 meets.
6.7.3.3  Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.8  Flag Football

6.8.1  Season Limitations.

6.8.1.1  First practice – Monday of Week 34.
6.8.1.2  First contest – Monday of Week 37.
6.8.1.3  Last practice or contest – Saturday of Week 42 or the date of elimination from state series competition, whichever is last to occur.

6.8.2  Contest Limitations.

6.8.2.1  Season – 12 games inclusive of all games played in tournaments.
6.8.2.2  School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.

6.8.3  Individual Student Limitations.

6.8.3.1  Season – 12 games inclusive of all games played in tournaments.
6.8.3.2  School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.
6.8.3.3  Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.9  Football

6.9.1  Season Limitations.

6.9.1.1  First practice (non-contact) – Monday of Week 6 (First three (3) days of practice restricted to conditioning drills; helmets and dental guards only; deliberate body contact as well as contact with sleds during the 3-day period is prohibited).
6.9.1.2 First practice (with contact) – Thursday of Week 6 (Earliest possible date on which full uniforms may be issued and body contact engaged).
6.9.1.3 First contest – Monday of Week 9.
6.9.1.4 Last practice or contest – Saturday of Week 19 or the date of elimination from state series competition, whichever is last to occur.

6.9.2 Contest Limitations.
6.9.2.1 Season – 10 games, high school varsity level; 8 games, all other levels.
6.9.2.2 School Week – 1 game.

6.9.3 Individual Student Limitations.
6.9.3.1 Practice – First 3 days in shorts restricted to conditioning drills (equipment limited to helmet and dental guard).
6.9.3.2 Season – 11 games, inclusive of all games played. After the conclusion of the sub-varsity season, sub-varsity players may complete the varsity regular season.
6.9.3.3 School Week – 1 game; cannot participate as member of varsity and sub-varsity teams in same calendar week; Monday through Saturday. Not inclusive of the state series.

6.9.4 Spring Practice.
6.9.4.1 Maximum of 20 sessions conducted exclusively during month of May.
6.9.4.2 First 3 days of practice for team and each individual student restricted to conditioning drills; helmets and dental guards only; deliberate body contact as well as contact with sleds during the 3-day period is prohibited.
6.9.4.3 Team and each individual student may compete in 1 jamboree or 1 spring classic game during final week, which must be counted as one of the 20 sessions.

6.10 Golf
6.10.1 Season Limitations.
6.10.1.1 First practice – Monday of Week 6.
6.10.1.2 First contest – Monday of Week 9.
6.10.1.3 Last practice or contest – Saturday of Week 15 or the date of elimination from state series competition, whichever is last to occur.

6.10.2 Contest Limitations.
6.10.2.1 Season – 14 matches or tournaments.
6.10.2.2 School Week – 3 matches or tournaments.

6.10.3 Individual Student Limitations.
6.10.3.1 Season – 14 matches or tournaments.
6.10.3.2 School Week – 3 matches or tournaments.
6.10.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.11 Lacrosse
6.11.1 Season Limitations.
6.11.1.1 First practice – Monday of Week 31.
6.11.1.2 First contest – Monday of Week 34.
6.11.1.3 Last practice or contest – Saturday of Week 41 or the date of elimination from state series competition, whichever is last to occur.

6.11.2 Contest Limitations.
6.11.2.1 Season – 18 games inclusive of all games played in tournaments.
6.11.2.2 School Week – 2 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 3.

6.11.3 Individual Student Limitations.
6.11.3.1 Season – 18 games inclusive of all games played in tournaments.
6.11.3.2 School Week – 2 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 3.
6.11.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.12 Girls Soccer
6.12 Season Limitations.
6.12.1 First practice – Monday of Week 15.
6.12.2 First contest – Monday of Week 18.
6.12.3 Last practice or contest – Saturday of Week 28 or the date of elimination from state series competition, whichever is last to occur.

6.12.2 Contest Limitations.
6.12.2.1 Season – 25 games inclusive of all games played in tournaments.
6.12.2.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.

6.12.3 Individual Student Limitations.
6.12.3.1 Season – 25 games inclusive of all games played in tournaments.
6.12.3.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.
6.12.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.13 Boys Soccer
6.13.1 Season Limitations.
6.13.1.1 First practice – Monday of Week 16.
6.13.1.2 First contest – Monday of Week 19.
6.13.1.3 Last practice or contest – Saturday of Week 29 or the date of elimination from state series competition, whichever is last to occur.

6.13.2 Contest Limitations.
6.13.2.1 Season – 25 games inclusive of all games played in tournaments.
6.13.2.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.

6.13.3 Individual Student Limitations.
6.13.3.1 Season – 25 games in a school year inclusive of all games played in tournaments.
6.13.3.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.
6.13.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.14 Softball
6.14.1 Season Limitations.
6.14.1.3 Last practice or contest – Saturday of Week 41 or the date of elimination from state series competition, whichever is last to occur.

6.14.2 Contest Limitations.
6.14.2.1 Season – 25 games inclusive of all games played in tournaments.
6.14.2.2 School Week – 3 games, or 1 game and 1 tournament provided the total number of games does not exceed 5.

6.14.3 Individual Student Limitations.
6.14.3.1 Season – 25 games inclusive of all games played in tournaments.
6.14.3.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games does not exceed 5.
6.14.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.15 Swimming & Diving
6.15.1 Season Limitations.
6.15.1.1 First practice – Monday of Week 6.
6.15.1.2 First contest – Monday of Week 9.
6.15.1.3 Last practice or contest – Saturday of Week 16 or the date of elimination from state series competition, whichever is last to occur.
6.15.2 Contest Limitations.
   6.15.2.1 Season – 13 meets.
   6.15.2.2 School Week – 3 meets.

6.15.3 Individual Student Limitations.
   6.15.3.1 Season – 13 meets.
   6.15.3.2 School Week – 3 meets.
   6.15.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.16 Tennis
6.16.1 Season Limitations.
   6.16.1.1 First practice – Monday of Week 29.
   6.16.1.2 First contest – Monday of Week 32.
   6.16.1.3 Last practice or contest – Saturday of Week 40 or the date of elimination from state series competition, whichever is last to occur.

6.16.2 Contest Limitations.
   6.16.2.1 Season – 18 matches or tournaments (each tournament counts as 2 matches).
   6.16.2.2 School Week – 3 matches or 1 match and 1 tournament.

6.16.3 Individual Student Limitations.
   6.16.3.1 Season – 18 matches or tournaments.
   6.16.3.2 School Week – 3 matches or 1 match and 1 tournament.
   6.16.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.17 Track & Field
6.17.1 Season Limitations (Classes 1A & 2A).
   6.17.1.1 First practice – Monday of Week 29.
   6.17.1.2 First contest – Monday of Week 33.
   6.17.1.3 Last practice or contest – Saturday of Week 40 or the date of elimination from state series competition, whichever is last to occur.

6.17.2 Season Limitations (Classes 3A & 4A).
   6.17.2.1 First practice – Monday of Week 30.
   6.17.2.2 First contest – Monday of Week 34.
   6.17.2.3 Last practice or contest – Saturday of Week 41 or the date of elimination from state series competition, whichever is last to occur.

6.17.3 Contest Limitations.
   6.17.3.1 Season – 13 meets.
   6.17.3.2 School Week – 3 meets.

6.17.4 Individual Student Limitations.
   6.17.4.1 Season – 13 meets.
   6.17.4.2 School Week – 3 meets.
   6.17.4.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.18 Girls Volleyball
6.18.1 Season Limitations.
   6.18.1.1 First practice – Monday of Week 6
   6.18.1.2 First contest – Monday of Week 9.
   6.18.1.3 Last practice or contest – Saturday of Week 16 or the date of elimination from state series competition, whichever is last to occur.

6.18.2 Contest Limitations.
   6.18.2.1 Season – 25 matches inclusive of all matches played in tournaments.
6.18.2.2 School Week – 4 dual-team matches, or 2 tri-matches, or 2 dual-team matches and 1 tri-match, or 2 dual-team matches and 1 tournament, provided total number of matches in week does not exceed 7.

6.18.3 Individual Student Limitations.

6.18.3.1 Season – 25 matches inclusive of all matches played in tournaments.
6.18.3.2 School Week – 4 dual-team matches, or 2 tri-matches, or 2 dual-team matches and 1 tri-match, or 2 dual-team matches and 1 tournament, provided total number of matches in week does not exceed 7.
6.18.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.19 Boys Volleyball
6.19.1 Season Limitations.

6.19.1.1 First practice – Monday of Week 33.
6.19.1.2 First contest – Monday of Week 36.
6.19.1.3 Last practice or contest – Saturday of Week 43 or the date of elimination from state series competition, whichever is last to occur.

6.19.2 Contest Limitations.

6.19.2.1 Season – 25 matches inclusive of all matches played in tournaments.
6.19.2.2 School Week – 4 dual-team matches, or 2 tri-matches, or 2 dual-team matches and 1 tri-match, or 2 dual-team matches and 1 tournament, provided total number of matches in week does not exceed 7.

6.19.3 Individual Student Limitations.

6.19.3.1 Season – 25 matches inclusive of all matches played in tournaments.
6.19.3.2 School Week – 4 dual-team matches, or 2 tri-matches, or 2 dual-team matches and 1 tri-match, or 2 dual-team matches and 1 tournament, provided total number of matches in week does not exceed 7.
6.19.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.20 Water Polo
6.20.1 Season Limitations.

6.20.1.1 First practice – Monday of Week 31.
6.20.1.2 First contest – Monday of Week 34.
6.20.1.3 Last practice or contest – Saturday of Week 41 or the date of elimination from state series competition, whichever is last to occur.

6.20.2 Contest Limitations.

6.20.2.1 Season – 25 games inclusive of all games played in tournaments.
6.20.2.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.

6.20.3 Individual Student Limitations.

6.20.3.1 Season – 25 games inclusive of all games played in tournaments.
6.20.3.2 School Week – 3 games, or 1 game and 1 tournament, provided total number of games in week does not exceed 4.
6.20.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.21 Girls Weightlifting
6.21.1 Season Limitations.

6.21.1.2 First contest – Monday of Week 23.
6.21.1.3 Last practice or contest – Saturday of Week 31 or the date of elimination from state series competition, whichever is last to occur.

6.21.2 Contest Limitations.

6.21.2.1 Season – 13 meets.
6.21.2.2 School Week – 3 meets.

6.21.3 Individual Student Limitations.

6.21.3.1 Season – 13 meets.
6.21.3.2 School Week – 3 meets.
6.21.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.22 Boys Weightlifting
6.22.1 Season Limitations.
   6.22.1.1 First practice – Monday of Week 32.
   6.22.1.2 First contest – Monday of Week 35.
   6.22.1.3 Last practice or contest – Saturday of Week 41 or the date of elimination from state series competition, whichever is last to occur.

6.22.2 Contest Limitations.
   6.22.2.1 Season – 13 meets.
   6.22.2.2 School Week – 3 meets.

6.22.3 Individual Student Limitations.
   6.22.3.1 Season – 13 meets.
   6.22.3.2 School Week – 3 meets.
   6.22.3.3 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

6.23 Wrestling
6.23.1 Season Limitations.
   6.23.1.1 First practice – Monday of Week 17 (must be a minimum of 10 practice sessions on 10 separate days prior to first meet).
   6.23.1.2 First contest – Monday of Week 20.
   6.23.1.3 Last practice or contest – Saturday of Week 30 or the date of elimination from state series competition, whichever is last to occur.

6.23.2 Contest Limitations.
   6.23.2.1 Season – 18 meets or tournaments (each tournament counts as 2 meets).
   6.23.2.2 School Week – 3 meets, or 2 meets and 1 tournament (each tournament counts as 2 meets).

6.23.3 Individual Student Limitations.
   6.23.3.1 Practice – Must participate in minimum of 10 practice sessions on 10 separate days prior to first competition (Exception: student who participates in a fall sport may compete after participating in 5 practice sessions on 5 separate days.)
   6.23.3.2 Season – 18 meets or tournaments (each tournament counts as 2 meets).
   6.23.3.3 School Week – 3 meets or tournaments (each tournament counts as 2 meets).
   6.23.3.4 Day – Cannot participate as member of varsity and sub-varsity teams on same day.

POLICY 7
MULTI-SCHOOL, SPECIAL AND SANCTIONED ATHLETIC EVENTS

The Board of Directors has established the following policy for the approval of interscholastic multi-team athletic events, tournaments and sanctioned events. Multi-team athletic events and tournaments in recognized sports do not require approval by the FHSAA Office.

7.1 Definitions.
7.1.1 Multi-Team Event. A multi-team event is an event of convenience in scheduling due to time, site or facility constraints by the participating schools.

7.1.2 Tournament. A tournament is any event in which any, but not limited to, of the following occur:
   7.1.2.1 Brackets of any type for the event are established (i.e. Round Robin, Single Elimination, Double Elimination, Shoot-outs, etc.); or
   7.1.2.2 Awards of any type are given for placement in the event (i.e. 1st Place, 2nd Place, etc.); or
   7.1.2.3 Sponsorship of any part of the event is secured, including, but not limited to, corporate sponsors, booster clubs or titled events; or
   7.1.2.4 Entry fees are charged.
7.1.3 Special Events. A special event is, but not limited to, a preseason jamboree game or tournament, preseason classic game or tournament, spring football jamboree or classic, football post season game, and third party organized or sponsored games or tournaments (i.e. KSA Events, ESPN, Paragon Sports, etc.).

7.1.4 Sanctioned Events. A sanctioned event is any event that requires a sanction application (i.e. regular season multi-school meets or tournaments, interstate and international multi-school meets or tournaments, etc) by the FHSAA and/or the NFHS as part of the requirement for the event.

7.2 Multi-Team Events and Tournaments.

7.2.1 Application. Any athletic event hosted by an FHSAA member senior high school in a sanctioned sport which involves three or more schools such as a tournament or meet; preseason classic tournament; preseason jamboree; fall or spring football jamboree or classic; or any tournament or meet which is held to determine the champion of a city, county, conference or league, must be approved by the FHSAA Office. Approval is not required for multi-team regular season events, such as tri-meets and quad-meets, in the sports of cross country, golf, swimming & diving, track & field, girls volleyball, boys weightlifting and wrestling, or any event in the recognized sports of bowling, competitive cheerleading, flag football, girls lacrosse, boys lacrosse, boys volleyball, water polo and girls weightlifting, or for any event hosted by a member middle school or junior high school. The host member school is responsible for making application for approval on the forms entitled “Application for Approval of Athletic Event”: Form AT2 in the sports of football (fall and spring jamborees), baseball, basketball, soccer, softball, girls volleyball and wrestling, and Form AT3 in the sports of cross country, football classics, swimming & diving, track & field and boys weightlifting. See Policy 9.5 and 9.9 for administrative fees and required revenue sharing for these events. The application for approval must be submitted to the FHSAA Office utilizing the official Association process as approved by the Executive Director, with a time stamp bearing a date not later than 30 days prior to the first day of the event to avoid, in addition to the standard administrative fee, the following late processing fees:

7.2.1.1 Fewer than 30 days prior to the first day of the event: $50;
7.2.1.2 Fewer than 10 days prior to the first day of the event: $100; and
7.2.1.3 After the first day of the event: $200.

7.2.2 Events Between Middle/Junior and Senior High Schools. Independent middle schools and/or junior high schools shall not be permitted to enter teams into tournaments or meets in which senior high school teams participate.

7.2.3 Sub-Varsity Restrictions. No junior varsity, middle/junior high or other sub-varsity team may participate in a tournament involving a varsity team. Junior varsity, junior high and other sub-varsity tournaments, if held, must be held as separate events.

7.2.4 Recognized Sports Restrictions. Recognized sports are prohibited from participating in preseason classic tournaments and preseason jamborees.

7.2.5 Sanctioned Sports Restrictions. A varsity team may participate in either a preseason classic or jamboree, but not both. Sub-varsity preseason classics or jamborees are prohibited.

7.3 Interstate Sanctions. A member school which hosts a multi-school athletic event in which an out-of-state school(s) is invited to participate may be required to submit to the NFHS an online application for “Sanction of Interstate Athletic Event” in addition to the FHSAA form entitled “Application for Approval of Athletic Event” (Forms AT2 or AT3). NFHS procedures regarding application for sanction of interstate athletic events are available at NFHS.org.

7.3.1 Non-NFHS Member Association and Affiliate Member Association Members. If the out-of-state school is not a member of an NFHS member association or an Affiliate NFHS member association, an AT2S or AT3S (“Application for Approval of Athletic Event-Supplement”) Form must be submitted in addition to the FHSAA form AT2 or AT3 entitled “Application for Approval of Athletic Event”.

7.4 International Sanctions. A member school which hosts any multi-school athletic event or single athletic contest involving a team from another country must submit to the FHSAA an AT2S or AT3S (“Application for Approval of Athletic Event-Supplement”) Form, in addition:

7.4.1 NFHS Online Application. Member schools must submit an online NFHS application for “Sanction of International Event”. NFHS procedures regarding application for sanction of international athletic events are available at NFHS.org.

7.4.1.1 Exception. Two (2) and three (3) school competitions with a school or schools from Canada or Mexico and/or which necessitates a round trip of less than 600 miles are not required to submit the NFHS application.

7.4.2 FHSAA AT2 and AT3 Forms. A member school which hosts any multi-school athletic event involving a team from another country must submit the FHSAA form entitled “Application for Approval of Athletic Event” (Forms AT2 or AT3).

7.5 Participation by Member School in Out-of-State Event or Contest. A member school which is invited to participate in a multi-team athletic event or single athletic contest which is to be conducted outside the neighboring states of Alabama, Georgia and Mississippi is required to submit an AT16 form which must be submitted to the FHSAA office within 60 days of travel. A member school is not required to submit an application for sanction for this event or contest to the FHSAA Office. Such application
must be submitted by the host school through its state association to the National Federation of State High School Associations and approved by the FHSAA Office. No member school may participate in any event or contest in which any school that is not a member of an association which regulates interscholastic athletic competition within its state is scheduled to participate. A member school which participates in an out-of-state contest which requires NFHS and/or FHSAA sanctioning shall be assessed a $50 administrative fee. Out-of-state events which do not adhere to the FHSAA policy will not be approved by the FHSAA Office.

7.6 Participation in Unsanctioned Events or Contests. Member schools are prohibited from hosting or otherwise participating in multi-team athletic events or single athletic contests on an intrastate, interstate or international basis which are not sanctioned or approved by the FHSAA and the National Federation of State High School Associations.

7.7 Penalty for Violation of Sanction Policy. A minimum financial penalty of $100 and probation, administrative and/or restrictive, will be assessed against any member school which violates any provision of this Sanction Policy.

7.8 Third Party Special Events. Member schools that enter into an agreement with a for profit third party entity (i.e. but not limited to, KSA Events, ESPN, Paragon Sports, etc.) who sponsors or organizes a game or tournament involving one or more FHSAA member schools must obtain permission to participate a minimum of 90 days prior to the event by filing a Form AT2 or AT3 along with the required supplemental form AT2S or AT3S. All such events hosted within the state of Florida must include the FHSAA as a party to the contract with the third party promoter and the administrative fee due to FHSAA shall be individually negotiated for each event with a minimum fee equivalent to 20% of gate receipts for non-televised events, or a minimum fee equivalent to 25% of gate receipts for televised events unless otherwise approved by the Executive Director. A member school who files a form AT2 or AT3 on behalf of a promoter is fully responsible for all financial obligations of the event in regard to payment to the FHSAA. This policy applies only to national promoters and does not apply to locally televised regular season events.

POLICY 8

MEMBER SCHOOL INSURANCE REQUIREMENTS

All member school principals must certify on the membership application that all of the coverage referenced below has been obtained, and must also provide a certificate of coverage from their insurance carrier or broker for the catastrophic accident medical, catastrophic disability and general liability coverage. The Board of Directors has established the following requirements with regard to insurance coverage for member schools, as well as schools granted approved non-member school status:

8.1 Athletic Medical Base Plan. Up to $25,000 limit is required for medical expenses for each participant in interscholastic athletics sponsored, supervised and engaged by the school. The member school principal will be allowed to accept certification from parents that the coverage is in place for the student-athlete on a family plan that meets this requirement. If the student-athlete is not covered under his/her parents’ family plan, then the school must provide a plan for the student that will satisfy these requirements. The student may purchase this plan individually or the school may purchase a blanket plan for all members of its athletic teams. The principal must certify on the membership application that each student has the minimum coverage.

8.2 Athletic Catastrophic Accident Medical Plan. Minimum limits of $1,000,000 is required for medical expenses for each participant in interscholastic athletics sponsored, supervised and engaged in by the school. This coverage is to be in excess of the athletics base plan medical policy limits or the policy can include the base plan medical coverage within the policy. The policy must provide no fault coverage.

8.3 Athletic Catastrophic Disability. Minimum limits of $500,000 is required for total disability of any participant in interscholastic athletics sponsored, supervised and engaged in by the school. Structured pay-out benefits may vary. Coverage must also include some limited benefits for partial disability. The policy must provide no fault coverage.

8.4 General Liability. A general liability plan with minimum limits of $1,000,000 is required.

8.5 FHSAA Additional Insured. The FHSAA shall be named as an additional insured under all of the above coverage. Member schools shall require the insurance companies to give the FHSAA thirty (30) days prior notice in the event of policy lapse, non-payment of premiums or non-renewal.
POLICY 9
FINANCES

9.1 Definitions
9.1.1 Gross Receipts. All revenue derived from gate receipts and entry fees charged in conjunction with an athletic event. Gross receipts do not include revenue derived from food and beverage concessions, souvenir merchandise sales (except as stipulated in the “FHSAA Licensing and Royalty Policy”), parking fees, corporate support or other contributions, or any other form of revenue.

9.1.2 Gate Receipts. All revenue derived from the sale of all forms of tickets (including advanced, reserved, general admission, etc.), passes or other forms of special admissions (i.e. day passes, event passes, tournament, etc.), and any and all other forms of paid admission to an athletic event.

9.1.3 Entry Fees. All revenue derived from any fees or other charges paid by any school and/or individual to participate in an athletic event.

9.2 Membership Dues and Fees
9.2.1 Membership Dues.
9.2.1.1 Continuing Senior High School Members. Dues for the current school year are 55 cents per student in the 9th, 10th, and 11th grades as reported by the school to the FHSAA Office the previous October. Minimum dues are $330 and maximum dues are $1,100. Dues will be billed on or before July 1. Payment of dues must be received in the FHSAA Office by September 30.

9.2.1.2 First-Time Senior High School Members. Dues for the current school year are 55 cents per student in the 9th, 10th, and 11th grades as reported by the school to the FHSAA Office the previous October. Minimum dues are $330 and maximum dues are $1,100. Dues will be billed after the Fall Student Population Report is received. Payment of dues must be received in the FHSAA Office by December 31.

9.2.1.3 Continuing Middle/Junior High Schools. Dues for the current school year, regardless of school size are $220. Dues will be billed on or before July 1. Payment of dues must be received in the FHSAA Office by September 30.

9.2.1.4 First-Time Middle/Junior High Schools. Dues for the current school year, regardless of school size are $220. Dues will be billed on or after the beginning of the school year. Payment of dues must be received in the FHSAA Office by December 31.

9.2.1.5 2011-12 Members Dues. For the 2011-12 year, the Executive Director is authorized to reduce membership fees up to 50% for all members.

9.2.2 Membership Fees.
9.2.2.1 Application Fee for First-Time Members. A school applying for first-time membership must pay a non-refundable $150 application fee. The fee will be credited toward the school’s first year membership dues if the school is admitted to membership.

9.2.2.2 Application Fee For Continuing Members. Application for continuation of membership is due in the FHSAA Office by April 30. A continuing member school will be assessed a $50 late fee for applications received by the FHSAA after the deadline.

9.2.3 Re-admission of Former Member School. A former member school that applies for re-admission will be assessed an administrative fee of $650 for high schools and $300 for middle/junior high schools (includes first time member application fee as per Bylaw 3.6.1.2).

9.3 Legal Fees
9.3.1 Senior High Schools (Full Members).
9.3.1.1 Renewing Members. The legal fee assessment for a senior high school renewing its full membership for the current school year shall be determined by taking the total legal expense incurred by the FHSAA during the previous school year, subtracting the total flat fee assessed junior high school and middle school members, and dividing the balance equally by the total number of senior high school members at the close of the previous school year. The total legal expense includes all attorney’s fees, court costs, settlements and judgments.

9.3.1.2 New Members. A senior high school joining the Association effective with the current school year will not be assessed a legal fee in its initial year of membership.

9.3.2 Junior High Schools. The legal fee assessment for a renewing junior high school member shall be $25.

9.3.3 Middle Schools. The legal fee assessment for a renewing middle school member shall be $25.

9.4 Florida Interscholastic Athletic Administrators Association Dues
Junior, middle and senior high schools which are full members of the FHSAA shall be required to hold membership in the Florida Interscholastic Athletic Administrators Association (FIAAA). Annual dues are $25 regardless of school size.
9.5 Administrative Fees:
9.5.1 A non-refundable administrative fee shall be assessed each school making an application on Form AT2 for approval in the following sports. Refer to Policy 7 for filing deadlines and late filing financial penalties. There are no financial reporting requirements for these events.

9.5.1.1 The administrative fee in the sports of baseball, basketball, soccer and softball shall be as follows:

(a) Preseason classic tournaments and jamborees: $100; Preseason classics and jamborees exceeding four (4) teams are subject to additional fees of $50 per team and conditional approval by the Executive Director;

(b) Tournaments – 4 or fewer teams: $100; 5 to 8 teams: $250; 9 to 16 teams: $500; 17 to 20 teams: $750; 21 to 24 teams: $1,000; 25 to 32 teams: $1,500;

(c) Tournaments exceeding 32 teams are subject to conditional approval by the Executive Director.

9.5.1.2 The administrative fee in the sport of girls volleyball and wrestling shall be as follows:

(a) Preseason classic tournaments: $75; Preseason classics and jamborees exceeding four (4) teams are subject to conditional approval by the Executive Director;

(b) Tournaments – 8 or fewer teams: $100; 9 to 16 teams: $150; 17 to 32 teams: $250;

(c) Tournaments exceeding 32 teams are subject to additional fees of $50 per team and conditional approval by the Executive Director and will be assessed $250, plus an additional $50 per team in excess of 32.

9.5.1.3 There is no administrative fee for schools making an application on Form AT3 for multi-team or special events in the sports of tennis, golf, boys weightlifting, track, cross country and swimming and diving. See Policy 9.9 for fees and reporting requirements for football classics and jamborees. See Policy 7 for deadlines for filing Form AT3 and late filing financial penalties. See Policy 9.9 for financial reporting requirements.

9.5.1.4 There is no prior approval process or administrative fee or financial reporting requirements for school participation in multi-team or special events in recognized sports (bowling, flag football, water polo, boys volleyball, lacrosse, and girls weightlifting).

9.6 Admission to Special Events
9.6.1 Preseason and Spring Jamborees. The admission price to a preseason or spring jamboree in all sports shall be determined by the host school and cannot exceed $4. However, the host school may increase the admission charge to the amount it charges for a regular season game.

9.6.2 Preseason and Spring Classics. The admission price to preseason and spring classic tournaments in the sports of baseball, basketball, soccer, softball, girls volleyball, and wrestling shall be determined by the host school. The admission to preseason and spring classic football games shall be $4. However, the host school may increase the admission charge to the amount it charges for a regular season game.

9.6.3 Tournaments and Meets. The admission price to a tournament and meet in all sports shall be determined by the host school.

9.6.4 Postseason Football Bowl Games. The admission price to a postseason football bowl game shall be determined by the host school.

9.7 Admission to State Series Events
The FHSAA reserves the right to establish ticket prices for all FHSAA State Series contests. The Executive Director reserves the right to increase the ticket price for any contest up to an additional $3.00 per ticket for tickets purchased at the gate when pre-sale ticket sales have been made available for that contest. The Executive Director also reserves the right to establish premium seating ticket prices for an FHSAA State Series contest when the venue can provide for such seating, unless otherwise stipulated below. The following admission prices shall be charged by the host school/organization for all FHSAA State Series contests unless waived in writing by the Executive Director or his/her designee in advance of the event:

9.7.1 Baseball, Cross Country, Soccer, Softball, Swimming & Diving, Track & Field, Girls and Boys Volleyball and Wrestling. The admission price to tournament sessions in the FHSAA State Series shall be as follows: district tournaments/meets, $6; regional tournaments/meets, $7; FHSAA Finals, general admission $9.

9.7.2 Girls and Boys Basketball. The admission price to tournament sessions in the FHSAA State Series shall be as follows: district tournaments, $6; regional tournaments, $7; FHSAA Finals, general admission $10, reserved seating $15.

9.7.3 Football. The admission price to games in the FHSAA State Series shall be as follows: district tie-breakers, $7; regional tournament games, $8 general admission, $9 reserved seating; state semifinal games, $9 general admission, $10 reserved seating; FHSAA Finals, general admission $12, reserved seating $17, premium seating packages $27.

9.7.4 Girls Weightlifting and Boys Weightlifting. The admission price to meets in the FHSAA State Series shall be as follows: FHSAA Finals, $9.

9.7.5 Bowling, Flag Football, Lacrosse and Water Polo. The admission price to tournament sessions in the FHSAA State Series shall be as follows: district tournaments/meets, $6; regional tournaments/meets, $7; FHSAA Finals, $8.

9.7.6 Golf and Tennis. No admission shall be charged to FHSAA State Series events in these sports.
9.7.7 Cheerleading. The admission price to the FHSAA State Series meets shall be as follows: district meets $5; regional level meets $6; FHSAA Finals $10.

9.8 Ticket Policy for State Series Events
9.8.1 Host school/organizations for all FHSAA State Series contests shall adhere to the following guidelines with regard to the sale of tickets at such contests:

9.8.1.1 Numbered tickets shall be sold at each FHSAA State Series game, tournament or meet at which admission is required to be charged. Children age 3 and under may be admitted free of charge.

9.8.1.2 Each ticket must be torn in half by ticket-takers so that they cannot be resold. Torn tickets cannot be accepted for re-entry.

9.8.1.3 All tickets sold must be accounted for on the financial report form.

9.8.1.4 Host school/organizations may sell pre-numbered arm bands in lieu of tickets provided the bands are applied to each person at the time of purchase and cannot be removed for resale.

9.8.1.5 Allocation of Tickets. The visiting school for a regional, quarterfinal, semifinal or final game may request from the host school up to 40 percent of the available tickets to be sold for the game. This request must be made by noon of the day following the previous round game. Any unsold tickets shall be returned to the host school not later than noon on the day of the game.

9.9 Special Events Financial Reporting and Revenue Sharing
9.9.1 Football Preseason and Spring Jamborees. A financial fee of $150 per Spring Jamboree and $450 for Fall Jamboree must be received by the FHSAA within 30 calendar days of the completion of the event.

9.9.2 Preseason and Spring Classics. The FHSAA will not require a financial report following the event or receive any percentage of the gross receipts from preseason classic tournaments in any sports other than football. Refer to Policy 7.8 if the event involves a Third Party promoter. Flat rate administrative fees may be required on sports other than football (refer to policy 9.5). In the sport of football only, the FHSAA shall receive 20 percent of the gross receipts of all football classic games or a flat fee as listed below, whichever is less:

<table>
<thead>
<tr>
<th>Classification</th>
<th>Fall Classic Fee</th>
<th>Spring Classic Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5A,6A,7A,8A</td>
<td>$1,150</td>
<td>$600</td>
</tr>
<tr>
<td>4A,3A,1A</td>
<td>$750</td>
<td>$350</td>
</tr>
<tr>
<td>2A, Independent</td>
<td>$450</td>
<td>$200</td>
</tr>
</tbody>
</table>

The visiting school shall receive 35 percent of the net profit after the host pays expenses, including the FHSAA share, unless a mutual agreement is reached for an alternative split prior to the event. Financial Report Form FB4 must be received by the FHSAA within 30 calendar days of the completion of the event. A late filing fee shall be assessed as follows: 1 to 60 days late, $50; 61 to 90 days late, $75; beyond 90 days late, $100.

9.9.3 Tournaments and Meets. The FHSAA shall receive eight (8) percent of the gross receipts of all tournaments or meets in the sports of cross country, swimming & diving, track & field and boys weightlifting only. Refer to Policy 7.8 if the event involves a Third Party promoter. The balance of gross receipts shall be divided among the participating schools in accordance with the agreement among them. Financial Report Form FN1 shall be received by the FHSAA within 30 calendar days of the completion of the event. A late filing fee shall be assessed as follows: 1 to 60 days late, $50; 61 to 90 days late, $75; beyond 90 days late, $100. The FHSAA will not receive any percentage of the gross receipts from tournaments or meets in the sports of baseball, basketball, soccer, softball, girls volleyball, wrestling, tennis, golf, bowling, flag football, water polo, boys volleyball, lacrosse, and girls weightlifting, and it will not be necessary for host schools of tournaments or meets in these sports to file a financial report form with the FHSAA Office.

9.9.4 Postseason Football Bowl Games. The FHSAA shall receive eight (8) percent of the gross receipts of all postseason football bowl games. Refer to Policy 7.8 if the event involves a Third Party promoter. The balance of gross receipts shall be divided between the participating schools in accordance with the agreement between them. Financial Report Form FB3 must be received by the FHSAA within 30 calendar days of the completion of the event. A late filing fee shall be assessed as follows: 1 to 60 days late, $50; 61 to 90 days late, $75; beyond 90 days late, $100.

9.10 State Series Games, Tournaments & Meets Financial Reporting and Revenue Sharing
9.10.1 Football. Each district tie-breaker, regional tournament game and state semifinal game shall be financially independent. The total gate receipts of each district tie-breaker, regional tournament game and state semifinal game shall be divided as follows: FHSAA shall receive 25 percent of gate receipts or the total net profit after host expenses, whichever is less. The amounts remaining after host expenses and FHSAA share are paid shall be divided 55 percent to the host school and 45 percent to the visiting school(s). If, however, a district tie-breaker, regional tournament game or state semifinal game shows a net profit of $250 or less, the host school shall retain the net profit and no percentage shall be paid to the visiting school(s) or the FHSAA. In the event the host school reports a net profit of $250 or less, the host school must provide supporting documentation for all expenses claimed. The net profit is determined by subtracting total expenditures from the total gate receipts on the financial report form. If a district tie-breaker, regional tournament game or state semifinal game shows a net...
loss on the financial report form, the FHSAA shall compensate the host school up to $350 for the loss, subject to the provisions of 9.10.5. Financial Report Form FB5 for district tie-breakers, regional and state semifinals must be received by the FHSAA within 30 calendar days of the completion of the event. A late filing fee shall be assessed as follows: 1 to 60 days late, $50; 61 to 90 days late, $75; beyond 90 days late, $100.

9.10.2 Baseball, Basketball, Soccer, Softball and Girls Volleyball. Each district tournament and regional tournament contest shall be financially independent. The total gate receipts of each district tournament and each regional tournament contest shall be divided as follows: FHSAA shall receive 15 percent of gate receipts or the total net profit after host expenses, whichever is less. The amounts remaining after host expenses and FHSAA share are paid shall be divided 55 percent to the host school and 45 percent to the visiting school(s). If, however, a district tournament or regional tournament contest shows a net profit of $250 or less, the host school shall retain the net profit and no percentage shall be paid to the visiting school(s) or the FHSAA. The net profit is determined by subtracting total expenditures from the total gate receipts on the financial report form. If a district tournament or regional tournament contest shows a net loss on the financial report form, the FHSAA shall compensate the host school up to $350 for the loss, subject to the provisions of 9.10.5. Financial Report Form FN2 for district and regional tournaments must be received by the FHSAA within 30 calendar days of the completion of the event. A late filing fee shall be assessed as follows: 1 to 60 days late, $50; 61 to 90 days late, $75; beyond 90 days late, $100.

9.10.3 Cross Country, Swimming & Diving, Track & Field and Wrestling. Each district tournament/meet and regional tournament/meet shall be financially independent. The total gate receipts of each district tournament/meet and each regional tournament/meet shall be divided as follows: FHSAA shall receive 15 percent of gate receipts or the total net profit after host expenses, whichever is less. The host school shall retain all other funds remaining after event expenses and FHSAA share has been paid. If, however, a district tournament/meet or regional tournament/meet shows a net profit of $250 or less, the host school shall retain the net profit and no percentage shall be paid to the FHSAA. The net profit is determined by subtracting total expenditures from the total gate receipts on the financial report form. If a district tournament/meet or regional tournament/meet shows a net loss on the financial report form, the FHSAA shall compensate the host school up to $350 for the loss, subject to the provisions of 9.10.5. Financial Report Form FN2 for district and regional tournaments/meets must be received by the FHSAA within 30 calendar days of the completion of the event. A late filing fee shall be assessed as follows: 1 to 60 days late, $50; 61 to 90 days late, $75; beyond 90 days late, $100.

9.10.4 Bowling, Flag Football, Water Polo, Tennis, Golf, Lacrosse, Boys Volleyball and Weightlifting. The FHSAA will not receive any percentage of the gross receipts from district tournaments or meets or FHSAA Finals first- and second-round play-in games. Host schools of district tournaments or FHSAA Finals play-in games in these sports do not need to file a financial report.

9.10.5 Net Loss Reimbursement. To be eligible to receive the $350 maximum compensation for a net loss shown on the financial report forms FB5 and FN2, a host school must:

9.10.5.1 Charge the full admission price established in Policy 9.7;

9.10.5.2 Sell numbered tickets and account for all tickets sold as stipulated in Policy 9.8;

9.10.5.3 File a financial report form for the game, tournament or meet as stipulated in Policy 9.10;

9.10.5.4 Submit with the financial report form the FHSAA State Series Contest Pass Gate Sign-In Form(s) as stipulated in Policy 15;

9.10.5.5 Provide supporting documentation for all expenses reported; and

9.10.5.6 Be in compliance with all policies for the event.

9.11 Compensation to Schools Participating in FHSAA Finals State Championship Events

9.11.1 Football. When net profits after expenses allow, the FHSAA shall pay to each school an amount based upon its mileage from the site of the FHSAA Finals as follows: $4,250 plus $5 per mile. Neither the FHSAA nor the host organization shall assume responsibility for any other team expenses of any kind except for those expenses specified above. When net profits after expenses do not allow for the payment of this schedule, participating teams shall divide 100 percent of the net profit based on their pro-rata share of the formula. In such cases, the FHSAA will not retain any share of the net profit. At no time shall participating schools be paid reimbursement for expenses when the FHSAA Finals do not show a net profit after expenses.

9.11.2 Baseball, Basketball, Soccer, Softball and Girls Volleyball. When net profits after expenses allow, the FHSAA shall pay to each school an amount as follows: $2,000 plus $2.50 per mile. Neither the FHSAA nor the host organization shall assume responsibility for any other team expenses of any kind except for those expenses specified above. When net profits after expenses do not allow for the payment of this schedule, participating teams shall divide 10 percent of the net profit based on their pro-rata share. In such cases, the FHSAA will not retain any share of the net profit. At no time shall participating schools be paid reimbursement for expenses when the FHSAA Finals do not show a net profit after expenses.

9.11.3 Cross Country, Golf, Swimming & Diving, Tennis, Track & Field, Weightlifting, Wrestling, Bowling, Flag Football, Lacrosse, Boys Volleyball and Water Polo. No reimbursement of any kind shall be paid to schools which qualify teams and/or individual contestants to the FHSAA Finals. Neither the FHSAA nor the host school or organization shall assume responsibility for any participating school or individual contestant expenses of any kind.
9.12 Athletic Events Not Held Due to Unusual Circumstances, Including Inclement Weather

9.12.1 If severe weather occurs in the area prior to the start of, or during, any scheduled outdoor game, tournament or meet and the event is delayed, postponed, suspended or canceled, special rules apply. If for other unforeseen reasons, a game, tournament or meet is delayed, postponed, suspended or canceled, special rules apply.

9.12.2 If tickets have been sold for the event and any revenue related to the event is retained by the school, then the regular financial reporting process must be completed with payments to the FHSAA and to the participating school(s). If free entry is given for a future event, the revenue received and retained should be reported for the event. If money is refunded and not retained, then it should not be included as revenue reported for the event. If tickets were presold for the event and the event was canceled before it was to begin, then the revenue received and retained (not refunded) from the presold tickets should be reported on the financial report.

9.12.3 If a financial hardship results from the inclement weather and the related loss of playing time, the host school should submit a written request for waiver of financial share payments. Requests should be submitted to the Executive Director or his/her designee. Requests will be considered on a case-by-case basis.

9.13 Invoices Charged to Member Schools’ Accounts

9.13.1 Invoices. Invoices charged to the school’s account with the FHSAA are due and payable within 30 days of the invoice date. The only exception to this rule is the annual membership dues invoice payment that must be postmarked no later than September 30 of each year.

9.13.2 Waiver of Monetary Penalties. Request for waiver of a monetary penalty must be received in the FHSAA Office no later than 30 days from the date of the invoice. Request for a waiver of a monetary penalty must be submitted, in writing, to the FHSAA Office, along with any related documentation supporting the request. The FHSAA Office will notify the school of the decision on the waiver request. The school’s account will be adjusted if the waiver is approved. If a school receives a waiver on a monetary penalty that has previously been paid, a reimbursement will be sent to the school.

POLICY 10

STATE SERIES

10.1 Participation in State Series

10.1.1 Participation is Voluntary. Participation in the FHSAA State Series in each sport by a school is voluntary and is limited to varsity participation only. It, however, is the preference of the Board of Directors that every eligible school that can and should participate, do so.

A school for legitimate reasons may exercise the option of independence. Such reasons include, but are not limited to: a newly opening school; a school that has consistently been unable to compete in the classification to which it is assigned; a school that is geographically isolated and chooses not to participate for financial reasons; a school whose educational philosophies prohibit such extended athletic participation; or a school that does not or cannot compete for religious reasons. The option of independence is not intended for use by one or more schools organizing in protest of the Association’s policies and/or to establish a postseason championship competition separate from the FHSAA state championship series.

To this end, any such effort by a group of member schools to declare independence in a sport and organize a conference or league with the intent of conducting any form of playoff to determine a champion(s) after the conclusion of FHSAA-approved regular season competition is prohibited unless approved by the FHSAA Board of Directors. All competitions to determine a champion(s) that are conducted by conferences or leagues whose members also are members of the FHSAA must be conducted as part of the FHSAA-approved regular season.

10.1.2 Participation is for Full Member Senior High Schools. Participation in the FHSAA State Series is limited to varsity participation and only to those full member senior high schools that are members of the Association. Compensation for expenses of schools competing in a State Series is not guaranteed.

10.2 Team Participation

10.2.1 Eligibility for Participation. To be eligible for participation in the FHSAA State Series in any sport:

(a) For team a sport, a school successfully sponsors a varsity program in the previous school year (i.e. schedules and completes a minimum of four contests).

(b) The school files a commitment (team sports) or intent (individual sports) to participate in the state series with FHSAA by the specified deadline.

(c) A varsity team shall engage in a minimum of four (4) interscholastic contests (games, matches or meets) or the required number of district contests as determined in the district meeting, whichever is greater, in the sport. To count as a contest, the school’s team actually shall
Schools that have conducted a club lacrosse team during the 2010-11 school year may request to be placed in a district and participate in the 2011-12 state series by completing an AT-12: Add New FHSAA Sport/New State Series Entry Form.

10.2.2 Only One Varsity Team May Enter. A school may enter only one varsity team in the FHSAA State Series in a sport.

10.2.3 First Time Members Not Eligible. A first-time member senior high school shall not be eligible to enter a team into the FHSAA State Series in any sport in its two years of provisional membership, unless the school is created from the consolidation or division of existing member high schools and remains under the control of the same governing board.

10.2.4 Continuing Members Starting a New Program. A continuing member senior high school that is starting a program in a team sport for the first time, or resuming a program in a team sport that was previously discontinued, shall not be eligible to enter a team into the FHSAA State Series in that sport until the school has fielded a team in that sport and participated in a representative schedule against other member schools for a minimum of one school year. A representative schedule in a sport is defined in 10.2.1.

10.2.4.1 Exception for 2011-12 Lacrosse. Schools that have conducted a club lacrosse team during the 2010-11 school year may request to be placed in a district and participate in the 2011-12 state series by completing an AT-12: Add New FHSAA Sport/New State Series Entry Form.

10.3 Individual Participation

10.3.1 Minimum 4 Contest Requirement. To be eligible for participation in the FHSAA State Series in a sport, an individual student-athlete shall participate in a minimum of four (4) interscholastic contests in that sport for the current season. A student-athlete who is academically ineligible at the beginning of a sports season and who regains his/her eligibility during that sports season, but is unable to participate in the minimum of four (4) interscholastic contests in that sport, shall be exempted from this provision.

10.3.2 Individual Honors Requirements. In an individual sport, to be eligible for individual honors on the regional and state levels, a student-athlete shall compete for individual honors on the district level. To be eligible for individual honors on the state level, a student-athlete shall compete for individual honors on the district and regional levels.

10.4 Mixed Gender Restrictions. Boys may not participate on a girls team or in the girls division in the FHSAA State Series in any sport. In a team sport, a girl may participate on a boys team in the FHSAA State Series only if the school does not sponsor a girls team in that sport. In an individual sport, a girl may not participate in the boys division in the FHSAA State Series if competition is conducted in a girls division in that sport. However, for a girl to participate in the girls division of the state series in a sport, the school must file a “Declaration of Intent to Participate in FHSAA State Series” form in that sport.

10.5 Commitment to Participate Form for Team Sports

10.5.1 Commitment Form. Each member school that elects to participate in a State Series competition in a team sport must notify the FHSAA Office of its intent to do so on the “Commitment to Participate in FHSAA State Series” form. The FHSAA issues commitment forms on a biennial basis. A commitment made using this form is for the following two school years.

10.5.2 Signatures Required. A commitment form, to be valid, must bear the signature of the member school principal and athletic director or FHSAA Representative.

10.5.3 Binding Agreement. A properly executed commitment form is a binding agreement between the member school and the Association. A school that elects to withdraw from its commitment in a team sport shall notify the FHSAA Office of its decision using the form provided for that purpose. Upon approval of the FHSAA Office, the school shall be assessed a $250 administrative fee. If, however, the school fails to notify in writing, and secure the approval of, the FHSAA Office of its decision to withdraw from its commitment in a sport prior to the deadline for filing the Official Entry List in the sport, that school shall be assessed an additional $250 monetary penalty ($500 total) and its program in that sport placed on administrative probation.

10.5.4 Failure to Commit before Deadline. A school that does not commit to participate in the FHSAA State Series in a team sport by the commitment deadline, and later submits a request in writing to the FHSAA Office to participate to the FHSAA Office in that sport shall be assigned to the appropriate classification and district and shall be assessed a mandatory, non-refundable $100 administrative fee. It shall be the responsibility of the school to schedule the necessary contest(s) with every other school in the district to which it is assigned. If, however, the school is unable to secure the necessary contest(s) with every other school in the district, the school shall not be eligible to participate in the FHSAA State Series in that sport.

No school, however, under any circumstance, shall be assigned to a classification and district in the FHSAA State Series in a team sport if its request for such assignment is received in the FHSAA Office on or after the date of the district tournament planning/scheduling meeting.
10.5.5 Commitment Agreement. By committing to participate in an FHSAA State Series, a member school agrees to participate in accordance with and abide by all the procedures, guidelines, policies and regulations for that FHSAA State Series as approved by the FHSAA Board of Directors in accordance with the Bylaws of the Florida High School Athletic Association.

10.6 Notice of Intent to Participate Form for Individual Sports

10.6.1 Commitment Form. Each member school that elects to participate in a State Series competition in an individual sport must notify the FHSAA Office of its intent to do so on the “Declaration of Intent to Participate in FHSAA State Series” form. The FHSAA issues intent forms on a biennial basis. A commitment made using this form is for the following two school years.

10.6.2 Signatures Required. An intent form, to be valid, must bear the signature of the member school principal and athletic director or FHSAA Representative.

10.6.3 Non-Binding Agreement. A properly executed intent form is non-binding on the member school. A school that elects to withdraw from its intent to participate in an individual sport may do so without penalty, prior to the beginning of the fifth (5th) week of competition in the sport, by notifying the FHSAA Office of its decision using the form provided for that purpose. If, however, the school fails to notify in writing the FHSAA Office of its decision to withdraw from its intent to participate in an individual sport prior to the beginning of the fifth (5th) week of competition, that school shall be assessed a $250 monetary penalty and its program in that sport placed on administrative probation.

10.6.4 Failure to Declare Intention before Deadline. A school that does not file notice of its intent to participate in the FHSAA State Series in an individual sport by the deadline, and later submits a request in writing to the FHSAA Office to participate in that sport shall be assigned to the appropriate classification and district and shall be assessed a mandatory, non-refundable $100 administrative fee. No school, however, under any circumstance, shall be assigned to a classification and district in the FHSAA State Series in an individual sport if its request for such assignment is received in the FHSAA Office on or after the deadline for filing the Official Entry List in that sport.

10.6.5 Intention Agreement. By filing notice of intent to participate in an FHSAA State Series, a member school agrees to participate in accordance with and abide by all the procedures, guidelines, policies and regulations for that FHSAA State Series as approved by the FHSAA Board of Directors in accordance with the Bylaws of the Florida High School Athletic Association.

10.7 Failure to Appear

10.7.1 Team Failure to Appear. In the event a team fails to appear at the state series event site to play at the scheduled time for its contest, the contest shall be declared forfeited to the team’s opponent, and that team shall advance to the next round. In this event, the FHSAA Office must be notified immediately. If a team’s arrival is delayed due to mechanical problems or inclement weather, every reasonable effort must be made by the local manager in consultation with the FHSAA Office to make adjustments, if possible, in the starting time of the contest to accommodate the absent team. Otherwise, failure to appear shall subject the school to a $250 monetary penalty.

10.7.2 Student Athlete Failure to Appear. A student-athlete who qualifies in a state series meet as an individual is expected to compete on successive levels of the state series unless ill, injured, suspended due to disciplinary action, or for any other reason acceptable to the Executive Director. If the student-athlete does not compete on a successive level, the student-athlete will not be permitted to compete in any other event in the State Series in that sport. Personnel on relay teams may be changed in accordance with the rules governing those sports. A school must submit in writing to the FHSAA Office the name of the student-athlete and an explanation for the inability to compete in advance of the competition whenever situations make it possible to do so. Failure to participate in the district/regional meet by an individual or relay team is a violation of FHSAA policy and shall subject the school to a $50 penalty unless the reason for failure to participate is approved by the FHSAA Office.

10.8 Neutrality

10.8.1 Neutrality. It is the responsibility of the host school to ensure that an atmosphere of neutrality is maintained in all state series events. Such events are not “home contests” for the host schools. Special festivities held as part of, or in conjunction with, regular season home contests (i.e., pregame activities designed to rally support for the home team, such as light shows, or giving special recognition to members of the home team) are not permitted during the state series.

10.9 Allegations and Protests

10.9.1 Allegations and Protests. Allegation and/or protesting actions of another school received less than forty-five (45) days prior to the beginning of state series competition in a sport may not be concluded prior to the conclusion of the sport’s championship series (corresponding with Bylaw 10.3).

10.9.2 Withholding Information. Member schools (or persons defined in Policy 36.2.1.1) who intentionally withhold information impacting state series participation shall be considered unethical and unsportsmanlike and addressed in accordance with Policy 41.
POLICY 11

OFFICIAL STATE ENTRY LIST (SEL)

The following policy shall govern Official State Entry Lists (SEL) for the FHSAA State Series:

11.1 Submission Required. Each member school that participates in State Series competition in a sport must generate and submit to the tournament/meet manager (regional opponent in football) an Official State Entry List (SEL) utilizing the official Association process as approved by the Executive Director. The tournament/meet manager (regional opponent in football) will receive the SEL via e-mail and may also download the SEL utilizing the official Association process as approved by the Executive Director. The SEL must contain the names of those student-athletes who will represent the member school in State Series competition in that sport. All student-athletes must be eligible in accordance with all FHSAA rules and regulations in order to be placed on a team roster and the SEL.

11.2 Requirements. The SEL must contain only the names of those student-athletes who have been previously reported to the FHSAA Office on an Annual Eligibility List electronically by use of utilizing the official Association process as approved by the Executive Director. Only those student-athletes who meet the requirements of Bylaw 9 for a school prior to the following:

11.2.1 Team Sports. The last permissible date for a district contest in team sports (i.e. baseball, basketball, flag football, lacrosse, soccer, softball, volleyball and water polo); or

11.2.2 Competitive Cheerleading and Football. As specified on the FHSAA Planning Calendar for competitive cheerleading and football; or

11.2.3 Individual Sports. The Saturday that is immediately prior to the Monday on which the SEL is due in individual sports (i.e. bowling, cross country, golf, swimming & diving, tennis, track & field, weightlifting, wrestling).

11.3 Number of Participants. The number of student-athletes whose names may be placed on an SEL in a given sport by a member school shall be limited to the following:

11.3.1 Baseball – 20 student-athletes;
11.3.2 Basketball – 15 student-athletes;
11.3.3 Bowling – Eight (8) student-athletes;
11.3.4 Competitive Cheerleading – no limit;
11.3.5 Cross Country – 15 student-athletes;
11.3.6 Flag Football – no limit;
11.3.7 Football – 60 student-athletes;
11.3.8 Golf – 10 student-athletes, of which any five (5) may participate on a given level of the State Series;
11.3.9 Lacrosse – 25 student-athletes;
11.3.10 Soccer – 22 student-athletes;
11.3.11 Softball – 20 student-athletes;
11.3.12 Swimming & Diving – no limit;
11.3.13 Tennis – 12 student-athletes;
11.3.14 Track & Field – no limit;
11.3.15 Volleyball – 15 student-athletes;
11.3.16 Water Polo – 18 student-athletes;
11.3.17 Weightlifting – three (3) student-athletes in each weight class;
11.3.18 Wrestling – no limit.

The terms and conditions governing the state championship series in each respective sport shall stipulate the number of student-athletes who may actually dress in uniform/participate (see Bylaw 9.10.1) in a state series contest.

11.4 Authorization Required. To be valid, the SEL must be authorized by the principal and the FHSAA representative or the athletic director, and the head coach of the school’s team in that sport.
11.5 Penalties. To avoid penalty, the SEL must be submitted utilizing the official Association process as approved by the Executive Director not later than 5 p.m. local time on the Monday of the week immediately prior to the week during which the tournament/meet is to be held (except football). In the sport of football, the SEL must be submitted utilizing the official Association process as approved by the Executive Director not later than 5 p.m. on the Wednesday of the week of the eleventh (11th) football playing date. Schools involved in District Tiebreaker contests must submit a SEL to all tiebreaker participants by 12:00 noon on the day of the tiebreaker contest. A late filing fee of $50 will be assessed a member school that does not submit its SEL by this deadline. The late filing fee will increase to $100 if the SEL is not submitted utilizing the official Association process as approved by the Executive Director by 5 p.m. local time on the Friday of the week immediately prior to the week during which the tournament/meet is to be held (in the sport of football, Wednesday of the week of the 1st round of regional play-off contests). A school that fails to submit its SEL utilizing the official Association process as approved by the Executive Director prior to the scheduled starting time of the first competition (i.e. game, match or event) in the tournament/meet (regional contest in the sport of football) that directly involves the school’s team or individual representative may be permitted to participate in competition only with the approval of the FHSAA Office. The school, however, will be assessed a minimum financial penalty of $250. This penalty will increase if it is later determined that any student-athlete(s) representing the school in uniform was ineligible to do so. Under no circumstances shall the manager of a tournament/meet (regional contest in the sport of football) permit a team for which he/she has no SEL to participate in the tournament/meet (regional contest in the sport of football) without the approval of the FHSAA Office.

11.5.1 Submission on the SEL. Permitting a student-athlete to compete in an FHSAA State Series contest who was not submitted to the FHSAA Office on the SEL for that sport will be subject to a monetary penalty of a minimum of $50.

11.6 Changes. A member school may add previously unlisted student-athletes to, or change or replace existing student-athletes on its SEL according to the following procedure:

11.6.1 Resubmission. Resubmission to the tournament/meet manager (regional opponent in football) utilizing the official Association process as required by any change is made.

11.6.2 Team Sports. For team sports, except football (i.e. baseball, basketball, competitive cheerleading, flag football, lacrosse, soccer, softball, volleyball and water polo), the addition or change must be submitted to the tournament/meet manager utilizing the official Association process as approved by the Executive Director prior to the scheduled starting time of the school’s contest in the district, regional or state tournament. No change may be made to an SEL for a contest once that contest begins. Changes in football must be submitted to the regional opponent utilizing the official Association process as approved by the Executive Director prior to the scheduled starting time of the school’s game in a regional contest, state semi-final contest or state final contest.

11.6.3 Individual Sports. For individual sports (i.e. bowling, cross country, golf, swimming & diving, tennis, track & field, weightlifting, wrestling), the addition or change must be submitted to the tournament/meet manager utilizing the official Association process as approved by the Executive Director prior to the time agreed to in the tournament/meet planning meeting for submitting to the tournament/meet manager the times, marks, records, etc. for the seeding of individual competitors into flights, heats, matches, etc. No change may be made to an SEL after this deadline, with the exception of swimming & diving and track & field in which changes may be made only for members of relay teams that qualify from the district meets to the regional/state meets and from the regional meets to the state meets.

11.6.4 Submission of a Change. The principal or the FHSAA representative or the athletic director must resubmit the SEL with the by the same process as submitting the original SEL. The principal, FHSAA representative, or athletic director must authorize the change and provide a reason why the student was added or removed after the deadline. Changes made prior to the SEL Deadline will not incur a fee.

11.6.5 Administrative Fee. The member school will be assessed an administrative fee of $50 for each addition or change made to its SEL after the filing deadline. This penalty will increase if it is later determined that the student-athlete(s) added to the school’s SEL was ineligible. This fee will be waived for changes due to academic eligibility changes from the first semester to the second semester (see Bylaw 9.4.6).

Policy 12

Classification

12.1 General

12.1.1 Membership Classification. Membership classifications will be applied for administrative and FHSAA State Series purposes. A member school may not participate in a classification above or below that to which it is assigned on the basis of its student population, except as provided herein.

12.1.2 Senior High Only. Only senior high schools and combination schools with senior high school grade levels (i.e. grades 9, 10, 11, and/or 12) shall be classified.
12.2 Student Populations of Schools

12.2.1 Existing Member Schools. An existing full member senior high school shall be classified on the basis of the school’s standard and non-standard student population in the 9th, 10th, 11th and 12th grades combined as reported during the week in October designated by the Florida Department of Education for the fall semester FTE survey of public schools. Each member school shall be responsible for reporting to the FHSAA its student population as required. The FHSAA may spot-check and/or audit the student population report submitted by any member school. Student populations for schools that enroll girls only or boys only (i.e. one gender comprises greater than 90 percent of the student body) shall be doubled for classification purposes.

12.2.1.1 Standard Students. Standard students are students that are enrolled in and physically attend the school at which they participate.

12.2.1.1 Exceptions.

(a) Dual Enrolled and Early Admission student as per Bylaw 9.2.2.3

(b) Youth Exchange and International students are classified as Non-standard students due the need of being approved on an annual basis as per Policy 17

12.2.1.2 Non-standard Students. Non-standard Students are students that are not enrolled in and physically attend the school at which they participate. including, but not limited to: Home Education Students as per Bylaw 9.2.2.1 and Policy 16.4, Charter School Students as per Bylaw 9.2.2.2 and Policy 16.5, Special School Students as per Bylaw 9.2.2.4 and Non-Member Private School Students as per Policy 16.6.

12.2.1.2.1 Exception. Youth Exchange and International students are classified as Non-standard students due the need of being approved on an annual basis as per Policy 17.

12.2.1.3 Population Count of Non-standard Students. The count of non-standard students, with the exception of Foreign Exchange and International Student, will be the average of the number of students in each category for each of the previous number of years as the number of years in the classification term as defined in 12.1.3.

12.2.2 New Member Schools. A senior high school applying for new full membership in the Association shall be classified in its initial year of membership on the basis of the school’s student population in the 9th, 10th, 11th and 12th grades combined at the conclusion of the previous school year as reported to the FHSAA on the school’s application for membership.

12.2.3 New Schools. A newly opening senior high school applying for new full membership in the Association shall be classified in its initial year of membership on the basis of the school’s projected student population in the grades with which the school will open. This projected student population must be submitted by the district superintendent for a public school or the senior administrator for a private school, and must be certified with their respective signatures. If the actual student population reported for the school in October of the school year would place it into a classification lower than that of its projected student population, the school shall be required to compete in the FHSAA State Series in the higher classification. If, however, the school’s actual student population would place it into a classification higher than that of its projected student population, the school shall not be eligible to compete in the FHSAA State Series in the lower classification. An error margin of 10 percent will be allowed for discrepancies between the projected student population and actual student population of a school that is so classified. If the school’s actual student population is greater than 10 percent of its projected student population, the school shall immediately be reclassified on the basis of its actual student population.

12.2.4 Significant Increase or Decrease in Student Population. An existing full member senior high school that expects to incur a significant increase or decrease in student population the following school year due to the opening of a new school or to the redrawing of attendance zone boundaries by the district school board may request to be classified on the basis of the school’s projected student population for the following school year rather than the school’s actual student population reported in the current school year. This projected student population must be submitted by the district superintendent for a public school or the senior administrator for a private school, and must be certified with their respective signatures. If a school requesting to be classified on such a projection reports an actual student population in October of the following school year that would place it into a classification lower than that of its projected student population, the school shall be required to compete in the FHSAA State Series in the higher classification. If, however, the school’s actual student population would place it into a classification higher than that of its projected student population, the school shall not be eligible to compete in the FHSAA State Series in the lower classification.

12.2.5 Missing Grade Levels. In the event an existing member senior high school does not have each of the 9th, 10th, 11th and 12th grades, its student population for classification purposes shall be adjusted as follows:

12.2.5.1 For a three-year senior high school (grades 10, 11 and 12 only) that does not have a 9th grade, the percentage of the total membership’s student population in the 9th, 10th, 11th and 12th grades that is constituted by the 9th grade shall be added to the school’s student population in the 10th, 11th and 12th grades.

12.2.5.2 For a senior high school in its initial year of existence that opens with the 9th, 10th and 11th grades only or in its second or
For a senior high school in its initial year of existence that opens with the 9th and 10th grades only, the percentage of the total membership’s student population in the 9th, 10th, and 11th grades that is constituted by the 12th grade shall be added to the school’s student population in the 9th, 10th and 11th grades.

12.2.5 For a senior high school in its initial year of existence that opens with the 9th and 10th grades only, the percentage of the total membership’s student population in the 9th, 10th, and 11th grades that is constituted by the 11th and 12th grades shall be added to the school’s student population in the 9th and 10th grades.

12.2.6 Executive Director Powers. The Executive Director, at his/her discretion, may administratively assign a school to the next classification lower than the classification to which it would otherwise be assigned if the school is geographically isolated from other schools in the classification to which it would be assigned and the school has a student population that is within 10 percent of the dividing line between the classification to which it would be assigned and the next lower classification.

12.2.7 Geographically Isolated Schools. A school that is geographically isolated from other schools in the classification to which it is assigned may submit in writing to the Executive Director a request that it be administratively reassigned to the next higher classification. The Executive Director may honor such a request if, in his/her opinion, there are other schools in the higher classification that are in closer geographic proximity to the school submitting the request for reassignment.

12.2.8 Re-Classification. A school may be reassigned in classification for the subsequent year(s) of the classification term under the following circumstances:

12.2.8.1 A school that reports in the subsequent year(s) of the classification term an increase in student population that equals or exceeds 20 percent of the student population number that was used to assign the school to its current classification shall be reassigned to a higher classification if:

(a) the higher student population would place the school into a higher classification; and
(b) every other school in the current classification that has not experienced an equal or greater percentage increase in student population has a student population that is less than the higher student population of the school in question.

12.2.8.2 A school that will experience an increase in student population in the subsequent year(s) of the classification term due to the addition of one or more grades shall be assigned to a higher classification if:

(a) the higher student population computed in accordance with this policy would place the school into a higher classification; and
(b) every other school in the current classification that is not similarly adding one or more grades has a student population that is less than that of the school in question.

12.2.8.3 A school that reports in the subsequent year(s) of the classification term a decrease in student population that equals or exceeds 20 percent of the student population number that was used to assign the school to its current classification shall be reassigned to a lower classification if:

(a) the lower student population would place the school into a lower classification; and
(b) every other school in the current classification that has not experienced an equal or greater percentage decrease in student population has a student population that is more than the lower student population of the school in question.

12.2.8.4 A school that will experience a decrease in student population in the subsequent year(s) of the classification term due to the opening of a new school or the redrawing of school attendance boundaries shall be assigned to a lower classification if:

(a) the lower student population projected by the district school board office would place the school into a lower classification; and
(b) every other school in the current classification that is not similarly decreasing in student population because of these reasons has a student population that is more than that of the school in question.

12.3 Football

12.3.1 Number of Classifications. The FHSAA State Football Series for the 2011-12 and 2012-13 school years shall be conducted in eight (8) classifications. The eight classifications are 8A, 7A, 6A, 5A, 4A, 3A, 2A and 1A.

12.3.2 Division of Classifications.

12.3.2.1 The total number of existing member schools that committed to participate in the FHSAA State Football Series for the 2011-12 and 2012-13 school years shall be ranked in order of student population and divided across the eight basic classifications (8A, 7A, 6A, 5A, 4A, 3A, 2A and 1A). Schools in the lower four classifications shall be as equal in number as possible. The student population of the smallest school in each classification shall form the dividing line between that classification and the next lowest classification. Schools that have the same student population as a school whose student population forms the dividing line between classifications shall be placed with that school into the higher classification. The requisite number of schools then shall be assigned to each successive classification. Once the dividing lines between classifications for a classification term are determined, they shall not be changed during that classification term.
12.3.2.2 The dividing lines between the classifications for the 2011-12 and 2012-13 school years are as follows:

(a) Class 8A – schools with 2,301 or more students;
(b) Class 7A – schools with 1,926 to 2,300 students;
(c) Class 6A – schools with 1,581 to 1,925 students;
(d) Class 5A – schools with 1,100 to 1,580 students;
(e) Class 4A – schools with 691 to 1,099 students;
(f) Class 3A – schools with 281 to 690 students;
(g) Class 2A – schools with 280 or fewer students; and
(h) Class 1A – schools with Rural Designation up to 600 students.

12.3.2.3 A new member school that requests to participate in the FHSAA State Football Series at the time of joining, and is eligible to do so, shall be assigned to the appropriate classification according to its student population or projected student population beginning with the next two-year scheduling cycle.

12.3.3 Assignment to Districts. Schools in each classification shall be assigned to districts on a geographic basis with an effort to balance the number of schools in the districts when possible. The larger four classifications shall be divided into sixteen (16) districts with the top two teams advancing to the regional complex. Schools in the smaller four classifications shall be divided into eight (8) districts with the top two teams advancing to the regional complex.

12.4 Baseball, Girls & Boys Basketball, Softball, Girls Volleyball

12.4.1 Number of Classifications. The FHSAA State Series in the sports of baseball, girls basketball, boys basketball, softball and girls volleyball for the 2011-12 and 2012-13 school years shall be conducted in eight (8) classifications. The eight classifications are 8A, 7A, 6A, 5A, 4A, 3A, 2A and 1A.

12.4.2 Division of Classifications.

12.4.2.1 The total number of existing member senior high schools which commit to participate in boys basketball (which is the team sport with the most participation) shall be ranked in order of student population and shall be assigned to basic classifications as follows: shall be ranked in order of student population and evenly divided across the eight basic classifications (8A, 7A, 6A, 5A, 4A, 3A, 2A, and 1A). Any remainder shall be evenly distributed among the basic classifications beginning with the lowest classification and working up. The student population of the smallest school assigned to each classification shall form the dividing line between that classification and the next lowest classification. Schools that have the same student population as a school whose student population forms the dividing line between classifications shall be placed with that school into the higher classification. The requisite number of schools then shall be assigned to each successive classification. Once the dividing lines between classifications for a term are determined, they shall not be changed during that classification term.

12.4.2.2 The dividing lines between the basic classifications for the 2011-12 and 2012-13 school years are as follows:

(a) Class 8A – schools with 2,260 or more students;
(b) Class 7A – schools with 1,892 to 2,259 students;
(c) Class 6A – schools with 1,599 to 1,891 students;
(d) Class 5A – schools with 1,217 to 1,598 students;
(e) Class 4A – schools with 525 to 1,216 students;
(f) Class 3A – schools with 162 to 524 students;
(g) Class 2A – schools with 161 or fewer students; and
(h) Class 1A – schools with Rural Designation up to 600 students.

12.4.2.3 A new member school that requests to participate in the FHSAA State Series in the sports of baseball, girls basketball, boys basketball, softball and girls volleyball at the time of joining, and is eligible to do so, shall be assigned to the appropriate classification according to its student population or projected student population.

12.4.3 Assignment to Districts. Schools in each classification – regardless of the sports in which they sponsor programs – shall be assigned to basic districts on a geographic basis. The actual competitive districts in each sport then shall be determined by deleting from each basic district the schools that do not commit to participate in the FHSAA State Series in that sport.

12.5 Girls & Boys Soccer

12.5.1 Number of Classifications. The FHSAA State Series in the sports of girls soccer and boys soccer for the 2011-12 and 2012-13 school years shall be conducted in five (5) classifications. The five classifications are 5A, 4A, 3A, 2A and 1A.
12.5.2 Division of Classifications.

12.5.2.1 The total number of member high schools with boys soccer programs will be used for the classification of both boys and girls soccer. These shall be ranked in order of student population and shall be assigned to basic classifications as follows: shall be ranked in order of student population and evenly divided across the five basic classifications (5A, 4A, 3A, 2A, and 1A). Any remainder shall be evenly distributed among the basic classifications beginning with the lowest classification and working up. The student population of the smallest school assigned to each classification shall form the dividing line between that classification and the next lowest classification. Schools that have the same student population as a school whose student population forms the dividing line between classifications shall be placed with that school into the higher classification. The requisite number of schools then shall be assigned to each successive classification. Once the dividing lines between classifications for a term are determined, they shall not be changed during that classification term.

12.5.2.2 The dividing lines between the classifications for the 2011-12 and 2012-13 school years are as follows:

(a) Class 5A - schools with 2,100 or more students;
(b) Class 4A - schools with 1,740 to 2,099 students;
(c) Class 3A - schools with 1,241 to 1,739 students;
(d) Class 2A - schools with 421 to 1,240 students; and
(e) Class 1A - schools with 420 or fewer students.

12.5.3 Assignment to Districts. Schools in each classification – regardless of the sports in which they sponsor programs – shall be assigned to districts on a geographic basis. The actual competitive districts in each sport shall be determined by deleting from each basic district the schools that do not commit to participate in the FHSAA State Series in that sport.

12.6 Cross Country, Golf, Swimming & Diving, Tennis, Track & Field, Boys Weightlifting, Wrestling

12.6.1 Number of Classifications.

12.6.1.1 The maximum number of classifications in any individual sport shall not exceed four (4).

12.6.1.2 The number of classifications in the FHSAA State Series in the sports of cross country, golf, swimming & diving, tennis, track & field, boys weightlifting and wrestling for the 2011-12 and 2012-13 school years shall be determined by the number of member senior high schools sponsoring varsity interscholastic programs in those sports. If 200 or more of the member senior high schools sponsor a varsity interscholastic program in a sport, there may be two (2) classifications; if 300 or more of the member senior high schools sponsor a varsity interscholastic program in a sport, there may be three (3) classifications; and if 400 or more of the member senior high schools sponsor a varsity interscholastic program in a sport, there may be four (4) classifications. The number of classifications in a sport shall not be changed except in the first year of a classification term.

12.6.1.3 Sports shall be classified together without regard to gender.

12.6.1.4 The number of classifications in each sport for the 2011-12 and 2012-13 school years are as follows: cross country, four classifications (4A, 3A, 2A, 1A); golf, two classifications (2A, 1A); swimming & diving, three classifications (3A, 2A, 1A); tennis, four classifications (4A, 3A, 2A, 1A); track & field, four classifications (4A, 3A, 2A, 1A); boys weightlifting, two classifications (2A, A); wrestling, three classifications (3A, 2A, 1A).

12.6.2 Division of Classifications.

12.6.2.1 Once the total number of classifications in a sport is determined according to the criteria above, the total number of schools that commit to participate in the State Series in the sport shall be ranked in order of student population and evenly divided across the total number of classifications determined for that sport. Any remainder shall be evenly distributed among the classifications beginning with the lowest classification and working up. The student population of the smallest school assigned to each classification shall form the dividing line between that classification and the next lowest classification. Schools that have the same student population as a school whose student population forms the dividing line between classifications shall be placed with that school into the higher classification. The requisite number of schools then shall be assigned to each successive classification. Once the dividing lines between classifications for a classification term are determined, they shall not be changed during that classification term.

12.6.2.2 A new member school that requests to participate in the FHSAA State Series in the sports of cross country, golf, swimming & diving, tennis, track & field, boys weightlifting or wrestling at the time of joining, and is eligible to do so, shall be assigned to the appropriate classification according to its student population or projected student population.

12.6.3 Assignment to Districts. Schools in each classification shall be assigned to districts on a geographic basis with an effort to balance the number of schools in the districts when possible.

12.7 Bowling, Flag Football, Girls Lacrosse, Boys Lacrosse, Boys Volleyball, Water Polo, Girls Weightlifting
12.7.1 Number of Classifications. There shall be a single classification in the sports of bowling, flag football, girls lacrosse, boys lacrosse, boys volleyball, water polo and girls weightlifting. The sports of girls & boys bowling, girls & boys lacrosse and girls & boys water polo shall be classified together without regard to gender.

12.7.2 Assignment to Districts. Schools shall be assigned to districts on a geographic basis with an effort to balance the number of schools in the districts when possible.

POLICY 13

DISTRICTS AND DISTRICT MEETINGS, SCHEDULING, SEEDING, BRACKETING AND TOURNAMENTS/MEETS

13.1 District Assignments. Schools that commit to participate in the State Series in a sport shall be assigned on a geographical basis to a district in the appropriate classification. A tournament/meet shall be conducted in each district following the conclusion of the regular season on the dates set by the Board of Directors to determine the two schools that shall represent that district in the remainder of the FHSAA State Series.

13.1.1 District Coordinator. One school in each district will be designated as the district coordinator. The FHSAA representative or his/her designee at the district coordinator school shall be responsible for hosting, conducting and reporting to the FHSAA Office results of the district scheduling/planning meeting. The tournament/meet manager is responsible for all aspects of the district tournament/meet, including the seeding of teams, upon conclusion of the district planning meeting and receipt of the meeting’s minutes.

13.2 District Scheduling/Tournament Planning

13.2.1 District Schedule. Each school assigned to a district in a team sport shall be required to schedule one or two regular season contests with every other school in that district to be eligible to participate in the district tournament. The results of the district contests shall be used to determine seeding for the district tournament. The decision to play a one-contest district schedule, rather than two, must be by majority vote of representatives present at the district meeting. If a majority cannot agree to play a one contest schedule, then a two-contest schedule shall be played. If a district votes to play a one-contest district schedule and two district opponents elect to play each other more than once, then the results of the first contest played, as scheduled at the scheduling planning meeting, will count toward district seeding. A school, however, shall not schedule a district contest to be played later than Saturday two weeks prior to the week in which the district tournament is scheduled to be played. If a scheduled district match is postponed due to inclement weather or other unforeseen and unavoidable situations and can only be played after the deadline, the FHSAA Office may grant permission for the match to be played after the deadline and counted. This exception, however, will be granted only if the match was originally scheduled to be played prior to the deadline. Any school that does not comply with this requirement shall not be permitted to participate in the district tournament.

13.2.2 Scheduling and Planning Meeting. A district scheduling/planning meeting shall be conducted in each sport to determine a site and make arrangements for the district tournament/meet, including the selection of officials, to make arrangements for the district tournament/meet for the following season and for team sports, to determine the number of district contests to be played by district members and to schedule those necessary district contests, according to the following basic guidelines:

13.2.2.1 The meeting in each district shall be conducted by the FHSAA representative of the member school that is designated the coordinator for that district on a date to be determined by the FHSAA Office. The site and time of the meeting shall be determined by the district coordinator, except that the time of the meeting should cause no loss of time from school for any attendee. The district coordinator shall give written notice to the FHSAA representative, athletic director and appropriate head coach of each school in his/her district as to the date, time and site of the meeting at least seven (7) days in advance of the date of the meeting. If, however, the FHSAA representative, athletic director and appropriate head coach at a given school has not received written notification from the district coordinator as to the date, time and site of the meeting, it is his/her responsibility to contact the district coordinator for the arrangements.

13.2.2.2 Each school in the district shall be required to send a representative to attend the meeting and vote on behalf of the school on all matters pertaining to plans for the district tournament. A school that is not represented at the meeting shall be assessed a $100 penalty. If a school wishes to submit an invitation to host the district tournament at the meeting and its representative present is not the principal, FHSAA representative or athletic director, the representative must have in his/her possession a letter of invitation signed by one or more of the principal, FHSAA representative or athletic director. A district coordinator may request of the Executive Director or his/her designee permission to conduct a district scheduling/planning meeting by teleconference if his/her district is spread over a large geographic area.

13.2.2.3 No regular season contest for the following season may be scheduled in advance of the district scheduling meeting. Agreements or contracts to play a contest that is entered into in advance of the meeting are null and void.

13.2.2.4 The decision to play a one-contest district schedule, rather than two, shall be by majority vote of representatives present at the meeting. In the event of a tie vote, a two-contest district schedule shall be mandatory. If a district votes to play a one-contest schedule, but two or more district members opt to schedule and play each other more than once during the regular season, then only the results of the
first contest played, as scheduled at the scheduling and planning meeting, between district opponents shall be counted for seeding purposes.
The decision to play a one-contest district schedule shall be for both years of a scheduling cycle and home schools must be flipped in the second year.

13.2.3 Postponed Contests. If a scheduled district contest is postponed due to inclement weather or other unforeseen and unavoidable situations and can only be played after the deadline, the Executive Director may grant permission for the contest to be played after the deadline and counted. This exception, however, will be granted only if the contest was originally scheduled to be played prior to the deadline.

13.2.4 Satisfaction of Requirements. The manner in which any two schools within a district satisfy these requirements is at the discretion of the two schools, provided the contests are part of the regular season schedule of both schools and not contests played between the two schools as part of a tournament. It is not necessary that the two contests be played on a home-and-home basis. It is acceptable for the two schools to play either or both contests at a neutral site or both contests at either school’s facility. If, however, two schools in a district cannot agree to any alternative arrangement, then they must play each other on a home-and-home basis.

13.3 Seeding and Bracketing

13.3.1 Bracket Seeding. Each school in a district shall be seeded and placed on the bracket for its district tournament according to the following provisions:

13.3.1.1 In the sports of baseball, basketball, flag football, lacrosse, softball, volleyball and water polo, each school shall be seeded based on its win-loss record in the contests played against all district opponents during the regular season. The school with the best district record shall be seeded No. 1; the school with the second-best district record shall be seeded No. 2; etc.

13.3.1.2 In the sport of soccer, each school shall be seeded based on the district points it accumulates in the games played against all district opponents during the regular season. Three (3) points shall be awarded for each victory over a district opponent. One (1) point shall be awarded for each tie with a district opponent. The school with the most district points shall be seeded No. 1; the school with the second-most district points shall be seeded No. 2; etc.

13.3.1.3 In the event two or more schools within the district are unable to play the required district contests due to inclement weather or other unforeseen and unavoidable situations which are deemed acceptable by the Executive Director, all schools within that district shall be seeded according to the percentage of district contests won (average of points accumulated in soccer). The school with the highest percentage of district contests won (average points in soccer) shall be seeded No. 1; the school with the second-highest percentage of district contests won (average points in soccer) shall be seeded No. 2, etc.

13.3.2 Two Schools Tied. When two schools are tied for a seed, the following procedure shall be used (in the following order until the tie is broken):

13.3.2.1 Won-loss results of head-to-head competition between the two schools;

13.3.2.2 Won-loss record (points in soccer) of the two schools versus the highest-seeded school (and proceeding through the lowest-seeded school, if necessary);

13.3.2.3 Number of victories (points in soccer) on the road in district games/matches;

13.3.2.4 Number of victories (points in soccer) at home in district games/matches; and

13.3.2.5 Coin toss by the district tournament manager.

13.3.3 Three (or more) Schools Tied. When three or more schools are tied for a seed, the following procedure shall be used (in the following order until the tie is broken):

13.3.3.1 Total won-loss record (points in soccer) of contests played among the tied schools;

13.3.3.2 Won-loss record (points in soccer) of the tied schools versus the highest-seeded school (and proceeding through the lowest seeded school, if necessary);

13.3.3.3 Number of victories (points in soccer) on the road in district games/matches;

13.3.3.4 Number of victories (points in soccer) at home in district games/matches; and

13.3.3.5 Draw by the tournament/meet manager.

13.3.3.6 Once the three-or-more-way tie has been reduced to two schools, the two-school tiebreaker formula shall be used.

13.3.4 Bracketing. In the sports of baseball, basketball, girls and boys soccer, softball and girls volleyball, every district member shall be placed on the tournament bracket according to seed. In the sports of flag football, boys volleyball, lacrosse and water polo, the top four seeds only shall be placed on the tournament bracket. A single-elimination, standard progression bracket shall be used. The No. 1, 4, 5, 8, 9, 12, 13 and 16 seeds shall be placed in the upper half of the bracket and the No. 2, 3, 6, 7, 10, 11, 14 and 15 seeds shall be placed in the lower half of the bracket. Byes, if any, shall be awarded to the higher-seeded schools. The higher-seeded team of the bracket in each tournament contest shall be designated the home school for that contest.

13.3.5 Seeding Report. Each school in the district shall report to the tournament/meet manager its final district win-loss record (points in soccer) not later than 10 a.m. Monday of the week immediately preceding the week in which the district tournament is to be played. The
tournament/meet manager then shall seed the schools, place the schools on the bracket according to their seed, and assign contest dates and times in accordance with the provisions herein and the arrangements agreed upon during the district scheduling/tournament planning meeting. A copy of the finalized bracket shall then be faxed by the tournament/meet manager to all schools in the district, as well as to the FHSAA Office.

POLICY 14

MINIMUM FACILITY SPECIFICATIONS FOR STATE SERIES CONTESTS

14.1 General Principles. The FHSAA Board of Directors has established the following minimum specifications for facilities in which FHSAA State Series contests in basketball, football and girls volleyball are to be held. These specifications do not preclude a school with inadequate facilities from hosting a State Series contest in either sport. However, the school will be required, at its own expense, to host the contest in a neutral facility which does meet the necessary specifications. Rental expenses involved in securing an adequate facility for all sports State Series contests can only be claimed as a host expense if both the host and visitor schools have inadequate facilities and no reasonable alternative is available. The maximum rental fee that can be claimed as a host expense on the FHSAA financial report is $1,000 with prior written approval of the Executive Director. If a school in line to host a contest has inadequate facilities and chooses not to host the contest at another site, the visiting school will be given the opportunity to host the event in its facilities, if adequate, or at an adequate neutral site, if not. A basketball district in which no school has a facility that meets these minimum specifications must either play its district tournament at an adequate neutral facility or place it at the district school whose facility is closest to these minimum specifications. Only those schools that have filed the necessary facility specifications reports with the FHSAA Office will be eligible to host a State Series contest in the sports of basketball, football and girls volleyball. Schools that cannot meet the specifications can appeal to the Executive Director or his/her designee for relief.

14.2 Determination of Host School. Determination of a host school is not absolute. In all cases, the FHSAA reserves the right to select an alternate site.

14.3 AED Recommended. It is strongly recommended that an automated external defibrillator (AED) be present and available for use if needed at the site of every preseason and regular season interscholastic athletic contest in which member schools participate. The presence and availability of an automated external defibrillator (AED) shall be mandatory at the site of every FHSAA state championship series contest on the district, regional, sectional and state levels.

14.4 Minimum Facility Requirements.

14.4.1 Basketball.

14.4.1.1 The facility must be adequately constructed to control the entry and exit of spectators for the purpose of charging admission.

14.4.1.2 The facility must have a minimum of two restrooms (one male and one female) for public use.

14.4.1.3 The facility must have an electronic clock and scoreboard clearly visible to both team bench areas and spectators.

14.4.1.4 The facility must have a public address system.

14.4.1.5 The facility must have separate dressing rooms for both home and visiting teams, with access to restroom and shower facilities as per Policy 27.

14.4.1.6 The facility must have a separate dressing area for officials, with access to restroom and shower facilities as per Policy 27.

14.4.1.7 The facility must have a playing surface which is not fewer than 84 feet from end line to end line and not fewer than 50 feet from sideline to sideline. The court must be properly marked according to National Federation rules, including the proper markings for both teams’ coaching boxes.

14.4.1.8 The facility must have a minimum of three feet of unobstructed space from sidelines to seating, walls or other obstacles and a minimum of six feet of unobstructed space from end lines to seating, walls or other obstacles.

14.4.1.9 It is recommended, but not required, that the facility have spectator seating on both sides of the court. In any case, however, the facility must meet the following minimum seating capacities:

(a) Class 8A – 1,300 seats;
(b) Class 7A – 1,100 seats;
(c) Class 6A – 900 seats;
14.4.2 Football.

14.4.2.1 The facility must be adequately constructed to control the entry and exit of spectators for the purpose of charging admission.
14.4.2.2 The facility must have a minimum of two restrooms (one male and one female) for public use.
14.4.2.3 The facility must have adequate artificial lighting to accommodate night games.
14.4.2.4 The facility must have an electronic clock and scoreboard clearly visible to both team bench areas and spectators.
14.4.2.5 The facility must have a public address system.
14.4.2.6 The facility must have separate dressing rooms for both home and visiting teams, with access to restroom and shower facilities as per Policy 27.
14.4.2.7 The facility must have a separate dressing area for officials, with access to restroom and shower facilities as per Policy 27.
14.4.2.8 The facility should have a minimum of five yards of unobstructed space outside the playing field along each sideline and end line.
14.4.2.9 The facility must have restraining cables, fences, walls, etc. from goal line to goal line to separate spectators from each team box along the sideline.
14.4.2.10 The facility must have bleachers having masonry or metal understructure with footboards and seating properly maintained for both visitor and home fans.
14.4.2.11 It is recommended, but not required, that the facility have equal or near equal spectator seating on both sides of the field. In any case, however, the facility must meet the following minimum seating capacities:

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<tr>
<th>Class</th>
<th>Seats</th>
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<tr>
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<td>7A</td>
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<td>2A</td>
<td>500</td>
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A facility with seating capacities less than these minimums may set up portable seating at its own expense in order to satisfy these minimum requirements. Rentals, delivery, set up, and take down expenses involved in securing portable seating cannot be claimed as a host expense on the FHSAA financial report for the event.

14.4.3 Girls Volleyball.

14.4.3.1 The facility must have a minimum seating capacity of 300 seats.

POLICY 15

FHSAA STATE SERIES PASSES

15.1 District, Regional Levels. Only the following individuals may be admitted to the facility without charge:

15.1.1 Student-athletes who are members of the team, coaches, managers, team bus drivers, etc.;
15.1.2 Cheerleaders in uniform, their sponsor(s) and their bus driver(s);
15.1.3 In football only, band members and drill-team members, their chaperones and their bus driver(s);
15.1.4 Working news media with appropriate identification;
15.1.5 Broadcast crews from radio and television outlets whose broadcasts have been approved by the FHSAA Office upon payment of the appropriate broadcast rights fees;
15.1.6 Visiting school administrators (i.e., principal, FHSAA representative, assistant principals and athletic director) who are required by their principal to attend the event for supervisory purposes upon presentation of a photo I.D., provided the visiting school submits their names to the event manager by fax in writing on school stationery not less than 24 hours prior to the scheduled starting time of the event;
15.1.7 Uniformed police or security;
15.1.8 Individuals holding FHSAA Lifetime Passes or FHSAA State Series Passes issued by the Executive Director; and
15.1.9 Authorized individuals with FHSAA State Series Passes upon presentation of a photo I.D.

15.2 State Level. Only the following individuals may be admitted to the facility without charge:
15.2.1 Student-athletes who are members of the team, coaches, managers, etc. with appropriate passes as issued by the FHSAA Office according to the athletic regulations governing the particular sport and the team bus driver(s);
15.2.2 Cheerleaders in uniform, their sponsor(s) and their bus driver(s);
15.2.3 Pep bands who are to perform, their sponsor(s) and their bus driver(s);
15.2.4 In football only, band members and drill-team members, their chaperones (1 chaperon per 10 students) and their bus driver(s);
15.2.5 Working news media with appropriate credentials as issued by the FHSAA Office according to the Media Credentials Policy;
15.2.6 Broadcast crews from radio and television outlets whose broadcasts have been approved by the FHSAA Office upon payment of the appropriate broadcast rights fees;
15.2.7 Uniformed police or security;
15.2.8 Individuals holding FHSAA Lifetime Passes or FHSAA State Series Passes issued by the Executive Director; and
15.2.9 Authorized individuals with FHSAA State Series Passes upon presentation of a photo I.D.

15.3 FHSAA Identification Card. FHSAA Identification Cards are provided to the principal of each member school each year in bulk quantity to distribute to members of his/her administrative staff and faculty who are directly or indirectly affiliated with the school’s athletic programs. This card is intended to serve only as a means of identifying the bearer as an employee of a member school and, in and of itself, is not considered to be a pass of any kind. Member schools, however, may at their discretion honor these cards for complimentary admission to regular season athletic events. The FHSAA Identification Card only allows admittance into the contest. It does not grant access to the field, court, or pool deck. Under no circumstances are these cards to be honored for complimentary admission to any FHSAA State Series contest on the district, regional or state level. Late submittal of the “Member School Athletic Personnel List/FHSAA Identification Card Order Form” (GA1) by the deadline will subject the school to a minimum $50 administrative fee.

15.4 FHSAA State Series Pass. State series passes may be used at district, regional and FHSAA Finals state championship events. Each member school receives two complimentary passes each school year for use by the principal and the FHSAA representative or athletic director issued in their names. Each school has the option to purchase additional passes up to a maximum of 21 as follows:
15.4.1 1 pass purchased – must be issued in the name of a specific individual;
15.4.2 2-9 passes purchased – one (1) pass may be issued in the school’s name (generic), the other passes must be issued in the names of specific individuals;
15.4.3 10-14 passes purchased – three (3) passes may be issued in the school’s name (generic), the other passes must be issued in the names of specific individuals;
15.4.4 15-19 passes purchased – four (4) passes may be issued in the school’s name (generic), the other passes must be issued in the names of specific individuals; and
15.4.5 20-21 passes purchased – five (5) passes may be issued in the school’s name (generic), the other passes must be issued in the names of specific individuals.
15.4.6 Each individual who registers as a contest official with the FHSAA also shall be permitted at the time of his/her registration to purchase one state series pass.
15.4.7 The following restrictions shall apply to all state series passes regardless of whether they are issued in the names of specific individuals or in the names of schools (generic):

15.4.7.1 The school principal or his/her designee shall determine users of generic passes issued in the school’s name within the parameters set forth herein under.
15.4.7.2 All pass users shall be persons directly connected to the athletic department of the school (i.e. coaches, assistant coaches, athletic directors, athletic secretary, etc.).

15.4.7.3 All pass users shall be 18 years of age or older.

15.4.7.4 Passes are not intended for use by students and must not be issued to students.

15.4.7.5 Each pass will admit only the bearer. Spouses, children and other family members or friends accompanying the bearer of the pass must purchase a ticket of admission to the event.

15.4.7.6 The bearer of the pass must present a valid government-issued photo ID (i.e. driver’s license) along with the pass to the pass gate attendant. If the bearer is unable to present a valid photo ID at the pass gate, the pass shall not be honored.

15.4.7.7 The bearer of the pass must make an entry into a “State Series Event Pass Gate Log” when entering the pass gate. The bearer must record his/her name, position with member school, type of pass and state series pass number.

15.4.7.8 If the manager of a state series event determines the event is sold out, state series passes cannot be honored at that event.

15.4.7.9 Exceptions to this policy must be approved in advance by the Executive Director.

15.4.7.10 Improperly used passes will be confiscated by the event manager and returned to the FHSAA. Once confiscated, the pass or passes will not be valid for the remainder of the school year. A minimum monetary penalty of $100 will be assessed for misuse and offending schools may be restricted from purchasing passes in future years.

15.4.7.11 The state series pass only allows admittance into the contest. It does not grant access to the field, court, or pool deck.

15.5 FHSAA Lifetime Pass. FHSAA Lifetime Passes are issued by the Executive Director to individuals who serve the Association as members of its Board of Directors; office staff upon their retirement; and inductees into its Hall of Fame. This pass will provide the bearer and one (1) guest with complimentary general admission to regular season events at the discretion of the host school, and to all FHSAA State Series events on the district, regional and state level. The FHSAA Lifetime Pass only allows admittance into the contest. It does not grant access to the field, court, or pool deck. The bearer will be required to show a picture I.D. with the Lifetime Pass and provide a signature on an official FHSAA State Series Contest Pass Log to be provided to each host site by the FHSAA Office.

POLICY 16

ELIGIBILITY CRITERIA

16.1 GPA Calculation.

16.1.1 Middle School GPA Calculation. For grades 6 through 8, the semester GPA will be calculated at the conclusion of each semester by taking the sum of quality points earned (as per Bylaw 9.4.2) divided by the number of credits attempted during that semester.

16.1.2 High School GPA Calculation. For grades 9 through 12, the cumulative GPA will be calculated at the end of the first semester, including high school level grades earned while in grades 6 – 8, and the end of the school year (including summer school or its equivalent, if applicable) by taking the sum of all quality points earned (as per Bylaw 9.4.2) divided by the number of all credits attempted since the student began taking senior high school level courses and adjusting for forgiveness grades as per Bylaw 9.4.3.1.

16.1.2.1 Exception. Senior high school level courses taken prior to the initial first semester of 9th grade will not be calculated in the cumulative GPA until the conclusion of the initial first semester of 9th grade.

16.1.3 Rounding off GPA. No rounding of calculated values will be used in determining the GPA.

16.2 Schools with Alternate Scheduling Formats.

16.2.1 Grading Period. A grading period is defined as one semester. A semester is defined as one half of a school year (approximately 18 school weeks or 90 school days). This definition is applicable to all member schools regardless of the type of scheduling format (i.e. block, traditional, trimester, etc.) they use.

16.3 Alternative/Special Schools and Special Programs.

16.3.1 Evaluation of Athletes. A student-athlete attending any special school or special program must be evaluated on a semester that is consistent with the semester for all other students attending the member school which the student-athlete represents.

16.3.2 Grade Point Average. The minimum grade point average requirement as stated in s.1006.15(3), Florida Statutes, and the Association’s Bylaws must be maintained each semester by all student-athletes attending special schools or special programs regardless of the nature of the special school or special program.

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16.3.3 Alternative/Special School Student Participation in Athletics at Member Public Schools.

16.3.3.1 Requirements for Participation. A student attending an alternative school or a special school operated by a school district is eligible to participate at the public school to which the student would be assigned according to the school district attendance area policies, provided:

(a) the superintendent of the school district has authorized athletic participation of alternative/special school students and he/she, or his/her designee or the district athletic director has notified the Association which schools qualify (Bylaw 9.2.2.4);

(b) the student meets the same residency requirements as other students in the school at which he/she participates;

(c) the student meets the same standards of acceptance, behavior and performance as required of other students in extracurricular activities;

(d) the student registers with the school his/her intent to participate in interscholastic athletic competition as a representative of the school, utilizing the official Association process as approved by the Executive Director (see Policy 16.7.2), prior to the Monday of the first week of regular season competition for the sport(s) in which he/she wishes to participate;

(e) the student complies with all FHSAA regulations, including eligibility requirements regarding age and limits of eligibility, and local school regulations during the time of participation;

(f) the student provides proof of basic medical insurance coverage and both independently secured catastrophic insurance coverage and liability insurance coverage which names the FHSAA as an insured party in the event the school’s insurance provider does not extend coverage to students attending an alternative/special school;

(g) the student provides his/her own transportation to and from the public school; and

(h) the student provides to public school authorities all required forms and provisions.

16.3.3.2 Ineligibility. A student who withdraws from a regular school program, which for the purpose of this policy is defined as a member school, to establish school residence at an alternative/special school, as defined in Bylaw 9.2.2.4, and who is ineligible at the time of withdrawal from the regular school program due to his/her failure to meet academic or behavioral eligibility standards shall be ineligible to compete in interscholastic athletic competition under the provisions of 16.3.3.1 until he/she has successfully completed one full semester (see Bylaw 1.4.14) and has met all other eligibility requirements of this association. In determining the academic eligibility of a student who withdraws from a regular school program prior to the normal conclusion of the current semester and subsequently establishes school residence at an alternative/special school, as defined in Bylaw 9.2.2.4, the grades as posted in each subject for that student on the date of his/her withdrawal from the regular school program shall be used.

16.3.4 Transfers. A student who, after the beginning of the academic/athletic year (see Bylaw 1.4.5), transfers from an alternative/special school, as defined in Bylaw 9.2.2.4, to a member school, transfers from a school to an alternative/special school, as defined in Bylaw 9.2.2.4, or transfers from one alternative/special school, as defined in Bylaw 9.2.2.4, to different alternative/special school, as defined in Bylaw 9.2.2.4, is considered a transfer student and is subject to the provisions of Bylaw 9.3.

16.3.4.1 Transfer from an Alternative/Special School to a Member School. A student who transfers from an alternative/special school, as defined in Bylaw 9.2.2.4, to a member school and does not meet one of the exceptions in Bylaw 9.3.2 will be ineligible to represent the member school in interscholastic competition.

16.3.4.1.1 Exception. An alternative/special school student who meets the requirements of Policy 16.3.3.1 and is representing a member public school as an alternative/special school student, as defined in Bylaw 9.2.2.4, and then subsequently transfers to that same member public school shall be eligible on the sixth school day of attendance at the member school, provided all other eligibility requirements are met.

16.3.4.2 Transfer from a School to an Alternative/Special School. A student who transfers from any school to an alternative/special school, as defined in Bylaw 9.2.2.4, and does not meet one of the exceptions in Bylaw 9.3.2 will be ineligible to represent the public member school in interscholastic competition.

16.3.4.2.1 Exception. A student who currently attends a member public school and subsequently meets the requirements of Policy 16.3.3.1 and transfers to an alternative/special school, as defined in Bylaw 9.2.2.4, wishing to participate for the that same member public school shall be eligible on the sixth school day of attendance at the alternative/special school, provided all other eligibility requirements are met.

16.3.4.3 Transfer from One Alternative/Special School to a Different Alternative/Special School. A student who transfers from an alternative/special school, as defined in Bylaw 9.2.2.4, to a different alternative/special school, as defined in Bylaw 9.2.2.4, and does not meet one of the exceptions in Bylaw 9.3.2 will be ineligible to represent the member school in interscholastic competition.

16.3.4.3.1 Exception. A student who transfers from an alternative/special school, as defined in Bylaw 9.2.2.4, and wishing to represent that same member public school shall be eligible on the sixth school day of attendance at the member school, provided all other eligibility requirements are met.
16.4 Home Education Programs.

16.4.1 Home Education Student Participation in Athletics at Member Schools.

16.4.1.1 Requirements for Participation. A student enrolled in a home education program is eligible to participate at the public school to which the student would be assigned according to district school attendance area policies; the public school to which the student could choose to attend pursuant to district or inter-district controlled open enrollment provisions (the student must meet the same standards as any other student requesting assignment through the controlled open enrollment provisions); or a nonpublic school, provided:

(a) the student, within 30 days of his/her withdrawal from a traditional school program, properly registers with the district school board as being enrolled in a home education program in accordance with Section 1002.41(1)(a) of the Florida Statutes;

(b) the student’s parents at the conclusion of each semester certify to the principal of the school on a form to be provided by the FHSAA Office that the student meets the minimum grade point average standards which are required of all students;

(c) the student meets the same standards of acceptance, behavior and performance as required of other students in extracurricular activities;

(d) the student registers with the school, utilizing the official Association process as approved by the Executive Director (EL7 Form—Athletic Participation Registration Form for Home Education Student), his/her intent to participate in interscholastic athletic competition as a representative of the school prior to the Monday of the first week of regular season competition for the sport(s) in which he/she wishes to participate;

(e) the student complies with FHSAA regulations, including eligibility requirements regarding age and limits of eligibility, and local school regulations during the time of participation;

(f) the student meets the same admission and residency requirements as other students in the school in which he/she participates;

(g) the student provides proof of basic medical insurance coverage and both independently secured catastrophic insurance coverage and liability insurance coverage which names the FHSAA as an insured party in the event the school’s insurance provider does not extend coverage to students enrolled in home education programs;

(h) the student provides his/her own transportation to and from the school; and

(i) the student provides to school authorities all required forms and provisions.

16.4.1.2 Ineligibility. A student who withdraws from a regular school program, which for the purpose of this policy is defined as a member school other than a Home Education Program Cooperative, to enroll in a home education program and who is ineligible at the time of withdrawal from the regular school program due to his/her failure to meet academic or behavioral eligibility standards shall be ineligible to compete in interscholastic athletic competition as a home education student until he/she has successfully completed one full semester (see Bylaw 1.4.14) in home education and has met all other eligibility requirements of this association. In determining the academic eligibility of a student who withdraws from a regular school program prior to the normal conclusion of the current semester and subsequently enrolls in a home education program, the grades as posted in each subject for that student on the date of his/her withdrawal from the regular school program shall be used.

16.4.2 Transfers. A student who, after the beginning of the academic/athletic year (see Bylaw 1.4.5), registers to become a home education student, a current home education student who changes the school they choose to participate for, changes from home education and establishes school residence in a member school or changes and registers in a different Florida County is considered a transfer student and is subject to the provisions of Bylaw 9.3.

16.4.2.1 Transfer from Home Education to a Member School. A student who transfers from a home education program to a member school and does not meet one of the exceptions in Bylaw 9.3.2 will be ineligible to represent the member school in interscholastic competition.

16.4.2.1.1 Exception. A home education student who meets the requirements of Policy 16.4.1.1 and is representing a member school as a home education student and then subsequently transfers to that same member school shall be eligible on the sixth school day of attendance at the member school, provided all other eligibility requirements are met.

16.4.2.2 Transfer from a School to Home Education. A student who transfers from any school to a home education program and does not meet one of the exceptions in Bylaw 9.3.2 will be ineligible to represent the member school in interscholastic competition.

16.4.2.2.1 Exception. A student who currently attends a member school and subsequently meets the requirements of Policy 16.4.1.1 and transfers to a home education program wishing to participate for the same member school shall be eligible on the sixth school day, provided all other eligibility requirements are met.

16.4.3 Home Education Program Cooperatives.

16.4.3.1 Requirements of Cooperatives. A cooperative of home education programs may become a member of this Association provided:

(a) the cooperative establishes a Board of Directors or governing body which appoints a designated representative to the FHSAA so far as the obligations of the cooperative to this Association are concerned;
(b) the cooperative pays membership dues and other such fees as established by the FHSAA Board of Directors under the authority of these Bylaws;

(c) each participating student has basic medical insurance coverage and has catastrophic insurance coverage provided by the cooperative or independently secured;

(d) the cooperative purchases and maintains liability insurance coverage which names the FHSAA as an insured party;

(e) the FHSAA representative at the conclusion of each semester certifies to the Executive Director on a form to be provided by the FHSAA Office that each student participating in interscholastic athletics in the cooperative meets the minimum grade point average standards which are required of all students; and

(f) each student participating in interscholastic athletic competition must comply with FHSAA eligibility requirements regarding age and limits of eligibility.

16.4.3.2 Ineligibility. A student who is attending a school and transfers to a home education cooperative shall be ineligible to represent that cooperative in interscholastic athletic competition for the duration of that school year unless the student meets one of the exceptions in Bylaw 9.3.2. A student who is representing a member school as home education student and transfers to a home education cooperative shall be ineligible to represent that cooperative in interscholastic athletic competition for the duration of that school year unless the student meets one of the exceptions in Bylaw 9.3.2. A student who withdraws from a regular school program to enroll in a home education cooperative and who is ineligible at the time of withdrawal from the regular school program due to his/her failure to meet academic or behavioral eligibility standards shall be ineligible to compete in interscholastic athletic competition as a member of the home education cooperative until he/she has successfully completed one full semester (see Bylaw 1.4.14) and has met all other eligibility requirements of this association. In determining the academic eligibility of a student who withdraws from a regular school program prior to the normal conclusion of the current semester and subsequently enrolls in a home education program, the grades as posted in each subject for that student on the date of his/her withdrawal from the regular school program shall be used.

16.4.3.3 Athletic Competition. Home education cooperatives which become members of this Association may participate in interscholastic athletic competition against any other FHSAA member school; however, such cooperatives shall not be permitted to compete against nonmember schools or nonmember cooperatives. Home education cooperatives shall be classified for State Series competition based on the total number of students participating in the cooperative in grades 9 through 12.

16.5 Charter Schools.

16.5.1 Charter School Student Participation at Member Public Schools.

16.5.1.1 Requirements for Participation. A student attending a charter school that does not sponsor an interscholastic athletic program in a sport(s) in which the student desires to participate is eligible to participate at the public school to which the student would be assigned according to district school attendance area policies; or the public school to which the student could choose to attend pursuant to district or inter-district controlled open enrollment provisions (the student must meet the same standards as any other student requesting assignment through the controlled open enrollment provisions, must submit an EL14 Form – Verification of Student Choice Options with Public School District School of Choice Office), provided:

(a) the student meets the requirements of the charter school program;

(b) the student demonstrates educational progress as required by s.1006.15;

(c) the student meets the same residency requirements as other students in the school at which he/she participates;

(d) the student meets the same standards of acceptance, behavior and performance that are required of other students participating in interscholastic athletics; and

(e) the student registers with the school his/her intent to participate in interscholastic athletic competition as a representative of the school, utilizing the official Association process as approved by the Executive Director (see Policy 16.7.2), prior to the Monday of the first week of regular season competition for the sport(s) in which he/she wishes to participate;

(f) the student complies with all FHSAA regulations, including eligibility requirements regarding age and limits of eligibility, and local school regulations during the time of participation;

(g) the student provides proof of basic medical insurance coverage and both independently secured catastrophic insurance coverage and liability insurance coverage which names the FHSAA as an insured party in the event the school’s insurance provider does not extend coverage to students attending a charter school;

(h) the student provides his/her own transportation to and from the public school; and

(i) the student provides to public school authorities all required forms and provisions.

16.5.1.2 Ineligibility. A student who withdraws from a regular school program to establish school residence in a charter school that is not a member of this Association and who is ineligible at the time of withdrawal from the regular school program due to his/her failure to meet academic or behavioral eligibility standards shall be ineligible to compete in interscholastic athletic competition as a charter school student until he/she has successfully completed one full semester (see Bylaw 1.4.14) in the charter school program and has met all other eligibility requirements of this association. In determining the academic eligibility of a student who withdraws from a regular school

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program prior to the normal conclusion of the current semester and subsequently establishes school residence in a charter school, the grades as posted in each subject for that student on the date of his/her withdrawal from the regular school program shall be used.

16.5.2 Transfers. A student who, after the beginning of the academic/athletic year (see Bylaw 1.4.5), transfers from a charter school to a member school, transfers from any school to a charter school or transfers from one charter school to different charter school is considered a transfer student and is subject to the provisions of Bylaw 9.3.

16.5.2.1 Transfer from a Charter School to a Member School. A student who transfers from a charter school to a member school and does not meet one of the exceptions in Bylaw 9.3.2 will be ineligible to represent the member school in interscholastic competition.

16.5.2.1.1 Exception. A charter school student who meets the requirements of Policy 16.5.1.1 and is representing a member school as a charter school student and then subsequently transfers to that same member school shall be eligible on the sixth school day of attendance at the member school, provided all other eligibility requirements are met.

16.5.2.2 Transfer from a School to a Charter School. A student who transfers from any school to a charter school and does not meet one of the exceptions in Bylaw 9.3.2 will be ineligible to represent the member school in interscholastic competition.

16.5.2.2.1 Exception. A student who currently attends a member school and subsequently meets the requirements of Policy 16.5.1.1 and transfers to a charter school wishing to participate for the that same member school shall be eligible on the sixth school day of attendance at the charter school, provided all other eligibility requirements are met.

16.5.2.3 Transfer from One Charter School to a Different Charter School. A student who transfers from a charter school to a different charter school and does not meet one of the exceptions in Bylaw 9.3.2 will be ineligible to represent the member school in interscholastic competition.

16.5.2.3.1 Exception. A charter school student who meets the requirements of Policy 16.5.1.1 and is representing a member school as a charter school student and then subsequently transfers to a different charter school and wishing to represent that same member school shall be eligible on the sixth school day of attendance at the member school, provided all other eligibility requirements are met.

16.6 Non-Member Private Schools.

16.6.1 Non-Member Private School Participation at Member Schools.

16.6.1.1 Requirements for Participation. A student attending a non-member private school that does not sponsor any interscholastic or intrascholastic (i.e. intramural) athletic program is eligible to participate at the public school to which the student is zoned for the physical address at which the student resides (s. 1006.15(8), F.S.) provided:

(a) the non-member school has 125 or fewer students in grades 6 through 12;

(b) the non-member private school at the conclusion of each semester provides to the principal of the member public school a “report card” or “official transcript” of grades for that semester;

(c) the non-member private school must make all student records, including, but not limited to, academic, financial, disciplinary, and attendance records, available upon request of the FHSAA;

(d) the student meets the same standards of acceptance, behavior and performance as required of other students in extracurricular activities;

(e) the student registers with the school his/her intent to participate in interscholastic athletic competition as a representative of the school, utilizing the official Association process as approved by the Executive Director (EL12 Form – Registration and Guidelines for Student Attending a Non-Member Private School to Participate at the Zoned Public School), prior to the Monday of the first week of regular season competition for the sport(s) in which he/she wishes to participate;

(f) the student complies with all FHSAA regulations, including eligibility requirements regarding age and limits of eligibility, and local school regulations during the time of participation;

(g) the student provides proof of basic medical insurance coverage and both independently secured catastrophic insurance coverage and liability insurance coverage which names the FHSAA as an insured party in the event the school’s insurance provider does not extend coverage to students attending a non-member private school;

(h) the student provides his/her own transportation to and from the public school; and

(i) the student provides to public school authorities all required forms and provisions.

16.6.1.2 Ineligibility. A student who withdraws from a regular school program, which for the purpose of this policy is defined as a member school, to establish school residence at a non-member private school and who is ineligible at the time of withdrawal from the regular school program due to his/her failure to meet academic or behavioral eligibility standards shall be ineligible to compete in interscholastic athletic competition under the provisions of 16.6.1.1 until he/she has successfully completed one full semester (see Bylaw 1.4.14) and has met all other eligibility requirements of this association. In determining the academic eligibility of a student who withdraws from a regular school program prior to the normal conclusion of the current semester and subsequently establishes school residence at a non-member private school, the grades as posted in each subject for that student on the date of his/her withdrawal from the regular school program shall be used.
16.6.2 Transfers. A student who, after the beginning of the academic/athletic year (see Bylaw 1.4.5), transfers from a non-member private school to a member school, transfers from a member school to a non-member private school or transfers from one non-member private school to different non-member private school is considered a transfer student and is subject to the provisions of Bylaw 9.3.

16.6.2.1 Transfer from a Non-Member Private School to a Member School. A student who transfers from a non-members private school to a member school and does not meet one of the exceptions in Bylaw 9.3.2 will be ineligible to represent the member school in interscholastic competition.

16.6.2.1.1 Exception. A non-member private school student who meets the requirements of Policy 16.6.1.1 and is representing a member school as a non-member private school student and then subsequently transfers to that same member school shall be eligible on the sixth school day of attendance at the member school, provided all other eligibility requirements are met.

16.6.2.2 Transfer from a School to a Non-member Private School. A student who transfers from any school to a non-member private school and does not meet one of the exceptions in Bylaw 9.3.2 will be ineligible to represent the member school in interscholastic competition.

16.6.2.2.1 Exception. A student who currently attends a member school and subsequently meets the requirements of Policy 16.6.1.1 and transfers to a non-member private school wishing to participate for the that same member school shall be eligible on the sixth school day of attendance at the non-member private school, provided all other eligibility requirements are met.

16.6.2.3 Transfer from One Non-Member Private School to a Different Non-Member Private School. A student who transfers from a non-member private school to a different non-member private school and does not meet one of the exceptions in Bylaw 9.3.2 will be ineligible to represent the member school in interscholastic competition.

16.6.2.3.1 Exception. A non-member private school student who meets the requirements of Policy 16.6.1.1 and is representing a member school as a non-member private school student and then subsequently transfers to a different non-member private school and wishing to represent that same member school shall be eligible on the sixth school day of attendance at the member school, provided all other eligibility requirements are met.

16.7 Registration of Non-Standard Students

16.7.1 Non-Standard Student Defined. Non-standard Students are students that are not enrolled in and physical attend the school at which they participate, including, but not limited to; Home Education Students as per Bylaw 9.2.2.1 and Policy 16.4, Charter School Students as per Bylaw 9.2.2.2 and Policy 16.5, Special School Students as per Bylaw 9.2.2.4 and Non-Member Private School Students as per Policy 16.6.

16.7.2 Registration Process. The school must register each Non-Standard Student with this association, utilizing the official Association process as approved by the Executive Director (EL13S Form – Registration Form for Non-Standard Student to Participate in Athletics at a Member School via C2CSchools), before adding the student to a roster and allowing the student to participate in an interscholastic contest.

16.8 Use of Ineligible Students.

The intentional or inadvertent use of ineligible students is strictly prohibited by this association and should be reported immediately upon discovery.

16.8.1 Ineligible Student Defined. An ineligible student is one who has been found to have violated one or more of the bylaws or policies of this association such as, but not limited to:

(a) Age (Bylaw 9.6)
(b) Academic requirements (Bylaw 9.4)
(c) Attendance requirements (Bylaw 9.2)
(d) Limit of eligibility (Bylaw 9.5)
(e) Transfer regulations (Bylaw 9.3)
(f) Amateurism (Bylaw 9.9)
(g) Sport season limitations (Policy 6)
(h) Non-approved Youth Exchange/International/Immigrant students and non-registered Non-Standard students (Policy 12.2.1.2, 16 and 17)
(i) Participation in All-Star games (Policy 26)
(j) Suspended students due to unsportsmanlike acts (Policy 30 and 31)
(k) Recruited students (Policy 36)

16.8.2 Penalties for Use of Ineligible Students. Schools found to have used ineligible students could be subject to one or more of, but not limited to, the following:
16.9 Penalties Assessed to Schools.

16.9.1 Allowing students to participate (see Bylaw 9.10.1) without a completed EL2 form (Pre-Participation Physical Evaluation, see Bylaw 9.7) will subject the school to a monetary penalty of a minimum of $500 per student.

16.9.2 Allowing students to participate (see Bylaw 9.10.1) without a completed EL3 form (Consent and Release from Liability Certificate, see Bylaw 9.8) will subject the school to a monetary penalty of a minimum of $500 per student.

16.9.3 Allowing students to participate (see Bylaw 9.10.1) without a completed and approved EL4 form (Registration of Youth Exchange, Other International or Immigrant Student, see Policy 17) will subject the school to a monetary penalty of a minimum of $100 per student.

16.9.4 Allowing students to participate (see Bylaw 9.10.1) without a submitted EL13S form (Registration Form for Non-Standard Student, see Policy 16.7) will subject the school to a monetary penalty of a minimum of $100 per student.

16.9.5 Use of an ineligible student when not self-reported, will subject the school to a monetary penalty of a minimum of $2,500 per contest.

16.9.6 Use of an ineligible student when self-reported, will subject the school to a monetary penalty of a minimum of $100 per contest.

POLICY 17

ELIGIBILITY OF YOUTH EXCHANGE PROGRAM, INTERNATIONAL AND IMMIGRANT STUDENTS

The FHSAA acknowledges the importance of permitting foreign-born and U.S. students to experience the benefits of participation in interscholastic athletics. The following policy and procedures shall govern the eligibility of foreign-born students who attend member schools and U.S. students wishing to study abroad.

17.1 Students in Youth Exchange Programs

Youth exchange program participants, like all non-immigrant visitors to the United States, are subject to U.S. immigration laws. Educational institutions, including high schools, are subject to immigration regulations with regard to non-immigrant students who visit the United States as F-1 academic students and J-1 exchange visitors. The FHSAA will adhere to the standards adopted by the Council on Standards for International Educational Travel (CSIET) and will permit a youth exchange student to participate in interscholastic athletic competition under the following conditions:

17.1.1 U.S. Nonimmigrant Registration. Youth exchange students must be registered through one of the following:

17.1.1.1 The F-1 youth exchange student must have a “Certificate of Eligibility for Nonimmigrant (F-1) Student (Form I-20A-B)” Form for the high school at which the student is receiving instruction as required by the U.S. Department of Homeland Security.

17.1.1.2 The J-1 youth exchange student must be sponsored and placed with a U.S. host family by a “bona fide” international student exchange program that has been accepted for listing by CSIET and recognized by the U.S. Department of State.

17.1.2 Placement with Host Family. A youth exchange student is considered placed with a host family when:

(a) the school that the student attends had no input into the selection or assignment of the student; and
(b) no member of the school’s coaching staff or other representative of the school’s athletic interest (see Bylaw 1.4.18 or Policy 36.2.1.1) serves as the host family; and
(c) the host family placement is approved by the national headquarters of the sponsoring organization for J-1 youth exchange students; and
(d) the student does not reside in the U.S. with any other individual(s) from his/her home country with whom he/she has not lived continuously for the previous 365 consecutive days; and
(e) the student is not a party of direct placement (direct placement is one in which either the student or the sending organization is party to an arrangement with any other party, including school personnel, for the student to attend a particular school or live with a particular host family).
Note: certain CSIET agencies, including but not limited to the Rotary Youth Exchange Program, allow or require exchange students to change their host families mid-way through their stay, if this change requires a change of schools the student will be classified a transfer student (see 17.1.5 below).

17.1.3 Visa Requirements. The youth exchange student must possess either an F-1 or a J-1 visa issued by the U.S. Department of Homeland Security or Department of State, respectively. The F-1 academic student program is a non-immigrant visa category intended for the use by nonresident students whose primary purpose for visiting the United States is to study full-time at an approved institution. The J-1 exchange visitor program is a non-immigrant visa category designed to promote mutual understanding between the people of the United States and the people of other countries through bona fide educational and cultural exchange.

17.1.3.1 Exception: Citizens of Bermuda or Canada. In general, citizens of Bermuda and Canada do not need a visa to travel in the United States. However, these students must meet 17.1.1.1 and have a completed I-20 A-B Form as per the requirements of the Student and Exchange Visitor Program (SEVP).

17.1.4 Attendance. The youth exchange student must be in attendance at the school within the first 10 days of the school year and must be enrolled in a full-year program, rather than a program of shorter duration such as a six-week, three-month or six-month program, etc.

17.1.5 Transfer. Any subsequent transfer by the student to a different school during the school year must correspond with a change in residence by the youth exchange student and the host family with whom he/she was residing at the time of enrollment in the original school. If the transfer of schools occurs as a result of a move by the youth exchange student to another host family, the youth exchange student will be ineligible at the new school for the remainder of the school year.

17.1.6 Eligibility for One Year Only. The J-1 youth exchange student may be eligible for a maximum of one year at any school or combination of schools in this or any other of the United States commencing with his/her initial date of enrollment in a U.S. school. The F-1 youth exchange student, pursuant to federal law, attending a public school is eligible to remain in the U.S. for a maximum of one year and must reimburse the public school for the cost of his/her U.S. education.

17.1.6.1 A J-1 youth exchange student is not permitted to return for any additional years using a different nonimmigrant Visa (i.e. F-1) and participate in interscholastic athletics.

17.1.7 Placed in Academic Track. The international student must be placed in a traditional academic track that leads to a high school diploma by the member school.

17.1.8 Must Not Have Been Recruited. The international student must not have been recruited to attend the member school for athletic reasons by any individual or agency, whether or not associated with the school’s athletic interest, or selected or placed in the school on any basis related to his/her athletic interests or abilities.

17.1.9 Financial Assistance. No individual or agency associated with the school’s athletic interest may provide financial assistance to the international student in gaining necessary visas, assist in the payment of the student’s transportation to the U.S., or contribute to the student’s living expenses while in the U.S.

17.1.10 Must not be a Graduate. The youth exchange student must not have completed the terminal grade in either the U.S. or his/her home country. Youth exchange students will not be eligible once they have completed the terminal grade in either the U.S. or their home country.

17.1.11 FHSAA Eligibility. The youth exchange student must meet all other eligibility standards of the FHSAA Bylaws while a student at a member school.

17.2 Other International Students

A foreign student who does not possess an F-1 or a J-1 visa may be eligible to represent an FHSAA member school as an international student in interscholastic athletic competition under the following conditions:

17.2.1 Visa Requirements. The international student must possess a nonimmigrant visa (i.e. A-2, E-2, H-4, L-2, R-2, TD, etc.) issued by the U.S. Citizenship and Immigration Service (USCIS) as an unmarried, dependent minor of an individual issued the equivalent visa type. An international student visiting this country on a B1/B2 visa is not eligible to participate in interscholastic athletic competition.

17.2.2 Placed in Academic Track. The international student must be placed in a traditional academic track that leads to a high school diploma by the member school.

17.2.3 Must Not Have Been Recruited. The international student must not have been recruited to attend the member school for athletic reasons by any individual or agency, whether or not associated with the school’s athletic interest, or selected or placed in the school on any basis related to his/her athletic interests or abilities.

17.2.4 Financial Assistance. No individual or agency associated with the school’s athletic interest may provide financial assistance to the international student in gaining necessary visas, assist in the payment of the student’s transportation to the U.S., or contribute to the student’s living expenses while in the U.S.

17.2.5 Residence. The international student must reside with his/her parent(s) or legal guardian(s) duly appointed by a court of competent jurisdiction.
17.2.6 Must not be a Graduate. The international student must not have completed the terminal grade in either the U.S. or his/her home country. International students will not be eligible once they have completed the terminal grade in either the U.S. or their home country.

17.2.7 FHSAA Eligibility. The international student must meet all other eligibility standards of the FHSAA Bylaws while a student at a member school.

17.3 Registration Procedures

Youth exchange and international students must be registered with this association, utilizing the official Association process as approved by the Executive Director, prior to participation at a member school. Requested with this registration (EL4 Form – Registration of Youth Exchange, Other International or Immigrant Student) and e-mailed to the association include, but not limited to:

17.3.1 Proof of Age. A scanned copy of the student’s original passport or original birth certificate (including translation, if necessary);

17.3.2 Visa. A scanned copy of the student’s original U.S. Visa (including the I-20A-B Form, where applicable);

17.3.3 Original Transcripts. A scanned copy of the original official transcripts from the school(s) in the foreign country, in the original language (un-translated), of grades since entering the 8th grade (or its equivalent);

17.3.4 Translated Transcripts. A scanned copy of the verbatim translated transcripts of grades since entering the 8th grade, including but not limited to analysis and evaluation of the transcripts performed by:

   (a) an individual employed by the school or school district who is qualified to provide such services; or
   (b) an independent organization or agency used to translate and analyze the transcripts from foreign countries.

Note: through the translation, analysis and evaluation of the youth exchange or international student’s transcript, the appropriate grade in which the student should be placed in the member school must be determined, recognizing that this association uses the compulsory education requirements of the home country as a basis for determining limit of eligibility. It must be demonstrated that the student is on track to receive a high school diploma. It must also provide an explanation or description of the educational system in the student’s home country. The cost of this service, if any, must be borne either by the student or the member school.

17.3.5 Returning Students. Returning, previously approved, youth exchange or other international students may be required to re-submit, via e-mail, a scanned copy of their U.S. Visa (including the I-20A-B Form, where applicable), a complete official transcript from the member school and proof of host family residency (where applicable).

17.4 Immigrant Students

A foreign student who resides in the U.S. with his/her parent(s) or legal guardian(s) duly appointed by a court of competent jurisdiction and who does not have a nonimmigrant visa may be considered an immigrant student rather than an international student. The immigrant student must not have completed the terminal grade in either the U.S. or his/her home country. Immigrant students will not be eligible once they have completed the terminal grade in either the U.S. or their home country.

17.4.1 Requirements for Participation. The student must meet one of the following:

17.4.1.1 Proof of Permanent Residency. The student must present to the member school proof of immigrant or “Permanent Resident” status (i.e. a “Green Card”) or proof of having applied for “Permanent Resident” status with the U.S. Citizenship and Immigration Service (USCIS) within the last 365 days and prior to the beginning of the current school year (see Bylaw 1.4.4). It remains the responsibility of the member school to certify the eligibility status (academic standing, age, limit of eligibility, etc.) of the immigrant student before allowing that individual to represent the school in interscholastic athletic competition;

17.4.1.1. Exception. Immigrant students who have applied for “Permanent Resident” status with the U.S. Citizenship and Immigration Service (USCIS) within the last 365 days and prior to the beginning of the current school year must follow, via e-mail, the procedures outlined in (b) and (c) below must be followed.

17.4.1.2 Register with this Association. The student must be registered utilizing the official Association process as approved by the Executive Director (EL4 Form – Registration of Youth Exchange, Other International or Immigrant Student) and approved by this association with the following submitted to this association via e-mail:

   (a) a scanned copy of the original “documented proof of age” (see Bylaw 9.6.4.1) with a notarized statement from the principal that the document presented the school is an original document; and
   (b) a scanned copy of the original official transcripts from the school(s) in the foreign country, in the original language (un-translated), of grades since entering the 8th grade (or its equivalent); and
   (c) a scanned copy of the verbatim translated transcripts of grades since entering the 8th grade, including but not limited to analysis and evaluation of transcripts performed by:

      (i) an individual employed by the school or school district who is qualified to provide such services; or
      (ii) an independent organization or agency used to translate and analyze the transcripts
Note: through the translation, analysis and evaluation of the student’s transcript, the appropriate grade in which the student should be placed in the member school must be determined, recognizing that this association uses the compulsory education requirements of the home country as a basis for determining limit of eligibility. It must be demonstrated that the student is on track to receive a high school diploma. It must also provide an explanation or description of the educational system in the student’s home country. The cost of this service, if any, must be borne either by the student or the member school.

17.5 U.S. Students Studying Abroad
While the FHSAA acknowledges the benefits of U.S. students studying abroad as youth exchange program students, a student who studies abroad will do so at his/her own jeopardy in relation to the association’s limit of eligibility bylaw (Bylaw 9.5.1) and the student will not gain an additional year of eligibility.

POLICY 18
PRACTICES AND SCRIMMAGES

18.1 General Practices
18.1.1 Only those student-athletes who are attending a member school, or who are either home education program or charter school program students registered with a member school, may participate in the practice of an athletic team which represents that member school.
18.1.2 Practice sessions, practice games or exhibitions/exhibition games in which students from two or more schools participate are prohibited.
18.1.3 The conduct of practice sessions, practice games or exhibitions/exhibition games of any kind on a Sunday is prohibited.
18.1.4 Violation of this policy could result in a monetary penalty of a minimum of $250 per occurrence.

18.2 Spring Football Practice
18.2.1 Spring Football practice is a continuation of the regular fall football season. Consequently, a student who transfers schools and does not meet one of the exceptions in Bylaw 9.3.2, is not eligible to participate in a spring jamboree or spring classic game in the new school.
18.2.2 Spring practice is confined to a maximum of 20 sessions exclusively during the month of May inclusive of the spring jamboree or classic.
18.2.3 Students who are seniors may not participate in spring football practice.
18.2.4 Students who are not enrolled and in attendance in a school cannot participate in spring football practice at that school.
18.2.5 Eighth grade students may participate in spring football practice at the public high school for which the students are zoned and will attend as ninth-graders in the following school year under the following conditions:
   18.2.5.1 The students may practice on or in the high school facility only if such practice is approved in writing to the FHSAA Office by the district school superintendent.
   18.2.5.2 The students may be instructed in practice by high school coaches only if such instruction is approved in writing to the FHSAA Office by the district school superintendent.
   18.2.5.3 The principals of both schools must give their permission in writing to the FHSAA Office for the students to participate in such practice.
   18.2.5.4 The students must have catastrophic insurance coverage for such practice.
   18.2.5.5 The students must have the written permission of their parents or legal guardians to participate in such practice on file in the school office.
   18.2.5.6 The students must have undergone a physical examination within the last calendar year.
   18.2.5.7 The students must not suffer any loss of time from school.
   18.2.5.8 The students may not participate in a spring football jamboree or spring classic game.
   18.2.5.9 The students may not participate in practice or have contact in any manner with student-athletes in the 9th, 10th or 11th grades who are members of the high school team.

18.3 Spring Competitive Cheerleading Practice
18.3.1 Spring Competitive Cheerleading practice is a continuation of the regular fall competitive cheerleading season.
18.3.2 Spring practice is confined to a maximum of 20 sessions exclusively during the month of May.
18.3.3 Students who are seniors may not participate in spring practice.
18.3.4 Students who are not enrolled and in attendance in a school cannot participate in spring practice at that school.
18.3.5 Incoming 9th grade students cannot participate in spring practice.

18.4 Scrimmages
18.4.1 Bona Fide Students Only. Only those student-athletes who are attending a member school, or who are either home education program or charter school program students registered with a member school, may participate in the scrimmage of an athletic team which represents that member school.
18.4.2 Multi-Schools Prohibited. Scrimmages and scrimmage games or exhibitions and exhibition games in which students from two or more schools participate are un-contracted interscholastic contests and are prohibited except for FHSAA-sponsored officials clinics (only those students who meet all of the FHSAA eligibility requirements are allowed to participate). Such scrimmages and scrimmage games may be on an intra-squad basis only.
18.4.3 Non-School Groups Prohibited. Scrimmages and scrimmage games involving groups, alumni teams, league teams, etc. comprised in whole or in part of individuals who are not bona fide students of the member school are prohibited. Such scrimmages and scrimmage games may be on an intra-squad basis only.
18.4.4 Violation of this policy could result in a monetary penalty of a minimum of $250 per occurrence.

POLICY 19

ADVISORY COMMITTEES

19.1 Advisory Committees. The Board of Directors has established a number of advisory committees comprised of individuals – experts in their field – who work with the various programs of the Association. These advisory committees shall operate according to the following guidelines:

19.2 Purpose and Authority
19.2.1 An advisory committee exists solely for the purpose of evaluating the FHSAA program(s) with which it is charged. In achieving its purpose, the committee shall review FHSAA regulations which govern the program(s); offer to the Board of Directors recommendations for change to such regulations as it deems appropriate; and offer advice and guidance to the Board of Directors and staff.
19.2.2 An advisory committee shall have no direct authority to establish guidelines, regulations, policies or procedures; and its decisions and recommendations shall not be final unless adopted by the Board of Directors in general session.
19.2.3 An item must pass an advisory committee by simple majority vote to be referred to the Board of Directors. A tie vote among voting members on any item shall defeat the item.
19.2.4 An item first passed by an advisory committee shall be publicized for one year until the next regularly scheduled meeting of that advisory committee in the following school year. At this meeting, the advisory committee will reconsider the item for second passage. Upon second passage, the item will be placed on the agenda for the next meeting of the Board of Directors. The Executive Director, however, may authorize that a recommendation be fast-tracked through the process if he/she determines the recommendation to be essential to the betterment of the program.
19.2.5 Should a vacancy occur in any seat with an unexpired term on an advisory committee the Executive Director shall appoint a qualified individual from the represented group to fill the vacant seat for the duration of the term.
19.2.6 An advisory committee may introduce a proposed amendment to the FHSAA Bylaws for consideration.
19.2.7 No member of the Board of Directors can serve on an advisory committee.

19.3 Athletic Directors Advisory Committee
19.3.1 Composition. The Athletic Directors Advisory Committee shall be comprised of 15 individuals – two Florida Interscholastic Athletic Administrators Association (FIAAA) District Directors from each of the Association’s four administrative sections; three executive committee members of the FIAAA (i.e. president, president-elect, immediate past president, etc.); one Florida Athletic Coaches Association (FACA) athletic director representative; one school district level athletic director/administrator, unless currently elected as one of FIAAA District Directors positions for which the Executive Director will appoint an additional at-large current, active school athletic director or
school district level athletic director/administrator; and two at-large current, active school athletic directors appointed by the FHSAA Executive Director. No member of any sports advisory committee shall be eligible to also serve as a member of the Athletic Directors Advisory Committee, or vice versa.

19.3.2 Elections. Each FIAAA District Directors representative will be elected by their peers from amongst the four or five FIAAA District Directors in each of the Association’s four administrative sections. Each FIAAA District Director is elected by their peers biennially. Elections will be conducted by the FIAAA.

19.3.3 Term. The eight elected athletic directors from the four administrative sections and the at-large appointments by the Executive Director shall serve a term of three years and shall be not be eligible to succeed themselves. A rotation of terms shall be established to ensure that not more than one-half of the elected members’ terms expire concurrently.

19.3.4 Meetings. The Athletic Directors Advisory Committee shall meet three times annually – once following each season’s round of interscholastic athletic program, making such recommendations of its own as it deems necessary. In reviewing the recommendations brought forward by the various sports advisory committees, the Athletic Directors Advisory Committee shall either give its endorsement or withhold its endorsement on each recommendation, but shall not have the authority to defeat any recommendation.

19.3.5 Chairperson. The committee will elect from among its members a chairperson, who shall have a vote on all matters coming before the committee.

19.3.6 Quorum. Eight (8) of the voting members of the Athletic Directors Advisory Committee shall constitute a quorum.

19.4 Sports Advisory Committees

19.4.1 Committees. There shall be an advisory committee in each sport in which the FHSAA sanctions a State Series competition. Currently, these sports are baseball, basketball, cross country, football, golf, soccer, softball, swimming & diving, tennis, track & field, girls volleyball, boys weightlifting and wrestling.

19.4.2 Composition. Each sport advisory committee shall be comprised of 10 individuals – two member school head coaches from each of the Association’s four administrative sections, the Florida Athletic Coaches Association (FACA) state chairperson in that sport if he/she is not elected to represent a section, and a member of the Officials Advisory Committee in an ex-officio capacity. In sports in which there are both girls and boys teams, representation on the committee shall be one-half girls team coaches and one-half boys team coaches. The FHSAA staff shall establish a rotation to ensure such equitable gender representation.

19.4.3 Elections. Each sport advisory committee member will be elected by their peers from each of the Association’s four administrative sections.

19.4.4 Term. Each elected member of the committee shall serve a term of three years and shall not be eligible to succeed himself/herself. A rotation of terms shall be established to ensure that not more than one-half of the elected members’ terms expire concurrently.

19.4.5 Meetings. Each sports advisory committee shall meet once annually following the conclusion of its respective State Series to evaluate the FHSAA program for that sport.

19.4.6 Chairperson. The committee will elect from among its members a chairperson, who shall have a vote on all matters coming before the committee.

19.4.7 Quorum. Five (5) of the voting members of an advisory committee shall constitute a quorum.

19.5 Officials Advisory Committee

19.5.1 Composition. There shall be an Officials Advisory Committee comprised of 28 members: four officials from each of the sports of baseball, basketball, football, soccer, softball, volleyball and wrestling, one from each of the four administrative sections.

19.5.2 Elections. All committee members shall be elected by those officials who are registered and in good standing in that sport and who are in attendance at the mandatory FHSAA Rules Clinics.

19.5.3 Term. Each elected member of the committee shall serve a term of three years and shall not be eligible to succeed himself/herself. A rotation of terms shall be established to ensure that not more than one-half of the elected members’ terms expire concurrently.

19.5.4 Meetings. The Officials Advisory Committee shall meet at least once annually to evaluate the FHSAA officials program.

19.5.5 Chairperson. The committee will elect from among its members a chairperson, who shall have a vote on all matters coming before the committee.

19.5.6 Quorum. Fourteen (14) of the voting members of the Officials Advisory Committee shall constitute a quorum.

19.6 Student-Athlete Advisory Committee

19.6.1 Charge. There will be a Student-Athlete Advisory Committee to provide a voice in the FHSAA governance structure to the
Association’s largest constituency – the more than 200,000 participating student-athletes. The committee will focus on the following areas: current issues facing student-athletes, input regarding rules and regulations, input on FHSAA special initiatives (e.g., sportsmanship program), and promoting a positive image of the student-athlete.

**19.6.2 Composition.** The Student-Athlete Advisory Committee will be comprised of 16 members: four student-athletes from Administrative Section 1; four student-athletes from Administrative Section 2; four student-athletes from Administrative Section 3; and four student-athletes from Administrative Section 4.

**19.6.3 Nominations.** Each member school will be allowed to nominate one male and one female student-athlete for consideration. To be eligible for nomination, the student-athlete must meet the following requirements:

- **19.6.3.1** Must be an active student-athlete participating in at least one FHSAA-sponsored sport at his/her school;
- **19.6.3.2** Must be a sophomore (rising junior) or junior (rising senior) in good academic and disciplinary standing;
- **19.6.3.3** Must show commitment toward representing the interests of all student-athletes;
- **19.6.3.4** Must display strong character and commitment to sportsmanship and integrity; and
- **19.6.3.5** Must demonstrate leadership in his/her school.
- **19.6.3.6** Juniors may serve a second year on the committee if they still fulfill the requirements above.

**19.6.4 Selection.** Committee members will be selected by the FHSAA staff. The selection process will take into consideration gender, racial and sport diversity to ensure a well-rounded committee.

**19.6.5 Meetings.** The committee will meet once or twice annually.

**19.6.6 Quorum.** Eight (8) of the voting members of the Student-Athlete Advisory Committee shall constitute a quorum.

**19.6.7 Compensation.** The FHSAA will provide lodging for each committee member and his/her adult chaperon, as well as reimbursement for travel and meal expenses.

**19.7 Sports Medicine Advisory Committee**

**19.7.1 Composition.** There shall be a Sports Medicine Advisory Committee comprised of physicians and other specialists from the medical community. In comprising this committee, the Executive Director shall make every effort to secure specialists in the fields of neurological medicine, cardio-pulmonary medicine, orthopedic medicine, dentistry, sports psychology, diet, general medicine and athletic training.

**19.7.2 Meetings.** The Sports Medicine Advisory Committee shall meet at least once annually to review the interscholastic athletic program and make recommendations on safety and other health-related issues.

**19.7.3 Chairperson.** The committee will elect from among its members a chairperson, who shall have a vote on all matters coming before the committee.

**19.8 Public Liaison Advisory Committee**

**19.8.1 Composition.** Pursuant to s. 1006.20(6), Florida Statutes, the Association shall establish, sustain, fund and provide staff support to a Public Liaison Advisory Committee appointed by the Executive Director and composed of the following:

- The Commissioner of Education or his or her designee;
- A member public school principal;
- A member nonpublic school principal;
- A member school principal who is a member of a racial minority;
- An active athletic director;
- An active coach, who is employed full time by a member school;
- A student athlete;
- A district school superintendent;
- A district school board member;
- A member of the Florida House of Representatives;
- A member of the Florida Senate;
- A parent of a high school student;
- A member of a home education association;
- A representative of the business community; and
- A representative of the news media.
19.8.2 Restrictions. No member of the Board of Directors, a Sectional Appeals Committee or the Representative Assembly is eligible to serve on the Public Liaison Advisory Committee.

19.8.3 Authority and Duties. The authority and duties of the Public Liaison Advisory Committee are as follows:

19.8.3.1 To act as a conduit through which the general public may have input into the decision-making process of the Association and to assist the Association in the development of procedures regarding the receipt of public input and disposition of complaints related to high school athletic and competition programs.

19.8.3.2 To conduct public hearings annually in each of the four administrative sections during which interested parties may address issues regarding the effectiveness of the rules, operation, and management of the organization.

19.8.3.3 To conduct an annual evaluation of its findings, organization as a whole and recommendations to the Board of Directors, to the Executive Director of Education, and to the respective education committees of the Florida Senate and Florida House of Representatives. The recommendations must delineate policies and procedures that will improve the implementation and oversight of high school athletic programs by the organization.

19.8.4 Meetings. The Public Liaison Advisory Committee shall meet four times annually. Additional meetings may be called by the committee chairperson, the Association president, or the Executive Director.

19.8.5 Chairperson. The Public Liaison Advisory Committee shall elect a chairperson and vice chairperson from among its members.

19.8.6 Quorum. Eight (8) of the members of the Public Liaison Advisory Committee in attendance shall constitute a quorum.

POLICY 20

SUMMER ATHLETIC PARTICIPATION

20.1 Policy

20.1.1 Not Regulated in Summer. The FHSAA does not regulate the athletic activities of member schools held with their own students during the summer as defined herein with the exception of football. The individual member school principal, district school superintendent, district school board or private school governing body are responsible for adopting regulations governing the activities of their respective schools during this period of time.

20.1.2 Football. A member school shall not permit student-athletes in its football programs to wear helmets or pads or engage in physical contact in any activity sponsored by or under the supervision of the school during the summer. This shall not preclude the school from issuing school-owned equipment to a student-athlete for his/her use at a summer football camp, provided the camp is organized, operated and conducted by a third-party entity. Beginning January 1, 2012, camps hosted by a third party may not be held at a participating member school’s facility.

20.2 Summer Defined. The summer season is defined as that period of time outside the FHSAA sports year. This period for each member school is defined as beginning the day following the school’s last day of classes for the spring semester or the day following the school’s last day of spring athletic activities (including spring football practice), whichever is later, or June 1 for schools whose last day of classes for the spring semester occurs on May 31 or thereafter, and concluding with the Saturday of Week 5 in the FHSAA standardized calendar for the following school year.

POLICY 21

OFF-SEASON CONDITIONING

21.1 Definitions.

21.1.1 Off-season. “Off-season” means the period of time during the regular school year but outside the defined sport season for a specific sport.

21.1.2 Sports Season. “Sports season” means the period of time for a specific school team in each respective sport that begins with the first permissible date of practice in that sport and ends either with

21.1.2.1 the last permissible date for a regular season contest (if not participating in state series competition) in that sport; or

21.1.2.2 the date of the team’s elimination from state series competition in that sport; or
21.1.2.3 the state championship game in that sport, whichever first occurs for that team.

21.1.3 Conditioning. Weight training is the use of free weights and stationary apparatus. Cardiovascular conditioning is distance and interval training. Plyometrics is the use of pre-set conditioning programs. Conditioning IS NOT teaching sport specific skills and drills, and DOES NOT involve the use of sport specific equipment (i.e. starting blocks, hurdles, rebounders, ball machines, bats, balls, rackets, etc.).

21.2 Off-season conditioning programs conducted by a school shall only be open to participation by all students attending that school or as per Bylaws 9.2.2.1, 9.2.2.2, 9.2.2.3 or 9.2.2.4.

21.3 All preseason and/or postseason conditioning program participants shall file with the school the “FHSAA Consent and Release of Liability Certificate” and the “FHSAA Pre-participation Physical Evaluation” form.

21.4 Participation shall be voluntary and shall not be required, either directly or indirectly, for membership on an interscholastic team.

21.5 Supervision by school personnel is required.

21.6 Schools shall provide information in the following areas:
21.6.1 Proper use of weight room equipment;
21.6.2 Proper weight training techniques;
21.6.3 Proper nutrition;
21.6.4 Proper cardiovascular conditioning techniques;
21.6.5 Ergogenics.

21.7 Failure to comply with these guidelines may result in the assessment of penalties including, but not limited to, the following as per Policy 41:
21.7.1 Assessment of a minimum monetary penalty of $2,500 per violation.
21.7.2 Loss of permissible practice time.
21.7.3 Loss of privilege to participate in a preseason jamboree or preseason classic with reimbursement of a minimum of $500 to each affected school and the FHSAA.
21.7.4 Reduced number of regular season “home” contests.
21.7.5 Loss of privileges to participate in the FHSAA State Series.

POLICY 22

NON-SCHOOL TEAMS AND OFF-SEASON PARTICIPATION

22.1 Definitions.
22.1.1 Off-Season. “Off-season” means the period of time during the regular school year but outside the defined sport season for a specific sport.
22.1.2 Sports Season. “Sports season” means the period of time for a specific school team in each respective sport that begins with the first permissible date of practice in that sport and ends either with
22.1.2.1 the last permissible date for a regular season contest (if not participating in state series competition) in that sport; or
22.1.2.2 the date of the team’s elimination from state series competition in that sport; or
22.1.2.3 the state championship game in that sport, whichever first occurs for that team.
22.1.3 Coach. “Coach” means any person, regardless of whether he/she is employed by the school or volunteer, who instructs, supervises, or otherwise manages student-athletes in conjunction with a practice, tryout, drill, workout, evaluation or competitive activity.
22.1.4 “Involved In Any Respect.” “Involved in any respect” means engaged in anything to do with a non-school team, includ-
ing but not limited to coaching, scheduling, transporting, officiating and the hiring of officials, training, taping, managing team expenses, purchasing of uniforms and equipment, etc.

22.2 During the off-season, a coach shall not have contact with students outside the normal teacher-student classroom environment except to:

22.2.1 make arrangements for and assist in the conduct of physical examinations; or
22.2.2 explain eligibility regulations; or
22.2.3 solve insurance problems; or
22.2.4 review films; or
22.2.5 conduct off-season conditioning as defined in the “Off-Season Conditioning Guidelines” as per Policy 21.

22.3 During the off-season, a coach, prospective coach of any member school or any individual involved in any respect may not be involved with a non-school team in a sport unless the non-school team meets the following requirements:

22.3.1 The team must be affiliated with an outside agency promoting athletic participation opportunities such as, but not limited to:
- Baseball – Babe Ruth, American Legion, city/county leagues
- Basketball – AAU, USA, USOC
- Golf – USGA, AJGA
- Soccer – FIFA, Youth leagues
- Softball – ASA, USSSA
- Swimming & Diving – USS, NISCA, ASCA, CSCAA, AAU
- Tennis – FTA, USTA, USOC, ITF
- Track & Field – USA, AAU
- Volleyball – USVBA, USOC, USA, AVA
- Wrestling – USA, AAU

22.3.2 Participation must include competition in the published scheduled events of the outside agency.

22.3.3 Student athletes and coaches, where applicable, are not permitted to wear any portion of a school’s athletic uniform.

22.3.4 All fees or assessment for participation must be documented.

22.3.5 Participation shall be voluntary and shall not be required, either directly or indirectly, for membership on an interscholastic team.

22.3.6 Member schools may make their gymnasiums and other athletic facilities available to outside groups or organizations provided a fully executed usage agreement is provided and available upon request.

22.3.7 The personnel affiliated with the non-school team, including, but not limited to, any coach, assistant, director, manager, supervisor, organizer, etc., must provide notification in writing to the student athletes that participation with the team could jeopardize their eligibility to participate in high school interscholastic athletics and verification of such notification must be made utilizing the official Association process as approved by the Executive Director (GA6 Form – Affidavit of Compliance with Policy on Non-School Teams and Off-Season Participation).

22.4 Participation by a student in non-school athletic activities (i.e. AAU, American Legion, club teams, travel teams, etc.) that is affiliated with any school other than the school which the student attends, or attended the previous school year, followed by the establishment of school residence by that student at the affiliated school, shall render the student ineligible at the school which that student established school residence. The student shall be ineligible to represent that school in interscholastic athletic competition for a period of 365 consecutive days from the date of his/her establishment of school residence at that school. A team affiliated with a school is one that is supervised by, organized by and/or coached by any member of the coaching staff at, or any other person who is a representative of that school’s athletic interests; and/or on which the majority of the members of the team (participants in practice and/or competition) are students who attend that school (Bylaw 9.2.4.1).

22.4.1 Coaches. A coach at a member school that has had more than one (1) appeal denied to waive the above policy or Bylaw 9.2.4 through the due process procedures as per Bylaw 10.4, and did not provide evidence of the written notification to the student athlete as specified in Policy 22.3.7 or by some other effective means by the school, shall not be permitted to coach in any state series contest for one or more years.

22.5 Failure to comply with these guidelines may result in the assessment of penalties including, but not limited to, the following as per Policy 41:
22.5.1 Assessment of a minimum monetary penalty of $2,500 per violation.
22.5.2 Loss of permissible practice time.
22.5.3 Loss of privilege to participate in a preseason jamboree or preseason classic with reimbursement of a minimum of $500 to each affected school and the FHSAA.
22.5.4 Reduced number of regular season home contests.
22.5.5 Loss of privileges to participate in the FHSAA State Series.

POLICY 23
OPEN FACILITIES PROGRAM

23.1 Member schools may open their gymnasiums and other athletic facilities only to their students without being in violation of FHSAA Bylaws under the following guidelines:
23.1.1 The facility must be open to all students who are bona fide students in that school as defined in Bylaw 9.2.1 or as per Bylaws 9.2.2.1, 9.2.2.2, 9.2.2.3 or 9.2.2.4. Opening facilities to a select group of students to practice individual skills for a specific sport is a violation of this policy.
23.1.2 A student may participate in open facility activities only in the school in which he/she is a bona fide student as defined in Bylaw 9.2.1 or as per Bylaws 9.2.2.1, 9.2.2.2, 9.2.2.3 or 9.2.2.4.
23.1.3 A middle school student cannot participate in open facilities activities offered by a senior high school unless the middle school student is a bona fide student in that senior high school as defined in Bylaw 9.2.1 or as per Bylaws 9.2.2.1, 9.2.2.2, 9.2.2.3 or 9.2.2.4 and as defined in 3.2.3.3.
23.1.4 Supervision by school personnel is required. School personnel, including faculty and non-faculty coaches in attendance, however, shall not provide coaching or instruction in the skills and techniques in any sport. Their presence may be in a supervisory capacity only.
23.1.5 Participation shall be voluntary and shall not be required, either directly or indirectly, for membership on an interscholastic team.
23.1.6 No sport-specific tasks or drills shall be taught or assigned to students to perform during open facility activities.
23.1.7 Open facility activities in a specific sport (with the exception of the fall sports) shall be concluded a minimum of two weeks prior to the first permissible date of interscholastic practice in that sport.

23.2 Failure to comply with these guidelines may result in the assessment of penalties including, but not limited to, the following as per Policy 41:
23.2.1 Assessment of a minimum monetary penalty of $2,500 per violation.
23.2.2 Loss of permissible practice time.
23.2.3 Loss of privilege to participate in a preseason jamboree or preseason classic with reimbursement of a minimum of $500 to each affected school and the FHSAA.
23.2.4 Reduced number of regular season “home” contests.
23.2.5 Loss of privileges to participate in the FHSAA State Series.

POLICY 24
COACHING SCHOOLS, CAMPS, CLINICS, COMBINES OR WORKSHOPS BY MEMBER SCHOOLS

Member schools, coaches or other athletic department employees of member schools, and individuals, groups or organizations related to or affiliated with member schools may conduct coaching schools, camps, clinics, combines or workshops provided:

24.1 The event is conducted only during the summer as defined in the “Policy on Summer Athletic Participation.”
24.1.1 Exception. Coaches may participate in camps, clinics, workshops provided the following criteria are met:
24.1.1.1 The event is hosted by a third party (not-for-profit organization), of which the coach is not an organizer, supervisor, owner, etc.; and
24.1.2 The coach participates in an instructional capacity only; and
24.1.3 The coach does not wear any school paraphernalia which identifies the school with which the coach is affiliated; and
24.1.4 Students participating in the camp are two grade levels below the lowest grade level of the member school with which the coach is affiliated (i.e. for 9-12 member schools the grade levels would be 7th grade and below, for 6-12 member schools the grade levels would be 4th grade and below); and
24.1.5 The coach is subject to the provisions of Policy 36.

24.2 Failure to comply with these guidelines may result in the assessment of penalties including, but not limited to, the following as per Policy 41:
24.2.1 Assessment of a minimum monetary penalty of $2,500 per violation.
24.2.2 Loss of permissible practice time.
24.2.3 Loss of privilege to participate in a preseason jamboree or preseason classic with reimbursement of a minimum of $500 to each affected school and the FHSAA.
24.2.4 Reduced number of regular season home contests.
24.2.5 Loss of privileges to participate in the FHSAA State Series.

POLICY 25
PARTICIPATION BY STUDENT-ATHLETES AND TEAMS IN COACHING SCHOOLS, CAMPS, CLINICS, COMBINES OR WORKSHOPS

The following guidelines govern participation of students of FHSAA member schools in coaching schools, camps, clinics, combines or workshops for an interscholastic sport.

25.1 Individuals. Students from FHSAA member schools may participate as individuals in coaching schools, camps, clinics, combines or workshops at any time of the school year without jeopardizing their interscholastic athletic eligibility, provided:
25.1.1 Students participating in the event do not, in any way, represent their school.
25.1.2 Fees for the students who participate in the event are not paid by the school, coach or school district; however, internal account funds generated from fund-raising activities may be used.
25.1.3 Students provide their own transportation or are provided transportation by their own school. No student may be transported to or from the event by an employee, athletic department staff member or representative of the athletic interests of any school other than the school that the student currently attends.

25.2 Teams. FHSAA member schools may permit their athletic teams to participate in coaching schools, camps, clinics, combines or workshops without jeopardizing their interscholastic athletic eligibility, provided:
25.2.1 The coaching school, camp, clinic, combine or workshop takes place only during the summer as defined in the “Policy on Summer Athletic Participation.” Participation by school teams in coaching schools, camps, clinics or workshops held during the school year is strictly prohibited.
25.2.2 Fees for the students or team who participate in the event are not paid by the school, coach or school district; however, internal account funds generated from fund-raising activities may be used.
25.2.3 Participation in the event by students is not an actual or implied prerequisite-site to their membership on the team.

25.3 Failure to comply with these guidelines may result in the assessment of penalties including, but not limited to, the following as per Policy 41:
25.3.1 Assessment of a minimum monetary penalty of $2,500 per violation.
25.3.2 Loss of permissible practice time.
25.3.3 Loss of privilege to participate in a preseason jamboree or preseason classic with reimbursement of a minimum of $500 to each affected school and the FHSAA.
25.3.4 Reduced number of regular season “home” contests.
25.3.5 Loss of privileges to participate in the FHSAA State Series.

POLICY 26
PARTICIPATION BY STUDENT-ATHLETES IN ALL-STAR GAMES AND SHOWCASES

The following guidelines govern participation of students of FHSAA member schools in all-star games and showcases for an interscholastic sport.

26.1 All-Star Teams. A high school all-star team is a team comprised of athletes who are selected as team members or invited to participate in a tryout for membership on the team as the result of the athletes’ performance as high school athletes. No student at a member school shall participate on a high school all-star team in a sport as a result of his/her performance as a high school athlete until the student completes his/her interscholastic athletic eligibility in that sport.

26.1.1 Showcases. Showcases are events comprised of athletes who are selected or invited to participate as a result of the athletes’ performance as an athlete. Any student athlete who participates in, but not limited to, combines and showcases do so at his/her own peril as it relates to Bylaw 9.2.4.1 and Policy 36.

26.2 All-Star Games. Students from FHSAA member schools may participate as individuals in all-star games without jeopardizing their interscholastic athletic eligibility, provided:

26.2.1 The all-star game, or tryouts or practices for the all-star game, may not be conducted prior to the completion of the regular season in the sport in which the all-star game is to be conducted. An all-star game, however, shall not be played on any date on which an FHSAA Series contest in that sport is scheduled.

26.2.2 The student-athlete has exhausted his/her eligibility in the sport in which the all-star contest is to be conducted.

26.2.3 Fees for the student-athlete who participates in the all-star contest are not paid by the school, coach or school district; however, internal account funds generated from fund-raising activities may be used.

26.3 A student-athlete who participates in an all-star contest in a sport in which he/she has not exhausted his/her eligibility will be ineligible to represent any FHSAA member school in that sport for a period of one calendar year from the date of participation in the contest.

POLICY 27
SCHOOLS’ RESPONSIBILITIES TO FHSAA OFFICIALS

Member schools have the following responsibilities relative to FHSAA officials when serving as host for an athletic contest to which the officials are assigned:

27.1 An authorized representative of the host school shall greet the officials upon their arrival.

27.2 The host school should provide a private, secure place for the officials to park.

27.3 The host school should provide a secure dressing facility which affords privacy.

27.4 The host school should provide the officials access to private shower facilities with hot water whenever possible.

27.5 The host school should provide the officials with refreshments (i.e., water and/or sports drinks) during the halftime intermission, following the conclusion of the contest and other appropriate times.
27.6 The host school must provide pregame, halftime and postgame security for the officials. A school official or principal’s designee must escort the officials to and from the playing field or court to prevent harassment.

27.7 The host school principal, principal’s designee or game administrator must indicate to the referee or umpire-in-chief his/her seat location should a situation develop where assistance is needed during the contest. The contest coaches should not serve as the principal’s designee or game administrator.

27.8 School personnel, including coaches, shall not enter the officials dressing facility while the officials are in attendance except when requested by the officials.

27.9 The host school for state series contests beyond the district level shall provide contest officials with a secure and adequate dressing room (one each for mixed gender crews) with properly operating bathroom facilities including showers with warm water at the site of the contest. If the site does not have such facilities, the host school shall obtain and provide at its expense an appropriate hotel/motel room(s) reasonably close to the site. The host school is required to complete dressing room arrangements and have the information available to the head referee at least 24 hours prior to the scheduled starting time of the contest. It is the responsibility of the head referee or umpire-in-chief to contact the school administration at least 24 hours prior to the scheduled starting time of the contest to verify the arrangements for the contest. The referee or umpire-in-chief shall report to the FHSAA Office the failure of any host school to provide dressing facilities as required.

POLICY 28

RULES OF CONDUCT FOR FHSAA OFFICIALS

A violation of any one of these provisions may subject an offending official to a monetary penalty, suspension as an official, or both.

28.1 All FHSAA officials shall conduct themselves on and off the athletic field in a manner conducive to the best interests of the FHSAA, its member schools, and the interscholastic athletic program in general. No FHSAA official shall pursue a course of action which is detrimental to the welfare of the FHSAA or its member schools.

28.2 All FHSAA officials shall comply with all FHSAA guidelines, regulations, policies and procedures as contained in the FHSAA Officials Guidebook.

28.3 All FHSAA officials shall be neatly dressed in the appropriate uniform as prescribed in the Officials Guidebook, and project a physically fit appearance, when officiating a contest involving an FHSAA member school.

28.4 All FHSAA officials are expected to arrive on time for the contest as required by the rules of the applicable sport.

28.5 All FHSAA officials should be in good physical condition, mentally ready to work the best possible contest and be fully cognizant of the sport’s rules. Officials are expected to make each call as they see it without fear or favor, regardless of the score, and hustle at all times.

28.6 No FHSAA official should fraternize with athletes, coaches, or spectators before, during or after a contest.

28.7 No FHSAA official may officiate a contest involving a school which his/her child currently attends, a relative currently works, or from which the official himself/herself attended or graduated within the last 7 years. No FHSAA official who is employed by a member school shall officiate a contest involving a team from that school except as provided in Bylaw 8.9.5 of the FHSAA Bylaws, which states, “Coaches or other persons connected with competing schools shall not officiate in contests except with the consent of all competing schools.”
28.8 No FHSAA official shall arrive or appear at the contest site with the odor of an alcoholic beverage on his/her breath.

28.9 No FHSAA official shall use tobacco or tobacco-like products during the contest or in the vicinity of the athletic field.

28.10 No FHSAA official shall engage in unsportsmanlike conduct.

28.11 No FHSAA official shall refuse to officiate any contest with another FHSAA official because that same other FHSAA official is or is not also a registered member of a national or international officials organization.

28.12 No FHSAA official shall officiate a contest or part of a contest which is classified as an exhibition or practice game between two or more member schools. Such games are prohibited by the FHSAA Bylaws. This provision, however, does not preclude an FHSAA official from officiating an intra-squad contest or scrimmage in which all participants are students at the same one school.

28.13 No FHSAA official shall publicly criticize or berate a coach or other employee of a member school. Professional ethics require that officials use proper channels to report their problems rather than airing them publicly.

POLICY 29

CROWD CONTROL

29.1 Home School. The home school administration is responsible for the control of spectators during an athletic contest. The FHSAA recommends that the home school administration secure uniformed security to assist with this responsibility.

29.2 Visiting School(s). The visiting school administration is encouraged to assist with the control of its own spectators. Visiting school administrators (i.e., principal, FHSAA representative, assistant principals and athletic director) who are required by their principal to attend the event for supervisory purposes upon presentation of a photo I.D. must be provided complimentary admission to the event. If the visiting school submits their names to the home school administration by fax in writing on school stationery not less than 24 hours prior to the scheduled starting time of the event, the home school administration must be provided complimentary admission to the event.

29.3 State Championship Series. Participating school administration must be present at district, regional, and state events when their school is competing. Administration must enforce appropriate behavior of their student/adult fan base.

29.3 Officials. The officials assigned to officiate a contest are responsible for the on-the-court or on-the-field conduct of the contest itself. In the event a spectator or spectators interfere with the conduct of a contest or cause an official to become distracted through continual, unrelenting verbal abuse, the official should immediately stop the action and report the spectator or spectators to the home school administration or the nearest uniformed security officer. If the home school administration or uniformed security is unwilling or unable to resolve the situation and the official does not believe the contest can be safely continued, the official must declare the contest ended at that point. Under no circumstance should an official ever confront, challenge, rebuke or threaten a spectator, or make gestures of any kind toward a spectator before, during or after a contest.

29.4 Reports. Both the officials assigned to officiate a contest and the home school administration are required to file with the FHSAA Office within 24 hours a written report on any contest that is terminated due to interference by a spectator(s).
POLICY 30

UNSPORTSMANLIKE CONDUCT

30.1 Sportsmanship and Ethics
Student-athletes, coaches, administrators, spectators and all other persons connected directly or indirectly with a member school, as well as contest officials, shall adhere to the principles of good sportsmanship and the ethics of competition before, during and after all contests in which they participate and/or attend.

30.1.1 Penalties Assessed the School.

30.1.1.1 Storming the playing field, court, or pool by spectators and students during or at the conclusion of an athletic contest may result in a monetary penalty of a minimum of $250 for indoor events or $500 for outdoor events and may be increased depending on the severity of the incident.

30.1.1.2 Removal by a coach or school personnel of a team or individual from an athletic contest prior to its normal conclusion will subject the school to a monetary penalty of a minimum of $250.

30.2 Unsportsmanlike Act by a Student-Athlete

30.2.1 Penalties Assessed the Student-Athlete. Student-athletes who commit unsportsmanlike acts before, during or after a contest will be subject to the following suspension levels as determined by the designee of the Executive Director:

30.2.1.1 Level 1 Suspension. A student-athlete who commits an unsportsmanlike act or a flagrant foul for which he/she is ejected from the contest will be ineligible to compete for the remainder of that contest and for a minimum of the next two (2) contests, at the same level of participation in the sport of the suspension and in any interscholastic athletic contest in any sport, at any level, during the period of suspension, in all sports except football. For football, the student will be ineligible for a minimum of one (1) football game, at the same level of participation, and any interscholastic athletic contest in any sport during the period of suspension. If the unsportsmanlike act or flagrant foul occurs in the last contest of a season, the student will be ineligible for the same period of time as stated above in the next sport in which the student participates; or

30.2.1.2 Level 2 Suspension. A student-athlete who receives a second Level 1 Suspension or commits an unsportsmanlike act, as defined in Bylaw 7.2.1, will be ineligible to compete in any interscholastic athletic contest in any sport, at any level, for a period of up to six (6) weeks; or

30.2.1.3 Level 3 Suspension. A student-athlete who receives a second Level 2 Suspension or commits an egregious unsportsmanlike act, as determined in the sole discretion of the Executive Director, will be ineligible to compete in any interscholastic athletic contest in any sport for a period of up to one (1) year; or

30.2.1.4 Level 4 Suspension. A student-athlete who receives three (3) or more Level 2 Suspensions or commits an egregious unsportsmanlike act, as determined in the sole discretion of the Board of Directors, will be ineligible to compete in any interscholastic athletic contest in any sport for the duration of the student-athlete’s high school career.

30.2.1.5 It is the responsibility of the local school authorities to ensure this policy is enforced. When an ineligible student is allowed to participate, forfeiture of the contest is mandatory. This policy applies to all regular season and State Series contests.

30.2.2 Penalties Assessed the School.

30.2.2.1 In the event that more than three (3) students from the same school have been charged with any suspension level, as defined in 30.2.1, in any one sport, beginning with the fourth suspension, the school will be immediately placed on administrative probation in that sport for one or more years, and will be assessed a minimum financial penalty of $100 per suspension in that sport for the remainder of that sport’s season.

30.2.2.2 On the first Level 2 suspension or higher, as defined in 30.2.1, of a student in any sport, a written warning shall be issued to the school that each subsequent suspension, at Level 2 or higher, in any sport will subject the school to a minimum financial penalty of $250 per occurrence. Beginning with the next suspension of a student, at Level 2 or higher, the minimum financial penalty of $250 will be assessed.

30.2.2.3 Participation by one or more student-athletes in an altercation in the bench area, or by leaving the bench and entering the court or playing field (i.e., bench-emptying) or by leaving their designated position on the court or playing field to engage in an altercation will subject the school to a minimum $100 per student monetary penalty.

30.3 Unsportsmanlike Act by a Coach or Other Representative of the School’s Athletic Interests

30.3.1 Penalties Assessed the Coach or Other Representative of the School’s Athletic Interests. Coaches
or other representatives of the school’s athletic interests (see Bylaw 1.4.18) who commit unsportsmanlike acts before, during or after a contest will be subject to the following suspension levels as determined by the designee of the Executive Director:

30.3.1.1 Level 1 Suspension. A coach or other representative of the school’s athletic interests (see Bylaw 1.4.18) who commits an unsportsmanlike act for which he/she is ejected from the contest, will be ineligible to coach or attend the remainder of that contest and for a minimum of the next two (2) contests, at the same level of participation in the sport of the suspension and in any interscholastic athletic contest in any sport, at any level, during the period of suspension, in all sports except football. For football, the coach will be ineligible for a minimum of one (1) football game, at the same level of participation, and any interscholastic athletic contest in any sport during the period of suspension. If the unsportsmanlike act occurs in the last contest of a season, the coach will be ineligible for the same period of time as stated above in the next sport in which the coach participates; or

30.3.1.2 Level 2 Suspension. A coach or other representative of the school’s athletic interests (see Bylaw 1.4.18) who receives a second Level 1 Suspension or commits an unsportsmanlike act, as defined in Bylaw 7.2.1, will be ineligible to coach or attend any interscholastic athletic contest in any sport, at any level, for a period of up to six (6) weeks; or

30.3.1.3 Level 3 Suspension. A coach or other representative of the school’s athletic interests (see Bylaw 1.4.18) who receives a second Level 2 Suspension or commits an egregious unsportsmanlike act, as determined in the sole discretion of the Executive Director, will be ineligible to coach or attend any interscholastic athletic contest in any sport for a period of up to one (1) year.

30.3.1.4 When a coach is disqualified (ejected) from a contest, the coach shall immediately leave the premises or facility (i.e. gymnasium in basketball, volleyball and wrestling; stadium/field in baseball, football, soccer and softball, etc.) to a place where the coach is not visible to either student-athletes, officials, spectators or other coaches; and to where the contest itself is not visible to the coach. A disqualified (ejected) coach shall not have any further contact with or give instruction to athletes or other members of the coaching staff for the remainder of the contest, including halftime intermission, breaks between quarters, periods or innings and post-contest activities.

30.3.1.5 A coach who is suspended from the next contest or number of contests after having been disqualified (ejected) from a previous contest shall not attend the contest(s) from which he/she has been suspended in any capacity and shall not be present at the site(s) of such contest(s). A suspended coach also shall be prohibited from accompanying his/her team to the site(s) of such contest(s).

30.3.1.6 All coaches who have been disqualified (ejected) from a contest must complete the National Federation of State High School Associations (NFHS) Fundamentals of Coaching Course. This course is accessible from the eClassroom logo on FHSAA.org. This course must be completed by the end of the coach’s suspension. A copy of the coach’s certificate of completion must be forwarded to the FHSAA Office.

30.3.2 Penalties Assessed the School.

30.3.2.1 A school whose coach commits an unsportsmanlike act before, during or after a contest shall be assessed a minimum financial penalty of $100. Additional minimum monetary penalties up to $250 (per occurrence) may be imposed for unsportsmanlike conduct such as, but not limited to, use or profanity or other such gutter language or gestures, continuing to give instruction to his/her student-athletes or other members of the coaching staff after having been ejected, pursuit of officials with intent following a contest by a coach or other school personnel, refusal of a coach to leave the court, playing field or team area after being ejected, physical contact by a coach or other school personnel with an official and premature termination of contest by an official due to unsportsmanlike conduct.

30.3.2.2 It is the responsibility of the local school authorities to ensure this policy is enforced. When a coach is allowed to coach in a contest from which he/she has been suspended, the school shall face additional penalties. This policy applies to all regular season and State Series contests.

30.4 Public Criticism of Officials. No coach or other school personnel may publicly criticize or berate an official prior to, during or following a contest. Professional ethics require that coaches and other school personnel use proper channels, as per Bylaw 10.3.2, to report their complaints about officials rather than airing them publicly. A minimum monetary penalty of $50 shall be assessed a school whose coach or other employees are in violation of this provision.

30.5 Appeals

The decision to disqualify (eject) a student-athlete, coach or other representative of the school’s athletic interests (see Bylaw 1.4.18) from a contest is a decision of the contest official or FHSAA Administrator. Any penalties imposed may be appealed to the Executive Director, using the AT15 Form, and, from there, through the normal appeals procedures. All periods of ineligibility (suspensions) remain in effect during any such appeal unless and until they are modified or reversed.
POLICY 31

USE OF ALCOHOL, TOBACCO AND OTHER SUBSTANCES

31.1 Use of Alcohol and Tobacco. The use of alcohol, tobacco or tobacco-like products by student-athletes, coaches and officials is prohibited during the contest and in the vicinity of the playing field or court. A coach or student-athlete in violation of this policy is guilty of unsportsmanlike conduct, will be ejected from the contest and will be suspended from subsequent contests for a period of up to six weeks in accordance with the FHSAA Policy on Unsportsmanlike Conduct. Additionally, the official must report any violation of this policy by either a student-athlete or coach to the FHSAA Office. Violation of this policy by a student-athlete or coach will subject the school to a monetary penalty. Violation of this policy by an official will subject the official to a monetary penalty of a minimum of $100 or suspension or both.

31.2 Use of Steroids and Performance Enhancing Drugs. The use of anabolic steroids or other performance-enhancing drugs by a student-athlete is not permissible and is considered to be an act of unsportsmanlike conduct. A student-athlete discovered to be using such substances will be ineligible to compete in any interscholastic contest until such time as medical evidence can be presented that the student’s system is free of those substances.

POLICY 32

INCLEMENT WEATHER AND SUSPENDED CONTESTS

32.1 Storms. If a thunderstorm or electrical storm occurs in the area prior to the start of or during any outdoor contest, the officials must immediately contact the principal or his/her designee of each school involved in the contest to determine if the contest should be played as scheduled, delayed, suspended or postponed. If the principal or his/her designee of either of the schools involved requests that the contest be interrupted or postponed, the officials must immediately honor such request. If the principal or his/her designee of only one of the competing schools is available, his/her request must be honored.

32.2 Safety is Paramount. The safety and welfare of all concerned is of paramount importance. In no case may an official deny a request by a principal or his/her designee to delay, suspend or postpone an outdoor contest due to inclement weather or imply that the contest will be forfeited as a result of such a request.

32.3 Suspended Contests. A suspended contest shall be resumed from the point of interruption. Otherwise, National Federation Rules regarding the resumption of suspended contests will apply.

POLICY 33

SIDELINE CHEERLEADING

As per s.1006.18, Florida Statutes, the “Spirit Rules,” published by the National Federation of State High School Associations, shall be the statewide uniform safety standards for sideline cheerleading.

33.1 General Regulations

33.1.1 Cheerleaders are prohibited from building pyramids higher than two tiers during any routine in practice or during a performance in conjunction with an interscholastic contest. Host school principals are responsible for the enforcement of this regulation during regular season contests. Tournament/Meet managers and directors will be responsible for the enforcement of the regulation during FHSAA State Series contests.

33.1.2 Prior to a student’s participation in cheerleading tryouts, practice or performance, the student must secure a physician’s certificate to the effect that the student is physically fit for participation.
33.2 Indoor Contests

33.2.1 Cheerleaders must remain in their seats along the sidelines at all times when the ball is alive or a match is in progress.

33.2.2 Officials are responsible for the enforcement of this regulation. First offense – warning; Second and subsequent offense – technical foul in basketball; awarding of point against violating school in volleyball and wrestling.

POLICY 34

PHOTOGRAPHING, FILMING AND VIDEOTAPING ATHLETIC CONTESTS

34.1 Regular Season Contests

34.1.1 Representatives of a school’s athletic interest, as defined in Policy 36.2.1.1, of a visiting school may not photograph, film or videotape their team’s or contestants’ performance in a contest without first obtaining permission from the host school principal or his/her designee. Photographers, videographers and their equipment must be positioned so that they do not block the view of any spectator.

34.1.2 No representative of a school’s athletic interest of a school that is not participating in a contest may photograph, film or videotape all or any part of the contest unless permission to do so is granted by the principal or his/her designee of each school that is participating in the contest.

34.1.3 It is recommended that schools videotape injury situations, postgame handshakes and any unsportsmanlike incidents that may occur during a football game.

34.2 State Series Contests

34.2.1 State series contests are the sole property of the FHSAA and may not be reproduced and marketed or otherwise distributed or publicly displayed in any manner without the express written permission of the FHSAA. The FHSAA retains all rights to the television broadcast or cablecast, radio broadcast, internet broadcast (audio and/or video), videotaping, filming and photographing of all state series contests.

34.2.2 The FHSAA, subject to the policies of the host facility, allows still cameras and video cameras to be used at state series contests so that participants and spectators may record the event for their own personal use – not for the purposes of commercial resale or public redistribution in any form. Only those duly authorized organizations or individuals who have been granted appropriate rights by contract or by issued credential shall be permitted to sell or publicly display or otherwise redistribute images and sounds of state series contests and then only in accordance with the terms and conditions established by the FHSAA.

34.2.3 Each participating school shall be permitted to photograph, film or videotape, for archival, coaching or instructional purposes, only those state series contests in which its team or contestants perform when arrangements are made with the contest management. Photographers, videographers and their equipment must be positioned so that they do not block the view of any spectator.

34.2.4 There may be additional guidelines or restrictions for FHSAA Finals state championship events. Consult the appropriate athletic regulations manual governing a sport for additional guidelines or restrictions concerning photographing, filming and videotaping at a state championship event in that sport.

34.3 Penalty

34.3.1 A school that violates these guidelines shall be guilty of unsportsmanlike conduct and will be subject to reprimand and the assessment of a monetary penalty of a minimum of $100 by the FHSAA.

34.3.2 An organization or individual who violates these guidelines, and in so doing infringes upon the rights of the FHSAA as stated hereinabove, shall be subject to one or more of the following actions: remedies under breach of contract; revocation of credentials; expulsion from the site of competition; and legal action under applicable state and federal laws.

POLICY 35

BOARDING SCHOOLS

A boarding student who attends a boarding school that does not comply fully with the provisions of this policy shall not be eligible to represent the boarding school in interscholastic athletic competition.
35.1 **Boarding School Defined.** A boarding school is defined as a school that has an enrolled resident boarding school population in the ninth through 12th grades of at least 25 boarding students or 10 percent of the full student enrollment in its ninth through 12th grades, whichever is greater. Schools that do not meet these enrollment requirements must satisfy the additional requirements set forth in paragraph 8 and its subparagraphs herein below.

35.2 **Requirements.** A boarding school must have appropriate dormitory facilities to house, feed and provide general living accommodations for boarding students. A boarding school must also employ and have on duty 24 hours a day in the dormitories appropriately trained supervisory dormitory personnel.

35.3 **Must be Recognized.** A boarding school must be recognized as a boarding school in its own literature and must be verified as such by the Florida Association of Academic Nonpublic Schools (FAANS), Florida Council of Independent Schools (FCIS) and/or the Southern Association of Colleges and Schools (SACS).

35.4 **Per Week Living Requirements.** A boarding student must spend at least an average of five (5) days per week living and boarding on campus while school is in session.

35.5 **Sport Eligibility.** No more than 50 percent of the athletes on any team, sub-varsity or varsity, can be boarding school students.

35.6 **Supervisors.** Coaches or other individuals employed by or associated with a boarding school’s athletic program shall not serve as dormitory supervisors or otherwise live with boarding students in school housing.

35.7 **Financial Assistance.** Only those schools that qualify as boarding schools, as defined herein may provide any assistance for room and board to students who participate in interscholastic athletics, and only if such assistance is based on financial need. In no other schools may room and board expense be included in the determination of school expenses and financial need.

35.8 **Compliance Issues.** A school that satisfies the requirements of sections 35.2 – 35.7 above, but cannot satisfy the requirements of section 35.1 above, shall comply with the following additional requirements:

35.8.1 The school shall notify the FHSAA in writing of the name of each boarding student, his/her grade in school and the interscholastic sport(s) in which he/she will participate;

35.8.2 Not more than 25 percent of the school’s boarding students may be members of the school’s varsity or junior varsity athletic teams in any single sport;

35.8.3 The school shall permit the FHSAA to conduct on-site inspections of the school, the full costs of such inspections to be borne solely by the school; and

35.8.4 The FHSAA at any time may disqualify the students enrolled in the school’s boarding program from further interscholastic athletic participation should the Executive Director determine that the school is using the boarding program for any improper athletic purpose.

**POLICY 36**

**ATHLETIC RECRUITING**

36.1 **GENERAL PRINCIPLES**

36.1.1 **Athletic Recruiting Forbidden.** Athletic recruiting is a gross violation of the spirit and philosophy of educational athletics. Athletic recruiting is unethical and unsporting conduct, and is forbidden by FHSAA Bylaws (FHSAA Bylaw 6.3).

36.1.2 **Scope of School’s Responsibility.** A school’s responsibility for the conduct of its interscholastic athletic program includes responsibility for:

36.1.2.1 The acts of any employee or athletic department staff member;

36.1.2.2 The acts of third parties, such as an independent person, business or organization, that is a representative of the school’s athletic interests when a member of the school’s administration or athletic department staff knows or should know that the person, business or organization is promoting the school’s interscholastic athletic program; and
36.1.2.3 The acts of any other third parties, such as an independent person, business or organization, acting at the request, direction, or otherwise on behalf of any employee or representative of the school’s athletic interests.

36.1.2.4 The acts of any other third parties, such as an independent person, business or organization, acting on behalf of any student athlete.

36.1.2.5 Informing student athletes and their parent(s) or legal guardian(s) of potential eligibility issues related to the participation by the student athlete in non-school athletic activities (e.g. AAU team, club team, travel team, recreation league team, etc.) affiliated with the school through one of its coaches or other athletic department staff members or a representative of the school’s athletic interests.

36.1.3 Compliance Programs. Schools are expected to educate all employees, athletic department staff members and representatives of the school’s athletic interests about acts that are prohibited by this policy. Schools must immediately report to the FHSAA Office impermissible acts when they are discovered to have occurred.

36.1.4 Academic Recruitment Permissible. A school may conduct an academic recruitment program that is designed to attract students to the school based upon its total educational and extracurricular (athletic and activities) program. A school must not use an academic recruitment program as a disguise for athletic recruiting.

36.1.5 Financial Assistance Permissible. Private schools, as well as developmental research schools operated by state universities, may administer school-based financial assistance programs for students who attend those schools. Financial assistance must be totally unrelated to a student’s athletic interest, potential or performance. Financial assistance based even partially on a student’s athletic interest, potential or performance is not permitted.

36.1.6 Extra Benefit. Student-athletes must not receive extra benefits, which are benefits that are not offered or generally made available to all other students in the school.

36.2 GENERAL DEFINITIONS

36.2.1 Athletic Recruiting. “Athletic recruiting” is any effort by a school employee, athletic department staff member or representative of a school’s athletic interests to pressure, urge or entice a student to attend that school for the purpose of participating in interscholastic athletics.

36.2.1.1 Representative of a School’s Athletic Interests. “Representative of a school’s athletic interests” refers to any independent person, business or organization that participates in, assists with and/or promotes that school’s interscholastic athletic program. This includes:

(a) A student-athlete or other student participant in the athletic program, such as a team manager, student trainer, etc., at that school;
(b) The parents, guardians or other family members of a student-athlete or other student participant in the athletic program at that school;
(c) Relatives of a coach or other member of the athletic department staff at that school;
(d) A volunteer worker in that school or that school’s athletic program;
(e) An athletic booster organization of that school;
(f) A member of an athletic booster organization of that school;
(g) A person, business or organization that makes financial or in-kind contributions to the athletic department or to an athletic booster organization of that school; and
(h) Any other person, business or organization that is otherwise involved in promoting the school’s interscholastic athletic program.

36.2.2 Improper Contact. “Improper contact” is contact, either directly or indirectly, whether in person or through written or electronic communication, by a school employee, athletic department staff member, representative of the school’s athletic interests or third parties, such as an independent person, business or organization, with a student or any member of the student’s family, in an effort to pressure, urge or entice the student to attend a different school for the purpose of participating in interscholastic athletics.

36.2.3 Impermissible Benefit. An “impermissible benefit” is any arrangement, assistance or benefit that is not offered or generally made available to all students and/or their families who apply to or attend a school, or that otherwise is prohibited by FHSAA rules. Receipt of a benefit by a student-athlete or his/her family is not a violation of FHSAA rules if it is demonstrated that the same benefit is generally available to the school’s students or family members and is not based in any way on athletic interest, potential or performance.

36.2.4 Financial Assistance. “Financial assistance” is funds from various sources that are administered and provided by a school to students to pay or assist in paying costs directly related to their education at the school.

36.3 IMPROPER CONTACT

36.3.1 General Regulation. No school employee, athletic department staff member, representative of the school’s athletic interests or third parties, such as an independent person, business or organization, may make contact, either in person or through any form of written
or electronic communication or through any third party, with a student, or any member of the student’s family, in an effort to pressure, urge or entice the student to attend a different school for the purpose of participating in interscholastic athletics.

36.3.2 Specific Prohibitions. Specifically prohibited contact by school employees, athletic department staff members, representatives of the school’s athletic interests or third parties with a student includes, but is not limited to, the following:

36.3.2.1 Sending, or arranging for anyone else to send, any form of written or electronic communication to the student or any member of his/her family, in an attempt to pressure, urge or entice the student to attend a different school to participate in interscholastic athletics.

36.3.2.2 Visiting or entertaining the student or any member of his/her family in an attempt to pressure, urge or entice the student to attend a different school to participate in interscholastic athletics.

36.3.2.3 Making a presentation or distributing any form of advertisement, commercial or material that promotes primarily or exclusively a school’s athletic program or implies a school’s athletic program is better than the athletic program of any other school or suggests that the student’s athletic career would be better served by attending a different school.

36.3.2.4 Answering an inquiry by the student or any member of his/her family about athletic participation opportunities at a school with any response that pressures, urges or entices the student to attend a different school. The student or family member instead should be immediately referred to the school employee responsible for registrations or admissions.

36.3.2.5 Providing transportation to the student or any member of his/her family to visit a school, to take an entrance examination for a school, to participate in an athletic tryout at a school, or to meet with a school employee, athletic department staff member, other representative of the school’s athletic interests or third parties, as part of an effort to pressure, urge or facilitate the student’s attendance at a different school to participate in interscholastic athletics.

36.3.2.6 Attending an elementary school, a junior high school, a middle school or a non-school athletic contest to identify prospective student-athletes who might be recruited to attend a school.

36.3.2.7 Suggesting or going along with any effort by any person, whether a school employee, other representative of the school’s athletic interests or any other person, such as an alumnus of a school, a coach or other person affiliated with a non-school athletic program (e.g. AAU team, club team, travel team, recreation league team, etc.), a coach of or recruiter for a collegiate athletic team, a scout for a professional team or other third parties, to pressure, urge or entice the student to attend a school to participate in interscholastic athletics, or to direct or place the student at the school for the purpose of participating in interscholastic athletics.

36.3.2.8 Making or arranging any other contact with the student or any member of his/her family in an attempt to pressure, urge or entice the student to attend a school to participate in interscholastic athletics.

36.3.3 Contact Initiated by Prospective Student. When a school employee, athletic department staff member or representative of a school’s athletic interests is contacted by a student who does not attend that school and/or any other member of his/her family, about the school’s interscholastic athletic program or attending the school, the school employee, athletic department staff member or representative of the school’s athletic interests must immediately refer the student and/or his/her family member to the appropriate school personnel who have the responsibility of registering and admitting prospective students.

36.3.4 Casual Contact with Students in Normal Community Settings. It is not considered a violation of this policy for an employee, athletic department staff member or representative of the athletic interests of a high school to have casual contact with a student who does not attend that school or any member of the student’s family in a normal community setting. At no time during such contact, however, may the employee, athletic department staff member or representative of the athletic interests of the high school pressure, urge or entice the student to attend a high school for the purpose of participating in interscholastic athletics.

36.4 IMPERMISSIBLE BENEFIT

36.4.1 General Regulation. No school employee, athletic department staff member, representative of the school’s athletic interests or third parties, such as an independent person, business or organization, may be involved, directly or indirectly, in promising, offering or giving an impermissible benefit to any student or any member of his/her family for the purpose of participating in interscholastic athletics, or to any student-athlete who already attends a school.

36.4.2 Specific Prohibitions. Specifically prohibited arrangements, assistance or benefits include, but are not limited to, the following:

36.4.2.1 School-based financial assistance of any kind that exceeds the amount for which a student has been approved by an independent financial needs assessment company that is recognized by the FHSAA or otherwise is in excess of any supplemental assistance provided by a school to each and every student who qualifies for financial assistance.

36.4.2.2 Cash or like items, such as credit cards, debit cards, gift cards, gift certificates, coupons or vouchers.

36.4.2.3 Gift of clothing, equipment, merchandise or other tangible items.

36.4.2.4 Loans or assistance in securing a loan of any kind.

36.4.2.5 Payment for any work or service that is not performed or that is in excess of the amount normally paid for such work or service.
36.4.2.6 Free or reduced-cost transportation.

36.4.2.7 Living on a full- or part-time basis, regardless of whether rent is paid, with any school employee, athletic department staff member, representative of the school’s athletic interests or other individual(s) who are not the student’s parent(s) or legal guardian(s) duly appointed by a court of competent jurisdiction.

36.4.2.8 Free or reduced-cost rent for housing, vehicles or other items.

36.4.2.9 Full or partial payment of moving expenses or assistance of any kind with an actual physical move.

36.4.2.10 Employment or assistance in securing employment or contractual arrangement of any kind for which compensation may be paid.

36.4.2.11 Promise of a position on an interscholastic athletic team or playing time as a member of the team.

36.4.2.12 Promise of guaranteeing a college athletic scholarship.

36.4.2.13 Free or reduced costs to attend a sport or skills camp.

36.4.2.14 Any other form of arrangement, assistance or benefit that is not generally available to other students in the school or their families or that is based in any way on athletic ability.

36.5 ACADEMIC RECRUITMENT PROGRAMS

36.5.1 References to Athletic Program. Any presentation conducted as part of a school’s academic recruitment program must promote the school’s overall educational and extracurricular programs. Any mention of the school’s interscholastic athletics program must be limited to a listing of the interscholastic sports sponsored by the school and to a description of the school’s athletic facilities. It is understood that the presentations and activities of all persons involved in the school’s academic recruitment program must avoid any references to the school’s athletic program that might pressure, urge or entice a student to attend that school for purposes of athletic participation. All such presentations and activities must be in keeping with the general spirit of the rules prohibiting athletic recruiting.

36.5.2 Open Houses. A school may conduct an open house for prospective students and members of their families. Information distributed and presentations made during the open house, as well as advertisements for the open house, must limit references to the school’s athletic program to a listing of the interscholastic sports sponsored by the school and to a description of the school’s athletic facilities. No information can be distributed or any statement made that in any way implies that the school’s interscholastic athletic program is better than any other school’s interscholastic athletic program, or that a student would be better served by participating in interscholastic athletics at that school as opposed to any other school.

36.6 FINANCIAL ASSISTANCE

36.6.1 School-Administered Financial Assistance. Financial assistance provided by a school must be administered by the school; meaning that the school, through an established process that conforms to this policy, makes the final determination of the student who is to receive the assistance and the amount of assistance to be given. No student-athlete may accept financial assistance from any other person, business or organization unless it is received from one upon whom the student-athlete is naturally or legally dependent or is received through established and continuing programs to assist students that are administered by the State of Florida.

36.6.1.1 Criteria for Providing Financial Assistance. School-based financial assistance must be based entirely on financial need as determined by an independent financial needs assessment company that is approved by the FHSAA. A school may supplement the amount of financial assistance for which a student is determined to qualify provided the same form of supplemental assistance is provided to each and every student who qualifies for any amount of financial assistance. Financial assistance must be totally unrelated to a student’s athletic interest, potential or performance. Financial assistance based even partially on a student’s athletic interest, potential or performance is not permitted.

36.6.1.2 Assistance with Room or Meals. School-based financial assistance for costs associated with room or meals, other than those meals made available during the school day to all students, may be provided only to students who board at FHSAA-recognized boarding schools, and then only if such financial assistance is based on financial need.

36.6.1.3 Work-Study Programs. A work-study program in which students receive financial assistance from a school in exchange for labor performed by the student for the school may be operated as follows:

(a) The school must limit participation in the work-study program to those students who have been independently determined to have a need for financial assistance.

(b) The school must submit to the FHSAA Office each school year a complete description of the work-study program and the process for determining the students who are chosen for participation.

(c) The school must maintain detailed records regarding each student who participates in the work-study program. These records must include a description of the job(s) performed by the student, a documentation of the hours worked by the student, and the amount of financial assistance given the student in exchange for his/her labor.

(d) A student-athlete must not receive financial assistance through a work-study program during the season of the sport(s) in which the student-athlete participates.
(e) Athletic department staff members and other representatives of the school’s athletic interests cannot supervise student-athletes in work-study programs.

36.6.1.4 Approved Financial Needs Assessment Companies. The FHSAA has approved the following independent financial needs assessment companies:

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auncor Inc. (Tuition Aid Data Services)</td>
<td>1821 University Ave. W., Suite N-494 St. Paul, Minnesota 55104</td>
</tr>
<tr>
<td>Catholic School Tuition Assistance Service</td>
<td>407 8th Avenue P.O. Box 111 Fulton, Illinois 61252</td>
</tr>
<tr>
<td>Facts Management Company</td>
<td>P.O. Box 67037 Lincoln, Nebraska 68506</td>
</tr>
<tr>
<td>Family Financial Needs Assessment</td>
<td>P.O. Box 466 Hernando, Mississippi 38632</td>
</tr>
<tr>
<td>Financial Aid Independent Review, Inc.</td>
<td>P.O. Box 484 Rosemount, Minnesota 55068</td>
</tr>
<tr>
<td>Financial Aid for School Tuition Independent School Management</td>
<td>1316 N. Union St. Wilmington, DE 19806-2594</td>
</tr>
<tr>
<td>Private School Aid Service</td>
<td>P.O. Box 770728 Lakewood, Ohio 44107-0034</td>
</tr>
<tr>
<td>School and Student Service for Financial Aid Educational Testing Service</td>
<td>P.O. Box 6657 Princeton, New Jersey 08541-6657</td>
</tr>
<tr>
<td>Smart Tuition, LLC</td>
<td>1 Woodbridge Center, Suite 800 Woodbridge, New Jersey 07095</td>
</tr>
</tbody>
</table>

36.6.1.5 Records Relating to Financial Assistance. The school must keep detailed records of school-based financial assistance provided to each student. This includes the report of the student’s financial need as determined by the independent assessment company as well as the actual amount of financial assistance provided to the student by the school, and how that actual amount was determined. The school must make all records available to the Executive Director or his/her designee for inspection upon request.

36.6.1.6 Persons Who May Discuss Financial Assistance Opportunities. The only persons who may discuss financial assistance opportunities with a prospective student or any member of his/her family are those school employees who administer the school’s registration, admission and financial assistance programs. No other school employee, any athletic department staff member or representative of the school’s athletic interests may suggest to or promise a prospective student or any member of his/her family that any part of the student’s costs of attending the school may be reduced, waived or paid for, or that financial assistance may be granted for any reason, including financial need.

36.6.1.7 Involvement of Athletic Personnel in Administration of Assistance Program. Athletic department staff members, other than those persons who have as their major responsibility an official leadership role in the academic leadership or admission programs of the school, are prohibited from sitting on the school’s financial assistance committee or otherwise playing any role in the process of deciding which students receive financial assistance or the types or amount of assistance they will be given.

36.6.2 Financial Assistance Not Administered by School. Students may apply for and receive financial assistance through established and continuing programs to assist students that are administered by the State of Florida. These programs are:

36.6.2.1 The Opportunity Scholarship Program, through which the parent of a student in a failing public school may request and receive an Opportunity Scholarship for the student to attend an eligible private school.

36.6.2.2 The McKay Scholarships for Students with Disabilities Program, through which the parent of a public school student with a disability who is dissatisfied with the student’s progress may request and receive a McKay Scholarship for the student to attend an eligible private school.

36.6.2.3 The Corporate Income Tax Credit Scholarship Program, through which the parent of a public school student who qualifies for free or reduced-price school lunch may seek a scholarship to attend an eligible private school from an eligible nonprofit scholarship-funding organization.
36.6.3 Contributions by Donor. Funds that are donated to schools by persons, businesses and organizations may be given as financial assistance to students provided the decision as to how the funds are allocated rests exclusively with the school. It is not permissible for a donor to contribute funds to provide financial assistance for a particular student-athlete.

36.7 COMPLIANCE DOCUMENTS

36.7.1 Certification of Compliance Form. Each member school each year must submit to the FHSAA Office, utilizing the official Association process as approved by the Executive Director, certifying that the principal, the athletic director and the president of each athletic booster organization of the school have reviewed the “FHSAA Policy on Athletic Recruiting,” and that he/she will comply with all provisions of the policy, and will review the provisions of the policy with school employees, athletic department staff members and representatives of the school’s athletic interests. The head coach in each varsity sport offered by the school shall, utilizing the official Association process as approved by the Executive Director, certify that he/she has reviewed the “FHSAA Policy on Athletic Recruiting,” will comply with all provisions of the policy and will review the provisions of the policy with his/her coaching staff and players electronically in a process facilitated by the FHSAA. Failure to comply will subject the school to minimum monetary penalty of $100.

36.7.2 Affidavit of Compliance. A student who for any reason changes schools after beginning the 9th grade, as well as the student’s parent(s) or legal guardian(s), duly appointed by a court of competent jurisdiction, must sign in the presence of a notary public an “Affidavit of Compliance with the FHSAA Policy on Athletic Recruiting.” The affidavit will be necessary regardless of whether the student changes schools during the school year or during the summer period between school years. The affidavit will be accompanied by an explanation of the FHSAA Policy on Athletic Recruiting, including the penalties for violating the policy, as well as the consequences of making a false statement on the affidavit. The student will not be eligible to participate in interscholastic athletic competition at his/her new school until the school submits the affidavit, utilizing the official Association process as approved by the Executive Director (GA4S Form – Affidavit of Compliance with the FHSAA Policy on Athletic Recruiting). Failure to comply will subject the school to minimum monetary penalty of $100.

36.8 PENALTIES

36.8.1 Mandatory Forfeiture. A school that is found to have an athletically recruited student-athlete will forfeit all contests and awards won in team sports and all points earned and resulting awards won in individual sports in which the student-athlete participated. Mandatory forfeiture will also be required when it is determined that a student who received an impermissible benefit was allowed to participate.

36.8.2 Eligibility Effect of Violation. A student who is found to have been athletically recruited or is found to have received an impermissible benefit will be ineligible for interscholastic athletic competition for one or more years at the school to which the student was athletically recruited or at which he/she received the impermissible benefit, and may be declared ineligible for interscholastic athletic competition at all member schools for one or more years.

36.8.3 Disciplinary Measures. In addition to the mandatory forfeiture of contests and awards, any one or more of the penalties described in Article 10 of the FHSAA Bylaws may be imposed against a school for violating any provisions of this policy. These include:

- 36.8.3.1 Public reprimand;
- 36.8.3.2 Financial penalty of a minimum of $2,500;
- 36.8.3.3 A form or combination of forms of probation (administrative, restrictive and/or suspension) for one or more years;
- 36.8.3.4 Prohibition against participating in certain interscholastic competitions, including FHSAA state championship series competitions, for one or more years in the sport(s) in which the violation(s) occurred;
- 36.8.3.5 Prohibition against participating in any interscholastic competition for one or more years in the sport(s) in which the violation(s) occurred;
- 36.8.3.6 Restricted membership for one or more years during which time some or all of the school’s membership privileges may be restricted or denied; and
- 36.8.3.7 Expulsion from membership in the Association for one or more years.

POLICY 37

LICENSING AND ROYALTIES

37.1 Rights to FHSAA Properties

The FHSAA owns or controls all rights and interests in its name, logos, trademarks and service marks, whether registered or unregistered, including “Florida High School Athletic Association,” “Florida High School Activities Association,” “FHSAA,” “FHSAA Finals,” “FHSAA Florida Finals,” “Florida Finals,” “FHSAA Championships,” “FHSAA State Series,” “Sport the ‘Tude!,” and “Play Strong. Play Hard. Play
37.2 Registration

The name, emblem and logos of the FHSAA are registered service marks under the laws of the State of Florida and will be protected from unlawful use for the benefit of the Florida High School Athletic Association (FHSAA) and its member schools. By virtue of its membership in this Association, each school will be an authorized agent of the FHSAA with respect to use of any or all service marks subject to the terms and conditions of this “Licensing and Royalty Policy.” By virtue of its contract with this Association, each organization which hosts an FHSAA State Championship event will be an authorized agent of the FHSAA with respect to use of any or all service marks subject to the terms and conditions of this “Licensing and Royalty Policy.”

NOTE: The term ‘member school’ hereinafter will refer both to member schools of the FHSAA and non-school organizations under contract with the FHSAA to host FHSAA State Championship events.

37.3 Licensing

37.3.1 Member schools are encouraged and licensed to use the FHSAA name, acronym, emblem, logos and service marks on programs and event merchandise in connection with sanctioned interscholastic events only as set forth herein. A royalty will be due to the FHSAA for any use of the FHSAA name, acronym, emblem, logos, trademarks and service marks for any item sold or distributed by a member school or outside vendor at or in connection with any such activity during the regular sports season when any official marks or logos are used. Required use during FHSAA State Series events is set forth separately in this policy.

37.3.2 Member schools may not authorize any other individual or entity to use any FHSAA name, acronym, emblem, logo or service mark without the prior written approval of the FHSAA.

37.3.3 Member schools may contract only with those outside vendors who are licensed by the FHSAA to produce event merchandise on which the FHSAA name, emblem and/or logos is displayed. It will be the responsibility of the member schools to refer outside vendors wishing to become licensed to the FHSAA Office. The FHSAA Office will prepare and distribute to member schools a listing of such licensed vendors on a regular basis. The annual licensing fee shall be $100 per vendor.

37.3.4 Any use of the FHSAA name, acronym, emblem, logos or service marks not otherwise specifically stated in this policy will obligate either the member school or an outside vendor doing business with the member school to remit to the FHSAA a royalty fee of ten percent (10%) of the price of first sale gross revenue in connection with all merchandise items.

37.3.5 Any other use of the FHSAA name, acronym, emblem, logos or service marks, such as on team patches, shirts, sweatshirts, hats, jackets, towels, artifacts or otherwise, requires the prior written approval of the FHSAA on terms specified by the FHSAA at its discretion.

37.3.6 Print, radio and television media may use the FHSAA name, emblem and logos as part of its coverage of FHSAA events and/or in any publication, slide, videotape, brochure, pamphlet, advertisement, commercial, etc. relating to its coverage of the FHSAA. Permission from the FHSAA Office is not required and the terms of this “Licensing and Royalty Policy” do not apply. However, the use of any of the official marks in any merchandise created and/or distributed in connection with coverage of and/or sale of promotional use is subject to this “Licensing and Royalty Policy.”

37.3.7 The enforcement of this policy will be the responsibility of each member school in conjunction with the FHSAA Office. The collection of the revenue required pursuant to this policy will be the responsibility of the FHSAA Office via the member school or outside vendor, depending upon who is responsible for arranging for the actual production or distribution of any merchandise for the event. Forms for the accounting of all royalties due will be provided by the FHSAA and must be used by the member school or outside vendor. All contracts or agreements with a vendor, manufacturer, supplier or distributor of merchandise will incorporate this policy (as may be revised from time to time without notice, except that the policy in effect when any contract is signed will apply to that contract only) and include a requirement that a full accounting of revenues and expenses be made available to the FHSAA. All contracts and agreements will be for the benefit of the member school, FHSAA State Series event host and FHSAA, whether or not named in any contract or agreement. The FHSAA may enforce this policy in the name of itself or any member school or FHSAA State Series event host as the FHSAA may elect.

37.3.8 A member school which contracts with an outside vendor not licensed by the FHSAA to produce merchandise and otherwise in which the FHSAA official marks are displayed, for sale or distribution at regular season events will be in violation of this policy and will be assessed a monetary penalty of twenty percent (20%) of the gross retail sales less applicable sales tax of any merchandise sold.

37.3.9 Jurisdiction regarding any action to enforce this “Licensing and Royalty Policy” or any terms or provisions hereof will lie solely in the enforcement powers of the FHSAA with regard to its member schools and in the State Courts within the State of Florida, more specifically within Alachua County, with all other parties.
38.1 General Information

38.1.1 The Florida High School Athletic Association will promulgate rules and regulations concerning the release of information about FHSAA business and activities, the issuance of media credentials and broadcast rights for radio and television to FHSAA State Series contests, as well as general operating procedures for news media at FHSAA State Championship events. Print editors and broadcast directors should carefully review those policies and procedures applicable to their organization. Unless otherwise specified, these rules and regulations do not apply to regular season contests unless implemented by choice by the host school principal or contest manager.

38.1.1.1 For regulations concerning media credentials to FHSAA State Series contests see the “FHSAA Policy on Media Credentials.”

38.1.1.2 For regulations concerning broadcast rights to FHSAA State Series contests see the “FHSAA Broadcast Policy.”

38.2 Providing Information

38.2.1 The FHSAA, while not a government agency, subscribes to and abides by both the Open Records Law and Sunshine Law of the
State of Florida. All FHSAA records, other than personnel records of a confidential nature and academic and disciplinary records of students, are available for public review. All meetings of the FHSAA are open to the public with the following exceptions:

38.2.1.1 Those meetings of the Board of Directors and other FHSAA committees at which confidential matters pertaining to an employee of the Association are to be discussed will be closed to the public only during the period of discussion on the confidential matter;

38.2.1.2 Hearings before the Sectional Appeals Committees relative to undue hardship cases filed on behalf of a student-athlete by a member school during which matters of a private nature may be discussed will be closed to the public at the request of the student-athlete and/or the student-athlete’s parent(s) or guardian(s).

38.2.2 All requests to review FHSAA records and/or obtain copies of such records must be made in writing to the FHSAA Office. A nominal fee may be assessed for photocopies or facsimile transmissions of such records, as well as time spent by staff on the project, when requested. The FHSAA Office requires an appointment be made by an individual who wishes to physically review original copies of records on file in the FHSAA Office.

38.2.3 Members of the news media may be asked to notify the FHSAA Office in writing of their intention to attend a meeting of Board of Directors or other committees. Such a request is based on the FHSAA Staff’s need to prepare and have available for the news media in attendance an adequate number of photocopies of all documents to be distributed to members of the Board or committees during the meeting. Those news media who do not notify the FHSAA Office in writing of their intention to attend an FHSAA meeting may not be provided with photocopies of the documents distributed at the meeting.

38.2.4 Regularly throughout the calendar year, the FHSAA distributes via e-mail news releases and media advisories to the news media concerning any and/or every aspect of Association business and activities. All news releases and media advisories will be posted on FHSAA.org the same day on which they are e-mailed unless otherwise noted or advised.

38.2.5 All news media may request to be placed on the FHSAA mailing list at no charge to the news media. All news media on this mailing list will receive special media information that may not be available on FHSAA.org on an occasional basis throughout the school year.

38.2.6 Any member of the news media may purchase FHSAA publications at a reasonable cost to be established by the FHSAA Office. Such publications include the FHSAA Handbook, FHSAA Member School Directory, FHSAA Planning Calendar and FHSAA Officials Guidebook.

38.2.7 Tournament pairings for each level of each FHSAA State Series in all team sports will be posted on FHSAA.org immediately after such pairings have been completed and verified by the FHSAA Office.

38.2.8 Telephone calls from the news media to the FHSAA Office, in general, will be directed to the communications department. However, such calls may be diverted to the administrator in charge of a specific activity so that the news media will be provided with the best possible answer to its question(s).

38.3 Eligibility Decisions, Investigations of Alleged Violations of FHSAA Regulations and Legal Proceedings

38.3.1 The FHSAA will not comment about an eligibility situation until it has been resolved within the framework of the FHSAA Bylaws. At no time, however, will the FHSAA divulge personal details of the eligibility situation which might compromise the privacy of a student-athlete involved.

38.3.2 The principal of the member school involved or the person(s) involved may release information about an eligibility case as they see fit. Once the FHSAA has substantiated knowledge of its decision by all parties involved, it will then entertain questions and respond.

38.3.3 The FHSAA will not comment about any investigation into alleged violations of Association Bylaws, regulations or policies until such time as the investigation has been concluded and the FHSAA has substantiated knowledge of its decision by all parties involved. It will then entertain questions concerning the investigation and respond.

38.3.4 The FHSAA will not release by telephone, fax, mail or otherwise the names of student-athletes involved and/or implicated in any investigation into alleged violations of Association Bylaws, regulations or policies. Such information may be obtained from the principal of the member school involved or the person(s) involved.

**POLICY 39**

**MEDIA CREDENTIALS FOR FHSAA STATE SERIES EVENTS**

The following media credential policy was established to provide a clear understanding of the procedures followed by the Florida High School Athletic Association in processing requests for media credentials to FHSAA Finals state championship events.
39.1 Making a Request. Requests for media credentials for each FHSAA Finals state championship event must be submitted online via the FHSAA media site (http://www.fhsaa.org/departments/media) by the deadline established for the event. The online form must be completed in its entirety. It is the responsibility of the individual to confirm that his or her request has been received. The request can only be made by an editor/manager of a news outlet or publication, or an owner/operator of an Internet site.

39.2 Issuance. The issuance of all media credentials to FHSAA Finals events is at the sole discretion of the FHSAA staff. Submission of a credential request does not guarantee a representative a media credential. All requests will be reviewed and must be approved by the FHSAA staff. The FHSAA staff will notify any individual whose request has been approved or denied.

39.3 Procedures. Only those representatives whose requests are submitted by the advertised deadline and are approved will be issued credentials. Late requests will not be guaranteed processing. Media representatives not approved for credentials in advance will not be issued credentials upon arrival at the site of the event. Credentials must be picked up at the media entrance to the event. Under no circumstance will credentials be mailed. Proper photo identification will be required of individuals when picking up credentials.

39.4 Credential Limits. Credentials to an FHSAA Finals event will be issued on a space-available basis only to:

39.4.1 Representatives of daily newspapers who are covering the event (limit of four (4));
39.4.2 Television personnel who are directly involved in covering the event for a newscast production (limit of three (3));
39.4.3 Broadcast crews of a radio station self-originating an approved play-by-play broadcast of the event (limit of three (3));
39.4.4 Non-daily newspapers whose primary circulation area includes a school participating in the event (limit of two (2));
39.4.5 Non-originating radio stations providing on-air updates of the event (limit of one (1));
39.4.6 Student-based media of member schools participating in the event (limit of one (1)). This request must be made by the school’s athletic director using the online system.

39.4.6.1 If a school is unable to secure a credential for a student, an adult staff member of the school or an adult at an outside company who has been hired by the school and had a background check performed may be issued a credential. This request must be made by the school’s athletic director using the online system (limit of one (1)).

39.4.7 Internet sites, specialty publications and out-of-state media subject to additional restrictions below (limit of one (1)). Requests for credentials beyond the categories listed above and/or above the specified number allowed must be accompanied by an explanation of the necessity for the additional credentials.

39.5 Internet Site Requirements. Requests from Internet sites must be submitted no later than two weeks in advance of the event to allow the FHSAA staff time to review the site and its content to determine credibility. Each request will be considered on a case-by-case basis according to the following guidelines:

39.5.1 Internet sites must update news content daily and have a demonstrated record of sustained coverage of high schools sports.
39.5.2 Internet sites must have a unique registered domain name ending in one of the recognized extensions (.com, .cc, .edu, .net, .org).
39.5.3 Parallel Internet sites owned and operated by traditional media (i.e., newspapers, radio stations and television stations) may be issued credentials if the request is for the purpose of reporting unique content that only can be accomplished by receiving the credentials. In instances where space is limited, such credentials may be counted as part of the traditional media outlets’ allotment.
39.5.4 Internet sites must furnish, upon request, certifiable traffic numbers from an established auditing firm (i.e. Nielsen), or from its service provider. Hit counters on pages will not fulfill these requirements. The following information may be requested: the average number of “unique viewers/visitors” to the site in the last 30, 60 and 90 days; the average number of “page views” by each visitor; and the name and telephone number of the auditing firm or service provider to discuss and ensure the accuracy of the numbers.

39.6 Specialty Publications Requirements. Requests from specialty publications (magazines and other periodicals) must be submitted no later than two weeks in advance of the event to allow the FHSAA staff time to review the publication and its content to determine credibility. Specialty publications must have a demonstrated record of sustained coverage of high school sports.
Specialty publications must declare their coverage plans so that the FHSAA staff can determine the legitimacy of the request, if the content to be printed does not duplicate existing content already being provided, or if the content to be printed violates rights already granted by the FHSAA to another party.

**39.7 Out-of-State Media Organization Requirements.** Out-of-state media organizations must have a circulation area that includes the community of a participating school and must have covered that school throughout the regular season and state series. All other out-of-state media organizations must explain the necessity for their coverage of the event.

**39.8 Freelance Media Requirements.** Media representatives who receive credentials to an FHSAA Finals event must be on assignment for a specific media organization. Credential requests for freelance reporters, freelance photographers, correspondents or stringers must be submitted on their behalf by the media organization for which they are working.

**39.9 Prohibited Organizations.** The following organizations and/or individuals will not be granted credentials:

- **39.9.1** Publications or Internet sites operated by recruiting or scouting services.
- **39.9.2** Personal page Internet site publishers.
- **39.9.3** Internet sites with content that is subscription-based or that require paid membership to view content.
- **39.9.4** Internet sites intending to merely report information already available on FHSAA.org.
- **39.9.5** Specialty publications that provide only recruiting lists or lists of outstanding teams.
- **39.9.6** Any publication or Internet site deemed to be in poor taste or incompatible with the mission of interscholastic athletics as determined by the FHSAA.

**39.10 Commercial Photographers.** Credentials will not be issued to commercial photographers. Photographers wishing to cover an FHSAA Finals event must be on assignment from a recognized news organization and be using professional camera equipment. The FHSAA prohibits the sale of photographs from state series events, and will not credential any photographer whose photos will be used for any purpose other than news media coverage.

**39.11 Guests of Credentialed Media.** Credentials or complimentary tickets for spouses, friends, etc. of news media representatives will not be provided. Individuals who attend an event with a credentialed news media representative will be required to purchase a ticket.

**39.12 Non-Transferable.** Media credentials to an FHSAA Finals event are issued for the sole purpose of identifying and providing complimentary admission and special access to representatives who have a legitimate working function in connection with the event. Credentials are non-transferable and may be used only by those representatives to whom they are issued. Any media organization that wishes to change the name(s) of its credentialed representatives may do so in writing to the FHSAA staff prior to the event. Unauthorized use, sale or other transfer of a credential will subject the bearer to ejection from the event and the indefinite denial of credentials to future events.

**39.13 Grounds for Revocation.** Credentials, once issued, remain the property of the FHSAA and are subject to revocation and confiscation at the discretion of the FHSAA Executive Director and/or his/her designees. Grounds for revocation and confiscation of a credential include, but are not limited to, misuse, abuse and/or transfer of the credential to anyone other than to the person to whom the credential is issued. Any media outlet whose representative has a credential revoked for any reason is subject to being denied credentials to future FHSAA events.

**39.14 Personal Conduct Policy.** Should any credentialed representative become verbally or physically confrontational or abusive for any reason, or refuse to cooperate or comply with the conditions of the credential or the established guidelines for conduct of news media representatives during the event, the FHSAA has the right to revoke and confiscate the credential and have the offending representative removed from the premises. In all such cases, the FHSAA will report the incident to the representative’s employer and will reserve the right to withhold approval of future requests for credentials by the representative as well as his or her employer.
39.15 Assumption of the Risk. Credential bearers and their employers assume all risks incurred to the performance by the bearers for their services and assume all risks incidental to FHSAA-related events whether occurring prior to, during or sequential to the actual playing of the contests.

39.16 Conditions. Acceptance of a credential constitutes an agreement by the bearer and his or her organization to abide by the foregoing policy, as well as the following conditions:

“Conditions Placed on Use of FHSAA Finals Media Credentials”

This working credential is issued for the sole purpose of providing facility access to a representative of an accredited media organization recognized by the FHSAA who has a legitimate working function in connection with this FHSAA Finals event. It is non-transferable. Any unauthorized use of this credential subjects the bearer to ejection from the facility and/or his/her organization to forfeit future privileges. Issuance and use of this credential is subject to the following conditions:

1. This credential shall be used solely for news and editorial coverage (bona fide news purposes) of this FHSAA Finals event.
2. Any use of news and editorial content or photographs/electronic images for entertainment and commercial purposes and not for bona fide news purposes is strictly prohibited without prior written consent of the FHSAA. The selling of news and editorial content or photographs/electronic images is exclusive to the FHSAA and/or any other company so designated by the FHSAA.
3. The accredited media organization and bearer shall indemnify, defend and save harmless the FHSAA, its officers, agents, employees and each of its member schools, their officers, agents and employees from and against any and all expenses, lawsuits, damages, costs and liabilities (including reasonable attorney fees and expenses) incurred by, arising from, or in connection with:
   • the unauthorized use of news and editorial content or photographs/electronic images, whether such unauthorized use is by the bearer, the accredited media organization designating the bearer to use the credential on its behalf, or some third party to whom the bearer distributes news and editorial content or photographs/electronic images;
   • any injuries resulting from acts or omissions by the bearer or some third party to whom the bearer directly or indirectly distributed news and editorial content or photographs/electronic images;
   • any cameras, wires, cables, computers, telephones or any other equipment brought to the premises by the bearer, or
   • the use of any news and editorial content or photographs/electronic images or any other matter other than coverage of this FHSAA Finals event.

NOTE: Should approval be granted to use news and editorial content or photographs/electronic images for entertainment or commercial use, the accredited media organization and/or bearer agrees to obtain all necessary licenses, consents or releases permitting the use of any party’s proprietary material, including, but not limited to, any party’s copyrights, trademarks, rights of publicity, rights of privacy or other proprietary or personal rights, however denominated, included in any photograph/electronic image taken or other material obtained in connection with the credential. The accredited media organization and/or bearer is solely responsible for determining which licenses, consents and releases shall be obtained.

4. Irrevocable permission is granted to the FHSAA and its assignees to utilize the bearer’s voice, image and likeness in connection with any broadcast, other recording or print reproduction of the event without compensation.
5. Bearer assumes all risk and danger incidental to this FHSAA Finals event, whether occurring prior to, during or sequential to the event, and releases the FHSAA and all agents thereof from any and all liabilities resulting from such cases.
6. This credential is the property of the FHSAA and may be revoked at any time at the sole discretion of the FHSAA and will automatically terminate if any term hereof is breached. In cases deemed unique by the FHSAA, these policies and any other FHSAA media policies may be amended. The accredited media organization and/or bearer that breaches the conditions of use of this credential is subject to legal liability as well as all costs incurred in enforcing the terms of these conditions including, but not limited to, reasonable attorney fees.
7. Acceptance of this credential constitutes agreement by the bearer and his or her organization to abide by the foregoing conditions, other FHSAA media policies, as well as guidelines established for the conduct of media representatives at this FHSAA Finals event. Thank you for your cooperation.”
BROADCAST OF EVENTS

40.1 Regular Season

40.1.1 Rights Held by Host/Home School. Radio broadcast, telecast, cablecast and internet broadcast rights for regular season contests in all sports are held by the home/host school. The FHSAA cannot grant radio broadcast, telecast, cablecast or internet broadcast rights to regular season contests. Outlets wishing to broadcast, telecast, cablecast or webcast a regular season contest should contact the principal of the home/host school to secure rights and make arrangements.

40.1.1.1 Member schools can decline an outlet’s request to radio broadcast, telecast, cablecast or internet broadcast a regular season contest.

40.1.2 Liability Waiver. An outlet that broadcasts a regular season contest shall agree to hold the FHSAA and its member schools harmless because of any injury to person or property on the premises. The outlet shall further agree to assume all responsibility for any damages which are a direct result of the activities of the broadcast. The outlet shall also agree to defend all claims made against the FHSAA or its member schools for damages occasioned by the outlet of any nature.

40.2 FHSAA State Series

40.2.1 Rights Held by FHSAA. An outlet wishing to broadcast a contest in the FHSAA State Series must request and be granted rights by the FHSAA prior to originating or accepting feed of such a broadcast and make payment to the FHSAA Office of the appropriate rights fee. Such rights are not exclusive.

40.2.2 Delaying a Contest is Prohibited. There can be no delay in the start of a contest to accommodate a live or tape-delay radio broadcast or a tape-delay telecast of an FHSAA State Series contest; neither can there be any radio or television timeouts, or any extension of halftime. Provisions for live telecasts, when permitted, are found in 40.2.2.1 below.

40.2.2.1 Exception for Live Telecasts. Live telecasts of football and basketball games, when permitted, may operate under the following guidelines upon approval of the Executive Director:

(a) The intermission between the first and second quarters, the third and fourth quarters, and overtime periods will be extended from 60 seconds to 90 seconds;

(b) The outlet will be granted one 90-second television timeout during each quarter. This timeout will be granted at the dead ball following the change of possession which occurs nearest to the midpoint of the quarter. This television timeout will be granted regardless of whether one of the two participating teams has called a charged timeout close to the midpoint of the quarter. Additionally, this television timeout will not preclude either one of the two participating teams from calling a charged timeout near the midpoint of the quarter; and

(c) All charged timeouts called by either team will be a full 60 seconds in duration.

(d) It will be the responsibility of the referee to see that these guidelines for television timeouts are strictly adhered to.

40.2.3 FHSAA Approval of Broadcast. FHSAA approval of broadcasts of FHSAA State Series contests is final. Host schools or contest managers will be required to permit all broadcasts approved by the FHSAA, and admit to the facility without charge personnel originating these broadcasts upon presentation of the proper documentation.

40.2.4 Seating and Equipment Setup. The outlet must make all arrangements for seating and equipment setup with the host school principal or contest manager. The outlet must assume all expenses in connection with the broadcast, and must provide all equipment necessary for the broadcast. This includes arranging for broadcast lines with the appropriate telephone company.

40.2.5 Seating Policies. Personnel originating approved broadcasts who are to be admitted to the facility without charge must not exceed four (4) persons. The host school principal or contest manager must make every effort to provide these personnel with seating which provides them with an unobstructed view of the playing area.

40.2.6 Limited Seating Areas. In facilities where seating is limited in the press box or broadcast booth, the host school principal or contest manager should provide seating to the one (1) primary outlet covering each participating school. Thereafter, seating in the press box or broadcast booth should be provided on a first-come, first-served basis. An outlet must understand that it may be necessary for it to set up operations in the spectator seating area at facilities with limited space in the press box or broadcast booth. The primary outlet for a participating school is considered to be the outlet which has broadcast the greatest number of regular season contests and/or FHSAA State Series contests in which the school has participated.

40.2.7 Camera Positioning. The host school principal, contest manager and/or the officials assigned to work the contest will have the authority to require the repositioning of television cameras and videographers if they believe their placement may threaten the safety of the participants or interfere with the conduct of the competition.
40.2.8 Failure to Comply. The outlet must abide by each and all terms and conditions of this policy. The host school principal or event manager will have the authority to act on the behalf of the Florida High School Athletic Association in enforcing this policy during all FHSAA State Series contests at his/her facility.

40.2.9 Unauthorized Broadcast. A host school principal or contest manager who permits the broadcast of an FHSAA State Series contest that has not been approved by the FHSAA will subject his/her school, organization or facility to a monetary penalty to include payment of the appropriate rights fees and, for member schools, a financial assessment in the amount of $50 per game broadcast.

40.2.10 Liability Waiver. An outlet which broadcasts an FHSAA State Series contest must agree to hold the FHSAA and its member schools harmless because of any injury to person or property on the premises. The outlet must further agree to assume all responsibility for any damages which are a direct result of the activities of the broadcast. The outlet must also agree to defend all claims made against the FHSAA or its member schools for damages occasioned by the outlet of whatever nature.

40.3 Obtaining Broadcast Rights

40.3.1 Notification of Approval. Upon approval of an outlet’s broadcast application, the FHSAA will fax and/or e-mail to the outlet the approved application form signed by the Executive Director or his/her designee which grants the outlet permission to broadcast the contest. The approved application form will also be faxed and/or e-mailed to the host school principal or contest manager. An outlet’s broadcast crew should have a copy of the broadcast approval in its possession to ensure admission to the facility.

40.4 Credentials

40.4.1 The FHSAA does not issue credentials to FHSAA State Series contests below the state championship level. Authorized working personnel employed by an outlet which has been approved to broadcast an FHSAA State Series contest must be admitted to the facility without charge upon presentation of proper identification and payment of appropriate rights fees to the host school principal or contest manager.

40.4.2 Application must be made to the FHSAA for credentials to certain FHSAA State Series contests on the state championship level. Refer to Policy 39 for regulations governing state championship contest credentials.

POLICY 41

MONETARY PENALTIES AND ADMINISTRATIVE FEES

41.1 Monetary Penalty Schedule

The following monetary penalties are generally assessed member schools for the most common rules violations. This schedule is not all inclusive and does require the Executive Director to determine monetary penalties for violations not specifically covered herein. In all cases, these amounts are minimums and may be increased relative to the severity of the violation. The following chart is for reference only, when a conflict in language occurs the policies or administrative procedures will take precedence.

<table>
<thead>
<tr>
<th>#</th>
<th>Minimum Description of Violation and Reference</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>41.1.1</td>
<td>General failure to comply with FHSAA Policies or Administrative Procedures (Policies and Administrative Procedures Preambles)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.1.2</td>
<td>Permitting a student-athlete to compete in an interscholastic contest prior to his/her name being submitted to the FHSAA Office on an Annual Eligibility Report (Policy 4.1.1.1(a))</td>
<td>$50.00</td>
</tr>
<tr>
<td>41.1.3</td>
<td>Failure to contract with sanctioned local officials associations for registered officials at all interscholastic home contests (Policy 4.1.1.1(b))</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.1.4</td>
<td>Actions which may not be regarded as unsportsmanlike which result in a contest being prematurely concluded (Policy 4.1.1.1(c))</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.1.5</td>
<td>Exceeding the number of contests allowed in a tournament or withdrawing from a tournament to avoid exceeding number of contests allowed (Policy 4.1.5.4)</td>
<td>$250.00</td>
</tr>
<tr>
<td>41.1.6</td>
<td>Failure to attend a required Compliance Seminar (Policy 5.1.10)</td>
<td>$250.00</td>
</tr>
<tr>
<td>41.1.7</td>
<td>Violation of the Sanctioning Policy (Policy 7.7)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.1.8</td>
<td>Failure of a team or student-athlete who has qualified to advance in the FHSAA State Series to participate on the next level of the State Series (Policy 10.7.1 and 10.7.2)</td>
<td>$250.00/$50.00</td>
</tr>
<tr>
<td>41.1.9</td>
<td>Permitting a student-athlete to compete in an FHSAA State Series contest who was not submitted to the FHSAA Office on the Official Entry List for that sport (Policy 11.4.1)</td>
<td>$50.00</td>
</tr>
</tbody>
</table>
41.1.10 Failure of school to have representative participate in the District Tournament/Meet Planning Meeting (Policy 13.2.2.2) .......................................................... $100.00
41.1.11 Improper use of a State Series Pass (Policy 15.4.7.10) ................................................................................................................. $100.00
41.1.12 Allowing students to participate (see Bylaw 9.10.1) without a completed EL2 form (Pre-Participation Physical Evaluation, see Bylaw 9.7), per student (Policy 16.9.1) ................................................................. $500.00
41.1.13 Allowing students to participate (see Bylaw 9.10.1) without a completed EL3 form (Consent and Release from Liability Certificate, see Bylaw 9.8), per student (Policy 16.9.2) ................................................................. $500.00
41.1.14 Allowing students to participate (see Bylaw 9.10.1) without a completed and approved EL4 form (Registration of Youth Exchange, Other International or Immigrant Student, see Policy 17), per student (Policy 16.9.3) .............................................................................................................. $100.00
41.1.15 Allowing students to participate (see Bylaw 9.10.1) without a submitted EL13S form (Registration Form for Non-Standard Student, see Policy 16.7), per student (Policy 16.9.4) .............................................................................................................. $100.00
41.1.16 Use of an ineligible student when not self-reported, per contest (Policy 16.9.5) .............................................................................................................. $2,500.00
41.1.17 Use of an ineligible student when self-reported, per contest (Policy 16.9.6) .............................................................................................................. $100.00
41.1.18 Conduct of an illegal practice session or illegal practice contest during a sport season (Policy 18.1.4) .............................................................................................................. $250.00
41.1.19 Conduct of an illegal scrimmage during a sport season (Policy 18.3.4) .............................................................................................................. $250.00
41.1.20 Violation of the Off-Season Conditioning Policy, per violation (Policy 21.7.1) .............................................................................................................. $2,500.00
41.1.21 Loss of privilege to participate in a preseason jamboree or preseason classic with reimbursement to each affected school and the FHSAA (Policy 21.7.3) .............................................................................................................. $500.00
41.1.22 Violation of the Non-School Teams and Off-Season Participation Policy, per violation (Policy 22.5.1) .............................................................................................................. $2,500.00
41.1.23 Loss of privilege to participate in a preseason jamboree or preseason classic with reimbursement to each affected school and the FHSAA (Policy 22.5.3) .............................................................................................................. $500.00
41.1.24 Violation of the Open Facilities Policy, per violation (Policy 23.2.1) .............................................................................................................. $2,500.00
41.1.25 Loss of privilege to participate in a preseason jamboree or preseason classic with reimbursement to each affected school and the FHSAA (Policy 23.2.3) .............................................................................................................. $500.00
41.1.26 Violation of the Coaching School, Camps, Clinics, Workshops by Member Schools Policy, per violation (Policy 24.2.1) .............................................................................................................. $2,500.00
41.1.27 Loss of privilege to participate in a preseason jamboree or preseason classic with reimbursement to each affected school and the FHSAA (Policy 24.2.3) .............................................................................................................. $500.00
41.1.28 Violation of the participation by student-athletes and teams in Coaching School, Camps, Clinics, Workshops Policy, per violation (Policy 25.3.1) .............................................................................................................. $2,500.00
41.1.29 Loss of privilege to participate in a preseason jamboree or preseason classic with reimbursement to each affected school and the FHSAA (Policy 25.3.3) .............................................................................................................. $500.00
41.1.30 Storming the playing field, court, or pool by spectators and students at the conclusion of an athletic contest, indoor events (Policy 30.1.1.1) .............................................................................................................. $250.00
41.1.31 Storming the playing field, court, or pool by spectators and students at the conclusion of an athletic contest, outdoor events (Policy 30.1.1.1) .............................................................................................................. $500.00
41.1.32 Removal by a coach or school personnel of a team or individual from an athletic contest prior to its normal conclusion (Policy 30.1.1.2) .............................................................................................................. $250.00
41.1.33 Suspension of a student-athlete for unsportsmanlike conduct, beginning with fourth incident during a sports season, per suspension (Policy 30.2.2.1) .............................................................................................................. $250.00
41.1.34 Suspension of a student-athlete at the Level 2 Suspension level for unsportsmanlike conduct, beginning with second incident during a school year, per occurrence (Policy 30.2.2.2) .............................................................................................................. $250.00
41.1.35 Participation by one or more student-athletes in an altercation by leaving the bench in and entering the court or playing field (i.e., bench-emptying) or by leaving their designated position on the court or playing field, per student (Policy 30.2.2.3) .............................................................................................................. $100.00
41.1.36 Suspension of a coach for unsportsmanlike conduct (Policy 30.3.2.1) .............................................................................................................. $100.00
41.1.37 Use or profanity or other such gutter language or gestures by a coach, per occurrence (Policy 30.3.2.1) .............................................................................................................. $150.00
41.1.38 Coach continuing to give instruction to his/her student-athletes or other members of the coaching staff after having been ejected from a contest (Policy 30.3.2.1) .............................................................................................................. $100.00
41.1.39 Pursuit of officials with intent following a contest by a coach or other school personnel (Policy 30.3.2.1) .............................................................................................................. $150.00
41.1.40 Refusal of an ejected coach to leave the court, playing field or team area (Policy 30.3.2.1)          $100.00
41.1.41 Physical contact by a coach or other school personnel with an official (Policy 30.3.2.1)        $250.00
41.1.42 Premature termination of a contest by an official due to unsportsmanlike conduct by students, coaches, other school personnel spectators in attendance (Policy 30.3.2.1)        $250.00
41.1.43 Statements of criticism or other derogatory remarks concerning officials which are made by coaches or other school personnel and appear in the news media (Policy 30.4)                      $50.00
41.1.44 Use of alcohol, tobacco or tobacco-like products (Policy 31.1)                              $100.00
41.1.45 Violation of the photographing, filming and videotaping policy during the state series (Policy 34.3.1)    $100.00
41.1.46 Allowing students to participate (see Bylaw 9.10.1) without a submitted GA4S form (Affidavit of Compliance with Policy on Athletic Recruiting), per student (Policy 36.7.2)                                      $100.00
41.1.47 Violation of the “Policy on Recruiting” which results in the successful recruitment of a student-athlete (Policy 36.8.2.2)                   $2,500.00
41.1.48 Failure of the Licensing Policy during the state series (Policy 37.3.8)                      20% of the gross retail sales
41.1.49 Failure of the Licensing Policy during the state series (Policy 37.4.3)                      $250.00 plus damages
41.1.50 Failure to properly display the FHSAA’s protected identification marks on all printed materials (Policy 37.4.4)                                      $250.00
41.1.51 Unauthorized broadcast of a State Series event (Policy 40.2.9)                               $50.00 per broadcast plus rights fees
41.1.52 Failure of head coach to participate in the mandatory video rules clinic (Administrative Procedure 1.1.1)          $50.00
41.1.53 Failure to attend/view/participate in a FHSAA Finals coaches meeting (Administrative Procedure 2.5)        $100.00
41.1.54 Failure to submit team photo and data for publication in FHSAA Finals official souvenir program by deadline (Administrative Procedure 2.4.1)        $50.00
41.1.55 Failure to submit team photo and data for publication in FHSAA Finals official souvenir program by deadline if team advances to FHSAA Finals ($100 photo, $100 any item of information such as roster, schedule, statistics, etc.) (Administrative Procedure 2.4.1) up to $300
41.1.56 Failure to submit up-to-date stats for publication in FHSAA Finals media materials by deadline (Administrative Procedure 2.4.2)        $100.00
41.1.57 Violation of the “Exchange of Game Films” Administrative Procedure during the football state series (Administrative Procedure 3.7.3.5.2)        $250.00

41.2 ADMINISTRATIVE FEE SCHEDULE

The following administrative fees are generally assessed member schools for failure to file necessary forms or other paperwork by the appropriate deadline, of for other administrative services. This schedule is not all inclusive and does require the Executive Director to determine administrative fees for services not specifically covered herein. In all cases, these amounts are minimums and may be increased relative to the level of service. The following chart is for reference only, when a conflict in language occurs the policies or administrative procedures will take precedence.

<table>
<thead>
<tr>
<th>#</th>
<th>Minimum Description of Violation and Reference</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>41.2.1</td>
<td>Late filing of an Application for Sanction less than 30 days prior to the event (Policy 7.2.1.1)</td>
<td>$50.00</td>
</tr>
<tr>
<td>41.2.2</td>
<td>Late filing of an Application for Sanction less than 10 days prior to the event (Policy 7.2.1.2)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.3</td>
<td>Late filing of an Application for Sanction after first date of event (Policy 7.2.1.3)</td>
<td>$200.00</td>
</tr>
<tr>
<td>41.2.4</td>
<td>Participation in Out-of-State contest that requires sanctioning (Policy 7.5)</td>
<td>$50.00</td>
</tr>
<tr>
<td>41.2.5</td>
<td>Application fee for first time membership (Policy 9.2.2.1)</td>
<td>$150.00</td>
</tr>
<tr>
<td>41.2.6</td>
<td>Failure to file membership renewal application by deadline (Policy 9.2.2.3)</td>
<td>$50.00</td>
</tr>
<tr>
<td>41.2.7</td>
<td>Re-admission of former members school (Policy 9.2.3)</td>
<td>$300.00 (MS) $650.00 (HS)</td>
</tr>
<tr>
<td>41.2.8</td>
<td>Administrative fee for jamboree and classics in sanctioned team sports (except girls volleyball). Additional $50.00 per team over 4 (Policy 9.5.1.1)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.9</td>
<td>Administrative fee for tournaments in sanctioned team sports (except girls volleyball), 4 teams or less (Policy 9.5.1.1)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.10</td>
<td>Administrative fee for tournaments in sanctioned team sports (except girls volleyball), 5 - 8 teams (Policy 9.5.1.1)</td>
<td>$250.00</td>
</tr>
<tr>
<td>Policy</td>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>--------</td>
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</tr>
<tr>
<td>41.2.11</td>
<td>Administrative fee for tournaments in sanctioned team sports (except girls volleyball), 9 - 16 teams (Policy 9.5.1.1)</td>
<td>$500.00</td>
</tr>
<tr>
<td>41.2.12</td>
<td>Administrative fee for tournaments in sanctioned team sports (except girls volleyball), 17 - 20 teams (Policy 9.5.1.1)</td>
<td>$750.00</td>
</tr>
<tr>
<td>41.2.13</td>
<td>Administrative fee for tournaments in sanctioned team sports (except girls volleyball), 21 - 24 teams (Policy 9.5.1.1)</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>41.2.15</td>
<td>Administrative fee for jamborees and/or classics in girls volleyball and wrestling. Additional $50.00 per team over 4 (Policy 9.5.1.2)</td>
<td></td>
</tr>
<tr>
<td>41.2.16</td>
<td>Administrative fee for tournaments in girls volleyball and wrestling, 8 teams or less (Policy 9.5.1.2)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.17</td>
<td>Administrative fee for tournaments in girls volleyball and wrestling, 9 - 16 (Policy 9.5.1.2)</td>
<td>$150.00</td>
</tr>
<tr>
<td>41.2.18</td>
<td>Administrative fee for tournaments in girls volleyball and wrestling, 17 - 32 (Policy 9.5.1.2)</td>
<td>$250.00</td>
</tr>
<tr>
<td>41.2.19</td>
<td>Administrative fee for tournaments in girls volleyball and wrestling, more than 32 teams (Policy 9.5.1.2)</td>
<td>$250.00 + $50.00 per school over 32</td>
</tr>
<tr>
<td>41.2.20</td>
<td>Administrative fee for Spring Football Jamborees (Policy 9.9.1)</td>
<td>$150.00</td>
</tr>
<tr>
<td>41.2.21</td>
<td>Administrative fee for Preseason Football Jamborees (Policy 9.9.1)</td>
<td></td>
</tr>
<tr>
<td>41.2.22</td>
<td>Late filing of financial report for classics, 30-60 days late (Policy 9.9.2)</td>
<td>$450.00</td>
</tr>
<tr>
<td>41.2.23</td>
<td>Late filing of financial report for classics, 60-90 days late (Policy 9.9.2)</td>
<td>$75.00</td>
</tr>
<tr>
<td>41.2.24</td>
<td>Late filing of financial report for classics, more than 90 days (Policy 9.9.2)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.25</td>
<td>Late filing of financial report for tournaments or meets, 30-60 days late (Policy 9.9.3)</td>
<td>$50.00</td>
</tr>
<tr>
<td>41.2.26</td>
<td>Late filing of financial report for tournaments or meets, 60-90 days late (Policy 9.9.3)</td>
<td>$75.00</td>
</tr>
<tr>
<td>41.2.27</td>
<td>Late filing of financial report for tournaments or meets, more than 90 days (Policy 9.9.3)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.28</td>
<td>Late filing of financial report for football postseason games, 30-60 days late (Policy 9.9.4)</td>
<td>$50.00</td>
</tr>
<tr>
<td>41.2.29</td>
<td>Late filing of financial report for football postseason games, 60-90 days late (Policy 9.9.4)</td>
<td>$75.00</td>
</tr>
<tr>
<td>41.2.30</td>
<td>Late filing of financial report for football postseason games, more than 90 days (Policy 9.9.4)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.31</td>
<td>Late filing of financial report for football state series contests, 30-60 days late (Policy 9.10.1)</td>
<td>$50.00</td>
</tr>
<tr>
<td>41.2.32</td>
<td>Late filing of financial report for football state series contests, 60-90 days late (Policy 9.10.1)</td>
<td>$75.00</td>
</tr>
<tr>
<td>41.2.33</td>
<td>Late filing of financial report for football state series contests, more than 90 days (Policy 9.10.1)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.34</td>
<td>Late filing of financial report for state series sanctioned team sport contests, 30-60 days late (Policy 9.10.2)</td>
<td>$50.00</td>
</tr>
<tr>
<td>41.2.35</td>
<td>Late filing of financial report for state series sanctioned team sport contests, 60-90 days late (Policy 9.10.2)</td>
<td>$75.00</td>
</tr>
<tr>
<td>41.2.36</td>
<td>Late filing of financial report for state series sanctioned team sport contests, more than 90 days (Policy 9.10.2)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.37</td>
<td>Late filing of financial report for state series sanctioned individual sport contests, 30-60 days late (Policy 9.10.3)</td>
<td>$50.00</td>
</tr>
<tr>
<td>41.2.38</td>
<td>Late filing of financial report for state series sanctioned individual sport contests, 60-90 days late (Policy 9.10.3)</td>
<td>$75.00</td>
</tr>
<tr>
<td>41.2.39</td>
<td>Late filing of financial report for state series sanctioned individual sport contests, more than 90 days (Policy 9.10.3)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.40</td>
<td>Withdrawal from State Series Commitment in Team Sports by deadline for filing of SEL (Policy 10.5.3)</td>
<td>$250.00</td>
</tr>
<tr>
<td>41.2.41</td>
<td>Withdrawal from State Series Commitment in a Team Sports after deadline for filing of SEL (includes $250 monetary penalty) (Policy 10.5.3)</td>
<td></td>
</tr>
<tr>
<td>41.2.42</td>
<td>Filing a request to participate in state series in a team sport after specified deadline (Policy 10.5.4)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.43</td>
<td>Withdrawal for State Series Intent in an Individual Sport after the 5th week of competition (Policy 10.6.3)</td>
<td>$250.00</td>
</tr>
<tr>
<td>41.2.44</td>
<td>Filing a request to participate in state series in an individual sport after specified deadline (Policy 10.6.4)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.45</td>
<td>Filing an SEL after the deadline (Policy 11.4)</td>
<td>$50.00</td>
</tr>
<tr>
<td>41.2.46</td>
<td>Filing an SEL after the first contest (Policy 11.4)</td>
<td>$100.00</td>
</tr>
<tr>
<td>41.2.47</td>
<td>Filing an SEL after the first contest (Policy 11.4)</td>
<td>$250.00</td>
</tr>
</tbody>
</table>
41.2.48 Addition or changes to an SEL after the filing deadline (Policy 11.5.5) ................................................................. $50.00

41.2.49 Late submittal of the Member School Athletic Personnel List/FHSAA Identification Card Order Form by deadline on form (Policy 15.3) ................................................................................................................................. $50.00

41.2.50 Submitting schedule after the deadline (Administrative Procedure 1.6.3) ................................................................. $50.00

41.2.51 Failure to report results (Administrative Procedure 1.7.3) .......................................................................................... $50.00

41.2.52 Failure to report the results of a state series event (Administrative Procedure 2.6) .................................................... $50.00

41.2.53 Failure to report the results arrangements for the next level state series event (Administrative Procedure 2.6) .... $50.00

41.2.54 Failure to submit Adapted Track and Field Athlete Declaration Form by deadline (Administrative Procedure 3.14.4.2 (g)) ................................................................................................................................. $250.00
Pursuant to the authority granted it in Article 4.6 of the FHSAA Bylaws, Executive Director has established the following procedures to govern the Association’s interscholastic athletic programs. They apply to all regular season contests as well as the FHSAA State Series unless otherwise modified or superseded by the terms and conditions approved for the state series. In the case of any conflict, whether actual or believed, with the Bylaws of the FHSAA, the Bylaws shall control. Any understanding, misunderstanding, opinion or belief by an individual as a result of reading these procedures shall not be binding on the FHSAA. The term “Executive Director” as used throughout these procedures shall mean the Executive Director of the FHSAA or his/her designee, unless otherwise specifically noted. Official rulings shall be requested in writing only by the principal or designated official representative of a member school and shall be provided in writing by the Executive Director or his/her designee. Only a formal ruling by the Executive Director or his/her designee is binding on the FHSAA. General failure to comply with FHSAA Administrative Procedures will subject the school to a monetary penalty of a minimum of $100 per occurrence. Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
# Revisions to Administrative Procedures for 2011-12 School Year

<table>
<thead>
<tr>
<th>Procedure</th>
<th>Page(s)</th>
<th>Revision</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>121</td>
<td>Added new subsection for concerning coaches education on concussion management</td>
</tr>
<tr>
<td>1.2</td>
<td>121</td>
<td>Added new section concerning management of concussion</td>
</tr>
<tr>
<td>1.3</td>
<td>121-122</td>
<td>Added new section concerning club sports</td>
</tr>
<tr>
<td>1.9</td>
<td>122</td>
<td>Added new section concerning sports rosters</td>
</tr>
<tr>
<td>2.2</td>
<td>125-126</td>
<td>Modification of language concerning district complexes</td>
</tr>
<tr>
<td>2.3</td>
<td>126-127</td>
<td>Added new section concerning state championship series bracketing and sites</td>
</tr>
<tr>
<td>2.8</td>
<td>128</td>
<td>Modification of language concerning team awards for regional tournaments/meets</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Numerous changes have been made to sport specific procedures for each sport, significant changes have been highlighted in each sport section</td>
</tr>
</tbody>
</table>
GENERAL PROCEDURES

1.1 Coaches

1.1.1 Rules Presentation. The head coach is required to complete the FHSAA Video Rules Presentation by the deadline established for each sport. The rules presentation for coaches will be available on C2C Schools. The monetary penalty for failure to complete this requirement is $50.

1.1.2 Sports Safety Course. As per state statute 1012.55(2)(b) Florida Statutes, each coach in a public school must complete a Sport Safety Course approved by the FHSAA. The FHSAA has approved and recommends the use of the National Center for Sport Safety PREPARE online course (http://www.sportssafety.org/prepare/) to meet this need. All coaches at public or private schools are also encouraged to utilize this program.

1.1.3 Concussion in Sports Course. All FHSAA member school coaches are required to view the FREE online education course “Concussion is Sports – What You Need to Know” prior to the start of practice. This NFHS concussion course may be viewed online at www.nfhslearn.com. All member school personnel, contest officials, student-athletes, parents and media are encouraged to educate themselves by viewing the FREE online education course “Concussion is Sports – What You Need to Know”. This NFHS concussion course may be viewed online at www.nfhslearn.com.

1.2 Management of Concussions

1.2.1 Appropriate Health-Care Professional Defined. An appropriate health-care professional (AHCP) is defined as a licensed physician (MD, as per Chapter 458, Florida Statutes), a licensed osteopathic physician (DO, as per Chapter 459, Florida Statutes), a licensed physicians assistant under the supervision of a MD/DO (as per Chapters 458.347 and 459.022, Florida Statutes) or a health care professional trained in the management of concussions.

1.2.2 Mechanics for Removal from Athletic Practice or Contest. The NFHS concussion rule calls for the immediate removal of the participant from the contest or practice. The revised language reflects an increasing focus on safety, given that the vast majority of concussions do not involve a loss of consciousness. The change in this rule simply calls for contest officials to be cognizant of athletes who display signs, symptoms or behaviors of a concussion (see NFHS Suggested Guidelines for Management of Concussion in the Appendix of each NFHS Rules Book) and immediately stop play for injury evaluation within the rules of the game. The hierarchy to determine if the student-athlete is removed from play in descending order is the following: MD/DO, certified athletic trainer (ATC), school administrator, athletic director and head coach. At that point, the contest official’s job is done. It is important to note that the responsibility of the contest official is limited to activities that occur on the field, court, or mat. Once the participant has been removed from a contest or practice due to a suspected concussion, the coach, school and AHCP(s) assumes full responsibility for that athlete’s further evaluation and safety. If available, a certified athletic trainer (ATC) can assist with the sideline evaluation of a student-athlete when a student-athlete is sent out of a game or practice.

1.2.3 Return to Play Criteria.
(a) No athlete should return to play (RTP) or practice on the same day of a suspected concussion. “When in doubt, sit them out!”
(b) Any athlete suspected of having a concussion should be evaluated by an AHCP that day or within 24 hours.
(c) Any athlete with a suspected concussion should be medically cleared by an AHCP (as defined above) prior to resuming participation in any practice or competition.
(d) After medical clearance, return to play should follow a step-wise protocol with provisions for delayed return to play based upon the return of any signs or symptoms. The SCAT2 is a suggested sport concussion assessment tool.

1.3 Team Sport Clarification

1.3.1 Club Teams. Club teams are teams which are not sponsored by the school or school sponsored teams in sports not recognized or sanctioned by this Association. School teams which are considered sponsored by the school may include, but not limited to, the following:

1.3.1.1 School issuing uniforms
1.3.1.2 School owned and/or issued equipment
1.3.1.3 Use of school facility (without use of third party facility usage agreement)
1.3.1.4 Use of school’s parental consent forms, physical forms, any other documentation produced and/or maintained by the school
1.3.1.5 School’s booster club funding

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
1.4 Athletic Uniforms
1.4.1 Athletic Uniforms. Commercial advertising, with the exception of the manufacturer’s logo as permitted by NFHS rules, is prohibited on all athletic uniforms.

1.5 Regular Season Public Address Protocol
1.5.1 Regular Season Public Address Protocol. The public address announcer shall be considered a bench official for all events. He/she shall maintain complete neutrality at all times and, as such, shall not be a “cheerleader” for any team. Schools are highly encouraged to follow the protocol listed in Administrative Procedure 2.1.6 when a public address announcer is used at a regular season event.

1.6 Protests and Suspended Contests
1.6.1 Protests. Protests of interscholastic contests shall not be allowed. The decision of the officials shall be final. The outcome (i.e. winners and losers) of all interscholastic contests are final, and cannot be reversed, except where the rules of the sport permit or in the case where a winner must forfeit its victory or points.
1.6.2 Suspended Contests. A suspended contest shall be resumed from the point of interruption. Otherwise, National Federation Rules regarding the resumption of suspended contests will apply.

1.7 Regular Season District Competition
1.7.1 Team Sports. Competition between schools assigned to a district is required for team sports. The decision as to if the competition will be one or two games will be made during the mandatory district meeting in all sports except football. In football, schools assigned to a district must play each other once.
1.7.2 Individual Sports. Competition between schools assigned to a district is not required during the regular season for individual sports.

1.8 Submission of Schedule
1.8.1 Sports Other Than Football. Member schools must submit their schedules to the FHSAA online via C2C Schools prior to the first week of competition of the sport.
1.8.2 Football. Each member school must submit to the FHSAA via C2C Schools not later than March 31 of each year the varsity football schedule for the following school year.
   1.8.2.1 Out-of-State Games. Schools that have scheduled games with out-of-state opponents MUST enter each out-of-state opponent’s football schedule into the C2C Schools football schedule.
1.8.3 Penalties Assessed the School. Failure to comply with these provisions shall subject the school to a $50 administrative fee for non-compliance.

1.9 Sport Rosters
1.9.1 Initial Sport Roster. Member schools must submit to the FHSAA online via C2CSchools their initial sport roster for each sport by the first regular season competition of the sport. Rosters can continue to be added to and deleted from until the date of the last regular season contest.

1.10 Reporting Game Scores
1.10.1 Team Sports Other Than Football. Member schools, both district members and independent members, must report to the FHSAA each week the scores of regular season varsity games as follows:

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.

(a) The head coach, athletic director or principal of the HOME team shall report the score of the previous week’s games to the FHSAA online via C2C Schools no later than 5 p.m. ET on Monday of each week.

(b) In the event a member school plays in a game hosted by a school outside of the state of Florida or an approved nonmember school, the member school – win or lose – shall be required to report the game results using the same procedure as above.

1.10.2 Football. Member schools, both district members and independent members, must report to the FHSAA each week the scores of regular season varsity football games as follows:

(a) The head football coach, athletic director or principal of the HOME team shall report the score of the previous week’s game to the FHSAA online via C2C Schools no later than 9 a.m. ET on the day following the game.

(b) In the event a member school plays in a game hosted by a school outside of the state of Florida or an approved nonmember school, the member school – win or lose – shall be required to report the game results using the same procedure as above.

1.10.3 Penalties Assessed the School. Failure to comply with these provisions shall subject the school to a $50 administrative fee for non-compliance.

1.11 Line-up Cards and Scorebooks

1.11.1 Line-up Cards and Scorebooks. The head coach’s or acting head coach’s first and last name, as well as each official’s first and last name, are required to be included on the line-up card roster and/or scorebook in all team sports for all contests.

1.12 Officials

1.12.1 Officials. See FHSAA Officials Guidebook (which can be downloaded from FHSAA.org) and Appendix C.
STATE SERIES PROCEDURES

2.1 State Series

2.1.1 Administration and Management. As specified in Bylaw 4.3.2, all state series shall be conducted in accordance with the policies established by the Board of Directors and shall be under the direction and supervision of the FHSAA Office.

2.1.2 Enforcement of Rules & Policies. Participating schools shall adhere to all regulations and policies governing the state series. The determination of the host school for each event shall be conditioned in part on the school’s willingness to comply with and enforce regulations and policies governing the event. This includes financial terms, as well as licensing and merchandising policies. A school that does not comply with and enforce such regulations and policies shall forfeit its opportunity to serve as host.

2.1.3 Signs and/or Banners. The display of signs, banners, placards or similar items at matches in the state series is permitted, provided:
(a) They are in good taste and reflect good sportsmanship in their message and use;
(b) They reflect identification and encouragement to participants and their school or community, and make no reference to the opposing team, its school, players or community;
(c) They are not displayed on the court, or in a manner which interferes with play;
(d) They do not obstruct the view of participants or spectators;
(e) They are not safety hazards; and
(f) They are not prohibited by facility management.

2.1.4 Noisemakers. Whistles, or artificial noisemaking devises that mimic or simulate a game whistle, air horns, and all other artificial or mechanical noisemaking devises, are prohibited in all state series events.

2.1.5 Bands.

2.1.5.1 Outdoor Sports. With the exception of football and flag football, bands will not be allowed to play at state series tournaments/meets in outdoor sports. Bands are prohibited at football district tiebreakers.

2.1.5.2 Indoor Sports. With the exception of basketball, bands will not be allowed to play at state series tournaments/meets in indoor sports. Please see 3.2.3.3.4 for basketball specific information.

2.1.6 Merchandising. The FHSAA retains the exclusive right to produce and sell souvenir products (apparel and otherwise) at all games, tournaments and meets held as part of the state series; host schools/organizations are required to sell items provided by the official FHSAA event souvenir merchandiser.

The host school/organization of a state series event may be permitted to sell generic merchandise unrelated to the event (i.e., apparel and other merchandise bearing the host school/organization’s mark), provided such merchandise has been made available for sale on a consistent basis throughout the year and has not been produced specifically for sale at the state series event.

2.1.7 Souvenir Programs. All host schools of district tournaments/meets and regional tournaments/meets that produce a program must display on the program cover both the appropriate FHSAA sport logo and sportsmanship logo. The logos must also be displayed prominently inside or on the team roster inserts.

2.1.8 Public-Address Protocol. The public-address announcer shall be considered a bench official for all state series events. He/she shall maintain complete neutrality at all times and, as such, shall not be a “cheerleader” for any team. The announcer will follow the FHSAA script for promotional announcements, which are available from this association, player introductions and awards ceremonies. Other announcements are limited to:
• Those of an emergency nature (e.g., paging a doctor, lost child or parent, etc.);
• Those of a “practical” nature (e.g., announcing that a driver has left his/her vehicle lights on);
• Starting lineups or entire lineups of both participating teams (what is announced for the home team must be announced for the visiting team); and
• Messages provided by host school management; and
• Announcements that FHSAA souvenir merchandise, souvenir programs and concessions are on sale in the facility. During the contest, the announcer:
• Should recognize players about to attempt a play (e.g., coming up to in baseball, punting, kicking or receiving a punt or kick in football, serving in volleyball, etc.);

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
• Should recognize player(s) making a play (e.g., “Basket by Jones” in basketball, “Smith on the kill” in volleyball, etc.);
• Should report a penalty as signaled by the referee;
• Should report substitutions and timeouts;
• Must not call the “play-by-play” or provide “color commentary” as if he/she were announcing for a radio or television broadcast;
• Must not make any comment that would offer either competing team an unfair advantage in the contest; and
• Must not make any comment critical of any school, team, player, coach or official; or any other comment that has the potential to incite unsporting conduct on the part of any individual.

The announcer should be certain of the accuracy of his/her statements before making them. When in doubt, the announcer should remain silent.

2.1.9 All-Tournament/Meet Teams. No employee of the FHSAA or the local manager may influence in any way the selection of any all-tournament/meet team, including the selection of a most valuable player or other “player of the game.”

2.1.10 Uniformed Security. The local manager for a state series event is responsible for providing appropriate uniformed security at the event that his/her school is hosting.

2.1.11 Media Restrictions.

2.1.11.1 Access to Locker/Dressing Rooms. The FHSAA operates under a closed locker room policy at all FHSAA Finals state championship events. At no time will news media representatives be granted access to locker rooms or dressing rooms at any state championship event. Team boxes, team benches, team huddles and dugouts are considered extensions of locker/dressing rooms.

2.1.10.2 Access to Competition Area. Media representatives are not permitted in the competition area (i.e., within the field of play, on the playing court, etc.) at any time during a state series contest until the competition has concluded and a winner has been determined. Photographers shall honor photographer lines and designated areas when marked.

2.2 Tournament/Meet Structure

2.2.1 Sanctioned Sports.

2.2.1.1 Series Structure. The successive tournament series shall be designated respectively as district, regional and FHSAA Finals for all sanctioned sports except for Boys Weightlifting (district and FHSAA Finals).

2.2.1.1.1 Team Sports. The successive rounds following the district tournament (completion of district season for football, including District Tiebreakers) in team sports will be Regional Quarterfinals (except 1A, 1B, 2A and 2B football), Regional Semifinals, Regional Finals, State Semifinals and State Championship.

2.2.1.2 District Complex.

2.2.1.2.1 Team Sports. Participating schools are geographically assigned to one of sixteen (16) district complexes in their respective classifications except for the 1A, 1B, 2A and 2B football classifications which will be assigned to eight (8) district complexes. Except for football, a tournament shall be conducted in each district complex at the conclusion of the regular season to determine the two teams (champion and runner-up) that shall represent the district complex in the remainder of the state series. In football, the champion and the runner-up shall represent the district complex in the remainder of the state series.

2.2.1.2.2 Individual Sports. Participating schools are geographically assigned to the number of complexes as listed below.

- Cross Country – Sixteen (16) district complexes, boys and girls
- Golf – Twenty-four (24) district complexes, boys and girls
- Swimming & Diving – Twelve (12) district complexes, boys and girls
- Track & Field – Sixteen (16) district complexes, boys and girls
- Boys Weightlifting – Nine (9) district complexes
- Wrestling – Sixteen (16) district complexes

2.2.2 Recognized Sports.

2.2.2.1 Series Structure. The successive tournament series shall be designated respectively as district and FHSAA Finals for all recognized sports except for Competitive Cheerleading (region and FHSAA Finals).

2.2.2.1.1 Team Sports. The successive rounds following the district tournament for team sports will be as follows:

(a) Flag Football – First-Round Play-Ins, Second-Round Play-Ins, State Quarterfinals, State Semifinals and State Championship

(b) Lacrosse – First-Round Play-Ins, Second-Round Play-Ins, State Semifinals and State Championship

(c) Boys Volleyball and Water Polo – First Round Play-Ins, State Quarterfinals, State Semifinals and State Championship

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
2.2.2 **District Complex.** Participating schools are geographically assigned to the number of complexes as listed below.

- Bowling – Fourteen (14) district complexes, boys and girls
- Flag Football – Thirty (30) district complexes
- Lacrosse – TBD
- Boys Volleyball – Sixteen (16) district complexes
- Water Polo – Sixteen (16) district complexes, boys and girls
- Girls Weightlifting – Ten (10) district complexes

2.3 **Bracketing and Sites**

2.3.1 **Sanctioned Team Sports Except Football.** For the sanctioned team sports of baseball, boys basketball, girls basketball, boys soccer, girls soccer, softball and girls volleyball the following procedure will be followed:

**2.3.1.1 Regional Tournament.** One of the competing schools shall serve as the host school for regional tournament quarterfinal, semifinal and championship games. The host school shall be designated by the FHSAA as follows:

(a) In the quarterfinals, the champion of odd-numbered districts will host the runners-up from their neighboring even-numbered districts, and vice versa.

(b) In the regional semifinals, the school on the top line of the bracket in each game shall be designated the host school, except that when a district champion plays a district runner-up, the district champion always shall be designated the host school.

(c) In the regional championships, the school on the top line of the bracket in each game shall be designated the host school. If, however, the school on the top line of the bracket served as a host school in the regional semifinals and the school on the bottom line of the bracket was a visitor in the regional semifinals, the school on the bottom line of the bracket will be designated the host school for the regional final. In any case, when a district champion plays a district runner-up, the district champion always shall be designated the host school.

(d) Determination of a host school using these criteria is not absolute. In all cases, the FHSAA Office reserves the right to select an alternate site.

**2.3.1.2 FHSAA Finals.** The school on the top line of the bracket shall be the home team for the state championship game.

2.3.2 **Recognized Team Sports**

**2.3.2.1** For the recognized team sports of flag football, lacrosse, boys volleyball and water polo the following procedure will be followed:

**2.3.2.1.1 Play-in Games**

(a) Designation of Home Team. The home team for each game shall be the team on the top line of the bracket and the visiting team shall be the team on the bottom line of the bracket. Consequently, the host school of the tournament may not necessarily be the “home team” during competition in that event. EXCEPTION: Second Round Play-in Games - if the school on the top line of the bracket served as a host school in the first-round play-in game and the school on the bottom line of the bracket was a visitor in the first-round play-in game, the school on the bottom line of the bracket will be designated the host school for the second-round play-in game.

(b) Determination of Host. Determination of a host school using these criteria is not absolute. In all cases, the FHSAA Office reserves the right to select an alternate site.

**2.3.2.1.2 FHSAA Finals.** The school on the top line of the bracket shall be the home team for the state championship game.

**2.3.2.2** For the recognized sports of flag football, lacrosse, boys volleyball and water polo the following procedure will be followed:

**2.3.2.2.1 Designation of Home Team.** The home team for each match shall be the team on the upper line of the bracket. The visiting team shall be the team on the lower line of the bracket.

**2.3.2.2.2 Determination of Host.** Determination of a host school using these criteria is not absolute. In all cases, the FHSAA Office reserves the right to select an alternate site.

2.3.3 **Competitive Bracketing for Team Sports.** In establishing the competitive rotation of the bracket, Regions 2, 3, and 4 rotate clockwise against the stationary Region 1. The rotation for the next three years for all team sports except football, lacrosse, boys volleyball and water polo is as follows:

- 2011-12—Region 1 vs. Region 2; Region 3 vs. Region 4
- 2012-13—Region 1 vs. Region 3; Region 2 vs. Region 4
- 2013-14—Region 1 vs. Region 4; Region 2 vs. Region 3

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
2.3.3.1 Home Team. The following Region Champions will be designated as the home team in each semifinal game of the FHSAA State Series Finals for the next three years:

- 2011-12—Region 1 and Region 3
- 2012-13—Region 3 and Region 4
- 2013-14—Region 1 and Region 2

2.4 District Meeting

2.4.1 Team Sport Meeting Agenda. The following items of business must be addressed at the district meeting:

- Review FHSAA rules, policies, terms and conditions governing the state series, including the FHSAA “Licensing and Merchandising Policy.”
- Schedule all mandatory games between district opponents within the permissible dates. All district games must be scheduled during this meeting. If a school does not have the appropriate representative present at the meeting, the district coordinator shall schedule the district games for that school.
- Select host school, site and determine schedule or tournament games and number of sessions for the district tournament. (Note: An actual host school must be selected at this meeting and may be subsequently changed only with the permission of the FHSAA Office. Designating the No. 1 seed, etc., when determined, as the host school is not permitted.)
- Review the seeding and bracketing provisions.
- Determine team awards to be ordered.
- Select and make arrangements for purchase of appropriate equipment (i.e. balls, etc.).
- Determine number of passes to be allowed participating teams.
- Select officials and submit recommended list to FHSAA Office by deadline (see Appendix C or the FHSAA Officials Guidebook, which can be downloaded from FHSAA.org).
- Select official scorer and set their compensation.
- Determine financial arrangements and complete the Financial Terms Form included in the district meeting packet. See Policy 9. Determine how expenses/profits will be shared among participating schools.
- Determine allocation of tickets to participating schools on an equitable basis if seating is limited.
- Determine the amount of compensation, not to exceed $100 total for the event, to be paid to the tournament manager.
- Use of multiple sites for district tournaments requires the approval of the FHSAA Office.
- Other business (i.e., AED availability, medical presence, etc.).
- Any other business relevant to the management of the tournament

Additional agenda items may be sent by the FHSAA Office of a sport specific nature.

2.4.2 Individual Sport Meeting Agenda. The following items of business must be addressed at the district meeting:

- Review FHSAA rules, policies, terms and conditions governing the state series, including the FHSAA “Licensing and Merchandising Policy.”
- Select host school, site and determine schedule or tournament games and number of sessions for the district tournament. (Note: An actual host school must be selected at this meeting and may be subsequently changed only with the permission of the FHSAA Office.)
- Determine team awards to be ordered.
- Determine number of passes to be allowed participating teams (if applicable).
- Determine financial arrangements and complete the Financial Terms Form included in the district meeting packet. See Policy 9. Determine how expenses/profits will be shared among participating schools.
- Determine the amount of compensation, not to exceed $100 total for the event, to be paid to the tournament manager.
- Use of multiple sites for district tournaments requires the approval of the FHSAA Office.
- Other business (i.e., AED availability, medical presence, etc.).
- Any other business relevant to the management of the tournament.

Additional agenda items may be sent by the FHSAA office of a sport specific nature.

2.4.3 Report Form. The FHSAA Office will e-mail each district coordinator a form on which to record the decisions made during
the district meeting. The report form should be completed and returned to the FHSAA Office within seven (7) days of the conclusion of the meeting. A copy of the report form as well as the minutes of the meeting shall be sent to each school in the district.

2.5 FHSAA Finals Coaches Meeting. Each head coach is required to attend a, view an online or participate in a conference call (or any combination of these) coaches meeting prior to the start of the FHSAA Finals. Failure to comply with this will subject the school to a monetary penalty of $100.

2.6 Local Management

2.6.1 Team and Non-timed Individual Sports. The FHSAA representative of the host school will be the local manager for the state series event that his/her school is hosting. He/she will be responsible for making the necessary preparations to host the event and for the filing of all necessary reports to the FHSAA Office upon conclusion of the event. The local manager of a state series event is required to report to the FHSAA the arrangements for the event(s) his/her school will host not later than 12 a.m. (midnight) EST on the date of the event; as well as the score(s) of the contest(s) in the event that his/her school hosted upon its conclusion and the updated win-loss records of participating teams. Reports must be submitted online via C2C Schools, except for the sports of competitive cheerleading, tennis, weightlifting and wrestling. Failure to report the results of any state series event will subject the host school to a minimum $50 administrative fee. Failure to report arrangements for the next level state series event will subject the school to a minimum $50 administrative fee.

2.6.2 Cross Country, Swimming & Diving, Track & Field. The FHSAA representative or his/her designee of the host school will be the local manager for the district or regional meet that his/her school is hosting. He/she will be responsible for making the necessary preparations to host the meet and for the filing of necessary reports to the FHSAA Office upon conclusion of the meet. The local meet manager must submit to both the FHSAA Office and the next level meet manager the results of the meet that his/her school hosted. These results must be transmitted using Hy-Tek Meet Manager software. The first and last names of each participant, together with their recorded times (manual or FAT), must be provided. These results must be submitted within 24 hours of the conclusion of the meet. Failure to report the results of any state series event will subject the host school to a minimum $50 administrative fee. Failure to report arrangements for the next level state series event will subject the school to a minimum $50 administrative fee.

2.8 Post-Competition Procedures

2.8.1 State Series Preliminary Rounds. For district, district tiebreaker (football), play-in, regional and state semifinal (football) rounds of the State Series, the host school should cooperate with news media representatives in providing them access to a work area and telephone following a state series contest so that they can file their reports on the contest. The head coach of each competing team is required to cooperate with the news media by participating in interviews as quickly as possible following the conclusion of the contest and providing contest statistics/results if available. Participation by athletes in interviews is voluntary and at the discretion of the head coach.

2.8.2 FHSAA Finals. The host site must designate a room or area secluded from the general public for a post-contest press conference involving the head coach and up to five (5) players from each team participating in the just-concluded contest. Participation by the head coach in the press conference is mandatory. Participation by athletes is voluntary and at the discretion of the head coach. Both the head coach and athletes may agree to supplemental one-on-one interviews, at their discretion, following their press conference. News media representatives must remain off the field/court and no interviews may take place during the awards ceremony following the championship contest. Where applicable, these media accommodations shall be established in the agreement between the FHSAA and the host organization.

2.8 Awards

2.8.1 Team Awards.

2.8.1.1 District Tournaments. Trophies are available for awarding to the champion and runner-up teams, and may be purchased from the FHSAA’s authorized vendor by the host school or district as an expense of the tournament as determined by those school representatives present at the district meeting, or individually by the champion and runner-up schools. There shall be no other team awards presented by outside organizations or individuals. The FHSAA will award a trophy, at no expense to the school, to each district champion football team.

2.8.1.2 Regional Tournaments. Trophies are available for purchase by the champion and runner-up schools from the FHSAA’s authorized vendor. There shall be no other team awards presented by outside organizations or individuals. The host of the champion and/or runner-up may purchase the trophies at their expense for all sports except where otherwise noted.

2.8.1.3 FHSAA Finals. Trophies will be awarded to the champion and runner-up in each class in the FHSAA Finals. In case of a tie for the championship (if the sport rules allow for a tie), co-champions will be declared and no runner-up trophy will be awarded. There shall be no other team awards presented by outside organizations or individuals.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
2.8.1.4 FHSAA Authorized Vendor. Trophies must be ordered from the authorized vendor of the FHSAA. The vendor should also be contacted if problems are experienced in receiving trophies on time and in good condition.

2.8.2 Individual Awards.

2.8.2.1 District/Regional Tournaments. Ribbons to be awarded to the individuals will be furnished to the host school by the FHSAA Office. There will be no other individual awards presented by any organization or individual.

2.8.2.1.1 Bowling – 3
2.8.2.1.2 Cross Country – 15
2.8.2.1.3 Golf – 6
2.8.2.1.4 Swimming & Diving – 8 (individuals and relays)
2.8.2.1.5 Tennis – 2 (singles and doubles)
2.8.2.1.6 Track & Field (including Adapted Track & Field) – 8 (individuals and relays)
2.8.2.1.7 Weightlifting – 3
2.8.2.1.8 Wrestling – 4

2.8.2.2 Regional Individual Awards Eligibility. To be eligible for individual honors on the regional level a student-athlete shall compete for individual honors on the district level.

2.8.2.3 FHSAA Finals. Medallions will be presented to members of the champion and runner-up teams at the FHSAA Finals. Medallions will be awarded to the individuals and relays for the appropriate sports as follows:

2.8.2.3.1 Bowling – 6 individual placing medallions
2.8.2.3.2 Cross Country – 10 individual placing medallions
2.8.2.3.3 Golf – 6 individual placing medallions
2.8.2.3.4 Swimming & Diving – 8 individual & relay placing medallions
2.8.2.3.5 Tennis – 2 individual placing medallions for each singles & doubles division; 2 individual overall medallions for singles & doubles
2.8.2.3.6 Track & Field (including Adapted Track & Field) – 8 individual & relay placing medallions
2.8.2.3.7 Weightlifting – 6 individual placing medallions for each weight class
2.8.2.3.8 Wrestling – 6 individual placing medallions for each weight class

All individual medallions must be picked up by the head or assistant coach prior to leaving the FHSAA Finals. No medallions will be shipped to schools. Schools may purchase additional medallions by contacting the FHSAA Office. There shall be no other awards presented to any individual by any organization or individual at the FHSAA Finals.

2.8.2.4 Finals Individual Awards Eligibility. To be eligible for individual honors on the state level a student-athlete shall compete for individual honors on both the district and regional level.

2.9 Official State Series Souvenir Program

2.9.1 Team Data Form and Photo. The FHSAA Office will produce the official souvenir program for the FHSAA Finals and will retain all proceeds from its sale. Schools that advance beyond certain points in the State Series (please see the specific sport section) must send to the FHSAA Office a completed “FHSAA Finals Team Data Form for Official Souvenir Program & Press Booklet”, along with a photograph of the team for publication in the official souvenir program. The team data form must be downloaded from FHSAA.org, completed in a computer and transmitted electronically via e-mail to “program@fhsaa.org”. The digital team photo also must be transmitted as an e-mail attachment to the same e-mail address. The team photo should be saved in a TIFF format. Photos sent in a JPEG format, however, will be accepted provided they have a resolution of at least 150 dpi (300 dpi preferred). The deadline for the receipt of these materials in the FHSAA office is 9 a.m. EDT on the date specified in the “Important Dates” section for each sport. Each school that does not meet this deadline shall be assessed a $50 monetary penalty. If the school advances to the FHSAA Finals and the materials are not received by the FHSAA Office’s publication deadline, the school shall be assessed monetary penalties of up to $300.

2.9.2 Up-to-Date Statistics. The schools whose teams qualify to advance to the FHSAA Finals state championship tournament must report to the FHSAA Office up-to-date cumulative statistics through the end of the regional tournament or play-in games by completing the “FHSAA Finals Up-to-Date Team Statistics” form. The up-to-date statistics form must be downloaded from FHSAA.org, completed in a computer and transmitted electronically via e-mail to “program@fhsaa.org”. Each qualifying school that does not meet the noon EDT deadline on the date specified in the “Important Dates” section for each sport shall be assessed a $100 monetary penalty.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
Administrative Procedure 3

SPORT SPECIFIC PROCEDURES

3.1 Baseball
Administrator: Justin Harrison, ext. 390, jharrison@fhsaa.org

3.1.1 Important Dates

Monday, August 29 – Baseball Advisory Committee Meeting.
Tuesday, September 6 – Thursday, September 15 (Weeks 10-11) – Mandatory district planning and scheduling meeting.
Monday, January 16 (Week 29) – First practice date.
Wednesday, February 1 (Week 31)-Saturday, February 11 (Week 32) – Online rules presentation for coaches available in E-Classroom on FHSAA.org.
Monday – Saturday, February 6-11 (Week 32) – Preseason classic tournaments.
Monday, February 13 (Week 33) – First regular season competition date.
Saturday, April 14 (Week 41) – Last date for district game.
Monday, April 16 (Week 42) – FHSAA State Baseball Series Official State Entry List must be submitted to C2C Schools; district tournament seeding information must be reported to district manager.
Saturday, April 21 (Week 42) – Last regular season competition date.
Monday-Friday, April 23-27 (Week 43) – District tournaments.
Wednesday-Thursday, May 2-3 (Week 44) – Regional tournament quarterfinal games.
Friday, May 4 (Week 44) – Regional tournament quarterfinal game winners must submit FHSAA Baseball Finals team data form and photo to FHSAA Office.
Tuesday, May 8 (Week 45) – Regional tournament semifinal games.
Friday, May 11 (Week 45) Regional tournament final games.
Monday, May 14 (Week 46) – FHSAA Baseball Finals participants must submit up-to-date team statistics form to FHSAA Office.
Thursday, May 17 (Week 46) through Thursday, May 24 (Week 47) – FHSAA Baseball Finals state championship tournament.

3.1.2 Regular Season Procedures

3.1.2.1 Rules of Competition

3.1.2.1.1 Competition Rules. NFHS Baseball Rules, as modified by the FHSAA, are the official playing rules for all baseball games. The following modifications to those rules have been adopted by the Board of Directors:

- 1-2-9. A double first base is permitted.
- 1-4-4. Commemorative or memorial patches may be affixed to jerseys upon written approval of the FHSAA Office.
- 2-33. Speed-up rules may be exercised by either or both head coaches without any need for agreement.
- 2-33. Addition. The designated hitter and the starting pitcher may be the same person. If the pitcher opts to bat for himself, he is treated as two separate positions – a pitcher and a designated hitter (abbreviated P/DH on the lineup card) – and may be substituted for as such (i.e. if he is removed as the pitcher, then he may remain as the designated hitter and vice versa). However, if a player who starts the game as a P/DH is relieved as the starting pitcher, he may not return to the mound even if he remains in the game as DH, and he may not play any other defensive position after being relieved as the pitcher.
- 3-3-1. Penalty. Coaches or players will not be restricted to the dugout for violations of g, h, i, j, k or l. If ejected, the coach will be removed from the coaching position and must exit the facility. When the head coach is ejected from the contest as a result of NFHS rule 3-3-1(g)(6), he/she will be ineligible for a minimum of the remainder of the contest in which he/she was ejected. Ejected players must remain in the dugout under the supervision of the head coach. Exception: For discovery of an illegal player (2-36-3) by an umpire or either team, the player shall be restricted to the dugout.
- 4-2-2. Ten-run rule is in effect.
- 4-2-4. A game that has been called because of weather, mechanical failure or other conditions in which a winner cannot be determined will be treated as a suspended game. If the game is to be completed, it will be continued from the point of suspension, subject to the rules of the game. A game that has been called because of weather, mechanical failure or other conditions after
four-and-one-half innings or five innings have been completed will be declared a completed game.

In sub-varsity baseball games, no new inning shall start two hours after the first pitch of the game. Any inning in progress shall be completed. Exception 1: in a game delayed by weather, the delay time shall be added to the 2-hour timeframe. Example: Game starts at 3 p.m. and between the top and bottom of the third inning there is a 45-minute rain delay. No new inning will start after 5:45 p.m. Exception 2: in any non-doubleheader situation (i.e., another game is scheduled to follow the current game, if the score is tied after the two-hour time limit has been reached, additional innings shall be played to resolve the tie. Exception 3: Saturday games.

- 4-5. The decisions of the game officials are final. No protests will be allowed.
- 6-1-6. A pitcher may not pitch more than 14 innings in a week (Monday through Saturday) and may never pitch more than 10 innings on two consecutive days. A pitcher may pitch a maximum of 10 innings on any one day.

### 3.1.2.2 FHSAA Competition Rules.

While occupying the first base and third base coaching boxes, a coach must wear a non-earflap style helmet.

### 3.1.2.2 Preseason Classics.

Limited to a field of four varsity teams; each varsity team may play a maximum of two games. Preseason classic tournaments exceeding four (4) teams are subject to conditional approval by the Executive Director. To be held Monday-Saturday, Feb. 6-11 (Week 32).

### 3.1.3 State Series Procedures

#### 3.1.3.1 District Meeting

- **Date.** Tuesday, September 6 – Thursday, September 15

#### 3.1.3.2 Tournament Structure and Time Schedules

#### 3.1.3.2.1 District Tournaments.

(a) Dates, Time Schedule and Site.


2. Time Schedule. The championship game shall be played on either Thursday, April 28 or Friday, April 29. Otherwise, each district will determine its own dates of competition and time schedule for its tournament at the district meeting.

3. Site. Each district will determine a site for its tournament at the district meeting.

#### 3.1.3.2.2 Regional Tournaments.

(a) Complexes. Competition will be conducted in four regional complexes in each classification. Districts 1-4 will comprise the Region 1 complex, Districts 5-8 the Region 2 complex, Districts 9-12 the Region 3 complex, and Districts 13-16 the Region 4 complex. One tournament will be conducted in each regional complex.

(b) Dates and Time Schedule. Regional tournaments shall be played during Weeks 44 and 45 on the following dates:

- Quarterfinals – Wednesday-Thursday, May 2-3;
- Semifinals – Tuesday, May 8; and
- Finals – Friday, May 11.

Times for all regional tournament games must be 4 p.m. or 7 p.m. local time. If, however, a school is serving as host for both a baseball and softball regional tournament game, the game times may be staggered. Exceptions must be presented in writing and approved by the Executive Director or his/her designee.

#### 3.1.3.2.3 FHSAA Finals.

(a) Dates and Site. The FHSAA Baseball Finals state tournament shall be played Thursday, May 17 (Week 46) through Thursday, May 24 (Week 47). Justin Harrison, FHSAA administrator for baseball, will be the Tournament Director.

(b) Schedule. The Finals schedule will be posted on the FHSAA website:

- Schedule Call. A conference call will be held for all head coaches, athletic directors, and school administrators. The advancing schools will receive more information about this call prior to the regional final. Failure to participate in this conference call will result in a $50 monetary penalty to the school. A pre-tournament meeting of head coaches will be held at a site and date to be announced. The head coach of each participating team is required to attend the appropriate meeting. Packets containing field passes and other tournament information will be distributed at this meeting. Failure to attend this meeting will result in a $50 monetary penalty to the school.

#### 3.1.3.2.4 Advancement of Winners.

(a) District to Regional. The champion and runner-up from each of the 16 district tournaments shall advance to one of the four regional
Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.

3.1.3.3 Tournament Regulations

3.1.3.3.1 Squads.

(a) Player Limit. Each participating school shall be allowed a maximum of 20 players in uniform for each tournament game. Uniformed players, coaches and team managers will be admitted to tournament games free of charge.

(b) FHSAA Finals. The number of field passes for participating teams shall not exceed the number of uniformed players plus eight to be used by coaches, managers, statisticians, trainers, medical personnel, administrators, etc.

3.1.3.3.2 Pregame Warm-up and Procedures. A pregame warm-up period of 15 minutes will be permitted prior to each game in the FHSAA Baseball Playoffs (district and regional tournaments) for infield practice. Infield practice may be reduced or eliminated due to existing field conditions. No batting practice will be permitted on the playing field.

3.1.3.3.3 Official Ball. TBD. The FHSAA will post information on the FHSAA website regarding the official ball once it has been determined.
Key:
@ = home team
W1 = District 1 Champion; R2 = District 2 Runner-Up; etc.

Regional Quarterfinals
Wed.-Thurs., May 2-3

Regional Semifinals
Tuesday, May 8

Regional Finals
Friday, May 11

FHSAA FINALS

State Semifinals
as posted on
FHSAA.org

State Championship
as posted on
FHSAA.org

up-to-date brackets can be found at FHSAA.org
3.2 Basketball

Administrator: Shanell Young, ext. 310, syoung@fhsaa.org

3.2.1 Important Dates

3.2.1.1 Girls

Sunday, October 23-Thursday, November 3 (Weeks 17-18) – Coaches online rules presentation available in E-Classroom on FHSAA.org.

Monday, October 24 (Week 17) – First practice date.

Monday-Saturday, November 7-12 (Week 19) – Preseason classic tournaments and jamborees.

Monday, November 14 (Week 20) – First regular season competition date.

Saturday, January 21 (Week 29) – Last date for district game.

Monday, January 23 (Week 30) – FHSAA State Girls Basketball Series Official State Entry List must be submitted to C2C Schools; district tournament seeding information must be reported to district coordinator.

Saturday, January 28 (Week 30) – Last regular season competition date.

Monday-Saturday, January 30- February 4 (Week 31) – District tournaments.

Thursday, February 9 (Week 32) – Regional tournament quarterfinal games.

Friday, February 10 (Week 32) – Regional tournament quarterfinal game winners must submit FHSAA Girls Basketball Finals team data form and photo to FHSAA Office.

Tuesday, February 14 (Week 33) – Regional tournament semifinal games.

Saturday, February 18 (Week 33) – Regional tournament final games.

Monday, February 20 (Week 34) – FHSAA Girls Basketball Finals participants must submit up-to-date team statistics form to FHSAA Office.

Wednesday-Saturday, February 22-25 (Week 34) – FHSAA Girls Basketball Finals state championship tournament.

Monday, March 19 (Week 38) – FHSAA Basketball Advisory Committee meeting.

3.2.1.2 Boys Basketball Important Dates

Sunday, October 23-Thursday, November 3 (Weeks 17-18) – Coaches online rules presentation available in E-Classroom on FHSAA.org.

Monday, October 31 (Week 18) – First practice date.

Monday-Saturday, November 14-19 (Week 20) – Preseason classic tournaments and jamborees.

Monday, November 21 (Week 21) – First regular season competition date.

Saturday, January 28 (Week 30) – Last date for district game.

Monday, January 30 (Week 31) – FHSAA State Boys Basketball Series Official State Entry List must be submitted to C2C Schools; district tournament seeding information must be reported to district tournament host.

Saturday, February 4 (Week 31) – Last regular season competition date.

Monday-Saturday, February 6-8, 10-11 (Week 32) – District tournaments. No games will take place on Thursday, February 10.

Thursday, February 16 (Week 33) – Regional tournament quarterfinal games.

Friday, February 17 (Week 33) – Regional tournament quarterfinal game winners must submit FHSAA Boys Basketball Finals team data form and photo to FHSAA Office.

Tuesday, February 21 (Week 34) – Regional tournament semifinal games.

Saturday, February 25 (Week 34) – Regional tournament final games.

Monday, February 27 (Week 35) – FHSAA Boys Basketball Finals participants must submit up-to-date team statistics form to FHSAA Office.

Wednesday-Saturday, February 29-March 3 (Week 35) – FHSAA Boys Basketball Finals state championship tournament.

Monday, March 12 – Thursday, April 12, (Weeks 37 – 41) – Mandatory district planning and scheduling meeting.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.2.2 Regular Season Procedures

3.2.2.1 Rules of Competition

3.2.2.1.1 Competition Rules. NFHS Basketball Rules, as modified by the FHSAA, are the official playing rules for all basketball games. The following modifications to those rules have been adopted by the Board of Directors.

- 1-12-3. Adopted specific ball for FHSAA Finals.
- 1-13. Coaching Box: Allows the head coach a 14-foot restricted box to instruct players and substitutes while off the bench during a live ball situation. Coaching boxes marked on end lines are prohibited.
- 2-3; 5-12. TV or radio timeouts may be authorized.
- 3-5 Note. The use of artificial limb provision.
- 3-5-2e. Medical documentation is required.
- 3-5-3 Ex. The authorized use of a head covering provided it meets authorized criteria and as approved by the FHSAA.
- 5-4-3. Interrupted games.
- 5-5 Note. Mercy Rule: At any point during the second half when a differential of 35 points or 30 points in games played in 6 minute quarters is reached, the game clock shall begin to run continuously during jump ball possessions, held ball situations, fouls, violations, out-of-bounds plays and free throw shooting situations (non-technical foul free throws) for the duration of the game. The game clock shall be stopped only for timeouts, injuries, administration of technical fouls, or if the officials need to address a situation that requires excessive time to resolve.

- 10-3 Note. The second technical charged to a player is not automatically considered flagrant when both violations carry the penalty of a technical foul (i.e., dunking before the game and delay of game by touching or dislodging the ball on the throw-in [9-2 Pen. 3]). The player would be disqualified for the remainder of the contest.

3.2.2.1.2 Cutting of Nets. The cutting or removal of nets from goals to serve as souvenirs by any team or individual is prohibited.

3.2.2.2 Preseason Jamborees and Classics.

3.2.2.2.1 Preseason Jamborees. Must include four or more varsity teams; each varsity team may play a maximum of two quarters. The opponent may or may not be different each quarter. To be held Monday-Saturday, Nov. 8-13, 2010 (Week 19) for girls and Monday-Saturday, Nov. 15-20, 2010 (Week 20) for boys.

3.2.2.2.2 Preseason Classics. Limited to a field of four varsity teams; each team may play a maximum of two games. Preseason classics exceeding four (4) teams are subject to conditional approval by the Executive Director. To be held Monday-Saturday, Nov. 7-12 (Week 19) for girls and Monday-Saturday, Nov. 14-19 (Week 20) for boys.

3.2.3 State Series Procedures

3.2.3.1 District Meeting

3.2.3.1.1 Date. Monday, March 12 – Thursday, April 12

3.2.3.1.2 Meeting Agenda. See Administrative Procedure 2.4.1

3.2.3.2 Tournament Structure and Time Schedules

3.2.3.2.1 District Tournaments.

(a) Dates, Time Schedule and Site.

(1) Dates.

(a) Girls: January 30-February 4 (Week 31)

(b) Boys: February 6-8, 10-11 (Week 32). No games will take place on Thursday, February 9.

(2) Time Schedule.

(a) Girls: The championship game shall be played on Saturday, February 4 at 7:00 p.m. Otherwise, each district will determine its own dates of competition and time schedule for its tournament at the district meeting.

(b) Boys: The championship game shall be played on Saturday, February 11 at 7:00 p.m. Otherwise, each district will determine its own dates of competition and time schedule for its at the district meeting.

(c) Suggested Pre-Game Schedule

The following format is suggested for pre-game protocol in the FHSAA State Girls Basketball Series. If players and coaches will be introduced prior to the game, the host school is expected to notify the visiting team and officials upon their arrival.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.2.3.2.2 Regional Tournaments.

(a) Complexes. Competition will be conducted in four regional complexes in each classification. Districts 1-4 will comprise the Region 1 complex, Districts 5-8 the Region 2 complex, Districts 9-12 the Region 3 complex, and Districts 13-16 the Region 4 complex. One tournament will be conducted in each regional complex.

(b) Dates and Time Schedule. Regional tournaments shall be played during Weeks 32-33 for girls and Weeks 33 -34 for boys on the following dates:

(1) Quarterfinals
   • Girls – Thursday, Feb. 9
   • Boys – Thursday, Feb. 16

(2) Semifinals
   • Girls – Tuesday, Feb. 14
   • Boys – Thursday, Feb. 21

(3) Finals
   • Girls – Saturday, Feb. 18
   • Boys – Saturday, Feb. 25

Times for all regional tournament games must be 7:00 p.m. local time. Exceptions must be approved by the FHSAA Office.

(c) Suggested Pre-Game Schedule

The following format is suggested for pre-game protocol in the FHSAA State Basketball Series. If players and coaches will be introduced prior to the game, the host school is expected to notify the visiting team and officials upon their arrival.

### Game Time Clock Activity
6:33 p.m. 20:00 Set game clock to 20 minutes. Sound horn to open floor for pre-game warm-up period. Officials report to floor.
6:41 p.m. 12:00 Referee checks official scorebook.
6:43 p.m. 10:00 Coaches/captains meeting with officiating crew.
6:52 p.m. 1:00 Horn sounds to end pre-game warm-up period. Teams report to their respective benches.
6:53 p.m. 0:00 Public address announcer begins pre-game script. Player and coach introductions, followed by National Anthem.
7 p.m. 8:00 Reset game clock to 8 minutes. Opening tip.

(c) Allocation of Tickets. The visiting school for a regional tournament quarterfinal, semifinal or final game may request from the host school up to 40 percent of the available tickets to be sold for the game. This request must be made by noon of the day following the previous round game. Any unsold tickets shall be returned to the host school not later than noon on the day of the game.

3.2.3.2.3 FHSAA Finals.

(a) Dates and Site.
   • Girls – Wednesday, Thursday, Friday and Saturday of February 22-25 (Week 34). Shanell Young, FHSAA administrator for girls basketball, will be the Tournament Director.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
• Boys – Wednesday, Thursday, Friday and Saturday of February 29-March 3 (Week 35). Shanell Young, FHSAA administrator for boys basketball, will be the Tournament Director.

(b) Schedule. The Finals schedule will be posted on the FHSAA website.

(c) Coaches’ Meeting. A pre-tournament meeting of head coaches will be held online. The head coach of each participating team is required to view the appropriate meeting. Packets containing floor passes and other tournament information will be distributed at the team pass gate. A valid ID and signature will be required to pick-up your team packet.

3.2.3.2.4 Advancement of Winners.

(a) District to Regional. The champion and runner-up from each of the 16 district tournaments shall advance to one of the four regional tournaments in each classification to which they are assigned.

(b) Regional to FHSAA Finals. The champion from each of the four regional tournaments in each classification shall advance to the FHSAA Finals.

3.2.3.3 Tournament Regulations

3.2.3.3.1 Squads.

(a) Player Limit. Each participating school shall be allowed a maximum of 15 players in uniform for each tournament game. Uniformed players, coaches and team managers with proper credentials will be admitted to tournament games free of charge.

(b) FHSAA Finals. The number of floor passes for participating teams shall not exceed the number of uniformed players plus seven to be used by coaches, managers, statisticians, trainers, medical personnel, administrators, etc.

3.2.3.2.2 Pregame Warm-up and Procedures. A pregame warm-up period of 20 minutes will be permitted prior to each game in the state series.

3.2.3.3 Official Ball. The Spalding TF-1000 Legacy (product number 74-7358 for girls and 74-7168 for boys) shall be the official ball of the FHSAA Basketball State Series. The use of this ball shall be mandatory in each district tournament, regional tournament and FHSAA Finals game. The host school for each district tournament and regional tournament game shall ensure the use of the official Spalding balls. The purchase of Spalding balls, if necessary, will be considered an expense of the tournament and reported as such on the financial report form. Spalding and the FHSAA will provide the actual balls to be used both in competition and pregame warm-ups at the FHSAA Finals. Failure to comply shall subject the host school to penalties including, but not limited to, financial penalties and revocation of state series event hosting privileges in the respective sport.

3.2.3.3.4 Bands.

(a) District Tournaments, Regional Tournament Games. If the host school of a district tournament or regional tournament game has a pep band capable of contributing to the entertainment of spectators, there is no objection to have them perform before games, during timeouts and during intermissions. Up to 15 members, including the director, may be given free admission. Under no circumstances may the band instruments be used for cheering purposes, or be played at any time when the ball is live, including free throw opportunities. Neither shall the band be seated behind either team bench. The use of band instruments for cheering purposes or during live balls, or the seating of the band behind a team bench, will be considered evidence of discourteous conduct and upon receipt of substantiating evidence of such conduct, the Executive Director will instruct the Local Director to exclude the band from the gymnasium. No pep band other than the one from the host school shall be admitted except by special permission of the Executive Director who will act only upon petition of the Local Director.

(b) FHSAA Finals. A pep band from each participating school will be permitted to perform at its own expense at the FHSAA Finals for entertainment purposes during that school’s respective game(s). A maximum of 15 pep band members per school, including the director, will be given free admission to the finals facility for only those sessions in which its team is scheduled to play. Pep band seating will be assigned by the FHSAA. The use of band instruments will be prohibited when the ball is live, including free throw opportunities. When both participating schools’ pep bands are present, the bands will perform alternately during timeouts and during intermissions.

3.2.3.3.5 Cheerleaders. Cheerleaders in uniform, along with their adult sponsors (maximum of two (2)), will be admitted free of charge to state series events (i.e., contests or sessions) in which their school’s team participates. A maximum of 16 cheerleaders will be permitted on the floor.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
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2012 FHSAA Basketball Championships Bracket
(all classifications)

REGIONAL TOURNAMENT
Regional Quarterfinals
Thursday, Feb. 9 (G)/Feb. 16 (B)

Regional Semifinals
Tuesday, Feb. 14 (G)/Feb. 21 (B)

Regional Finals
Saturday, Feb. 18 (G)/Feb. 25 (B)

FHSAA FINALS
State Semifinals
as posted on FHSAA.org

State Championship
as posted on FHSAA.org

FHSAA

REGION 1 Champion

REGION 2 Champion

REGION 3 Champion

REGION 4 Champion

Key:
@ = home team
W1 = District 1 Champion; R2 = District 2 Runner-Up; etc.

up-to-date brackets can be found at FHSAA.org
3.3 Bowling

Administrator: Justin Harrison, ext. 390, jharrison@fhsaa.org

3.3.1 Important Dates

Sunday-Wednesday, August 14-24 (Weeks 7-8) – Coaches video rules presentation available in E-Classroom on FHSAA.org.
Monday, August 15 (Week 7) – First practice date.
Monday, August 29 (Week 9) – First regular season competition date.
Monday, August 29-Thursday, September 1 (Week 9) – Mandatory district planning meeting.
Monday, October 24 (Week 17) – FHSAA State Bowling Series Official State Entry List must be submitted to C2C Schools.
Saturday, October 29 (Week 17) – Last regular season competition date.
Monday-Tuesday, October 31-November 1 (Week 18) – District tournaments.

Tuesday-Wednesday, November 8-9 (Week 19) – FHSAA Bowling Finals state championship tournament.

3.3.2 Regular Season Procedures

3.3.2.1 Rules of Competition

3.3.2.1.1 Competition Rules. USBC High School General Playing Rules, as modified by the FHSAA, are the official rules for all regular season competition involving teams participating in the state series as well as FHSAA State Bowling Series tournaments. These general playing rules are available online without charge at “usbchighschool.com.” Schools may use traditional tenpin or Baker formats or combinations of both during regular season competitions. The following exceptions to those rules have been adopted by the FHSAA.

- Rule 3, Article 8, Bowling Ball – Altering Surface: The provisions of Policy 30 are in effect.
- Rule 5, Article 3, Appeals: No protests will be allowed.

3.3.2.1.2 Dress Code.

(a) Competitors. Competitors shall appear in appropriate matching tops and bottoms for their school’s bowling uniform. Slacks (no blue denim material), skirts, collared sports shirts and sleeveless collared blouses with a commercially lettered school name and/or logo are acceptable team apparel. JEANS AND/OR T-SHIRTS ARE NOT PERMITTED. Individual names may appear on either the front or back of the shirt. No hats, caps, visors, headbands, etc., shall be worn. All team members must be similarly dressed.

(b) Coaches. Coaches shall be attired in slacks of school colors or khaki, white or gray. A collared coaching/polo shirt may be worn in lieu of the bowling team shirt.

Commercial advertising, with the exception of the manufacturer’s logo (limited 2 1/4 square inches), is prohibited on all uniform apparel.

3.3.3 State Series Procedures

3.3.3.1 District Meeting.

3.3.3.1.1 Date. Monday, August 29 – Thursday, September 1

3.3.3.1.2 Meeting Agenda. In addition to section 2.3.2, the following items of business must be addressed at the district meeting:

- Select coaches in addition to the tournament manager and proprietor of the host bowling center who will comprise the tournament committee.

3.3.3.2 Tournament Structure and Time Schedules

3.3.3.2.1 District Tournaments.

(a) Dates. Monday, October 31 or Tuesday, November 1 (Week 18).

(b) Site. Each district will determine a site (bowling center) for its tournament at the district meeting. The date and site of each district tournament will be posted on FHSAA.org. The FHSAA representative of the host school and the proprietor of the host bowling center will be co-tournament managers.

(c) Format. District tournaments shall consist of two rounds of competition bowled in a single day. Round one shall include three games of American tenpin scoring. The teams with the four (4) highest total pin counts shall advance to the second round. Round two shall consist of a four-line double elimination bracket with each team bowling a best 3 of 5 Baker series.

- Match No. 1 shall be comprised of the team with the highest score from round one vs. the team with the fourth highest score from round one.
- Match No. 2 shall be comprised of the team with the second highest score vs. the team with the third highest score from round one.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
• 8 a.m. – Doors open to general public.
• 8:30 a.m. – Opening ceremony.
• 8:40 a.m. – First-round warm-up period begins.
• 9 a.m. – First-round competition begins.
• Approx 1:00 p.m. - Lunch
• 2:00 p.m. – Second coaches meeting to review Baker format rules/procedures, etc. A total of 4 games will be used to seed a 16-line bracket (top 16 teams advance from the first round). [Note: top eight individual scorers advance to individual bracket play (single elimination with consolation bracket)].
• 2:25 p.m. – Afternoon warm-up period begins.
• 2:45 p.m. – First round of team championship bracket begins. The best 3-of-5 Baker games will be the format for the remainder of the team tournament.
• 4:00 p.m. – Second round of team championship bracket and first round of consolation bracket begin.
• 5:15 p.m. – First round of individual bracket competition warm-up period begins.
• 5:30 p.m. – First round of individual bracket competition begins (best 2-of-3 game block for the remainder of the individual bracket).
• 6:15 p.m. – Individual quarterfinals and first round of consolation bracket begin.
• 7:00 p.m. – Individual semifinals winners bracket and second round consolation bracket of individual championship begin.

**Wednesday, November 9**

• 7:30 a.m. – Pass gate opens.
• 7:45 a.m. – Doors open to general public.
• 8:15 a.m. – Second round of team consolation bracket warm-up period begins.
• 8:30 a.m. – Second round of team consolation bracket begins.
• 9:10 a.m. – Fifteen minute warm-up for championship semifinalists (Warm-up will occur on opposite side of consolation bracket competition.
• 9:45 a.m. – Team Championship semifinals and third round consolation bracket begin.
• 11:00 a.m. – Team Championship finals and fourth round consolation bracket begin.
• 12:10 p.m. – Consolation bracket individual warm-up period begins
• 12:15 p.m. – Third round of consolation bracket of individual championship begins.
• 1:20 p.m. – Warm-up period begins for individual bracket championship and consolation matches (3/4 & 5/6).
• 1:25 p.m. – Championship Session Opening Ceremonies.
• 1:30 p.m. – Individual bracket championship & consolation matches [3/4 & 5/6] begin.
• 2:10 p.m. – Fifth round of team consolation bracket warm-up period begins.
• 2:30 p.m. – Fifth round of team consolation bracket begins.
• 3:30 p.m. – Sixth round team of consolation bracket begins.
• 4:10 p.m. – Team Consolation bracket winner vs. championship bracket winner warm-up period begins.
• 4:30 p.m. – Team Consolation bracket winner vs. championship bracket winner competition begins.
• Immediately following--IF NECESSARY game (if team consolation bracket winner defeats team championship bracket winner).
• Awards presentation follows last team match.

(d) Coaches Meeting. A pre-tournament coaches meeting will be held at 5:30 p.m. Monday, November 8 at Boardwalk Bowl in Orlando. The head coach of each school entering a team or individual in the FHSAA Finals must attend the meeting. A school whose coach fails to attend the meeting shall be assessed a monetary penalty.

### 3.3.3.2.3 Advancement of Teams and Individuals.

(a) District Tournament to FHSAA Finals. The top two (2) placing teams and the top two (2) placing individuals who are not members of those two teams in each district tournament shall advance to the FHSAA Finals.

(b) FHSAA Finals.

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*Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.*
3.3.3.3 Tournament Regulations

3.3.3.3.1 Teams. A team shall consist of five (5) bowlers. A school may list up to eight (8) eligible student-athletes on its official entry list. This provides for five (5) starting bowlers and up to three (3) substitutes. The head coach shall designate his/her starting bowlers at the tournament site not later than 15 minutes prior to the start of the first-round competition. If a school enters fewer than five bowlers, the school shall not be eligible for team honors. All bowlers, however, shall be eligible for individual honors. Pacers or pacer teams shall not be allowed.

3.3.3.3.2 Substitutions. Substitutions may be made between games. The substitute bowler shall assume the score of the bowler replaced. In the event a bowler is replaced during a game because of injury or illness, he/she shall not be eligible to return to competition for the remainder of the day.

3.3.3.3.3 Participant Passes. A maximum of eight (8) passes will be allotted to each team listed on the district tournament results report for competitors in the FHSAA Finals. One (1) additional pass will be issued to the coach of a qualifying team. Each team’s coach should be listed on the district tournament results report. One pass per individual qualifier will be issued. In addition, one coach’s pass will be provided to schools with an individual qualifier(s). Packets containing competitor and coach passes will be distributed at the pre-tournament coaches meeting.

3.3.3.3.4 Scoring. The game of American tenpins shall be used in district tournaments and the FHSAA Finals. Each game shall consist of 10 frames. The total pin count of five bowlers in a game shall be used to determine a team’s score for that game. Similarly, the pin count of an individual bowler in a game shall be the individual bowler’s score for that game. Pin counts for both teams and individual bowlers shall be cumulative from one game to the next. Coaches shall sign the score sheet game by game to accept the score of teams and individuals as official. The head coach is responsible for the accuracy of the score recorded for each bowler for each game. If the head coach returns a score for any game higher than actually rolled, the individual bowler shall be disqualified. If the head coach returns a score for any game lower than actually rolled, the returned score shall stand. Mathematical errors may be corrected without penalty.

3.3.3.3.5 Bowling Balls. All bowling balls used in the state series must adhere to USBC rules for weight and hardness and be in compliance with these terms and conditions. Balls must be certified for FHSAA Finals prior to the first round of competition. Coaches shall submit the completed “FHSAA Bowling Finals Ball Certification Form” to the FHSAA Finals director prior to the start of competition. Additional balls may be added to the certification list during the FHSAA Finals provided they go through the certification process. Bowling balls once checked in for competition shall be impounded and must not be removed from the host bowling center between sessions on any day of competition.

3.3.3.3.6 Practice at Tournament Site. Practice at the district and FHSAA Finals tournament site shall be permitted prior to the first day of competition at the school’s or individual bowler’s expense for lane fees and shoe rentals. Practice at the FHSAA Finals site shall not be permitted after 5 p.m. Monday, November 8. On the days of competition, however, practice shall be limited to the 15-minute warm-up period prior to selected rounds of competition. The penalty for violating this provision is disqualification of the offending team or individual bowler from the tournament.

3.3.3.3.7 Warm-ups. A 15-minute warm-up period will be allowed for practice balls prior to selected rounds of team competition – 7 1/2 minutes on one lane and 7 1/2 minutes on the other lane. The penalty for violating this provision is disqualification of the offending bowler from the tournament.

3.3.3.3.8 Conduct, Settee Area and Approach. The team captain and the coach shall be the official representatives of their team in all communications with the scorers and tournament officials. One coach and the eight team members or individual(s) bowling in a round are the only persons authorized to be in the settee area. One pit pass will be issued to each school that has a team or individual bowler(s) competing for use by the coach. Coaches shall remain in or behind the settee area during the competition. No person except the bowlers who are bowling shall be permitted on the approach. Penalties for violations of this rule are cumulative and are as follows:

• First offense – 10-pin deduction;
• Second offense – 50-pin deduction;
• Third offense – 100-pin deduction; and
• Fourth offense – disqualification.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
Policy 30, “Sportsmanship and Unsporting Conduct,” shall apply to all acts of unsporting conduct.

Members of participating teams and individual participants must be in the settee area at all times during warm-up periods and rounds of competition. Participants shall be mindful of spectators trying to view the competition. Depending on conditions, it may be necessary to require all participants except the current bowler and the on deck bowler to remain seated. Participants shall not use cell phones, walkie-talkies, etc. while in the settee area.

3.3.3.3.9 Courtesy and Pace of Play. To maintain the pace of bowling it is proper etiquette to observe two-lane courtesy and deliver the bowling ball within a reasonable amount of time. Additional courtesy or delivery time is inappropriate, delays the pace and hinders the completion of competition in a reasonable time. If a bowler/team does not adhere to this rule, that bowler will receive a warning. There will be a maximum of three warnings given. Thereafter, that bowler/team will receive zero for that frame and any additional frames that a bowler violates this rule.

3.3.3.10 Lane Assignments. Each team shall be assigned to lanes for each round of competition as follows:

(a) District Tournament.

(1) First-Round Lane Assignments. First-round lane assignments for teams and individuals shall be on the basis of a draw-by-lot. Each team will be assigned to and share with one other team a pair of lanes. The first two teams drawn shall be assigned the preferred lanes. For example, a district tournament with 12 girls’ teams and 12 boys’ teams utilizing a 32-lane bowling center will utilize lanes 1-16 for girls competition and lanes 17-32 for boys competition as follows:

<table>
<thead>
<tr>
<th>Girls</th>
<th>Boys</th>
</tr>
</thead>
<tbody>
<tr>
<td>Draw 1 – Lanes 11 &amp; 12</td>
<td>Draw 1 – Lanes 21 &amp; 22</td>
</tr>
<tr>
<td>Draw 2 – Lanes 12 &amp; 11</td>
<td>Draw 2 – Lanes 22 &amp; 21</td>
</tr>
<tr>
<td>Draw 3 – Lanes 9 &amp; 10</td>
<td>Draw 3 – Lanes 23 &amp; 24</td>
</tr>
<tr>
<td>Draw 4 – Lanes 10 &amp; 9</td>
<td>Draw 4 – Lanes 24 &amp; 23</td>
</tr>
<tr>
<td>Draw 5 – Lanes 13 &amp; 14</td>
<td>Draw 5 – Lanes 19 &amp; 20</td>
</tr>
<tr>
<td>Draw 6 – Lanes 14 &amp; 13</td>
<td>Draw 6 – Lanes 20 &amp; 19</td>
</tr>
<tr>
<td>Draw 7 – Lanes 7 &amp; 8</td>
<td>Draw 7 – Lanes 25 &amp; 26</td>
</tr>
<tr>
<td>Draw 8 – Lanes 8 &amp; 7</td>
<td>Draw 8 – Lanes 26 &amp; 25</td>
</tr>
<tr>
<td>Draw 9 – Lanes 15 &amp; 16</td>
<td>Draw 9 – Lanes 17 &amp; 18</td>
</tr>
<tr>
<td>Draw 10 – Lanes 16 &amp; 15</td>
<td>Draw 10 – Lanes 18 &amp; 17</td>
</tr>
<tr>
<td>Draw 11 – Lanes 5 &amp; 6</td>
<td>Draw 11 – Lanes 27 &amp; 28</td>
</tr>
<tr>
<td>Draw 12 – Lanes 6 &amp; 5</td>
<td>Draw 12 – Lanes 28 &amp; 27</td>
</tr>
</tbody>
</table>

Individual bowlers without a team will be assigned based on the luck of the draw to separate pairs of lanes. Individual girls’ bowlers will be assigned to lanes 1 & 2 and lanes 3 & 4. Individual boys’ bowlers will be assigned to lanes 29 & 30 and lanes 31 & 32. Schools that have more than one individual bowler in either the girls or boys division and are in the individual competition only shall be assigned to the same pair of lanes. In case of an uneven number of teams, all lanes will be placed in the draw. The lanes that are left will be the open lanes. Pacer teams are not allowed. Exact lane assignments shall be dependent upon the number of available lanes in the host bowling center.

(b) FHSAA Finals.

(1) First-Round Lane Assignments. First-round lane assignments for qualifying teams and individuals shall be on the basis of a draw-by-lot conducted by the FHSAA Office and provided to coaches of participating teams and individuals at the pre-tournament coaches meeting. Each team will be assigned to and share with one other team a pair of lanes. The first two teams drawn shall be assigned the preferred lanes. District champion teams shall be drawn first. District runners-up shall be drawn second. The first two teams drawn shall be assigned the preferred lanes. For example, utilizing a 48-lane bowling center, girls teams will be assigned to lanes 7-24 and boys teams will be assigned to lanes 27-42. Individual girls’ bowlers will be assigned to lanes 1-6 and individual boys bowlers will be assigned to lanes 43-48. Lanes 25 and 26 will be left open as a buffer. Exact lane assignments shall be dependent upon the number of available lanes in the host bowling center.

3.3.3.11 Lane Fees. Schools participating in district tournaments will be responsible to pay any lane fees or fees for rental of shoes that might be assessed by the host bowling centers. Schools participating in the FHSAA Finals will not be responsible for lane fees, but will be responsible for any fees for rental of shoes. Lane fees and/or shoe rental for practice on Monday will be the responsibility of the participating school.

3.3.3.13 Cameras and Video Equipment. No cameras with flashes can be used during competition in a district tournament or the FHSAA Finals. Only hand-held video cameras with their own power source will be permitted.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.3.4 Officials

3.3.4.1 Official Scorekeeper. Each participating school team, as well as each school entering an individual bowler(s), shall furnish its own scorekeeper at the district tournament if the host bowling center does not have automatic scoring. The official scorekeeper must be the head coach, an assistant coach, a bowling team member or a designated faculty representative.

3.3.4.2 Tournament Committee. A tournament committee shall be appointed for each district tournament and the FHSAA Finals to hear appeals and address matters not covered in these terms and conditions. The tournament committee for each district tournament shall be comprised of seven individuals – five coaches from participating schools selected by the representatives present at the district planning meeting, the district tournament manager and the proprietor of the host bowling center or his/her designee. The tournament committee for the FHSAA Finals shall be comprised of seven individuals – four coaches from participating schools selected by the participating schools at the pre-tournament coaches meeting, the FHSAA Finals director (FHSAA administrator for bowling), the FHSAA Finals manager, and the proprietor of the host bowling center or his/her designee. The decisions of the tournament committee shall be final. The tournament committee cannot set aside any rule.

3.3.4.3 FHSAA District Team Championships.

3.3.4.1 Official Scorekeeper.

(a) To be eligible to participate in the FHSAA Team Championship, teams must have a five-player roster with an optional sixth through eighth players for substitution.

(b) Each team will begin competition bowling one block of three games American tenpin scoring. The total pin fall will determine the 1 – 4 seeds going into the double elimination competition.

Ties: If there is a tie for any seeds 1 through 3, the team captains will be summoned for a coin flip. If there is a tie for 4th seed, then the tied teams will bowl a two frame roll-off, beginning with the 9th frame and concluding with the 10th frame.

The best score shall advance. If the score remains tied after the first tiebreaker, a second tiebreaker using the same format will be conducted. Teams will bowl their two-frame roll-off on a pair of lanes not used in that round. Teams will be allowed one practice ball per lane in the first tiebreaker only with no re-racks. The substitution rule shall apply to all team tiebreakers.

All 4 teams in each division (boys, girls) will participate in the true double elimination competition. Competition shall consist of a best three out of five Baker system match. There will be no byes. Qualifying scores from round one will determine bracket assignments. No. 1 will bowl No. 4 and No. 2 will bowl No. 3 in the opening round of match play. From the second round on, the winning teams of each match will remain in the winner bracket and the losing teams will move into the consolation bracket. In order for a team in the consolation bracket to advance in the tournament, they must keep winning. Once a team in the consolation bracket incurs a second loss, that team is eliminated from the tournament.

(c) There will be a 15-minute practice session prior to the beginning of the first round of Baker competition. Bowlers not present for any scheduled practice forfeit their time. Substitutes will receive no additional practice throws before entering competition. Violators will be disqualified from tournament play.

(d) Lane assignments will be determined in advance by the Tournament Manager.

(e) Teams must submit a team lineup in order to the opposing coach prior to each Baker game. The team on the top line of the bracket will bowl on the odd numbered lane for Game 1 and the team on the bottom line of the bracket will bowl on the even numbered lane for game 1. The teams will then switch lanes for each game in the match. If a fifth game is necessary, then the higher seeded team will have its choice of lanes for game No. 5. There shall be 2 minutes between games. The lower seeded team will submit the team lineup in order to the scorekeeper/monitor first.

In the event of a tie during the double-elimination match play at the completion of regulation, a 9th and 10th frame roll-off will determine the winner with each team bowling on the same lane as they used during the match. The players who roll the 9th and 10th frames may be selected from the entire team. If a tie still exists, the same players will continue rolling 9th and 10th frames alternating lanes until the tie is resolved.

(f) Each team may be granted not more than two time outs during a match to permit the coach or assistant coach to confer with a player or players in the settee area.

Time outs may only be called between frames. Time outs shall be timed by the opposing coach and shall be limited to 45 seconds each. If a team exceeds 45 seconds, a warning shall be issued. If the team is not ready to bowl within 15 seconds after the warning, that team will receive zero for the next frame. The number of time outs is not cumulative.

(g) When a substitution is made during a game, that substitute must complete the remainder of the game. A maximum of three substitutions are permitted in each Baker game. Any player once removed cannot return to bowl for the remainder of that game.

(h) Each team is allowed a total of one re-rack per Baker game. Violations will result in a forfeit of all pin fall for that frame. The Tournament Manager may grant additional re-racks.

(i) Coaches are responsible for verification of their team’s score. Any scoring corrections must be made prior to signing the recap.
forms.

(j) Any player arriving late shall begin play and the score shall count beginning with the frame then being bowled. A bowler who misses one frame or more by not being present and ready to bowl when it is his/her turn shall be credited with a zero for all frame(s) missed.

(k) All equipment must meet USBC specifications. Student-athletes are limited to use of a maximum of six (6) bowling balls, including practice and competition.

(l) The District Tournament Committee shall determine all matters not covered by these rules and regulations.

(m) To maintain the pace of bowling it is proper etiquette in this event to observe one-lane courtesy and deliver the bowling ball within a reasonable amount of time. Additional courtesy or delivery time is inappropriate, delays the pace and hinders the completion of competition on time. If a bowler/team does not adhere to the rule, that bowler will receive a warning. There will be a maximum of three warnings given. After the third warning, that bowler/team will receive zero for that frame and any additional frames that a bowler violates this rule.

- ABC Secretary Emeritus Frank Baker developed the Baker Format. In this format the lead-off bowler rolls the first and sixth frames, the second player rolls the second and seventh frames, the third player rolls the third and eighth frames, the fourth player rolls the fourth and ninth frames, and the fifth player rolls the fifth and tenth frames including any extra deliveries in the tenth frame.

3.3.4.2 FHSAA Bowling Finals Team Championship.

(a) To be eligible to participate in the FHSAA Team Championship, teams must have a five-player roster with an optional sixth through eighth players for substitution.

(b) Each team will begin competition bowling one block of four games American tenpin scoring. The total pin fall will determine the 1 – 16 seeds going into the double elimination competition.

Ties: If there is a tie for any seeds 1 through 15, the team captains will be summoned for a coin flip. If there is a tie for 16th seed, then the tied teams will bowl a two-frame roll-off, beginning with the 9th frame and concluding with the 10th frame. The best score shall advance. If the score remains tied after the first tiebreaker, a second tiebreaker using the same format will be conducted. Teams will bowl their two-frame roll-off on a pair of lanes not used in that round. Teams will be allowed one practice ball per lane in the first tiebreaker only with no re-racks.

The substitution rule shall apply to all team tiebreakers.

All 16 teams in each division (boys, girls) will participate in the true double elimination competition. Competition shall consist of a best three out of five Baker system match. There will be no byes. Qualifying scores from round one will determine bracket assignments. No. 1 will bowl No. 16, No. 2 will bowl No. 15,

No. 3 will bowl No. 14, No. 4 will bowl No. 13, No. 5 will bowl No. 12, No. 6 will bowl No. 11, No. 7 will bowl No. 10 and No. 8 will bowl No. 9 in the opening round of match play. From the second round on, the winning teams of each match will remain in the winner bracket and the losing teams will move into the consolation bracket. In order for a team in the consolation bracket to advance in the tournament, they must keep winning. Once a team in the consolation bracket incurs a second loss, that team is eliminated from the tournament.

(c) There will be a 15-minute practice session prior to certain rounds of competition. Bowlers not present for any scheduled practice forfeit their time. Substitutes will receive no additional practice throws before entering competition. Tournament participants are not permitted to practice at Boardwalk Bowl after 5 p.m. on Monday, November 8, except during designated practice sessions. Violators will be disqualified from tournament play.

(d) Lane assignments will be determined in advance by the FHSAA.

(e) Teams must submit a team lineup in order to the opposing coach prior to each Baker game. The team on the top line of the bracket will bowl on the odd numbered lane for Game 1 and the team on the bottom line of the bracket will bowl on the even numbered lane for game 1. The teams will then switch lanes for each game in the match. If a fifth game is necessary, then the higher seeded team will have its choice of lanes for game No. 5. There shall be 2 minutes between games. The lower seeded team will submit the team line-up in order to the scorekeeper/monitor first.

In the event of a tie during the double-elimination match play at the completion of regulation, a 9th and 10th frame roll-off will determine the winner. The higher seeded team will have its choice of lanes from the pair being used for the first tie-breaker. The players who roll the 9th and 10th frames may be selected from the entire team. If a tie still exists, the head coach will again select two players to bowl the 9th and 10th frames, with the teams alternating choice of lanes until the tie is resolved.

(f) Each team may be granted not more than two time outs during a match to permit the coach or assistant coach to confer with a player or players in the settee area. Time outs may only be called between frames. Time outs shall be timed by the opposing coach and shall be limited to 45 seconds each. If a team exceeds 45 seconds, a warning shall be issued. If the team is not ready to bowl

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within 15 seconds after the warning, that team will receive zero for the next frame. The number of time outs is not cumulative.

(g) When a substitution is made during a game or tie-breaker, that substitute must complete the remainder of the game. A maximum of three substitutions are permitted in each Baker game. Any player once removed cannot return to bowl for the remainder of that game.

(h) Each team is allowed a total of one re-rack per Baker game. Violations will result in a forfeit of all pin fall for that frame. The Tournament Manager may grant additional re-racks.

(i) Coaches are responsible for verification of their team’s score. Any scoring corrections must be made prior to signing the recap forms.

(j) Any player arriving late shall begin play and the score shall count beginning with the frame then being bowled. A bowler who misses one frame or more by not being present and ready to bowl when it is his/her turn shall be credited with a zero for all frame(s) missed.

(k) All equipment must meet USBC specifications. Student-athletes are limited to use of a maximum of six (6) bowling balls, including practice and competition. All teams participating in the FHSAA Bowling Finals must submit a ball registration form prior to the start of competition.

Penalty for first offense: Individual and team are warned and the ball is removed from the competition. The game(s) in which the violation occurred are forfeited and the bowler will receive a score of zero. Penalty for second offense: Bowler is disqualified from the event and all game(s) in which the violation occurred are forfeited and the bowler will receive a score of zero.

Each bowling ball to be used must be registered with the event. All bowling balls must be listed on the player’s ball registration form and are subject to spot checks.

In the event a ball is found in violation of specifications, it must be modified to meet USBC specifications prior to being used in competition. Each bowling ball registered must contain official manufacturer identifying mark, logo, trademark or product name imprinted over the heaviest portion of the ball prior to being drilled.

If the equipment does not have any of these identifying markings, the bowling ball’s official paperwork must accompany the ball. The paperwork must say the manufacturer, name of bowling ball, verification that it meets USBC specifications and signed by the manufacturer with their title and telephone number. If the bowling ball does not meet these requirements, it cannot be used in the tournament. An undrilled bowling ball cannot be registered with the tournament.

Once the equipment registration is completed, no additional equipment can be added and no alterations can occur to any bowling ball without permission from the Tournament Manager. After the approved alteration has occurred, the bowling ball must be re-checked to meet USBC specifications before it is used in competition.

A bowling ball may only be replaced if the Tournament Manager declares that the bowling ball is damaged beyond repair. A replacement bowling ball can be submitted to the Tournament Manager who will have that ball checked, approved and listed on the Equipment Registration form before it is used in competition.

(l) The FHSAA Tournament Committee shall determine all matters not covered by these rules and regulations.

(m) To maintain the pace of bowling it is proper etiquette in this event to observe one-lane courtesy and deliver the bowling ball within a reasonable amount of time. Additional courtesy or delivery time is inappropriate, delays the pace and hinders the completion of competition on time. If a bowler/team does not adhere to the rule, that bowler will receive a warning. There will be a maximum of three warnings given. After the third warning, that bowler/team will receive zero for that frame and any additional frames that a bowler violates this rule.

• **ABC Secretary Emeritus Frank Baker developed the Baker Format. In this format the lead-off bowler rolls the first and sixth frames, the second player rolls the second and seventh frames, the third player rolls the third and eighth frames, the fourth player rolls the fourth and ninth frames, and the fifth player rolls the fifth and tenth frames including any extra deliveries in the tenth frame.**

### 3.3.4.3 FHSAA Bowling Finals Individual Championship.

(a) Each individual bowler will begin competition bowling one block of four games American tenpin scoring. The total pin fall will determine the 1 – 16 seeds going into the single elimination competition.

Ties: If there is a tie for any seeds 1 through 15, the individual bowler will be summoned for a coin flip. If there is a tie for the 16th seed, then the tied individuals will bowl a two-frame roll-off, beginning with the 9th frame and concluding with the 10th frame. The best score shall advance. If the score remains tied after the first tiebreaker, a second tiebreaker using the same format will be conducted.

Bowlers will bowl their two-frame roll-off on a pair of lanes not used in that round.

Individuals will be allowed one practice ball per lane in the first tiebreaker only with no re-racks.

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3.4 Competitive Cheerleading

Administrator: Jamie Rohrer, ext. 440, jrohrer@fhsaa.org

3.4.1 Important Dates

- Sunday, September 4-Wednesday, September 14 (Weeks 6-7) – Coaches video rules presentation available in E-Classroom on FHSAA.org.
- Monday, September 5 (Week 10) – First practice date.
- Monday, September 26 (Week 13) – First regular season competition date.
- Monday, November 28 (Week 22) – State Entry List must be submitted via C2C Schools.
- Monday, November 28 (Week 22) – AACCA Certificate to be submitted to cheerleading@fhsaa.org.
- Monday, November 28 (Week 22) – Team Data Form and Team Photo to be submitted to program@fhsaa.org.
- Saturday, December 17 (Week 24) – Region 1 Competition
- Saturday, January 7 (Week 27) – Region 2 Competition
- Saturday, January 21 (Week 29) – Region 3 Competition
- Saturday, January 28 (Week 30) – Region 4 Competition
- Friday, February 3 - Saturday, February 4 (Week 31) - FHSAA Competitive Cheerleading Finals.
- Saturday, February 11 (Week 32) – Last date for competition participation.

Spring Practice – Maximum of twenty (20) sessions conducted during the month of May.

3.4.2 General Procedures

3.4.2.1 Rules of Competition

(a) All NFHS Spirit Rules as found in the 2011-12 NFHS Spirit Rules Book are applicable.

(b) Each squad’s presentation must include at least one cheer or sideline chant. The musical portion must not exceed one minute and thirty seconds, total time is two minutes and thirty seconds. Timing will begin with the first movement, voice, or note of music, whichever comes first.

(c) If a squad exceeds either time limit, a five (5) point per judge penalty will be assessed for each violation. BECAUSE PENALTIES ARE SEVERE, IT IS RECOMMENDED THAT ALL SQUADS TIME THEIR PERFORMANCE SEVERAL TIMES PRIOR TO ATTENDING THE COMPETITION AND LEAVE A SEVERAL SECOND CUSHION TO ALLOW FOR VARIATIONS IN SOUND EQUIPMENT.

(d) Participants must start in the competition area with at least one foot on the ground. Squads may line up anywhere inside the competition area. The tournament director according to the size of the facility being used will determine the competition area. Approximate floor size will be fifty-four feet wide by forty-two feet deep (9 strips).

(e) All organized introductions (tumbling, entrances, chants, spell-outs, etc.) are considered part of the routine and are timed as part of the performance. There should not be any organized exits or other activities after the official ending of the routine.

(f) Any squad in violation of the General Rules or Specific Safety Regulations will be assessed a ten point (10) per judge deduction for each violation unless otherwise noted.

3.4.2.1.2 Uniform Guidelines. All NFHS Spirit Rules apply. Any squad in violation of the uniform guidelines will be assessed a five (5) point per judge deduction and/or be subject to disqualification.

3.4.3 State Series Procedures

3.4.3.1 Commitment to Participate. All teams must commit to participate by submitting an AT12 form via C2CSchools prior to the Entry List Deadline Date of Monday, November 28 (Week 22). If a team wishes to withdraw from the State Series, an AT13 form must be submitted to the FHSAA via C2C Schools prior to the Entry List Deadline Date of Monday, November 28 (Week 22) to avoid late withdrawal penalties. All participating teams can be found on the Competitive Cheerleading webpage under “State Series Assignments.”

3.4.3.2 Official State Entry List. The schools Official State Entry List is due to be submitted via C2C Schools no later than Monday, November 28 (Week 22). The number of participants a team may enter on the Official State Entry List is unlimited. The chosen division a school wishes to compete in must be indicated on the Official State Entry List. Once the deadline passes for the Official State Entry List to be submitted, no changes to the selected division will be accepted. Should changes need to be made after the Official State Entry List has been submitted, the Entry List must be updated online and resubmitted to the FHSAA via C2C Schools. A fee of $50 will be posted to the schools account for each change that is made after the Entry List Deadline.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.4.3.3 Competition Structure and Time Schedule

3.4.3.3.1 Region Competition. One region competition will be held in each FHSAA Administrative Section. Each site is posted at FHSAA.org on the Competitive Cheerleading page.

3.4.3.3.2 FHSAA Finals

(a) Date and Site. Friday, February 3 – Saturday, February 4.

(b) Time Schedule

**Friday, February 3**
- All designated divisions will run concurrently and the schedule is posted at FHSAA.org on the Competitive Cheerleading page.

**Saturday, February 4**
- All designated divisions will run concurrently and the schedule is posted at FHSAA.org on the Competitive Cheerleading page.

3.4.3.4 Competition Regulations

3.4.3.4.1 Squads

(a) Squad Size. There will be two classifications (1A and 2A) for each division based on school enrollment during the State Semifinals and State Finals in **all divisions except Large Co-Ed**. All-Girl divisions: Small may have up to 12 female participants, Medium may have 13-16 female participants, Large may have 17-20 female participants, Extra-Large may have 21-26 female participants, Small Non-tumbling may have up to 16 female participants and Large Non-tumbling may have 17-26 female participants. Co-Ed divisions: Small may have 1-4 male squad members, Large may have 5+ male squad members. At no time may a Co-Ed team exceed 26 participants. The FHSAA reserves the right to combine divisions and/or classifications as deemed necessary due to the number of competing teams in two or more divisions/classifications.

3.4.3.4.2 Interruption of Performance

(a) If, in the opinion of the competition officials, a squad’s routine is interrupted because of failure of the competition equipment, facilities, or other factors attributable to the competition rather than the squad, the squad affected should stop the routine. The squad will be allowed to present its routine from the place in the routine where the interruption occurred. The competition officials will determine the degree and effect of the interruption.

(b) In the event a squad’s routine is interrupted because of failure of the squad’s own equipment, the squad must either continue the routine or withdraw from the competition.

(c) In the event that an injury causes the squads routine to be interrupted, the squad must either continue the routine or withdraw from the competition. Competition officials reserve the right to stop the routine if an injury occurs. The competition officials will determine if the squad will be allowed to perform again from the point of interruption. If the squad is allowed to begin again they will be evaluated only from the point in the routine where the interruption occurred.

3.4.3.4.3 Deductions and Disqualifications. Any squad in violation of the “Rules and Regulations” will be assessed a ten point (10) per judge deduction for each violation. Any squad that does not adhere to the terms and conditions in the “FHSAA Competitive Cheerleading Rules and Regulations” may be disqualified from the competition and automatically forfeit the right to any awards and is subject to further sanctions or penalties.

3.4.3.4.4 Scores and Rankings. Individual judges score sheets are for the exclusive use of each particular judge. Each judge has the responsibility and authority to review and submit his/her final scores and rankings prior to the final tally of the scores for all squads. Scores and rankings will be available only to head coaches at the conclusion of the competition.

At the FHSAA Competitive Cheerleading State Championships, semi-finals and finals will be conducted in each division with 10 or more teams entered. If a division has less than 10 teams entered, there will be finals only. When calculating the number of teams that will advance from semi-finals to finals in a given division, the FHSAA will advance 1 team for every 4 teams entered. The FHSAA reserves the right to combine divisions and/or classifications when deemed necessary.

Once the qualifying teams have been determined, the head coach from each team will draw a number to establish the order of competition for the finals.

*Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.*
**3.4.3.4.5 Judging Criteria.** The judges will score the squads according to the judging criteria on a 100-point system.

<table>
<thead>
<tr>
<th>SM, MD, LG, XL &amp; CO-ED JUDGING SHEET</th>
<th>SMALL AND LARGE NON-TUMBLING JUDGING SHEET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHEER SECTION</strong></td>
<td><strong>CHEER SECTION</strong></td>
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<tr>
<td><strong>CROWD LEADING</strong></td>
<td><strong>CROWD LEADING</strong></td>
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<tr>
<td>35 Points possible</td>
<td>35 Points possible</td>
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<tr>
<td>Crowd Effective Material</td>
<td>Crowd Effective Material</td>
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<tr>
<td>10 Points</td>
<td>10 Points</td>
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<tr>
<td>Jumps</td>
<td>Jumps</td>
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<tr>
<td>5 Points</td>
<td>5 Points</td>
</tr>
<tr>
<td><strong>INCORPORATIONS</strong></td>
<td><strong>INCORPORATIONS</strong></td>
</tr>
<tr>
<td>Proper use of Skills to Effectively</td>
<td>Proper Use of Skills to Effectively</td>
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<tr>
<td>Lead the Crowd</td>
<td>Lead the Crowd</td>
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<tr>
<td>5 Points</td>
<td>5 Points</td>
</tr>
<tr>
<td>Use of Signs, Poms and/or Megaphones</td>
<td>Use of Signs, Poms and/or Megaphones</td>
</tr>
<tr>
<td>5 Points</td>
<td>5 Points</td>
</tr>
<tr>
<td>Execution / Technique of Incorporations</td>
<td>Execution/Technique of Incorporations</td>
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<tr>
<td>5 Points</td>
<td>5 Points</td>
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<tr>
<td>Overall Execution of Cheer</td>
<td>Overall Execution of Cheer</td>
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<td>5 Points</td>
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**MUSIC SECTION**

<table>
<thead>
<tr>
<th>FUNDAMENTAL SKILLS</th>
<th>FUNDAMENTAL SKILLS</th>
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<tr>
<td>45 Points possible</td>
<td>45 Points possible</td>
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<tr>
<td><strong>STUNTS</strong></td>
<td><strong>STUNTS</strong></td>
</tr>
<tr>
<td>1. Execution/Technique 10 Points</td>
<td>1. Execution/Technique 10 Points</td>
</tr>
<tr>
<td>2. Difficulty 5 Points</td>
<td>2. Difficulty 5 Points</td>
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<tr>
<td><strong>PYRAMIDS</strong></td>
<td><strong>PYRAMIDS</strong></td>
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<tr>
<td>1. Execution/Technique 10 Points</td>
<td>1. Execution/Technique 10 Points</td>
</tr>
<tr>
<td>2. Difficulty 5 Points</td>
<td>2. Difficulty 5 Points</td>
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<tr>
<td><strong>TUMBLING</strong></td>
<td><strong>TUMBLING</strong></td>
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<td><strong>DANCE</strong></td>
<td><strong>DANCE</strong></td>
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<td>5 Points</td>
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<tr>
<td><strong>JUMPS</strong></td>
<td><strong>JUMPS</strong></td>
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<tr>
<td>5 Points</td>
<td>5 Points</td>
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</tbody>
</table>

**OVERALL PRESENTATION**

| 20 Points possible                 | 20 Points possible                       |
| **SPORTSMANSHIP**                 | **SPORTSMANSHIP**                        |
| 5 Points                           | 5 Points                                  |
| **SYNCRONIZATION**                | **SYNCRONIZATION**                       |
| 5 Points                           | 5 Points                                  |
| **CHOREOGRAPHY / VISUAL EFFECT**  | **CHOREOGRAPHY / VISUAL EFFECT**         |
| 5 Points                           | 5 Points                                  |
| **OVERALL EFFECT**                | **OVERALL EFFECT**                       |
| 5 Points                           | 5 Points                                  |

**100 POINTS POSSIBLE**

*Note: the ending of the routine should be held for a few seconds and safely dismounted with no excessive celebration.*
3.5 Cross Country

Administrator: Shanell Young, ext. 310, syoung@fhsaa.org

3.5.1 Important Dates

Monday, August 14-Wednesday, August 24 (Week 7-8) – Coaches video rules presentation available in E-Classroom on FHSAA.org.
Monday, August 15 (Week 7) – First practice date.
Monday, August 29-Thursday, September 1 (Week 10) – Mandatory district planning meeting date.
Friday, September 9 (Week 10) – First regular season competition date.
Monday, October 24 (Week 17) – FHSAA State Cross Country Series Official State Entry List must be submitted to C2C Schools.
Saturday, October 29 (Week 17) – Last regular season competition date.
Monday-Saturday, October 31-November 5 (Week 18) – District meets.
Saturday, November 19 (Week 20) – FHSAA Cross Country Finals state championship meet.

3.5.2 Regular Season Procedures

3.5.2.1 Rules of Competition

3.5.2.1.1 Competition Rules. NFHS Cross Country Rules (Rule 9 in the NFHS Track & Field Rules Book), as modified by the FHSAA, are the official rules for all cross country meets. The following modifications to those rules have been adopted by the Board of Directors.

• 9-1-1. The length of the course for regular season competition – both girls and boys – is five kilometers (5K), which is 3.1 miles.
• 9-2-3. Modified scoring is optional for the regular season. All cross country meets shall be scored in accordance with NFHS rules, which state: If fewer than five (5) competitors of a team finish a race, the places of all members of that team shall be disregarded and the team scores re-ranked.
• 9-4-4. The starting procedure for all cross country meets will be one long whistle blast followed by the firing of the starting gun.
• 9-5. A varsity level cross country team must be composed of five (5) to seven (7) runners. A cross country team on the junior varsity level or below may be allowed an unlimited number of runners unless otherwise restricted by the meet director. However, only the first seven (7) runners on each team may enter into scoring. During the regular season (non-state series), meet directors/managers will have the option to allow up to 10 runners in a varsity race. Any team member beyond 7 shall be disregarded and shall not displace any opposing runner. Boys and girls must run separately.
• 9-6-1. A headband or sweatband not exceeding two (2) inches in width made of cloth, plastic, pliable plastic or rubber may be worn by a contestant. Decorative headwear is prohibited. A single solid color ribbon or similar item used to control the hair are legal as long as it is securely affixed to the hair and is not of an excessive length and size. No other type of headwear may be worn.
• 9-6-7. Jewelry, with the exception of wristwatches, is prohibited.

3.5.3 State Series Procedures

3.5.3.1 District Meeting.

3.5.3.1.1 Date. Monday, August 29 – Thursday, September 1

3.5.3.1.2 Meeting Agenda. In addition to section 2.4.2, the following items of business must be addressed at the district meeting:

• Select host school, site and determine time schedule. (Note: If using alternate sites, one school must be selected as the host and be responsible for submitting all required reports at the conclusion of the district tournament with FHSAA policies.) The host school must use Hy-Tek Meet Manager 3.0 for Windows software to conduct the District Meet.
• Determine whether meet manager or games committee will conduct the draw for starting positions and on which date the draw will be conducted.
• Determine a Jury of Appeals.

3.5.3.2 Meet Structure and Time Schedules

3.5.3.2.1 District Meets

(a) Dates, Time Schedule and Site.

(1) Dates. October 31-November 5 (Week 18)

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
(2) Time Schedule. Each district will determine the time schedule for its meet at the district meeting.

(3) Site. Each district will determine a site for its meet at the district meeting.

The date and site of each district meet will be posted on FHSAA.org.

### 3.5.3.2.2 Regional Meets

(a) Complexes. Districts 1 through 4 will comprise the Region 1 complex, Districts 5 through 8 the Region 2 complex, Districts 9 through 12 the Region 3 complex, and Districts 13 through 16 the Region 4 complex. One meet will be conducted in each regional complex.

(b) Dates and Time Schedule. Regional meets shall be held on Thursday, November 10, through Saturday, November 12 (Week 19). Suggested schedule times for a regional meet held on Friday are 4:00 p.m., 4:30 p.m. and 5:00 p.m. Suggested schedule times for a regional meet held on Saturday are 9:00 a.m., 9:30 a.m. and 10:00 a.m. The girls race shall precede the boys race in each meet. The date and time of each meet will be posted on FHSAA.org. A coaches meeting shall be held at the site of each regional meet 60 minutes prior to the start of the meet.

(c) Sites. Please visit the cross country page on FHSAA.org for region sites (FHSAA.org/cc).

(d) Invitations to Host. The deadline date for extending an invitation to serve as host for a regional meet in 2012 is April 27, 2012. A criteria to be used in the selection of regional meet hosts shall be their access to and ability to use Hy-Tek Meet Manager computer software. Invitations to host should be submitted to Shanell Young, Cross Country Administrator, at syoung@fhsaa.org or by mail at 1801 NW 80th Blvd., Gainesville, FL 32606-9176.

### 3.5.3.2.3 FHSAA Finals

(a) Dates and Site. The FHSAA Cross Country Finals state meet shall be held on Saturday of November 19 (Week 19). Shanell Young, FHSAA administrator for cross country, will be the meet director.

(b) Time Schedule. The Finals schedule will be posted on the FHSAA website.

(c) Coaches Meeting. An online presentation for head coaches of schools with participating teams or individuals will be available November 12. It will be located at FHSAA.org on the cross country main page. Each school entering a team or individual in the FHSAA Finals must complete/view this meeting by either the head girls coach or head boys coach. Schools that fail to have a head coach view the presentation shall be assessed a monetary penalty. There will be an optional question-and-answer session on Friday, November 18, at the finals facility at a time to be determined. Technical guidelines presented in the online coaches’ meeting will take precedence over those stated in Administrative Procedure 3.5.

### 3.5.3.2.4 Advancement of Teams and Individuals

(a) District Meet to Regional Meet. The first three (3) placing teams and the top 13 runners in each district meet in which six (6) or less teams of five to seven runners are entered, and the first four (4) placing teams and the top 13 runners in each district meet in which 7 or more teams of five to seven runners are entered, shall advance to the regional meet to which they are assigned. “Entered” is defined as being present at the starting line and competiting. A runner who qualifies in the top 13 and who also is a member of a qualifying team may be replaced in the team lineup [regional meet/FHSAA Finals] by a substitute. The substitute, however, shall not be eligible for individual honors on any subsequent level of competition.

(b) Regional Meet to FHSAA Finals. The first six placing teams and the top 15 runners in each regional meet shall advance to the FHSAA Finals. A runner who qualifies in the top 15 and who also is a member of a qualifying team may be replaced in the team lineup [regional meet/FHSAA Finals] by a substitute. The substitute, however, shall not be eligible for individual honors on any subsequent level of competition.

### 3.5.3.3 Meet Regulations

#### 3.5.3.3.1 Teams.

A team shall be composed of five (5) to seven (7) runners. Schools that enter fewer than five runners, and schools from which fewer than five runners finish the race, at any state series meet shall not be eligible for team honors. Individual contestants from such schools, however, may earn individual awards.

#### 3.5.3.3.2 Starting Positions.

The starting position for each team in a state series meet shall be drawn by lot from left to right in advance by the meet manager or games committee. Individual contestants shall be assigned starting positions using the same procedure.

#### 3.5.3.3.3 Meet Management Software.

Hy-Tek Meet Manager 3.0 for Windows software shall be used to score state series meets and transmit their results to the FHSAA Office and the next level meet manager. The school names and abbreviations developed by the FHSAA Office shall be used when entering competitors into the computer. *Hy-Tek School Abbreviations for Cross Country can be found on the FHSAA website.*

#### 3.5.3.3.4 Jury of Appeals.

(a) A Jury of Appeals consisting of five coaches from five different participating schools shall be appointed by the meet manager for each meet in the state series. Five alternate jurors shall also be appointed. A Jury of Appeals consisting of five members is mandatory. There can be no ruling rendered without five jurors.

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Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
(b) Jurors for the FHSAA Finals shall be chosen as follows:

(1) A list of recommended jurors will be compiled by the FHSAA and/or FACA State Cross Country chairperson and submitted to the FHSAA for approval. Any coach not on the “approved” list cannot serve on a Jury of Appeals at the FHSAA Finals.

(2) Diversity in school classification, gender and geography, as well as knowledge and experience, must be taken into consideration when a Jury of Appeals is selected.

(c) A member of the Jury of Appeals whose team or individual contestant is a party to an appeal must recuse himself/herself and be replaced until the appeal is concluded.

(d) The Jury of Appeals may meet 15 minutes following the conclusion of the final race of each classification, and should conclude all rulings prior to the awards ceremony for that classification.

(e) The head coach of a team who wishes to file an appeal must do so in writing. The appeals process will adhere to NFHS Case Book guidelines.

(f) The decision of the Jury of Appeals shall be final. The Jury of Appeals cannot set aside any rule.
3.6 Flag Football
Administrator: Gary Pigott, ext. 260, gpigott@fhsaa.org

3.6.1 Important Dates

Monday, September 12 – Thursday, September 15 (Week 11) – Mandatory district planning and scheduling meeting
Sunday, February 19 (Week 34)-Wednesday, February 29 (Week 35) – Online rules presentation for coaches available in E-Classroom on FHSAA.org.
Monday, February 20 (Week 34) – First practice date.
Monday, March 12 (Week 37) – First regular season competition date.
Saturday, April 14 (Week 41) – Last date for district game.
Monday, April 16 (Week 42) – Final district win-loss records must be reported to the district host not later than 10 a.m. EDT; FHSAA State Flag Football Series Official State Entry List(s) must be submitted to C2C Schools.
Saturday, April 21 (Week 42) – Last date for regular season game.
Monday, April 23-Wednesday, April 25 (Week 43) – District Tournaments.
Wednesday, April 25 (Week 43) – District Tournament semifinalists must submit electronically to FHSAA Office the “FHSAA Flag Football Finals Team Data Form for Official Souvenir Program and Press Booklet” (Form FF4) and a team photo.
Saturday, April 28 (Week 43) – FHSAA Flag Football Finals first-round play-in games.
Tuesday, May 1 (Week 44) – FHSAA Flag Football Finals second-round play-in games.
Wednesday, May 2 (Week 44) – FHSAA Finals quarterfinalists must submit to FHSAA Office the “2010 FHSAA Flag Football Finals Up-to-Date Statistics Form” (Form FF5).
Friday and Saturday, May 4-5 (Week 44) – FHSAA Flag Football Finals state championship tournament.

3.6.2 Regular Season Procedures
3.6.2.1 Rules of Competition
3.6.2.1.1 Competition Rules. National Intramural-Recreational Sports Association (NIRSA) Flag Football Rules, as modified by the FHSAA, are the official rules for all regular season games involving teams participating in the state series as well as FHSAA State Flag Football Series games. The following modifications to those rules have been adopted by the Board of Directors.

• Rule 1-1-3, Supervision: The game shall be played under the supervision of 2 to 4 officials. It is recommended strongly that 3 officials be used during regular season competition. Four officials shall be used during FHSAA State Flag Football Series contests.

• Rule 1-4-1, Jersey: Players of opposing teams must wear contrasting solid-colored jerseys, without pockets, numbered on the front and back. Numbers must be the same color on the front and back of the jersey. The number on the front of the jersey must be a minimum of 6 inches in height and centered. The number on the back of the jersey must be a minimum of 8 inches in height and centered. Numbers must be of solid color contrasting with the color of the shirt. The number may have a contrasting color border, which shall not exceed 1/4 inch. No players on the same team shall wear identical numbers.

• Rule 1-5-5, Mouth and Tooth Protector: A mouth piece shall be worn by all players.

• Rule 1-5-7, Sunglasses: Players shall not be permitted to wear sunglasses.

• Rule 9-1-3E, Taunting: The FHSAA disapproves of any form of taunting that is intended or designed to embarrass, ridicule or demean others under any circumstances, including comments or remarks regarding race, religion, gender or national origin.

3.6.2.1.2 Athletic Uniforms. The home team shall wear the darker-colored jersey. The visiting team shall wear the lighter-colored jersey. It is recommended that each participating team bring to the competition site two sets of jerseys (one dark, one light) with identical numbers.

3.6.2.1.3 Suspended Contests. A suspended contest shall be resumed from the point of interruption under the provisions of NIRSA Rule 3.2.2c.

3.6.3 State Series Procedures
3.6.3.1 District Meeting
3.6.3.1.1 Date. Monday, Sept. 12 – Thursday, Sept. 15
3.6.3.1.2 Meeting Agenda. See Administrative Procedure 2.4.1
3.6.3.2 Tournament Structure and Time Schedules

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.6.3.2.1 **District Tournaments.**

(a) Dates. Monday, Apr. 23-Wednesday, Apr. 25

(b) Time Schedule. The following time schedule shall be followed unless an alternate schedule is approved by the FHSAA Office:

**Session 1**
- Semifinal Game 1 (No. 1 vs. No. 4 seed), 6 p.m.
- Semifinal Game 2 (No. 2 vs. No. 3 seed), 7:30 p.m.

**Session 2**
- Championship Game (semifinal winners), 7 p.m.

(c) Site. To be determined at the district meeting.

No local manager is authorized to change the dates, times or order of games unless permitted by the FHSAA Office.

3.6.3.2.2 **FHSAA Finals**

(a) Dates and Site. To be held Friday and Saturday, May 4-5.

(b) Format and Play-in Rounds.

1. The state series bracket will be divided into eight (8) octants as follows: districts 1-4, districts 5-8, districts 9-12, districts 13-16, districts 17-19, districts 20-23, district 24-26 and districts 27-30. Two district champions will receive a bye into the second-round play-in game.

2. First-round play-in games will be played at 4 p.m. Saturday, Apr. 28 at host school sites to determine the teams advancing to the second-round play-in games. The FHSAA representative of the host school shall be designated the game manager.

3. Second-round play-in games will be played at 7 p.m. Tuesday, May 1 at eight sites to determine the eight quarterfinal teams advancing to the FHSAA Flag Football Finals state tournament. The FHSAA representative of the host school shall be designated the game manager.

(c) Time Schedule. The following time schedule shall be followed in the FHSAA Flag Football Finals state championship tournament:

**Friday, May 4**
- Meeting of head coaches, 1 p.m. The head coach of each participating team is required to attend.

**Session 1**
- Quarterfinal Game 1, 4 p.m.
- Quarterfinal Game 2, 5:30 p.m.
- Quarterfinal Game 3, 7 p.m.
- Quarterfinal Game 4, 8:30 p.m.

**Saturday, May 5**

**Session 2**
- Semifinal Game 5 (winners of quarterfinal games), 9:00 a.m.
- Semifinal Game 6 (winners of quarterfinal games), 10:30 a.m.
- Championship Game (semifinal winners), 7 p.m.
- The FHSAA Office will determine the exact order of quarterfinal games.

3.6.3.2.4 **Advancement of Winners.** The winners of the 24 district tournaments shall advance to FHSAA Flag Football Finals first-round play-in games or receive a bye into the second-round play-in games. The winners of the eight (8) FHSAA Finals second-round play-in games shall advance to the FHSAA Flag Football Finals state championship tournament.

3.6.3.3 **Tournament Regulations**

3.6.3.3.1 **Squad Size.** There is no limit on the number of players in uniform that a school participating in the FHSAA State Flag Football Series may dress. Credentials, or complimentary admission, shall be provided to participating school personnel as follows:

- Players in uniform – unlimited
- Team support (coaches, managers, trainers, etc.) – 7
- Administration (principal, athletic director, etc.) – 3
- School media (student newspaper, yearbook, etc.) – 3

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.6.3.3 Pregame Warm-up and Procedures. The following pregame time schedule shall be followed in all state series games:

First Game of Session
- 25:00 before kickoff – Set game clock at 15:00 and begin countdown; competing teams given access to field for 15-minute pregame warm-up
- 10:00 – Introduction of visiting team in order of non-starters, starters and head coach
- 7:30 – Introduction of home team in order of non-starters, starters and head coach
- 5:00 – National Anthem
- 3:00 – Coin toss
- 1:00 – Teams take field
- 0:00 – Reset clock to 12:00; ball placed on the 14-yard line

Second and Subsequent Game(s) of Session
- 23:00 before kickoff – Set game clock at 15:00 and begin countdown; competing teams given access to field for 15-minute pregame warm-up
- 8:00 – Introduction of visiting team in order of non-starters, starters and head coach
- 5:30 – Introduction of home team in order of non-starters, starters and head coach
- 3:00 – Coin toss
- 1:00 – Teams take field
- 0:00 – Reset clock to 12:00; ball placed on 14-yard line

3.6.3.4 Official Ball. The Spalding J5Y youth football shall be the official game ball for the FHSAA Flag Football Finals state championship tournament. The host school of each district tournament and FHSAA Finals first-round play-in game shall provide a Spalding J5Y or comparable model game ball. Spalding and the FHSAA shall provide the game balls to be used at the FHSAA Finals state championship tournament site. Failure to comply shall subject the host school to penalties including, but not limited to, financial penalties and revocation of state series event hosting privileges in the respective sport.
2012 FHSAA Flag Football Championships Bracket

FHSAA FINALS PLAY-IN GAMES
First Round
Saturday, April 28

Second Round
May 1

FHSAA FINALS
State Quarterfinals
Friday, May 4

State Semifinals
Saturday, May 5

State Championship
Saturday, May 5

Region 1

Region 2

Region 3

Region 4

@ = home team
W1 = District 1 Champion; etc.

Key:
@ = home team
W1 = District 1 Champion; etc.

up-to-date brackets can be found at FHSAA.org
3.7 Football
Administrator: Gary Pigott, ext. 260, gpigott@fhsaa.org

3.7.1 Important Dates

Sunday, August 7-Wednesday, August 17 (Week 6-7) – Coaches video rules presentation available in E-Classroom on FHSAA.org.
Monday, August 8 (Week 6) – First practice date (helmets & shorts only, no contact).
Thursday, August 11 (Week 6) – First practice date (full pads, contact may begin).
Thursday-Saturday, August 25-27 (Week 8) – Preseason classic games and jamborees.
Monday, August 29 (Week 9) – First date of regular season competition.
Saturday, November 5 (Week 18) – Last date for district game; last date on which a student may transfer and represent a school in the FHSAA State Football Series.
Monday, November 7 (Week 19) – 2010 FHSAA State Football Series Official State Entry List must be submitted to C2C Schools by 5 p.m.
Monday, November 7 (Week 19) – District tiebreakers.
Saturday, November 12 (Week 19) – Last regular season competition date.
Wednesday, Thursday & Saturday, November 16, 17 or 19 (Week 20) – Postseason bowl games.
Friday, November 18 (Week 20) – Regional tournament quarterfinal games (Classes 8A, 7A, 6A, 5A); regional tournament semifinal games (Classes 4A, 3A, 2A, 1A).
Friday, November 25 (Week 21) – Regional tournament semifinal games (Classes 8A, 7A, 6A, 5A); regional tournament championship games (Classes 4A, 3A, 2A, 1A).
Monday, November 28 (Week 22) – FHSAA Football Finals team data form and photo must be submitted to FHSAA Office by schools with teams advancing in state series (Classes 4A, 3A, 2A, 1A).
Friday, December 2 (Week 22) – Regional tournament championship games (Classes 8A, 7A, 6A, 5A); state semifinal games (Classes 4A, 3A, 2A, 1A).
Monday, December 5 (Week 23) – FHSAA Football Finals team data form and photo must be submitted to FHSAA Office by schools with teams advancing in state series (Classes 8A, 7A, 6A, 5A); FHSAA Football Finals participants must submit up-to-date team statistics form to FHSAA Office (Classes 4A, 3A, 2A, 1A).
Friday, December 9 (Week 23) – State semifinal games (Classes 8A, 7A, 6A, 5A).
Friday-Saturday, December 9-10 (Week 23) – FHSAA Football Finals state championship games (Friday, Classes 1A & 2A; Saturday, Classes 3A & 4A).
Monday, December 12 (Week 24) – FHSAA Football Finals participants must submit up-to-date team statistics form to FHSAA Office (Classes 8A, 7A, 6A, 5A).
Friday-Saturday, December 16-17 (Week 24) – FHSAA Football Finals state championship games (Friday, Classes 5A & 7A; Saturday, Classes 6A & 8A).
Monday, January 2 (Week 27) – FHSAA Football Advisory Committee meeting.
Tuesday, May 1 (Week 43) – First spring practice date (helmets & shorts only, no contact).
Friday, May 4 (Week 44) – First spring practice date (full pads, contact may begin).
Thursday, May 31 (Week 47) – Last permissible date for spring practice.

3.7.2 Regular Season Procedures
3.7.2.1 Rules of Competition
3.7.2.1.1 Playing Rules. NFHS Football Rules, as modified by the FHSAA, are the official playing rules for all football games. The following modifications to those rules have been adopted by the Board of Directors.

• 1-1-4 Note. Size of Officials Crew: Five (5) field officials and one clock operator will be used for all varsity football games. All first-round playoff games will consist of five (5) field officials and one clock operator. For the second round of playoffs through the state championship games, a crew of seven (7) field officials and one clock operator shall be assigned.

• 1-3-1g Note. Size of Ball: A smaller ball may be used for eighth grade games and below.

• 1-3-2 Note. Official Ball: The FHSAA has adopted a specific ball for use in the FHSAA State Football Series [see section 3.7.3.5.4 reference].

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.7.2.2 Preseason Jamborees and Classics

3.7.2.2.1 Preseason Jamborees. Must include four or more varsity teams; each varsity team may play a maximum of two 12-minute quarters. Opponents may be the same or different in each quarter. All NFHS football playing rules must be followed. Each team may request a maximum of two (2) timeouts per quarter. To be held Thursday, Aug. 26 – Saturday, Aug. 28, 2010 (Week 8).

3.7.2.2.2 Preseason Classics. Limited to varsity two teams; may be modified to allow non-varsity squads from both schools to participate against each other in the first two quarters, followed by participation by the varsity squads from both schools in the final two quarters or some similar format subject to approval by the FHSAA Office. If any format other than a complete game between varsity squads is used, it must be stipulated in the contract. All NFHS football playing rules must be followed. Regardless of the format used, a running score for each school must be kept for the entire game. One school must be declared the winner. Preseason Classics may not be played outside the state of Florida. To be held Thursday, Aug. 25 – Saturday, Aug. 27 (Week 8).

3.7.2.3 Postseason Bowl Games.

3.7.2.3.1 A team that does not participate in the state series or participates in but does not qualify for the state series as a representative of its district may compete in a postseason bowl game exclusively on Wednesday, Thursday or Saturday, November 16, 17 or 19 (Week 20), provided the school meets the requirements stated herein.

3.7.2.3.2 A school that qualifies for the state series may not agree to play in a postseason bowl game.

3.7.2.3.3 A postseason bowl game hosted by a senior high school must have the approval of the FHSAA Office. Such games, however, cannot be approved by the FHSAA Office until the Monday, November 7 (Week 19) or thereafter. An AT3 Form must be completed to sanction the event.

3.7.2.3.4 To be eligible to compete in a postseason bowl game, a school must meet the provisions of 3.7.2.3.1, must have played a representative schedule and must have a winning record (.500 or better) through the Monday, November 7 (Week 19) or thereafter.

3.7.3.2.5 All NFHS Football Rules shall apply to postseason bowl games.

3.7.2.4 Spring Practice, Jamborees and Classics.

3.7.2.4.1 Spring Practice. See Policies 6.9.4 and 18.2.

3.7.2.4.2 Spring Jamborees and Classics. Schools are limited to either one (1) Jamboree or one (1) Classic following the procedures in 3.7.2.2 and counts as one of 20 sessions outlined in Policy 6.9.4.

3.7.3 State Series Procedures

3.7.3.1 District Scheduling Meeting

3.7.3.1.1 Date. Not held due to second year of district scheduling cycle.

3.7.3.1.2 Scheduling Meeting.

• A representative of each school assigned to the district must be in attendance

• A district football schedule for both years of the cycle must be completed during this meeting

• Schools shall schedule district football games according to the following schedule: 10th week, 8th week, 6th week, 4rd week, 9th week, 7th week, 5th week, 3rd week, 2nd week and 1st week. District games shall not be scheduled on the 11th week.

• A complete schedule, including any non-district games, must be submitted via C2C Schools by March 31.

3.7.3.2 District Standings. The FHSAA Office shall compute on a weekly basis the official standings for each district in each classification based on the game reports filed by member schools as required in 3.7.2.1.5. Official standings will be posted on FHSAA.org. It will be on the basis of these standings only that district champions and district runners-up will be determined. It is imperative that member schools report their game scores to the FHSAA Office each week in accordance with 3.7.2.1.5. In the event a member school wishes to challenge its win-loss record as recorded in the official FHSAA standings, the burden of proof will be upon the member school.

3.7.3.2.1 Only those varsity games played with other schools in a district shall count toward the district standings. If a school plays more than one varsity game with another school in its district, then only the first game will count in the district standings.

3.7.3.2.2 Breaking Ties.

(a) If two schools are tied for first place in the final district standings, the winner of the regular season game between the two schools shall advance to the regional tournament as the district champion and the loser of the regular season game shall advance to the regional tournament as the district runner-up. If two schools are tied for second place in the final district standings, the winner of the regular season game between the two schools shall advance to the regional tournament as the district runner-up.

(b) If three schools are tied for first place in the final district standings and one of the three schools defeated the other two in regular season competition, then that school shall advance to the regional tournament as the district champion. The winner of the regular season game between the two remaining schools shall then advance to the regional tournament as the district runner-up. If three
schools are tied for second place in the final district standings and one of the three schools defeated the other two in regular season competition, then that school shall advance to the regional tournament as the district runner-up.

(c) If three or more schools are tied for either first place or second place in the final district standings and the tie cannot be broken based on the results of regular season competition, then a district tiebreaker shall be played to determine the district champion and/or district runner-up.

3.7.3.3 District Tiebreakers.

3.7.3.3.1 Date, Time and Site. District tiebreakers, if necessary, shall be played at 7 p.m. local time on Monday, November 7 (Week 19). The school whose team is seeded No. 1 shall be designated the host school and will determine the site of the competition.

3.7.3.3.2 Format. The higher-seeded team in each round shall be designated the “home team” and will wear the darker-colored jersey. Each team shall be required to have both darker and lighter-colored jerseys at the competition site in the event problems with contrasting jerseys exist. Teams shall play one entire quarter against their bracketed opponents. Each team will be allotted two timeouts per quarter. The 10-Yard Line Overtime Tiebreaker Plan as printed in the NFHS Rules Book will be used at the end of the quarter if the score is tied. There will be a warm-up period or rest period not to exceed 20 minutes between each quarter or tiebreaker. The FHSAA Office, not later than noon Sunday, November 6, will post tiebreaker information on FHSAA.org containing the specific arrangements for the district tiebreaker.

3.7.3.3.3 Seeding. The teams shall be seeded on the basis of their overall win-loss percentage through all games played by Sunday, November 6. The team with the best overall win-loss percentage will be seeded No. 1, etc. If two or more of the teams have identical overall win-loss percentages, the results of their head-to-head competition during the regular season will be used to break the tie. If the tie cannot be resolved by the results of head-to-head competition, a random draw will be used to break the tie.

3.7.3.3.4 Bracketing. The teams, based on their seeding, shall be bracketed as follows:

(a) Three teams tied for district championship:
   • Round 1 – No. 2 seed vs. No. 3 seed.
   • Round 2 – Round 1 winner vs. No. 1 seed; if No. 1 seed wins, it is district champion and Round 1 winner is runner-up; if Round 1 winner wins, it is district champion and No. 1 seed advances to Round 3.
   • Round 3 – No. 1 seed vs. Round 1 loser; winner is district runner-up.

(b) Four or more teams tied for district championship:
   • Nos. 1, 4, 5 and 8 seeds in upper half of bracket; Nos. 2, 3, 6 and 7 seeds in lower half of bracket; byes, if any, awarded to higher-seeded teams.
   • Winners advance through straight-progression bracket; winner of final round is district champion; loser is district runner-up.

(c) Three teams tied for district runner-up:
   • Round 1 – No. 2 seed vs. No. 3 seed.
   • Round 2 – Round 1 winner vs. No. 1 seed; winner is district runner-up.

(d) Four or more teams tied for district runner-up:
   • Nos. 1, 4, 5 and 8 seeds in upper half of bracket; Nos. 2, 3, 6 and 7 seeds in lower half of bracket; byes, if any, awarded to higher-seeded teams.
   • Winners advance through straight-progression bracket; winner of final round is district runner-up.

3.7.3.3.5 Bands. Bands will be prohibited from playing at district tiebreakers.

3.7.3.4 Tournament Structure and Time Schedules

3.7.3.4.1 Regional Tournaments

(a) Complexes. Competition will be conducted in four regional complexes in each classification. Each regional complex will be comprised of either two or four districts depending upon the number of districts in the classification.

(b) Playoff Field. The tournament bracket in Classes 8A, 7A, 6A, and 5A shall include 32 teams. The tournament bracket in Classes 4A, 3A, 2A and 1A shall include 16 teams.

(c) Dates and Times. Regional tournaments shall be played on the following dates:

<table>
<thead>
<tr>
<th>Classes</th>
<th>Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>8A, 7A, 6A, 5A</td>
<td>Quarterfinals – Friday, November 18 (Week 20)</td>
</tr>
<tr>
<td></td>
<td>Semifinals – Friday, November 25 (Week 21)</td>
</tr>
<tr>
<td></td>
<td>Championship – Friday, December 2 (Week 22)</td>
</tr>
</tbody>
</table>

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.7.3.4.3 FHSAA Finals

(a) Dates and Site. The FHSAA Football Finals state championship games shall be played Friday, December 9, and Saturday, December 10, of Week 23 for Classes 4A, 3A, 2A and 1A; and Friday, December 16, and Saturday, December 17, of Week 24 for Classes 8A, 7A, 6A, and 5A. Gary Pigott, FHSAA administrator for football, will be the event director.

(b) Time Schedule. The following schedule shall be used (all times EST and subject to change by Sun Sports Network):

- Class 1A/2A/3A/4A conference call – Tuesday, December 6, 10 a.m.
- Class 1A championship – Friday, December 9, time TBA
- Class 2A championship – Friday, December 9, time TBA
- Class 3A championship – Saturday, December 10, time TBA
- Class 4A championship – Saturday, December 10, time TBA
- Class 5A/6A/7A/8A conference call – Tuesday, December 13, 10 a.m.
- Class 5A championship – Friday, December 16, time TBA
- Class 7A championship – Friday, December 16, time TBA
- Class 6A championship – Saturday, December 17, time TBA
- Class 8A championship – Saturday, December 17, time TBA

(c) Home School. In the Class 1A, Class 2A, Class 5A and Class 7A championship games, the school on the upper line of the bracket shall be designated the home school. In the Class 3A, Class 4B, Class 6A and Class 8A championship games, the school on the lower line of the bracket shall be designated the home school.

(d) Jerseys. Schools must bring both their light and dark sets of jerseys to avoid conflicts.

3.7.3.4.4 Advancement of Winners

(a) Regional to State Semifinals. The champion from each of the four regional tournaments in each classification shall advance to the state semifinal games in the respective classifications.

(b) State Semifinals to FHSAA Finals. The winners of the two semifinal games in each classification shall advance to the FHSAA Finals in the respective classifications.

3.7.3.5 Tournament Regulations

3.7.3.5.1 Squads

(a) Player Limit. Teams shall be allowed a maximum of 60 players in uniform for each game. Uniformed players, coaches and team managers of participating schools will be admitted to games in the state series in which they participate free of charge.

(b) FHSAA Finals. The number of field credentials for participating teams shall not exceed the number of uniformed players plus 20 to be used by coaches, managers, statisticians, trainers, medical personnel, etc.

3.7.3.5.2 Exchange of Game Tapes. The head coaches of opposing teams in each state series game must exchange videotapes of their previous two (2) games by 5 p.m. EST on the Saturday (Monday for first-round games) immediately preceding their game. A minimum monetary penalty of $250 shall be assessed for willful violations of this provision.

3.7.3.5.3 Pregame Warm-up and Procedures. The following pregame time schedule is recommended for all state series games:

- 6 p.m. – Playing surface open to kickers and punters; gates open to spectators.
- 6:30 p.m. (60:00 on pregame clock) – Clock operator starts pregame countdown on game clock
- 7:10 p.m. (20:00 on pregame clock) – Pregame warm-up period ends; teams leave field.
- 7:12 p.m. (18:00 on pregame clock) – Announcer reads pregame script, sportsmanship message and starting lineups (both offensive and defensive) for both teams; this is not formal introductions of starting lineups and it is not necessary for players and coaches to be on the field when this occurs.
- 7:23 p.m. (7:00 on pregame clock) – Visiting team emerges from dressing room, takes the field and reports to its sideline area.
- 7:24 p.m. (6:00 on pregame clock) – Home team emerges from dressing room, takes the field and reports to its sideline area.
- 7:25 p.m. (5:00 on pregame clock) – National Anthem is performed.
- 7:27 p.m. (3:00 on pregame clock) – Coin toss at mid-field.
- 7:29:30 p.m. (0:30 on pregame clock) – Teams take positions on field for kickoff.
- 7:30 p.m. (0:00 on pregame clock) – Reset game clock to 12:00. Referee signals ready for play. KICKOFF.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
No participating team, other than the host school’s team, shall be permitted onto a playoff field for practice during the week of the state series game. Teams that advance to the FHSAA Finals shall not be allowed practice time on the FHSAA Finals facility field other than the pregame warm-up.

3.7.3.5.4 Official Ball. The Spalding J5V Advance or the Spalding TF-SBI shall be the official ball(s) of the FHSAA State Football Series. The use of one of these balls shall be mandatory in each district tiebreaker, regional tournament game, state semifinal game and FHSAA Finals game. The host school shall ensure the use of the official Spalding football. If the visiting team desires to use its own footballs, it may do so provided it furnishes its own Spalding J5V or TF-SBI model. The purchase of Spalding footballs, if necessary, will be considered an expense of the tiebreaker or game and reported as such on the financial report form. Spalding and the FHSAA will provide the actual footballs to be used both in competition at the FHSAA Finals. Failure to comply shall subject the host school to penalties including, but not limited to, financial penalties and revocation of state series event hosting privileges in the respective sport.

3.7.3.5.5 Bands.

(a) Admittance. Band and drill team members from participating schools in full dress uniform, along with their adult sponsors will receive complimentary admission to all games in the state series, with the exception of district tie-breakers. One adult chaperon for every 10 participating students shall receive complimentary admission.

(b) National Anthem. The host school shall be responsible for arranging for a live performance of the National Anthem. This live performance may be by the host school’s band, singer(s) or instrumental solo or ensemble; or, if by mutual agreement of both schools, by the visiting team’s band or by both bands.

(c) Halftime Performance. The marching band of each participating school may perform at halftime of the game in which their team is involved. Each band shall be allotted a maximum of eight (8) minutes and 30 seconds for its halftime performance. The band representing the visiting team shall perform first, and must be ready to take the field and begin its performance immediately upon conclusion of the first half. The band representing the home team shall perform second and must be clear of the field before the expiration of the 20-minute halftime period. Should only one band perform at halftime, there will be no time limit except that the band must be clear of the field with three (3) minutes remaining in the halftime period.

3.7.3.5.6 Cheerleaders. Cheerleaders in uniform, along with their adult sponsors, will be admitted free of charge to state series contests in which their school’s team participates. The number of cheerleaders permitted will be the same as the number who cheered during varsity contests during the regular season.
2011 FHSAA Football Championship Bracket (Classes 8A & 6A)

REGIONAL TOURNAMENT
Regional Quarterfinals
Friday, Nov. 18

Regional Semifinals
Friday, Nov. 25

Regional Finals
Friday, Dec. 2

State Semifinals
Friday, Dec. 9

FHSAA FINALS
State Championship
Saturday, Dec. 17

REGION 1
(Districts 1, 2, 3 & 4 champs and runners-up advance)

Region 1 Champion

REGION 2
(Districts 5, 6, 7 & 8 champs and runners-up advance)

Region 2 Champion

REGION 3
(Districts 9, 10, 11 & 12 champs and runners-up advance)

Region 3 Champion

REGION 4
(Districts 13, 14, 15 & 16 champs and runners-up advance)

Region 4 Champion

Key:
@ = home team
W1 = District 1 Champion; R2 = District 2 Runner-Up

up-to-date brackets can be found a FHSAA.org
2011 FHSAA Football Championship Bracket (Classes 7A & 5A)

**REGIONAL TOURNAMENT**

<table>
<thead>
<tr>
<th>Regional Quarterfinals</th>
<th>Regional Semifinals</th>
<th>Regional Finals</th>
<th>State Semifinals</th>
<th>FHSAA FINALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, Nov. 18</td>
<td>Friday, Nov. 25</td>
<td>Friday, Dec. 2</td>
<td>Friday, Dec. 9</td>
<td>Friday, Dec. 16</td>
</tr>
</tbody>
</table>

**REGION 1**
(Districts 1, 2, 3 & 4 champs and runners-up advance)

@ = home team
W1 = District 1 Champion; R2 = District 2 Runner-Up

**REGION 2**
(Districts 5, 6, 7 & 8 champs and runners-up advance)

**REGION 3**
(Districts 9, 10, 11 & 12 champs and runners-up advance)

**REGION 4**
(Districts 13, 14, 15 & 16 champs and runners-up advance)

Key:
@ = home team
W1 = District 1 Champion; R2 = District 2 Runner-Up

*up-to-date brackets can be found at FHSAA.org*
2011 FHSAA Football Championship Bracket (Classes 4A & 3A)

REGIONAL TOURNAMENT

<table>
<thead>
<tr>
<th></th>
<th>Regional Semifinals</th>
<th>Regional Finals</th>
<th>State Semifinals</th>
<th>FHSAA FINALS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Friday, Nov. 18</td>
<td>Friday, Nov. 25</td>
<td>Friday, Dec. 2</td>
<td>State Championship</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Saturday, Dec. 10</td>
</tr>
</tbody>
</table>

R1
W2
R2
W1
R3
W4
R4
W3
R5
W6
R6
W5
R7
W8
R8
W7

REGION 1
(Districts 1 & 2 champs and runners-up advance)

Region 1 Champion

REGION 2
(Districts 3 & 4 champs and runners-up advance)

@ Region 2 Champion

REGION 3
(Districts 5 & 6 champs and runners-up advance)

Region 3 Champion

REGION 4
(Districts 7 & 8 champs and runners-up advance)

@ Region 4 Champion

Key:
@ = home team
W1 = District 1 Champion; R2 = District 2 Runner-Up; etc.

up-to-date brackets can be found a FHSAA.org
2011 FHSAA Football Championship Bracket (Classes 2A & 1A)

REGIONAL TOURNAMENT

Regional Semifinals
Friday, Nov. 18

Regional Finals
Friday, Nov. 25

State Semifinals
Friday, Dec. 2

FHSAA FINALS

State Championship
Friday, Dec. 9

Key:
@ = home team
W1 = District 1 Champion; R2 = District 2 Runner-Up; etc.

Region 1 Champion

Region 2 Champion

Region 3 Champion

Region 4 Champion

Key:
@ = home team
W1 = District 1 Champion; R2 = District 2 Runner-Up; etc.

up-to-date brackets can be found at FHSAA.org
3.8 Golf

Administrator: Justin Harrison, ext. 390, jharrison@fhsaa.org

3.8.1 Important Dates

   Monday, August 8 (Week 6) – First practice date.
   Monday, August 15-Wednesday, August 24 (Week 7-8) – Coaches video rules presentation available in E-Classroom on FHSAA.org.
   Monday, August 29 (Week 9) – First regular season competition date.
   Monday, August 29-Wednesday, September 1 (Week 9) – Mandatory District planning meeting.
   Monday, October 10 (Week 15) – FHSAA State Golf Series Official State Entry List must be submitted to C2C Schools.
   Saturday, October 15 (Week 15) – Last regular season competition date.
   Monday & Tuesday, October 17-18 (Week 16) – District tournaments.
   Monday & Tuesday, October 24-25 (Week 17) – Regional tournaments.
   Tuesday & Wednesday, November 1-2 (Week 18) – FHSAA Golf Finals state championship tournament.
   Tuesday, November 29 (Week 22) – FHSAA Golf Advisory Committee meeting.

3.8.2 Regular Season Procedures

3.8.2.1 Rules of Competition

3.8.2.1.1 Competition Rules. United States Golf Association (USGA) Amateur Golf Rules, as modified by the FHSAA, are the official rules for all golf matches, except where it may be necessary to apply local rules due to circumstances or unforeseen conditions.

(a) A team shall be comprised of four, five or six players. All coaches of teams involved in a match must agree to the designated number of players who will comprise a team. If a school wishes to play more than four players in a match it must so stipulate in the “terms and conditions” section of the Contract for Interscholastic Athletic Contest. When the number of players is not stipulated in the “terms and conditions” section of the contract, a school shall play no more than five (5) players. In all matches, however, the four lowest individual scores combined shall determine the team score.

(b) A match shall be conducted on a stroke play basis. The team having the lowest aggregate score at the conclusion of play shall be the winner. Teams shall be informed of a tie-break procedure prior to the start of any regular season match and/or invitational tournament.

(c) Exhibition or practice play during a match is strictly prohibited. Only those students who are properly entered shall participate in a match. This does not prohibit the playing of junior varsity matches in conjunction with a varsity match.

(d) All participants must abide by the dress code as established by the golf course on which the match is being played.

(e) The use of caddies, including teammates, is prohibited.

(f) Players are permitted to use pull-carts if desired. The use of motorized carts or other vehicles by players is prohibited. An exception may be made for an individual player who, because of a permanent physical handicap or disability, needs the use of such equipment to compete. The player’s school must submit a request for the exception in writing to, and it must be approved by the Executive Director in advance of the competition. A school with a player who has been granted this exception must notify the host school of the player’s special need in advance of the competition.

(g) The use of any electronic equipment for the purpose of communication is prohibited on the course by players, coaches and spectators. This does not include course management staff, who may need to keep or provide information on the course and play during the tournament, from using such equipment.

(h) Although a local rule may allow the use of distance measuring devices, the FHSAA prohibits such use in all regular season and state series contests.

(i) USGA Rule 3-3(a) must be enforced when there is a doubt as to the right play procedure, and the tournament/match director or tournament committee must be consulted before a player involved signs and turns in his/her scorecard.

(j) No participant shall be allowed to accept any cash awards, sponsorship or gifts exceeding those limitations established in Bylaw 9.9.3.

(k) A player who deliberately throws any piece of equipment during competition shall be disqualified (ejected) immediately for misconduct. The disqualification (ejection) shall be reported to the FHSAA Office by the host school or tournament director using the “Unsporting Conduct Incident Report” (Form AT6).

(l) Any player that displays unsporting behavior, uses profane language, inappropriate gestures or taunts an opponent at any time during the match shall be disqualified for unsporting conduct and ejected from the match. See FHSAA Bylaws 8.1.1, 11.11.1 and FHSAA Policy 20.

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(m) Betting by players and coaches is strictly prohibited. A player who violates this rule shall be disqualified from further participation in the match or tournament. A coach who violates this rule must be reported to the FHSAA Office by the host school or tournament manager using the “Unsporting Conduct Incident Report” (Form AT6).

(n) At the end of tournament/match play, each player in the assigned group must go directly from the final hole to the check-in area to verify the individual score for each player, and sign and submit the scorecard to a tournament/match official. All areas of question with regard to the right play procedure or scoring must be submitted to the tournament/match director at this time to be resolved prior to players signing their scorecards.

(o) A competition is considered to have closed when all players have submitted their scorecards to the tournament/match director and the results are officially announced.

3.8.2.1.2 Coaching & Advice During Competition.

(a) Coaches only will be allowed to give advice under the following provisions:

(1) Only one (1) designated team coach may give advice.

(2) USGA Rule 8 entitled “Definition of Advice” must be used.

(3) Advice may be given only when all balls of the players in a group are no longer in play.

(b) Coaches who elect to advise their players during matches must not make rulings on matters of play that are the responsibility of the event director or tournament committee. Players must proceed immediately to the next hole without delay. A player in violation of USGA Rule 6-7, “Undue Delay,” will be assessed a two-stroke penalty for the first offense and disqualified from competition for the second offense.

(c) No players, parents or spectators shall be allowed to coach or give advice to any player who is competing during regular season matches or matches in the state series.

(d) Parents and spectators of participating golfers must remain in the rough or on golf paths and 50 feet away from the golfers. Use of golf carts by spectators during matches is under the jurisdiction of the event director.

3.8.2.1.3 Unsporting Conduct Reports. Event hosts and/or officials must report acts of unsporting conduct by players and coaches to the FHSAA Office using the “Unsporting Conduct Incident Report” (Form AT6).

3.8.3 State Series Procedures

3.8.3.1 District Meeting.

3.8.3.1.1 Date. Monday-Tuesday, August 29 – 30

3.8.3.1.2 Meeting Agenda. In addition to section 2.4.2, the following items of business must be addressed at the district meeting:

• Determine if a sub-district qualifying tournament(s) will be played. Sub-district tournaments may be played during October 10-11 (Week 15), which is the week preceding the District Tournament. If a sub-district tournament is to be played during the earlier week, all participating schools must submit their official entry lists to the district tournament manager not later than 5 p.m. Monday, October 3.

• Adopt a procedure for determining the pairings for the tournament.

• Adopt a method for deciding individual and team ties. If a sudden death playoff or the matching scorecards method is to be used, the hole(s) to be played or compared in the tie-breaker must be designated.

• Develop an alternative plan for competition in case of inclement weather.

• Discuss the host provisions for region tournaments and the deadline date.

3.8.3.2 Tournament Structure and Time Schedules

3.8.3.2.1 District Tournaments.

(a) Dates, Time Schedule and Site.

(1) Dates. Monday, October 17 or Tuesday, October 18 (Week 16).

(2) Time Schedule. To be determined at district meeting.

(3) Site. To be selected at the district meeting.

(i) Yardages

• Girls 5200-5600 yards

• Boys 6400-6800 yards

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.8.3.3.1 **Teams.** A team consists of four or five players. The four lowest scores shall determine the team score.

(a) A school may enter an individual golfer(s) in the district tournament to compete for the individual championship if the school is unable to enter a team of four or five players.

(b) Each team that qualifies for the FHSAA Finals, in addition to its four or five players, may be accompanied by a maximum of one (1) alternate. The alternate may not be used once tournament play begins. No alternate is permissible for contestants who qualify on an individual basis.

3.8.3.3.2 **Format.** All state series tournaments shall be conducted on a stroke-play basis. The team having the lowest aggregate score at the conclusion of the prescribed number of holes will be the team champion. The individual player having the lowest score at the conclusion of the prescribed number of holes will be the individual champion.

(a) District Tournaments. One round, 18 holes. Each district shall adopt a method for breaking individual and team ties. If a sudden-victory playoff or the matching scorecards method is to be used, the hole(s) to be played or compared in the tie-breaker must be designated.

(b) Regional Tournaments. One round, 18 holes. In the event of a tie for the first- and second-place team or individual qualifiers, a sudden-victory playoff shall be used to determine the qualifiers who will advance to the FHSAA Finals. The hole(s) for the sudden-victory playoff will be determined by the tournament committee and will be part of the information provided at the pre-tournament coaches meeting.

(c) FHSAA Finals. Two rounds, 36 holes. In the event of a tie for the individual or team championship, a sudden-victory playoff shall be used to determine the champion. The hole(s) to be used for the sudden-victory playoff will be determined by the tournament committee and will be announced at the pre-tournament coaches meeting.

In the event emergency situations, such as inclement weather, make it necessary to reduce the number of holes from 36, the Jury of Appeals shall determine the final number of holes to be counted for scoring. All leading players must have played the same holes up to the cut-off point established by the Jury of Appeals.

3.8.3.3.3 **Pairings & Tee Times.**

(a) District Tournaments. Each district shall establish a method for determining pairings and tee times at the district meeting.

(b) Regional Tournaments. Pairings and tee times will be based on district tournament scores. The host school will determine and fax tee times to schools with qualifying teams and individual competitors by 9 a.m. Friday, October 15.

(c) FHSAA Finals. Pairings and tee times for the first round will be based on regional tournament scores and will be listed on FHSAA.org. Pairings for the second round will be based on the first round. It is the responsibility of the coach to locate the pairings and tee times on the FHSAA golf website.

3.8.3.3.4 **Faculty Supervision.** A member of the faculty shall accompany a school’s team or individual contestant to all competition in the state series.

3.8.3.3.5 **Official Ball.**

(a) District & Regional Tournaments. Each player shall provide his/her own balls for competition.

(b) FHSAA Finals. The Calloway HX Tour golf ball provided by Spalding is the official souvenir ball of the FHSAA Golf Finals. The use of this ball, however, is not mandatory. Each player shall provide his/her own balls for competition in the FHSAA Golf Finals.

3.8.3.3.6 **Jury of Appeals.** A Jury of Appeals consisting of five coaches and/or athletic directors from five different participating schools shall be appointed by the manager of each state series event. A member of the Jury of Appeals whose team or individual contestant is a party to an appeal must recuse himself/herself and be replaced until the appeal is concluded. The decision of the Jury of Appeals shall be final. The Jury of Appeals shall not set aside any rule.

3.8.4 **Local Rules and Conditions of Competition**
The current Rules of the United States Golf Association govern play. Complete text of Rules and Appendix I may be found in the current “Rules of Golf.”

Disregard Local Rules printed on club scorecards or posted at the course.

Unless otherwise noted, the penalty for breach of a Local Rule or Condition is:

- Match play -- Loss of hole; Stroke play -- Two strokes.

*Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.*
3.8.4.1 Local Rules
3.8.4.1.1 Out of Bounds.
(a) Defined by inside points, at ground level, of white stakes, lines and perimeter fence posts.
(b) When the inside edge of a paved road or curb defines out of bounds, a ball that is on or beyond the road or curb is out of bounds even though it may lie on another part of the golf course.

3.8.4.1.2 Water Hazards and Lateral Water Hazards. When a water hazard or a lateral water hazard is bounded by out of bounds, the hazard margin extends to and coincides with the out of bounds line.

3.8.4.1.3 Ground Under Repair. Defined by white lines. Other areas of ground under repair, even when not marked, include:
(a) French drains (trenches filled with stones or the like)
(b) Fire ant hills (Note: For a player whose ball is in a water hazard and is affected by a fire ant hill, see Decision I-4/10)

3.8.4.1.4 Sod Seams. Through the green, sod seams (not the sod itself) are deemed to be ground under repair, and relief is available under Rule 25-1 if the ball lies in or touches a sod seam or a sod seam interferes with the area of intended swing. All seams within the sodded area are considered the same seam.

3.8.4.1.5 Obstructions And Integral Parts Of The Course.
(a) When located within hazards; liners in bunkers and artificial walls and pilings are integral parts of the course unless otherwise provided for in Notice to Players.
(b) White lined areas tying into obstructions are part of the obstruction.
(c) When closely attached to trees, wrappings, electrical wire, and cables are integral parts of the course.

3.8.4.1.6 Embedded Ball Through The Green. Local Rule as prescribed in Appendix I is in effect.

3.8.4.1.7 Loose Impediments. Wood chips and mulch are loose impediments.

3.8.4.1.8 Distance Measuring Devices. Although a Local Rule may allow the use of these devices, the FHSAA prohibits such use in all regular season and state series contests under penalty of disqualification.

3.8.4.2 Conditions Of Competitions.
3.8.4.2.1 List Of Conforming Driver Heads. Optional Condition as prescribed in Appendix I is in effect.
3.8.4.2.2 List Of Conforming Golf Balls. Optional Condition as prescribed in Appendix I is in effect.
3.8.4.2.3 Time Of Starting. Optional Condition as prescribed in Appendix I is in effect.
3.8.4.2.4 Pace Of Play. See separate memorandum to players for pace of play guidelines, when applicable.

3.8.4.2.5 Suspension of Play Due to a Dangerous Situation. Optional Condition as prescribed in Appendix I is in effect. All practice areas are closed during suspension for a dangerous situation until the Committee has declared them open. Players who practice on closed practice areas will be asked to cease doing so; failure to comply may result in revocation of entry.

3.8.4.2.6 Signals For Suspension of Play.
(a) Suspension for a dangerous situation: One prolonged siren or air-horn note.
(b) All other types of suspension: Three consecutive air-horn notes.
(c) Resumption of play: Two air-horn notes.

3.8.4.2.7 Official Event. In the FHSAA Finals, an official event may be constituted by reverting to the results of an earlier round. In the event of an emergency situation, such as inclement weather, make it necessary to reduce the number of holes from 36, the Jury of Appeals shall determine the final number of holes to be counted for scoring. All leading players must have played the same holes up to the cut-off point established by the Jury of Appeals.

3.8.4.2.8 Close Of Competition. The competition is deemed to have closed when the winner has been announced, or, in the absence of a prize ceremony, when all scores have been approved by the Committee.
3.9 Lacrosse

Administrator: Cristina Broska, ext. 250, cbroska@fhsaa.org

3.9.1 Important Dates

Monday, October 3 (Week 11)-Friday, October 7 (Week 14) – Mandatory district planning and scheduling meeting.
Monday, January 30 (Week 31) – First practice date.
Sunday, February 5 (Week 32)-Wednesday, February 15 (Week 33) – Online rules presentation for coaches available via E-Classroom on FHSAA.org.
Monday, February 20 (Week 34) – First regular season competition date.
Saturday, April 7 (Week 40) – Last date for district game.
Monday, April 9 (Week 41) – FHSAA State Lacrosse Series Official State Entry List must be submitted to C2C Schools; final district win-loss records must be reported to the district tournament manager not later than 10 a.m. EDT.
Saturday, April 14 (Week 41) – Last date for regular season contest; district tournament pairings announced on FHSAA.org.
Monday-Friday, April 16-20 (Week 42) – District tournaments.
Tuesday, April 24 (Week 43) – FHSAA Lacrosse Finals first-round play-in games.
Wednesday, April 25(Week 43) – Teams that advance to the second-round play-in games must submit electronically to FHSAA Office the “FHSAA Lacrosse Finals Team Data Form for Official Souvenir Program and Press Booklet” and a team photo.
Friday, April 27 (Week 43) – FHSAA Lacrosse Finals second-round play-in games.
Monday, April 30 (Week 44) – FHSAA Finals semifinalists must submit to FHSAA Office the “FHSAA Lacrosse Finals Up-to-Date Statistics Form.”

Friday and Saturday, May 4-5 (Week 41) – Tentative FHSAA Lacrosse Finals state championship tournament.

3.9.2 Regular Season Procedures

3.9.2.1 Rules of Competition

3.9.2.1.1 Competition Rules. NFHS Boys Lacrosse Rules and U.S. Lacrosse Women’s Rules, as modified or amended by the FHSAA, are the official rules for all regular season games as well as FHSAA Lacrosse State Series games. The following modifications or amendments have been adopted by the FHSAA.

Girls Lacrosse

• Rule 2 Pre-game Equipment Certification. Each head coach shall certify that all players are properly equipped and that all required equipment will be worn as designed to be worn.
• Rule 2 The ball. Each home team shall supply a minimum of three (3) new yellow lacrosse balls bearing the NFHS authenticating mark.
• Rule 2 Ball Retrieval. If the home team chooses to provide ball retrievers on the end line, the ball retrievers shall (1) wear a lacrosse helmet, (2) be dressed so their uniform colors do not blend with those of participating teams and (3) not be permitted to stand directly behind the goal. In addition, the home team is required to train, protect, and provide for the safety of the ball retrievers.
• Rule 2 Eye Protection. Field players are required to wear lacrosse goggles, which meet ASTM standards.
• Rule 2 Other Personal Equipment. Jewelry may not be worn. Medical-alert medals are not considered jewelry. The alert must be taped to the body with clear tape. Religious medals are not considered jewelry. They must be worn under the uniform and taped to the body.
• Rule 2. Artificial Limbs are permitted which are no more dangerous to players than the corresponding human limb and do not place the opponent at a disadvantage. Written permission must be obtained from the FHSAA Office.
• Rule 2. A hearing instrument may be used to enhance the efficiency of a required aid prescribed by a licensed medical physician, provided it is not dangerous to the wearer or any other player. Written permission must be obtained from the FHSAA Office.
• Rule 4 Duration of Play. Sub-varsity games shall be forty (40) minutes divided into two halves unless otherwise stated in the game contract.
• Rule 4 Duration of Play. The length of games at the varsity level cannot be adjusted or changed, unless an emergency situation would cause both head coaches to mutually agree to shorten the game.
• Rule 4 Suspended/Interrupted Game. A regular season lacrosse game that has completed one-half or more of play is an official game. A game that has been called because of weather or darkness prior to the first half being completed is a suspended game and, if played, shall restart from the point of suspension. (See also FHSAA Policy 32: Policy on Inclement Weather.)

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
• Rule 7-27 Issuance of Cards. Anyone receiving two yellow cards in the game will be suspended from further participation in that game but will not be prohibited from participating in the team’s next game. Anyone receiving a red card will be suspended from further participation in that game and will be prohibited from participating in the team’s next two games minimum, with possible further suspension to follow.

• Rule 7-28 Issuance of Cards. Should a team receive its third card of the game, they will not play short for the remainder of that game.

Boys Lacrosse

• 1-5. Each home team shall supply a minimum of thirteen (13) new white lacrosse balls bearing the NFHS authenticating mark. Delete “approved ruling 1.5.”

• 3-1. Sub-varsity games shall be played in four (4) ten (10) minute quarters unless otherwise stated in the game contract.

• 3-1. The length of games at the varsity level cannot be adjusted or changed, unless an emergency situation would cause both head coaches to mutually agree to shorten the game.

• 3-5. A regular season lacrosse game that has completed two quarters or more of play is an official game. A game that has been called because of weather or darkness prior to the second quarter being completed is a suspended game and, if played, shall restart from the point of suspension. (See also FHSAA Policy 32: Policy on Inclement Weather.)

• 5-11 PEN. delete “The ejected player … must be removed from the premises…If there is authorized school personnel present.”

3.9.2.1.2 Jewelry. Jewelry shall not be worn, except for religious or medical medals. A religious medal must be taped and worn under the uniform. A medical alert must be taped and may be visible.

3.9.3 State Series Procedures

3.9.3.1 District Meeting

3.9.3.1.1 Date. Monday, October 3 – Friday, October 7

3.9.3.1.2 Meeting Agenda. See Administrative Procedure 2.4.1

3.9.3.2 State Series Structure and Time Schedule

3.9.3.2.1 District Tournaments. District tournaments shall be played Monday-Friday, April 16-20. The top four teams in district competition shall comprise the field. The tournament may be conducted over a maximum two (2)-day period for boys and for girls. The championship game shall be played on either Thursday or Friday unless otherwise decided by those in attendance at the district planning meeting. The FHSAA representative of the host school shall be designated the tournament manager. The recommended time schedule is as follows:

Tuesday, April 17
• Semifinal, Game No. 1 (No. 2 vs. No. 3 seed), 6 p.m.
• Semifinal, Game No. 2 (No. 1 vs. No. 4 seed), 8 p.m.

Thursday, April 19
• Championship, Game 3 (semifinal winners), 7 p.m.

Once determined, no local manager is authorized to change the dates, times or order of games as determined by the FHSAA Office without written authorization.

3.9.3.2.1.1 Additional Hosting Requirements.

(a) Scorer/timer. The district tournament host and play-in game host must provide an adult scorer and an adult timer for all games.

(b) Scorer/timer. The district tournament host and play-in game host must provide clocks and horns for each game.

(c) Ball Persons. Each boy’s team is responsible to provide two ball persons (who must wear protective equipment including a lacrosse helmet).

3.9.3.2.2 FHSAA Finals State Tournament. The 2011 FHSAA Lacrosse Finals state championship tournament will be tentatively played on Friday and Saturday, May 4-5. The following provisions will apply:

(a) The state series bracket will be divided into districts. The district champions will play a first-round play-in game on Tuesday, April 24, with a number of byes being possible. The winner of the first-round play-in games will play in a second-round play-in game on Friday, April 27 to determine the teams advancing to the FHSAA Finals state tournament.

(b) The champion on the top line of the bracket shall serve as host to the champion on the bottom line of the bracket in the first-round play-in game in each region.

(c) The champion on the top line of the bracket shall serve as host to the champion on the bottom line of the bracket in the second-
Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
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<table>
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<th>Time to</th>
<th>Protocol</th>
<th>Game Clock</th>
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</thead>
<tbody>
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<td>31:00</td>
<td>Set game clock to 20 minutes and start; both teams permitted on game field for warm-up.</td>
<td>20:00</td>
</tr>
<tr>
<td>12:00</td>
<td>Sound horn alerting teams to 1 minute remaining in pre-game warm-up.</td>
<td>1:00</td>
</tr>
<tr>
<td>11:00</td>
<td>Sound horn; clear field; teams report to bench areas.</td>
<td>0:00</td>
</tr>
<tr>
<td>9:30</td>
<td>Public-address announcer begins pre-game script; teams lineup in front of their respective benches for introductions.</td>
<td>- - -</td>
</tr>
<tr>
<td>8:30</td>
<td>Introduction of visiting team (non-starters, starters, assistant coaches, head coach).</td>
<td>- - -</td>
</tr>
<tr>
<td>6:00</td>
<td>Introduction of home team (non-starters, starters, assistant coaches, head coach).</td>
<td>- - -</td>
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<tr>
<td>3:30</td>
<td>Introduction of game officials.</td>
<td>- - -</td>
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<tr>
<td>3:00</td>
<td>National Anthem.</td>
<td>- - -</td>
</tr>
<tr>
<td>1:00</td>
<td>Final team huddle.</td>
<td>- - -</td>
</tr>
<tr>
<td>0:00</td>
<td>Reset game clock to begin game.</td>
<td>- - -</td>
</tr>
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Subsequent Games of Session

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<td>29:00</td>
<td>Set game clock to 20 minutes and start; both teams permitted on game field for warm up.</td>
<td>20:00</td>
</tr>
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<td>10:00</td>
<td>Sound horn alerting teams to 1 minute remaining in pre-game warm-up.</td>
<td>1:00</td>
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<tr>
<td>9:00</td>
<td>Sound horn; clear field; teams report to bench areas.</td>
<td>0:00</td>
</tr>
</tbody>
</table>
8:30 Public-address announcer begins pre-game script; teams lineup in front of their respective benches for introductions.

6:30 Introduction of visiting team (non-starters, starters, assistant coaches, head coach).

4:00 Introduction of home team (non-starters, starters, assistant coaches, head coach).

1:30 Introduction of game officials.

1:00 Final team huddle.

0:00 Reset game clock to begin game.

No participating team, other than the host school’s team if it qualifies to participate, shall be permitted on the competition field for practice during the week of the FHSAA Finals state championship tournament.

**3.9.3.3.4 Official Ball.** The FHSAA shall provide the game balls to be used at the FHSAA Finals state championship tournament site. The host school of each district tournament and FHSAA Finals first-and second-round play-in game shall provide comparable model balls. The ball shall be of white, yellow, or orange (for boys) and yellow (for girls) solid rubber and meet the current NOCSAE lacrosse ball standard. The ball shall include the NFHS authenticating mark.

**NOTE:** Boys and Girls Championship Brackets will be posted on the FHSAA website.
3.10 Soccer

Girls Administrator: Cristina Broska, ext. 250, cbroska@fhsaa.org
Boys Administrator: Justin Harrison, ext. 390, jharrison@fhsaa.org

3.10.1 Important Dates

3.10.1.1 Girls

Sunday, October 9-Wednesday, October 19 (Weeks 15-16) – Coaches online rules presentation available in E-Classroom on FHSAA.org.
Monday, October 10 (Week 15) – First practice date.
Monday-Saturday, October 24-29 (Week 17) – Preseason classic tournaments and jamborees.
Monday, October 31 (Week 18) – First regular season competition date.
Saturday, January 7 (Week 27) – Last date for district game.
Monday, January 9 (Week 28) – FHSAA State Girls Soccer Series Official State Entry List must be submitted to C2C Schools; district tournament seeding information must be reported to district tournament manager.
Saturday, January 14 (Week 28) – Last regular season competition date.
Monday-Friday, January 16-20 (Week 29) – District tournaments.
Thursday, January 26 (Week 30) – Regional tournament quarterfinal games.
Friday, January 27 (Week 30) – Regional tournament quarterfinal game winners must submit FHSAA Girls Soccer Finals team data form and photo to FHSAA Office.
Tuesday, January 31 (Week 31) – Regional tournament semifinal games.
Friday, February 3 (Week 31) – Regional tournament final games.
Monday, February 6 (Week 32) – FHSAA Girls Soccer Finals participants must submit up-to-date team statistics form to FHSAA Office.
Wednesday-Saturday, February 8-11 (Week 32) – FHSAA Girls Soccer Finals state championship tournament.
Monday, February 27 (Week 35) – FHSAA Soccer Advisory Committee meeting.
Monday, March 12– Thursday, April 12 (Weeks 37 – 41) – Mandatory district planning and scheduling meeting.

3.10.1.2 Boys

Sunday, October 9-Wednesday, October 19 (Week 15-16) – Coaches online rules presentation available in E-Classroom on FHSAA.org.
Monday, October 17 (Week 16) – First practice date.
Monday-Saturday, October 31-November 5 (Week 18) – Preseason classic tournaments and jamborees.
Monday, November 7 (Week 19) – First regular season competition date.
Saturday, January 7 (Week 27) – Last date for district game.
Tuesday, January 17 (Week 29) – 2FHSAA State Boys Soccer Series Official State Entry List must be submitted to C2C Schools; district tournament seeding information must be reported to district tournament manager.
Saturday, January 21 (Week 29) – Last regular season competition date.
Monday-Friday, January 23-27 (Week 30) – District tournaments.
Thursday, February 2 (Week 31) – Regional tournament quarterfinal games.
Friday, February 3 (Week 31) – Regional tournament quarterfinal game winners must submit FHSAA Boys Soccer Finals team data form and photo to FHSAA Office.
Tuesday, February 7 (Week 32) – Regional tournament semifinal games.
Friday, February 10 (Week 32) – Regional tournament final games.
Monday, February 13 (Week 33) – FHSAA Boys Soccer Finals participants must submit up to date team statistics form to FHSAA Office.
Wednesday-Saturday, February 15-18 (Week 33) – FHSAA Boys Soccer Finals state championship tournament.
Monday, February 27 (Week 35) – FHSAA Soccer Advisory Committee meeting.
Monday, March 12 – Thursday, April 12 (Weeks 37 – 41) – Mandatory district planning and scheduling meeting.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.10.2 Regular Season Procedures

3.10.2.1 Rules of Competition

3.10.2.1.1 Competition Rules. NFHS Soccer Rules, as modified by the FHSAA, are the official rules for all soccer games.

(a) The following modifications to those rules have been adopted by the Board of Directors:

- 4-1-1(e). Compression/bicycle shorts may be worn under the uniform bottom in accordance with the National Federation rule. Such shorts, however, may not be worn in lieu of the uniform bottom.
- 5-1-1. The minimum crew size that may be used during a regular season game is two officials (head referee and assistant referee). The use of three officials for regular season games is optional. When three officials are utilized during competition, the Double Dual System of Control shall be utilized.
- 5-2-2d-3. Officials shall conduct a lineup check 5 minutes before game time. At this time all players shall be in proper uniform, properly equipped and ready for competition. The teams will line up shoulder to shoulder in front of their team benches for the referees to inspect the players for proper equipment and uniforms. At this time, any corrections to uniforms or equipment shall be made without penalty. In the event that an entire team’s uniforms cannot be corrected, no card shall be issued to the head coach. The head referee shall submit an Unsporting Conduct Report form to the FHSAA Office documenting the offending team’s infraction, and the FHSAA Office will resolve the matter. For any infractions with illegal equipment under NFHS Rule 4-2, NFHS procedures and protocol shall be followed.
- 6-2-1. The official time may be kept by the head referee during the regular season.
- 7-1-1. Varsity level games will be played in two 40-minute halves; sub-varsity level games will be played in two 40-minute halves. Sub-varsity may play two 30-minute halves if stated in the contract.
- 7-1-3. A regular season soccer game that has completed one-half or more of play is an official game. A game that has been called because of weather or darkness prior to the first half being completed is a suspended game and, if played, shall restart from the point of suspension. (See also the FHSAA “Policy on Inclement Weather.”)
- 7-1-5. Eight (8) goal differential attained at end of the first half or secured at any point during the second half terminates the game.
- 7-3-1. Regular season games that are tied at the end of regulation play will end as a tie. Games in invitational tournaments that are tied at the end of regulation play may be resolved using the overtime procedure. The overtime procedure shall be used in the FHSAA State Soccer Series.
- 7-3-2. There will be a five-minute interval between the second half and the first of the two sudden victory overtime periods and a 10-minute interval between the sudden victory overtime periods.

(b) The following modifications to NFHS Rules HAVE NOT been adopted by the FHSAA Board of Directors:

- 7-1-2. Game-ending procedure or shortening game periods.

3.10.2.1.2 Timeouts. There shall be a one-minute timeout in each half for re-hydration of players and for coaches to deal with player situations. Players shall remain on the field and there shall be no delay in substitution. Substitutes may enter per NFHS Rule 3-3-1 (b). The timeout shall occur when there is stoppage immediately prior to or after the 20-minute mark at the discretion of the referee when there is no immediate offensive scoring opportunity.

3.10.2.1.3 Card System for Misconduct. Administration of the Card System for Misconduct in all contests must be administered as follows:

- A player, coach, or bench personnel who commits any of the violations listed in NFHS Rule 12-8-1 (a-f) shall be shall be cautioned (issued a yellow card). A player may be substituted for immediately, and shall be required to leave the field until the next legal substitution opportunity. An official may issue a red card and disqualify (eject) a player, coach, or bench personnel on a first offense if the situation warrants.
- A player who commits a second violation of any of the violations listed in NFHS Rule 12-8-1 (a-f) shall be issued a second caution (yellow card), may be substituted immediately and shall be disqualified from further participation in that game. The official will show the yellow card with one hand raised and indicate with the other hand that it is a second yellow card by forming a “V” with the index and middle fingers.
- A coach or bench personnel who commits a second violation of any of the violations listed in NFHS Rule 12-8-1 (g), 12-8-2 (a), or 12-8-3 (a-c, e-h) shall be issued a red card, shall be disqualified (ejected) and must exit the premises, and shall be subject to the provisions of the FHSAA Policy of Unsportsmanlike Conduct.
- A player who commits any of the violations listed in NFHS Rules 12-8-1 (g),and 12-8-3 (a-c, d,2(e-h) shall be guilty of unsportsmanlike conduct, shall be issued a red card, shall be disqualified (ejected) from further participation in the game and shall not be replaced on the field with a substitute. This player shall be subject to the provisions of the FHSAA Policy on Unsportsmanlike Conduct.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.

2011-12 FHSAA Handbook
(e) A player who violates NFHS Rule 12-8-2 (a) shall be guilty of unsporting conduct, shall be issued a yellow/red card combination and disqualified (ejected) from further participation. The number of players on the field shall not be reduced.

(f) A player who violates NFHS Rule 12-8-3 (d) (1) shall be guilty of a hand ball foul (non-contact with opponent) and disqualified (ejected). The player shall be issued a blue card and shall not be replaced on the field with a substitute.

3.10.2.1.4 Overtime Procedure. The overtime procedure to be used in the state series, as well as invitational tournament games, is as follows (Note: schools hosting invitational tournaments during the regular season may use this overtime procedure or go directly to penalty kicks):

(a) Following a five-minute interval, there shall be a 10-minute sudden-victory overtime period. A coin toss as specified in NFHS Rule 5-2-2(d)(3) shall be held in advance of this sudden-victory overtime period. The first goal scored in the sudden-victory overtime period shall terminate the game. If there is no winner in the sudden-victory overtime period, the teams shall change ends of the field and a second 10-minute sudden-victory overtime period shall be played after a two-minute interval.

(b) If a tie still exists following the second sudden-victory overtime period, the head coaches and team captains for both teams will meet with the officials at the halfway line to review the procedure for penalty kicks as follows:

(1) The referee will choose the goal at which all of the kicks from the penalty line will be taken.

(2) Each coach will select any five players, including the goalkeeper, on or off the field (except those who may have been disqualified) to take the penalty kicks.

(3) A coin toss will be held as in NFHS Rule 5-2-2(d)(3). The team winning the toss will have the choice of kicking first or second.

(4) Teams will alternate kickers. There is no follow-up on the kick.

(5) The defending team may change the goalkeeper prior to each penalty kick.

(6) The team scoring the greatest number of these kicks will be declared the winner.

(7) Add one goal to the winning team score and credit the team with a victory. An asterisk [*] may be placed by the team advancing to indicate the advancement was the result of a tie-breaker system.

(c) If the score remains tied after each team has had five penalty kicks:

(1) Each coach will select five different players than the first five who already have kicked to take the kicks in a sudden victory situation, wherein if one team scores and the other team does not score, the game is ended without more kicks being taken. If a team has fewer than 10 available players at the end of the first set of kicks from the penalty mark due to either injuries or disqualification, the coach must use all players who have not participated in the first five kicks. The coach may choose additional players from the first five kickers to ensure that five different players participate in the second set of kicks.

(2) If the score remains tied, continue the sudden victory kicks with the coach selecting any five players to take the next set of alternating kicks. If a tie remains, repeat 3.10.2.1.4 (c)(1)

(d) The Misconduct Procedure as listed in 12-8 in the NFHS Rules Book shall be in effect during the penalty kick phase of overtime.

3.10.2.1.5 Suspended Contest. A suspended contest shall be resumed from the point of interruption under the provision of NFHS Rule 7-1-3.

3.10.2.2 Preseason Jamborees and Classics.

3.10.2.2.1 Preseason Jamborees. Must include four or more varsity teams; each varsity team may play a maximum of one 40-minute half. To be held Monday-Saturday, October 24-29 (Week 17) for girls and Monday-Saturday, October 31-November 5 (Week 18) for boys.

3.10.2.2.2 Preseason Classics. Limited to a field of four varsity teams; each team may play a maximum of two games. Preseason classics exceeding four (4) teams are subject to conditional approval by the Executive Director. To be held Monday-Saturday, October 24-29 (Week 17) for girls and Monday-Saturday, October 31-November 5 (Week 18) for boys.

3.10.3 State Series Procedures

3.10.3.1 District Meeting

3.10.3.1.1 Date. Monday, March 12 – Thursday, April 12

3.10.3.1.2 Meeting Agenda. See Administrative Procedure 2.4.1

3.10.3.1 Tournament Structure and Time Schedules

3.10.3.1.1 District Tournaments.

(a) Dates, Time Schedule and Site.

(1) Dates.
(a) Girls: January 16-20 (Week 29)
(b) Boys: January 23-27 (Week 30). It is recommended that no games take place on Thursday, January 26, to avoid conflicts with the girls’ soccer regional quarterfinals.

(2) Time Schedule. Each district will determine the time schedule for its tournament at the district meeting.

(3) Site. Each district will determine a site for its tournament at the district meeting.

### 3.10.3.1.2 Regional Tournaments.

(a) Complexes. Competition will be conducted in four regional complexes in each classification as follows:

(1) All Classes. Districts 1-4 will comprise the Region 1 complex, Districts 5-8 the Region 2 complex, Districts 9-12 the Region 3 complex, and Districts 13-16 the Region 4 complex. The champion and runner-up from each district shall advance to the regional tournament in their respective regional complex. One tournament will be conducted in each regional complex.

(b) Dates and Time Schedule. Regional tournaments shall be played during Weeks 30-31 (for girls) and 31-32 (for boys) on the following dates:

(1) Quarterfinals
   - Girls – Thursday, January 26
   - Boys – Thursday, February 2

(2) Semifinals
   - Girls – Tuesday, January 31
   - Boys – Tuesday, February 7

(3) Championships
   - Girls – Friday, February 3
   - Boys – Friday, February 10

Times for all regional tournament games must 7 p.m. local time unless approved by the FHSAA Office.

### 3.10.3.1.3 FHSAA Finals.

(a) Dates and Site.
   - Girls – The FHSAA Girls Soccer Finals state tournament shall be played on Wednesday, Thursday, Friday and Saturday, February 8-11 (Week 32). Cristina Broska, FHSAA administrator for girls soccer, will be the Tournament Director.
   - Boys – The FHSAA Boys Soccer Finals state tournament shall be played on Wednesday, Thursday, Friday and Saturday, February 15-18 (Week 33). Justin Harrison, FHSAA administrator for boys soccer, will be the Tournament Director.

(b) Schedule. The Finals schedule will be posted on the FHSAA website.

(c) Conference Call. A mandatory pre-tournament conference call will be held with the athletic administrators of each qualifying school.

(d) Coaches Meeting. A video presentation of the coaches meeting for the FHSAA Finals will be available online no later than the date of the regional finals games. Each school qualifying a team or individual competitor to the FHSAA Finals must complete the video presentation requirement online before arriving at the Finals venue. Failure to comply may result in a financial penalty.

### 3.10.3.1.4 Advancement of Winners.

(a) District to Regional. The champion and runner-up from each of the 16 district tournaments shall advance to one of the four regional tournaments in each classification to which they are assigned.

(b) Regional to FHSAA Finals. The champion from each of the four regional tournaments in each classification shall advance to the FHSAA Finals.

### 3.10.3.2 Tournament Regulations.

#### 3.10.3.2.1 Squads.

(a) Player Limit. Each participating school shall be allowed a maximum of 22 players in uniform for each tournament game. Uniformed players, coaches and team managers, which shall not exceed eight (8) total, will be admitted to tournament games free of charge.

(b) FHSAA Finals. The number of field passes for participating teams shall not exceed the number of uniformed players plus eight (8) to be used by coaches, managers, statisticians, trainers, medical personnel, administrators, etc.

*Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.*
3.10.3.2.2 Pregame Warm-up and Procedures. The following pregame time schedule shall be followed in all state series games:

First Game of Session
- 20:00 on game clock (35:00 before game time) – Teams begin 20-minute on-field warm-up period.
- 5:00 on game clock (20:00 before game time) – Captains and officials meet.
- 0:00 on game clock (15:00 before game time) – Teams report to sidelines.
- (12:00 before game time) – Teams (players and coaches) and officials proceed together in line to midfield.
- (11:00 before game time) – Introduction of players, coaches and officials. As player’s name is called he/she steps forward then back into line. Visiting team non-starters, then starters, then assistant coaches, then head coach. Home team non-starters, then starters, then assistant coaches, then head coach. Introduction of officials.
- (5:00 before game time) – National Anthem.
- (2:00 before game time) – Introductions end; final preparations.
- (game time) – Reset clock to 40:00; game begins.

Second and Subsequent Game(s) of Session
- 20:00 on game clock (32:00 before game time) – Teams begin 20-minute on-field warm-up period.
- 5:00 on game clock (17:00 before game time) – Captains and officials meet.
- 0:00 on game clock (12:00 before game time) – Teams report to sidelines.
- (9:00 before game time) – Teams (players and coaches) and officials proceed together in line to midfield.
- (8:00 before game time) – Introduction of players, coaches and officials. As player’s name is called he/she steps forward then back into line. Visiting team non-starters, then starters, then assistant coaches, then head coach. Home team non-starters, then starters, then assistant coaches, then head coach. Introduction of officials.
- (2:00 before game time) – Introductions end; final preparations.
- (game time) – Reset clock to 40:00; game begins.

No participating team, other than the host school’s team, shall be permitted onto a tournament field for practice during the week of the district or regional tournaments or FHSAA Finals except for the 20-minute pregame warm-up period.

3.10.3.2.3 Tie Games. All state series games must be played to completion. Tie games will be resolved in accordance with the procedure outlined in 3.10.2.1.4.

3.10.3.2.4 Official Ball. TBD. The FHSAA will post information on the FHSAA website regarding the official ball once it has been determined.

3.10.3.2.5 Bands. Bands will not be permitted to play at games in the state series.
**2012 FHSAA Soccer Championships Bracket**

(all classifications)

### REGIONAL TOURNAMENT

- **Regional Quarterfinals**  
  Thurs., Jan. 26 (G)/Feb. 2 (B)

- **Regional Semifinals**  
  Tues., Jan. 31 (G)/Feb. 7 (B)

- **Regional Finals**  
  Sat., Feb. 3 (G)/Feb. 12 (B)

### FHSAA FINALS

- **State Semifinals as posted on FHSAA.org**

- **State Championship as posted on FHSAA.org**

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**Key:**

- @ = home team
- W1 = District 1 Champion; R2 = District 2 Runner-Up; etc.

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*up-to-date brackets can be found at FHSAA.org*
3.11 Softball

Administrator: Jamie Rohrer, ext. 440, jrohrer@fhsaa.org

3.11.1 Important Dates  - **NOTE: All dates are tentative due to ongoing contract negotiations related to the FHSAA Softball Finals**

- **Tuesday, August 30 (Week 9)** – Softball Advisory Committee Meeting.
- **Tuesday, September 6 - Thursday, September 15 (Weeks 10-11)** – Mandatory district planning and scheduling meeting.
- **Monday, January 9 (Week 28)** – First practice date.
- **Monday-Saturday, January 30-February 4 (Week 31)** – Preseason classic tournaments.
- **Thursday, February 2 (Week 31)-Sunday, February 12 (Week 33)** – Online rules presentation for coaches available in E-Classroom on FHSAA.org.
- **Monday, February 6 (Week 32)** – First regular season competition date.
- **Saturday, April 7 (Week 40)** – Last date for district game.
- **Monday, April 9 (Week 41)** – FHSAA State Softball Series Official State Entry List must be submitted to C2C Schools.
- **Saturday, April 14 (Week 41)** – Last regular season competition date.
- **Monday-Friday, April 16-20 (Week 42)** – District tournaments.
- **Tuesday, April 24 (Week 43)** – Regional tournament quarterfinal games (Classes 8A, 6A, 4A and 2A).
- **Wednesday, April 25 (Week 43)** Regional tournament quarterfinal games (Classes 7A, 5A, 3A and 1A).
- **Wednesday, April 25 (Week 43)** – Regional tournament quarterfinal game winners must submit FHSAA Softball Finals team data form and photo to FHSAA Office.
- **Friday, April 27 (Week 43)** – Regional tournament semifinal games.
- **Tuesday, May 1 (Week 44)** – Regional tournament final games.
- **Wednesday, May 2 (Week 44)** – FHSAA Softball Finals participants must submit up-to-date team statistics form to FHSAA Office.
- **Monday-Saturday, May 7-12 (Week 45)** – FHSAA Softball Finals state championship tournament.

3.11.2 Regular Season Procedures

3.11.2.1 Rules of Competition

3.11.2.1.1 Competition Rules. NFHS Softball Rules, as modified by the FHSAA, are the official playing rules for all softball games.

(a) The following modifications to those rules have been adopted by the Board of Directors.

- **1-2-1.** Note. A double first base is permitted.
- **1-3.** Ball may be white or optic yellow and must meet National Federation specifications in regards to COR .47, and shall not exceed 375 pounds in accordance with ASTM test methods. The host school will designate which color ball will be used. The Dudley Thunder Heat WT12FP yellow ball with red stitching is the official ball of the FHSAA Softball Finals and shall be used in all state series contests.
- **3-5-2, 3.** First base and/or third base coach’s boxes may be occupied by a player or coach in team uniform. Any time a coach is in live-ball area to confer with players or an umpire, or to occupy a coach’s box, the coach shall be attired in school uniform or jersey/coaching shirt with coaching shorts/slacks or warm-up suits (including fleece warm-ups) in school colors or colors of khaki, black, white or gray. Cotton t-shirts, cutoffs and/or any type of jeans are prohibited. All coaches must be dressed in the same apparel of the same color. Jackets are not considered part of the coach’s uniform.
- **3-5-2, 3 Penalties.** A coach not dressed in appropriate attire shall not be permitted in the field of play following the pregame conference for the duration of the game or until the situation has been remedied.
- **4-2-3.** The 10-run rule will be in effect after four-and-one-half or five complete innings.
- **4-2-3.** The 15-run rule will be in effect after three complete innings.
- **4-2-3(2).** When varsity and junior varsity teams are scheduled to play back-to-back on the same date, at the same site, and on the same field, no new inning may be started in a junior varsity game after one-and-one-half hours.
- **4-2-4.** A game that has been called because of weather, mechanical failure or other conditions in which a winner cannot be determined will be treated as a suspended game. If the game is to be completed, it will be continued from the point of suspension, subject to the rules of the game. A game that has been called because of weather, mechanical failure or other conditions after four-and-one-half innings or five innings have been completed will be declared a completed game.

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Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
• 4-2-5. Tie games are not permitted. If a game is tied and is called at the completion of the fifth inning or any complete inning thereafter, it will be continued under the provisions of Rule 4-2-3 as a suspended game.
• 4-3-1. Suspended games procedure (see s.106.04).
• 4-5-1. The decisions of the game officials are final. No protests will be allowed.

(b) The following modifications to National Federation Rules HAVE NOT been adopted by the FHSAA Board of Directors:

<table>
<thead>
<tr>
<th>Rule</th>
<th>Modification</th>
</tr>
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<tbody>
<tr>
<td>4-2-3 Note 2</td>
<td>Game-ending procedures.</td>
</tr>
<tr>
<td>4-2-6</td>
<td>Game-ending procedures (tie-breaker).</td>
</tr>
</tbody>
</table>

### 3.11.2.1.2 Pitching Warm-Up Areas
Warm-up areas inside the field are allowed provided the field has 25 feet or more from the foul line to the fence. All players (pitcher, catcher, protective player) must wear helmets, and an assistant coach or player must be present to protect the pitcher/catcher while the pitcher is warming up. Exception: A pitcher who is facing the field of play and can see all action may elect not to wear the helmet.

### 3.11.2.2 Preseason Classics
Limited to a field of four varsity teams; each varsity team may play a maximum of two games. Preseason classic tournaments exceeding four (4) teams are subject to conditional approval by the Executive Director. Held Monday-Saturday, Jan. 31-Feb. 5, 2011 (Week 31).

### 3.11.3 State Series Procedures

#### 3.11.3.1 District Meeting

#### 3.11.3.1.1 Date.
Tuesday, September 6 – Thursday, September 15

#### 3.11.3.1.2 Meeting Agenda.
See Administrative Procedure 2.4.1

#### 3.11.3.2 Tournament Structure and Time Schedules

#### 3.11.3.2.1 District Tournaments

(a) Dates, Time Schedule and Site.
   (1) Dates. April 16-20 (Week 42)
   (2) Time Schedule. The championship game shall be played on Thursday, April 19 or Friday, April 20. Otherwise, each district will determine its own dates of competition and time schedule for its tournament at the district meeting.
   (3) Site. Each district will determine a site for its tournament at the district meeting.

#### 3.11.3.2.2 Regional Tournaments

(a) Complexes. Competition will be conducted in four regional complexes in each classification. Districts 1-4 will comprise the Region 1 complex, Districts 5-8 the Region 2 complex, Districts 9-12 the Region 3 complex, and Districts 13-16 the Region 4 complex. One tournament will be conducted in each regional complex.

(b) Dates and Time Schedule. Regional tournaments shall be played during Weeks 43 and 44 on the following dates:
   • Quarterfinals – Tuesday-Wednesday, April 24-25 (2A, 4A, 6A and 8A on Tuesday and 1A, 3A, 5A and 7A on Wednesday
   • Semifinals – Friday, April 27
   • Finals – Tuesday, May 1

   Times for all regional tournament games must be 4 p.m. or 7 p.m. local time. If, however, a school is serving as host for both a baseball and softball Regional Tournament game, the game times may be staggered. Exceptions must be presented in writing and approved by the Executive Director or his/her designee.

#### 3.11.3.2.3 FHSAA Finals

(a) Dates and Site. The FHSAA Softball Finals shall be played on Monday through Saturday, May 7-12 (Week 45). Jamie Rohrer, FHSAA administrator for softball, will be the Tournament Director.

(b) Schedule. The Finals schedule will be posted on the FHSAA website.

(c) Coaches’ Meeting. A pre-tournament meeting of head coaches will be conducted online on Friday, May 5 at 10:00 a.m. The head coach of each participating team is required to participate in the meeting.

#### 3.11.3.2.4 Advancement of Winners

(a) District to Regional. The champion and runner-up from each of the 16 district tournaments shall advance to one of the four regional tournaments in each classification to which they are assigned.

(b) Regional to FHSAA Finals. The champion from each of the four regional tournaments in each classification shall advance to the FHSAA Finals.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.11.3.3 Tournament Regulations

3.11.3.3.1 Squads.

(a) Player Limit. Each participating school shall be allowed a maximum of 20 players in uniform for each tournament game. Uniformed players, coaches and team managers will be admitted to tournament games free of charge.

(b) FHSAA Finals. The number of field passes for participating teams shall not exceed the number of uniformed players plus eight to be used by coaches, managers, statisticians, trainers, medical personnel, administrators, etc.

3.11.3.3.2 Pregame Warm-up and Procedures. A pregame warm-up period of 15 minutes will be permitted prior to each game in the FHSAA Softball Playoffs for infield practice. Infield practice may be reduced or eliminated due to existing field conditions. No batting practice will be permitted on the playing field.

3.11.3.3.3 Official Ball. The Dudley Thunder Heat WT12FP yellow softball shall be the official ball of the FHSAA Softball Finals. The use of this ball shall be mandatory in each district tournament, regional tournament and FHSAA Finals game. The host school for each district tournament and regional tournament game shall ensure the use of the official Spalding balls. The purchase of Spalding balls, if necessary, will be considered an expense of the tournament and reported as such on the financial report form. Spalding and the FHSAA will provide the actual balls to be used both in competition and pregame warm-ups at the FHSAA Finals. Failure to comply shall subject the host school to penalties including, but not limited to, financial penalties and revocation of state series event hosting privileges in the respective sport.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
2012 FHSAA Softball Championships Bracket
(all classifications)

REGIONAL TOURNAMENT

Regional Quarterfinals
Regional Semifinals
Regional Finals
as posted on FHSAA.org
as posted on FHSAA.org
as posted on FHSAA.org

FHSAA FINALS

State Semifinals
State Championship
as posted on
as posted on
FHSAA.org
FHSAA.org

Region 1
Region 2
Region 3
Region 4

@ = home team
W1 = District 1 Champion; R2 = District 2 Runner-Up; etc.

Key:
@ = home team
W1 = District 1 Champion; R2 = District 2 Runner-Up; etc.

up-to-date brackets can be found on FHSAA.org
3.12 Swimming & Diving

Administrator: Cristina Broska, ext. 250, cbroska@fhsaa.org

3.12.1 Important Dates

- **Monday, August 8 (Week 6)** – First practice date.
- **Sunday, August 7-Wednesday, August 17 (Weeks 6-7)** – Coaches video rules presentation available in E-Classroom on FHSAA.org.
- **Monday, August 29 (Week 9)** – First regular season competition date; week one of voluntary dives.
- **Monday, August 29-Thursday, September 1 (Week 9)** – Mandatory district planning meeting.
- **Monday, October 17 (Week 16)** – FHSAA State Swimming & Diving Official State Entry List must be submitted to C2C Schools, seeding report form(s) must be submitted to district meet manager.
- **Saturday, October 22 (Week 16)** – Last regular season competition date.
- **Monday-Saturday, October 24-29 (Week 17)** – District meets.
- **Thursday-Saturday, November 3-5 (Week 18)** – Regional meets.
- **Thursday-Saturday, November 10-12 (Week 19)** – FHSAA Swimming & Diving Finals state championship meets.
- **Tuesday, November 29 (Week 22)** – FHSAA Swimming & Diving Advisory Committee meeting.

3.12.2 Regular Season Procedures

3.12.2.1 Rules of Competition

**3.12.2.1.1 Competition Rules.** NFHS Swimming & Diving Rules, as modified by the FHSAA, are the official rules for all swimming & diving meets, including the state series meets. The following modifications to those rules have been adopted by the Board of Directors.

- **Whistles:** The use of whistles as preparatory commands is the method for all starts at all levels of competition.
- **1-3-14, 3-2-3.** Declared false starts: During state series events, no declared false starts are permitted.
- **2-3-1, 2-7-2.** Water depth: In pools with a water depth at the starting end of less than five (5) feet, the start for all swimming events for all contestants must begin in the water. There will be no variances. In pools with a water depth of five (5) feet or more, starting platforms may be used in accordance with NFHS rules.
- **3-1-2.** Entries by team in dual meets: Each team will be allowed a maximum of two entries per individual event and one relay event in a pool with five lanes or less; a maximum of three entries per individual event and one relay event in a pool with six or seven lanes; and a maximum of four entries per individual event and one relay event in a pool with eight lanes or more. Only two relay teams may score for each team in each relay event.
- **3-2-1.** Entries by individual: A competitor will be permitted to enter a maximum of four (4) events, no more than two (2) of which may be individual events. Prelims and finals are considered the same event. If, however, a swimmer competes in only three (3) events in prelims, he/she could compete in those three events as well as an additional relay in finals provided he/she was designated on that relay entry card.
- **3-2-1(a).** Exhibitions: Exhibition swimming & diving and/or practice diving during a meet is strictly prohibited. Only those students who are properly entered may participate in a swimming and/or diving event. Extra lanes may not be used by students who are not entered in an event.
- **3-2-3.** Relay card procedures: Relay athletes are to be listed left to right in the order that they will swim. Relay teams are to present completed card to the lane timer at the time of the swim. Names may not be added after preliminary heats have been completed. Only the names listed on the prelim card (up to 8) are eligible to swim in the finals.
- **3-3-1.** Uniforms: Any uniform that is used by a swimmer must cover ALL of the buttocks and must be made of a material that does not become transparent when wet. Any competitor in violation of this rule will not be allowed to enter into competition until the offending attire is replaced. If a competitor is found in violation of this rule after entering an event, the competitor will be disqualified from that event and will not be allowed to participate further until the offending attire is replaced.
- **3-3-3.** Swimmers with Disabilities: A competitor with a disability may request specific accommodation(s) in the start, strokes, turns etc. which does not require equipment, providing the accommodation(s) does not fundamentally alter the sport and/or no advantage is gained. Disability is defined as a permanent physical or mental impairment that substantially limits one or more major life activities. The Referee has the authority to modify the rules for the competitor. Requests for accommodations that are not provided for in this section shall be requested through the FHSAA Office per NFHS Rule 3-3-3.

(a) Responsibilities.

- **Swimmer** — The swimmer (or the swimmer’s coach) is responsible for notifying the Referee, prior to the competition,
of any disability of the swimmer. The swimmer/coach shall provide any assistant(s) or equipment (tappers, deck mats, etc.) if required.

- Referee — The Referee’s responsibilities include:
  - Inquiring with regard to the swimmer’s needs and determining what modifications will be utilized.
  - Instructing the Starter and Stroke & Turn officials as to the accommodations to be made for that swimmer.

(b) Modifications. Some of the modifications which the Referee may make to accommodate the swimmer with a disability are:
  - A change in starting position.
  - Reassignment of lanes within a heat, e.g., exchanging Lanes 2 and 7.
  - Allowing the swimmer’s assistant(s) on the deck or in the water to assist with a start. Other allowable modifications are further described in this section under the type of disability.

(c) Use of ID card for swimmers with a disability. All swimmers with a disability, who have an International Paralympics Committee authorized classification, will be issued an ID card listing their specific International Paralympics Committee swimming rule exceptions on the reverse of the card. Swimmers shall be judged under these specific exceptions, when documentation is presented.

(d) Blind and visually impaired.
  - Start — With an audible starting system, no modification is usually required for a blind or visually-impaired swimmer. They may, however, require assistance getting to and on the block. Should they feel insecure starting from the block or deck, an in-the-water start may be allowed.
  - Turns and Finishes — A blind or visually-impaired swimmer is permitted to have a “tapper”, which is a pole with a soft-tipped end. The swimmer is tapped with the “tapper” as notification of turns and the finish. Sound devices shall not be used. It is the swimmer’s responsibility to provide the tapper(s) and operator(s), who shall be positioned within the confines of the swimmer’s lane at the ends of the pool.
  - Relay Take-Offs — A physical touch may be required to signal the relay swimmer when his/her teammate has touched the wall. The specific method may be tailored to the swimmer’s preference so long as it does not aid the swimmer’s take-off or interfere with the timing.

(e) Deaf and hard of hearing.
  - Deaf and hard of hearing swimmers may require a visual starting signal, i.e., a strobe light (when available) and/or Starter’s arm signals. The Referee may reassign lanes within the swimmer’s heat, i.e., exchanging one lane for another, so that the strobe light or Starter’s arm signal can more readily be seen by the deaf or hard of hearing swimmer. Standard Starter’s arm signals are shown in Figure 1. A recall rope is required in the event of a heat being recalled.
  - Strobe light location (when available)— The Starter shall advise the swimmers about the location of the strobe light and the light shall be located where the swimmers can clearly see it for the start. For backstroke starts, the light should be positioned so that the swimmers don’t have to turn their heads to look backwards.

(f) Mentally impaired. A deck or in-the-water start is allowable and the swimmer may be permitted to have an assistant on the deck when necessary. No other specific rule modifications are required other than patience and clarity in communicating instructions.

(g) Physical disabilities.
  - Start — Swimmers with physical disabilities: May take longer to assume their starting position;
  - May not be able to hold onto the starting grips or gutter for a start;
  - May need assistance on the deck or from in the water to maintain a starting position;
  - May need to assume a modified starting position on the blocks, deck, gutter or in the water in order to maintain their balance.
  - For freestyle, breaststroke and butterfly, a forward start (facing the course) shall be used. The Referee, however, may allow modifications such as the following:
  - The swimmer may start from a sitting position on the block or on the deck;
  - The swimmer may assume a starting position in the water, with or without assistance;
  - If the swimmer cannot use a hand and/or foot to maintain contact with the wall, some other part of the body may be used.
• For breaststroke and butterfly, after the start and after each turn, a swimmer who is unable to push off with the leg(s) may perform one asymmetrical stroke to attain the breast position.

• Stroke/Kick — In judging the stroke or kick of a swimmer with a physical disability, the Referee and Stroke & Turn Judge should follow the general rule that: if a part of the body is absent or cannot be used, it is not judged; if it is used during the stroke or kick, it should be judged in accordance with the NFHS rules and Regulations. Judgments should be made based on the actual rule — not on the swimmer’s technique. For example, the breaststroke swimmer with one arm or leg shorter than the other, may have a non-symmetrical stroke or kick, but as long as the arm or leg action is simultaneous, it would meet that portion of the rule. No flotation devices should be permitted.

• Turn/Finishes — Touches shall be judged in the same manner as strokes and kicks, i.e., on the basis of the arm(s) and/or hand(s) that the swimmer can use. In breaststroke and butterfly events, the swimmer must reach forward as if attempting a simultaneous two-hand touch. When a swimmer has a different arm length, only the longer arm must touch the wall, but both arms must be stretched forward simultaneously. Swimmers with no arms or with upper limbs too short to stretch above the head may touch the wall with any part of the upper body.

• Relays — Relay swimmers who cannot exit the water immediately may be allowed to remain in the lane until all relays have finished so long as they do not interfere with the other swimmers or the timing equipment.

• 5-4-5. Alternate Qualifiers: The next two highest non-qualifiers shall be named in order to guarantee a full complement of finalists. Alternate qualifiers shall be used provided there is no delay in the meet. During the state series, these alternates may be moved into the consolation finals. The final heats may be reseeded if the meet referee is notified prior to a lane vacancy and if time permits. Alternate qualifiers are not considered for advancement between the different levels of the state series.

• 8-1-1.2. Starts: All FHSAA events will utilize the NFHS Suggested Guidelines for Starters’ Protocol for whistle starts.

• 8-1-6. No Recall Procedures: No Recall Start Procedures will be conducted during all FHSAA swimming events. Meets are to be conducted according to the following protocol:

(a) One Official.

The official shall:

• Upon observing a false start, raise a hand with open palm as soon as possible after the start, but before the swimmers have completed their first length, indicating the violation.

• At the completion of the race, s/he shall notify the swimmer(s) and/or coach(es) of the disqualification.

(b) Dual Confirmation.

The referee shall:

• Upon observing a false start, record in writing the lane or lanes that have committed a false start.

• Compare written records with the starter and, upon confirming that both have observed the same violation, will disqualify the swimmer(s). S/he will also notify the swimmer(s) and/or coach(es) of the violation.

The starter shall:

• Upon observing a false start, record in writing the lane or lanes that have committed a false start.

• Compare written records with the referee to confirm/not confirm the potential violation(s).

(c) Recalling the Entire Heat. The starter/referee may recall the entire heat:

• When the start is such that the starter/referee is not satisfied that the race was properly begun, it is always permissible for the starter/referee to recall the entire heat.

• It is not necessary to charge any swimmer with a false start under these conditions, although that may also occur.

• Things that negatively affect the start (such as a loud noise just as the starting signal is given that affects one or more swimmers) should be part of any starter’s awareness when commencing a race.

3.12.2.1.2 Order of Events. The order of events for all meets shall be the 200-yard medley relay, 200-yard freestyle, 200-yard individual medley, 50-yard freestyle, One-meter Diving, 100-yard butterfly, 100-yard freestyle, 500-yard freestyle, 200-yard freestyle relay, 100-yard backstroke, 100-yard breaststroke, 400-yard freestyle relay.

No state series swimming events shall be timed. The Diving event may be the first event in the competition by prior mutual consent of competing teams.

3.12.2.1.3 Diving Competition. There shall be no minimum total degree of difficulty for optional dives. The degree of difficulty for all dives is listed in the NFHS Swimming & Diving Rules Book.
• NFHS Rule 9-4-6: Voluntary Dive Groups. The voluntary dive groups and the corresponding calendar week for the FHSAA Regular Season are as follows: Week 1 Forward, August 29-September 3; Week 2 Back, September 5-10; Week 3 Inward, September 12-17; Week 4 Twisting, September 19-24; Week 5 Reverse, September 26-October 1. In the case of a regular season meet that is postponed and subsequently rescheduled, the voluntary dive group that is required for the calendar week that the meet is rescheduled will be used.

3.12.3 State Series Procedures

3.12.3.1 District Meeting

3.12.3.1.1 Date. Monday, August 29 – Thursday, September 1

3.12.3.1.2 Meeting Agenda. In addition to section 2.4.2, the following items of business must be addressed at the district meeting and reflected in the minutes:

- Select host school, site and determine time schedule. (Note: If using alternate sites, one school must be selected as the host and be responsible for submitting all required reports at the conclusion of the district tournament with FHSAA policies.) The host school must be willing and able to use Hy-Tek Meet Manager 3.0 software to conduct the district meet. The host must also submit an “District Home Information Sheet” within 48 hours of the meeting.
- Determine deadline for seeding report form if different from the recommended FHSAA deadline.

3.12.3.2 Meet Structure and Time Schedules

3.12.3.2.1 District Meets.

(a) Dates, Time Schedule and Site.
   (1) Dates. October 24-29 (Week 17)
   (2) Time Schedule. Each district will determine the time schedule for its meet at the district meeting. No district may begin preliminary competition earlier than 9 a.m.
   (3) Site. Each district will determine a site for its meet at the district planning meeting.
   (4) Seeding. Seeding information is due to the district host Monday, October 17 unless determined otherwise at the district planning meeting. Use the “District Meet Seeding Report Form” (Form SW3 on C2CSchools) for this purpose, or submit entries through Hy-Tek via e-mail.

(b) Coaches Meeting. A pre-meet coaches meeting shall be held prior to the start of the district meet to cover items of information or rulings that are necessary for the administration of the meet. This meeting is not a seeding meeting, and no entries shall be accepted at this time. Contestants may be withdrawn (scratched) from the meet by their coaches at this time by notifying the meet manager. Contestants scratched at this time shall be disqualified from participating in the meet. No substitutions are permitted. Coaches must make every effort to review the listing of contestants in each event to ensure that each of their contestants is properly entered and that each name is correct.

(c) Officials. The FHSAA requires the meet referee to be an FHSAA registered official at District competitions.

3.12.3.2.2 Regional Meets.

(a) Complexes. Competition will be conducted in four regional complexes in each classification. Districts 1 through 3 will comprise the Region 1 complex, Districts 4 through 6 will comprise the Region 2 complex, Districts 7 through 9 will comprise the Region 3 complex, and Districts 10 through 12 will comprise the Region 4 complex.

(b) Dates, Time Schedule and Site.
   (1) Dates. November 3-5 (Week 18)
   (2) Time Schedule. Each region host has predetermined the time schedule for its meet. Please visit FHSAA.org for the most current information.
   (3) Sites. A listing of regional meet sites is available at FHSAA.org.
   (4) Invitations to Host. The deadline date for extending an invitation to serve as host for a regional meet in 2011 is Apr. 1, 2011. Schools wishing to host must complete and submit the “Application to Host 2011 Regional Swimming & Diving Meet(s)” form (PDF), along with an official letter of invitation, by the deadline. Preference shall be given to those prospective hosts who have access to and ability to use Hy-Tek Meet Manager 3.0 computer software.

(c) Officials. The FHSAA requires the meet referee to be an FHSAA registered official at Regional competitions.

3.12.3.2.3 FHSAA Finals.

(a) Dates and Site. The FHSAA Swimming & Diving Finals state meet shall be held on Thursday-Saturday, November 10-12 (Week 19). Cristina Broska, FHSAA administrator for swimming & diving, will be the meet director.
The order of state championship competition shall rotate according to classification each year as follows:

<table>
<thead>
<tr>
<th>2011</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class 3A</td>
<td>Class 2A</td>
</tr>
<tr>
<td>Class 1A</td>
<td>Class 3A</td>
</tr>
<tr>
<td>Class 2A</td>
<td>Class 1A</td>
</tr>
</tbody>
</table>

(b) Time Schedule. The FHSAA Finals will be run according to the following time schedule:

**Wednesday, November 9**
- Doors Open for Class 3A Coaches Check-In 5 p.m.
- Class 3A Coaches Check-In 5-7:30 p.m.
- Class 3A Warm-Up 5:15-7:30 p.m.

**Thursday, November 10**
- Doors open for Class 3A (Coaches and Athletes) Swimming and Boys Diving Warm-Up 7 a.m.
- Class 3A Swimming and Boys Diving Warm-Up 7:15-9 a.m.
- Class 3A Swimming Preliminaries and Boys Diving Competition 9 a.m.
- Class 3A Girls Diving Warm-Up noon-1:30 p.m.
- Doors Open for Class 1A (Coaches and Athletes) Swimming Warm-Up and Coaches Check-In 1 p.m.
- Class 1A (Coaches and Athletes) Swimming Warm-Up and Coaches Check-In 1:15-3:30 p.m.
- Class 3A Girls Diving Competition 1:30 p.m.
- Doors Open for Class 3A (Coaches and Athletes) Swimming Warm-Up 4 p.m.
- Class 3A Warm-Up Swimming Finals 4:15-5:15 p.m.
- Class 3A Swimming Finals 5:30 p.m.
- Class 1A Diving Warm-Up 7 - 9 p.m.

**Friday, November 11**
- Doors Open for Class 1A (Coaches and Athletes) Swimming and Boys Diving Warm-Up 7 a.m.
- Class 1A Swimming and Boys Diving Warm-Up 7:15 - 9 a.m.
- Class 1A Swimming Preliminaries and Boys Diving Competition 9 a.m.
- Class 1A Girls Diving Warm-Up noon-1:30 p.m.
- Doors Open for Class 2A (Coaches and Athletes) Swimming Warm-Up and Coaches Check-In 1 p.m.
- Class 1A Girls Diving Competition 1:30 p.m.
- Class 2A Warm-Up and Coaches Check-In 1:15-3:30 p.m.
- Doors Open for Class 1A Swimming Warm-Up (Coaches and Athletes) 4 p.m.
- Class 1A Warm-Up Swimming Finals 4:15-5:15 p.m.
- Class 1A Swimming Finals 5:30 p.m.

**Saturday, November 12**
- Doors Open for Class 2A (Coaches and Athletes) Swimming and Boys Diving Warm-Up 7 a.m.
- Class 2A Swimming and Boys Diving Warm-Up 7:15 - 9 a.m.
- Class 2A Swimming Preliminaries and Boys Diving Competition 9 a.m.
- Class 2A Girls Diving Warm-Up noon-1:30 p.m.
- Class 2A Girls Diving Competition 1:30 p.m.
- Doors Open for Class 2A Swimming Warm-Up (Coaches and Athletes) 4 p.m.
- Class 2A Warm-Up Swimming Finals 4:15-5:15 p.m.
- Class 2A Swimming Finals 5:30 p.m.
Coaches Meeting. A video presentation of the coaches meeting for the FHSAA Finals will be available online no later than November 3. Each school qualifying a team or individual competitor to the FHSAA Finals must complete the video presentation requirement online before arriving at the Finals venue. Failure to comply may result in a financial penalty.

3.12.3.2.4 Advancement of Teams and Individuals.

(a) District to Regional.

1. Swimming Events. Twenty-four (24) contestants shall advance from district meets to the correlating regional meets in each individual event in swimming competition as follows: the top finisher in each swimming event from each district meet as well as the next overall best times at large for a field of 24 from the remaining best times among top eight finishers in the district meets comprising the region. In the event of a tie for the last at-large qualifying place to the regional meet, all of the competitors tied shall be allowed to advance to the regional meet.

2. Relay Events. Sixteen (16) teams shall advance from district meets to the correlating regional meets in each relay event in swimming competition as follows: the top finisher in each relay event from each district meet as well as the next overall best times at large for a field of 16 from the remaining best times among top eight finishers in the district meets comprising the region.

3. Diving Competition. Twenty-four (24) contestants may advance from district meets to the correlating regional meets in diving competition as follows: the first two (2) places in diving competition from each district meet, provided the diver has a minimum qualifying score of 280.0 points in district competition. Any remaining available spaces shall be filled on an at-large basis from all competing divers who placed in the top eight in their respective district meets comprising the region and met the minimum qualifying score of 280.0 points for a field of 24. In the event of a tie for the last at-large qualifying place to the regional meet, all of the competitors tied shall be allowed to advance to the regional meet.

4. Qualifying times/scores for at-large entries into the regional meet will be posted on FHSAA.org after all districts in that region have reported their results.

5. Contestants, whether individuals or relay teams, must participate in the championship finals of the district meet to qualify for the regional meet. Performances during preliminary competition, including record performances, do not automatically earn the contestant(s) a place in the regional meet.

6. Relay teams qualify from the district meet to the regional meet as a team, not as individuals.

7. Any eligible swimmer whose name appears on an official entry list may swim on a relay team provided the swimmer’s name also is entered on the relay card.

(b) Regional to FHSAA Finals.

1. Swimming Events. Twenty-four (24) contestants shall advance from regional meets to the FHSAA Finals in each individual event in swimming competition as follows: the top finisher in each swimming event from each regional meet as well as the next overall best times at large for a field of 24 from the remaining best times among top eight finishers in the four regional meets. In the event of a tie for the last at-large qualifying place to the FHSAA Finals, all of the competitors tied shall be allowed to advance to the FHSAA Finals.

2. Relay Events. Sixteen (16) teams shall advance from regional meets to the FHSAA Finals in each relay event in swimming competition as follows: the top finisher in each relay event from each regional meet as well as the next overall best times at large for a field of 16 from the remaining best times among top eight finishers in the regional meets.

3. Diving Competition. Twenty-four (24) contestants may advance from regional meets to the FHSAA Finals in diving competition as follows: the first two (2) places in diving competition from each regional meet, provided the diver has a minimum qualifying score of 280.0 points in regional competition. Any remaining available spaces shall be filled on an at-large basis from all competing divers who placed in the top eight in their respective regional meets and met the minimum qualifying score of 280.0 points for a field of 24. In the event of a tie for the last at-large qualifying place to the FHSAA Finals, all of the competitors tied shall be allowed to advance to the FHSAA Finals.

4. Qualifying times/scores for at-large entries into the FHSAA Finals will be posted on FHSAA.org.

5. Contestants, whether individuals or relay teams, must participate in the championship finals of the regional meet to qualify for the FHSAA Finals. Performances during preliminary competition, including record performances, do not automatically earn the contestant a place in the FHSAA Finals.

6. Relay teams qualify from the regional meet to the FHSAA Finals as a team, not as individuals.

7. Any eligible swimmer whose name appears on an official entry list may swim on a relay team provided the swimmer’s name also is entered on the relay card.
(c) Prelims to Finals.

(1) District Meet. Swimmers shall qualify from the preliminaries to the consolation and championship finals on the basis of time. The eight fastest swimmers in preliminary competition shall advance to the championship finals, and the next eight fastest swimmers shall advance to the consolation finals. The next two highest non-qualifiers shall be named in order to guarantee a full complement of finalists. Alternate qualifiers shall be used provided there is no delay in the meet. In case of a tie for the last qualifying place to either the consolation or championship finals, a swim-off shall be held.

(2) Regional Meet. Swimmers shall qualify from the preliminaries to the consolation and championship finals on the basis of time. The eight fastest swimmers in preliminary competition shall advance to the championship finals, and the next eight fastest swimmers shall advance to the consolation finals. The next two highest non-qualifiers shall be named in order to guarantee a full complement of finalists. Alternate qualifiers shall be used provided there is no delay in the meet. In case of a tie for the last qualifying place to either the consolation or championship finals, a swim-off shall be held.

(3) FHSAA Finals. Swimmers shall qualify from the preliminaries to the consolation and championship finals on the basis of time. The eight fastest swimmers in preliminary competition shall advance to the championship finals, and the next eight fastest swimmers shall advance to the consolation finals. The next two highest non-qualifiers shall be named in order to guarantee a full complement of finalists. Alternate qualifiers shall be used provided there is no delay in the meet. In case of a tie for the last qualifying place to either the consolation or championship finals, a swim-off shall be held.

3.12.3.3 Meet Regulations

3.12.3.3.1 General.

(a) Pools. An eight (8)-lane pool, with adequate warm-up and warm-down lanes, is preferred for all state series meets.

(b) Athletic Trainers. The presence of a certified athletic trainer or medical staff is recommended for all state series meets.

(c) Squads.

(1) Scratched Contestant. A contestant who is entered into an individual event in the FHSAA State Swimming & Diving Series on any level and is later scratched from that event will be disqualified from participating in all remaining events in that meet and as an individual on succeeding levels in that event.

(2) Substitutions. No substitution may be made for any individual in any event, once entered, who qualifies to participate in an event but is unable to compete. This applies to individuals who qualify from the district meet to the regional meet and from the regional meet to the FHSAA Finals, and between the prelims and the finals on any level.

(3) Relay Personnel. Relay personnel may be changed between the district and regional meets, between the regional meet and the FHSAA Finals, and between the prelims and finals on any level as long as such change is made in compliance with procedures established by the FHSAA and does not result in an over entry.

(4) Alternates. An alternate who wishes to be considered for an open lane during finals must report to the referee dressed and ready to swim prior to the event. These athletes should remain in the referee/starter area and be prepared to respond to a call for an alternate swimmer. No swimmers will be called from the stands. Should a lane vacancy occur, the referee will instruct the announcer or starter to call for the first alternate. If the first alternate is not in the referee/starter area and prepared to swim, the referee will instruct the announcer or starter to call for the second alternate. If the second alternate is not in the referee/starter area and prepared to swim, the referee will order the race started with vacant lanes. Alternates are only permitted within the district, region and FHSAA Finals meets. They are not considered for advancement between the levels.

(5) Ties. In swimming events, all ties in preliminaries which would result in more than eight qualifiers to the consolation or championship finals must be broken by a swim-off.

3.12.3.3.2 Failure to Appear and Compete. A student-athlete who qualifies in a state series meet as an individual is expected to compete on successive levels of the state series unless ill, injured, suspended due to disciplinary action, or for any other reason acceptable to the Executive Director. If the student-athlete does not compete on a successive level, the student-athlete will not be permitted to compete in any other event in the State Series in that sport. Personnel on relay teams may be changed in accordance with the rules governing those sports. A school must submit in writing to the FHSAA Office the name of the student-athlete and an explanation for the inability to compete in advance of the competition whenever situations make it possible to do so. Failure to participate in the district/regional meet by an individual or relay team is a violation of FHSAA policy and shall subject the school to a $50 penalty unless the reason for failure to participate is approved by the FHSAA Office. A student-athlete who qualifies in a state series meet is expected to compete on successive levels of the state series unless ill, injured, suspended due to disciplinary action, or for any other reason acceptable to the Executive Director. A school must submit in writing to the FHSAA Office the name of the student-athlete and an explanation for the inability to compete in advance of the competition whenever situations make it possible to do so.

3.12.3.3.3 Meet Committee. A meet committee will be appointed by the meet manager in accordance with NFHS Rule 4-1-1 at each district and regional meet and the FHSAA Finals. The meet committee will consist of five coaches and/or athletic directors from five different participating schools. This committee will serve as a jury of appeals. When acting as a jury of appeals, a member of this committee is approved by the FHSAA Office. A student-athlete who qualifies in a state series meet is expected to compete on successive levels of the state series unless ill, injured, suspended due to disciplinary action, or for any other reason acceptable to the Executive Director. A school must submit in writing to the FHSAA Office the name of the student-athlete and an explanation for the inability to compete in advance of the competition whenever situations make it possible to do so.
whose team or individual contestant is a party to an appeal must recuse himself/herself and be replaced until the appeal is concluded. The request for an appeal shall be directed to the meet committee through the meet manager. The decision of the meet committee shall be final. The meet committee may not set aside any rule.

**3.12.3.4 Meet Management Software.** Each district shall use Hy-Tek Meet Manager 3.0 software to score its meet and transmit results to the FHSAA Office. The school names and abbreviations developed by the FHSAA Office (see 3.12.4) shall be used when entering competitors into the computer. *Hy-Tek School Abbreviations for Swimming & Diving can be found on the FHSAA website.*

**3.12.3.5 Order of Events.** The order of events as listed in s.3.12.2.3 shall be followed in all state series meets. Girls events will precede the corresponding boys events, with the exception of diving competitions at the FHSAA Finals, which shall be rotated annually.

**3.12.3.6 Participant Passes**

(a) A participant wristband will be issued to each athlete who qualifies to the FHSAA Finals. In addition, for those schools that have qualifiers for the FHSAA Finals, coaches will be issued wristbands separately for girls and boys competition as follows:

- One to five participants – one head coach
- Six or more participants – one head coach and one assistant coach

In addition, schools that qualify diving competitors will be provided one additional wristband for a diving coach.

(b) No managers will receive participant passes.

(c) Participant and coach wristbands will not be transferable and will entitle those persons who receive such passes to sit only in the participant seating area.

**3.12.3.7 Scoring.** State series meets shall be scored in accordance with NFHS Rule 7. Sixteen (16) places shall be scored at district meets, regional meets and the FHSAA Finals. Places 1-8 shall come from the championship finals and places 9-16 from the consolation finals.

**3.12.3.8 Timing Devices.**

(a) District/Regional Meets. Electronic timing devices must be used in District/Regional Meets.

(b) FHSAA Finals. The use of an electronic timing device at the FHSAA Finals is mandatory.

**3.12.3.9 Podium Attire.** Any student-athlete who receives a medal at the state finals must wear attire representing his/ her school while on the podium (warm-up suit, t-shirt and shorts, sweatshirt, etc.).
3.13 Tennis
Administrator: Gary Pigott, ext. 260, gpigott@fhsaa.org

3.13.1 Important Dates

Monday-Thursday, January 9-12 (Week 28) – Mandatory district planning meeting.
Monday, January 16 (Week 26) – First practice date.
Sunday, January 29 (Week 31)-Wednesday, February 8 (Week 32) – Online rules presentation for coaches available in E-Classroom on FHSAA.org.
Monday, February 6 (Week 32) – First regular season competition date.
Monday, March 26 (Week 39) – FHSAA State Tennis Series Official State Entry List(s) must be submitted C2C Schools.
Saturday, March 31 (Week 39) – Last regular season competition date.
Monday-Friday, April 2-6 (Week 40) – District tournaments.
Tuesday, April 10 and Thursday, April 12 (Week 41) – Regional matches.
Monday-Friday, April 16-20 (Week 42) – FHSAA Tennis Finals state championship tournaments.
Monday, May 14 (Week 46) – FHSAA Tennis Advisory Committee Meeting.

3.13.2 Regular Season Procedures

3.13.2.1 Rules of Competition

3.13.2.1.1 Competition Rules. United States Tennis Association (USTA) Amateur Tennis Rules, as modified by the FHSAA, are the official rules for all tennis matches, except where it may be necessary to apply local rules due to circumstances or unforeseen conditions. To order a USTA “Friend at Court” rules book, call 1-888-832-8291.

3.13.2.1.2 Match Format.

(a) A team match must consist of five (5) singles matches and two (2) doubles matches. Singles matches must be listed as Divisions 1 through 5. Doubles matches must be listed as Divisions 1 and 2. Doubles matches may be played before singles if mutually agreed upon by the head coaches. The first team to win four (4) matches is declared the winner.

(b) Each singles match and doubles match will be determined by the best two-of-three (2-of-3) sets. The advantage point system will be used to determine matches. An individual or doubles team that wins six games and is leading by two games will be declared the winner of the set. A traditional (not Coman) 7-point set tie-break will be used when individuals or doubles teams wins six games in any set. The first individual or doubles team to reach seven points and is leading by two points will be declared the winner of the set. A 10-minute rest period is mandatory between the second and third sets in all matches that require a third set to be played. Players requesting new balls for a third set must furnish the new balls. Schools may agree prior to the start of the match to use an optional deciding Match Tie-Break (10 points, win by two) in lieu of the deciding final set. There is not a 10-minute rest period before a Match Tie-Break.

(c) If facilities are inadequate or time is a factor, a pro set may be substituted by mutual agreement of both coaches. The winner will be required to win by two or more games (i.e. 8-6, 9-7, etc.). Schools may agree prior to the start of the pro-set match to use a deciding Match Tie-Break (10 points, win by two) when games are tied at eight-all.

(d) Each school must enter its players in matches according to their established rank and position on the team. Stacking is not permitted. If the No. 1 singles player participates in doubles, he/she must play on the No. 1 doubles team. Players who participate in doubles only will be permitted to compete during regular season matches and invitational tournaments. A written singles lineup (Form TN1) must be exchanged between coaches prior to the start of the match. Players must play in order of ability. The lineup must always be based on order of ability. “Matching up” is prohibited. In singles, players must compete in order of ability with the best player on the team playing at the No. 1 position, the second best at No. 2 and so on through all positions. In case of injury, sickness, or absence, all players must move up. This rule will apply to doubles play with the strongest doubles team at No. 1, etc. No changes shall be made after the lineups have been exchanged and the first ball has been played, including warm-ups.

(e) When a school does not have five singles players, it shall forfeit singles matches beginning with Division 5 and proceeding upward to Division 1. (Example: If a school has only four singles players, it shall forfeit the Division 5 singles match; if a school has only three singles players, it shall forfeit the Division 4 and 5 singles matches; if a school has only two singles players, it shall forfeit the Division 3, 4 and 5 singles matches; if a school has only one singles player, it shall forfeit the Division 2, 3, 4 and 5 singles matches.) When a school does not have two doubles teams, it shall forfeit doubles matches beginning with Division 2 and proceeding upward to Division 1. (Example: If a school has only one doubles team, it shall forfeit the Division 2 doubles match).

(f) Exhibition or practice play during a match is strictly prohibited. Only those students who are properly entered shall participate.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.13.3 State Series Procedures

3.13.3.1 District Meeting

3.13.3.1.1 Date. Monday – Thursday, January 9 – 12 (Week 28)

3.13.3.1.2 Meeting Agenda. In addition to section 2.4.2, the following items of business must be addressed at the district meeting:

- Establish date and time for pre-tournament coaches meeting at which brackets will be drawn and tournament draw will be made.
- Determine playoff site if a tie for the district championship exists at the conclusion of the tournament.
- Determine if USTA-certified officials should be used and set their compensation. It is recommended, but not required, that districts secure USTA-certified officials for their tournaments. Please contact USTA-certified officials well in advance to allow for planning. Contact information can be found in 3.13.4

- Review all new FHSAA regulations pertaining to regular season and FHSAA State Tennis Series competition.

3.13.3.2 Tournament Structure and Time Schedules

3.13.3.2.1 District Tournaments.

(a) Dates, Time Schedule and Site.

   (1) Dates. Monday-Friday, April 2-6 (Week 40).
   (2) Time Schedule. To be determined at district meeting.
   (3) Site. To be selected at the district meeting.

(b) Sub-District Tournaments. Sub-district tournaments are part of the district tournament and are subject to all regulations pertaining to district tournaments. Sub-district tournaments may be played during the dates of the district tournament. If a sub-district tournament is to be played, the team winner, Division 1 singles winner and Division 1 doubles winner from each sub-district will advance to the district tournament finals to compete for the district championship in the respective categories. Division 1 Singles winners and Division 1 Doubles winners will compete for individual championships unless those championships are determined during the team championship match.

(c) Seeding and Bracketing. See district tournament bracket online at FHSAAN.org. Each district will seed and bracket its district tournament at a pre-tournament meeting of coaches in accordance with the procedure approved at the district tournament planning meeting. Players will be seeded in all divisions. Criteria for seeding will include a player’s record in regular season team and tournament play, and his/her position in the most current USTA Florida Tennis state rankings. The results of head-to-head matches, with the second match taking precedence in cases of a split, and dual-team match records will be used. When all listed criteria for seeding has been exhausted, a vote of the coaches present will determine seeding. Documentation such as current USTA Florida Tennis rankings, USA national rankings and international rankings must be provided to validate credentials of players for seeding. Schools must enter their players in divisions according to their established rank on the team and position played in team matches during the regular season. Stacking is not permitted. Players must play in order of ability. The line-up must always be based on order of ability. “Matching up” is prohibited. In singles, players must compete in order of ability with the best player on the team playing at the No. 1 position, the second best at No. 2 and so on through all positions. In case of injury, sickness, or absence, all players must move up. This rule will apply to doubles play with the strongest doubles team at No. 1, etc. Each participating school must be represented at the meeting so that seeding can be accomplished. The only exception will be in case of an emergency which prevents the representative of a school from being present. The local director will determine the seriousness of the emergency, if possible. If he/she cannot arrive at a satisfactory conclusion, the matter will be referred to the FHSAA Office.

(d) Officials. USTA-certified officials are recommended, but not required, for all district tournaments. Contact information can be found in 3.13.4. Only a coach or USTA-certified official should be used to officiate a disputed match. Parents should never be placed in this capacity.

3.13.3.2.2 Regional Tournaments.

(a) Complexes. Competition will be conducted in two rounds of one-day, dual team regional matches in each classification. Districts 1 and 2 will comprise the Region 1 complex, Districts 3 and 4 the Region 2 complex, Districts 5 and 6 the Region 3 complex, and Districts 7 and 8 the Region 4 complex, Districts 9 and 10 the Region 5 complex, Districts 11 and 12 the Region 6 complex, Districts 13 and 14 the Region 7 complex, and Districts 15 and 16 the Region 8 complex. Two regional matches will be conducted in each regional complex.

(b) Dates. The regional semifinal match will be Tuesday, April 10 and the regional final match will be Thursday, April 12 (Week 41). All regional matches will begin at 3 p.m. local time unless a time change is approved by the Executive Director or his/her designee.

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line-up must remain the same. When three or more teams tie for the championship, a round-robin team tournament must be held to break the tie. Each player must play in his/her assigned position according to the Official Entry List. The winner of each match will earn one point for his/her team. Pro-sets must be used in any playoff. The winner will be required to win by two or more games (8-6, 9-7, etc.). No-add scoring may be used if agreed upon by all coaches involved in the tie. A tie-break cannot be used.

The winner of the regional semifinal match shall advance to the regional final match.

(2) Regional Tournament to FHSAA Finals. The winner of each of the eight regional final matches will advance to the FHSAA Finals.

(b) Individuals. The Division 1 singles champion and the Division 1 doubles champion from each of the 16 district tournaments in each classification whose team does not advance to the FHSAA Finals will advance to the individual bracket at the FHSAA Finals in their respective classifications. There are no substitutions for the individual competition. There will be no individual competition at the regional level. Winners of the No. 1 singles and No. 1 doubles divisions in the FHSAA Finals team tournament will advance to play the winners of the individual singles and doubles brackets for the overall individual singles and doubles championships in the respective classifications.

To be eligible for individual honors on the state level, a student-athlete shall compete for individual honors on the district level.

3.13.3.3 Tournament Regulations

3.13.3.3.1 Teams.

(a) Player Limit. A team consists of five competing players. Each school will be permitted to enter a maximum of twelve (12) players – five players for singles competition and four players for doubles competition. If the No. 1 singles player participates in doubles competition he/she must compete as a member of the No. 1 doubles team. A school may enter individual participants in the singles and doubles competitions as per Section 3.13.2.1.2 in the divisions in which the participants competed in the regular season when the school cannot enter a team of five players; such players who are entered into singles and doubles division below Division 1, however, shall not be eligible to advance beyond the district tournament. Schools with less than five-member teams shall not be eligible for the team title.

(b) Line-up Changes. A player may not be substituted for after that player begins play (including warm-ups) in his/her first round singles or doubles match. Once play begins, the player must continue through the tournament or he/she will default. Stacking is not permitted. Players must play in order of ability. The line-up must always be based on order of ability. “Matching up” is prohibited. In singles, players must compete in order of ability with the best player on the team playing at the No. 1 position, the second best at No. 2 and so on through all positions. In case of injury, sickness, or absence, all players must move up. If a player is replaced due to injury, sickness, or absence, that player will be permitted to return to the line-up if the team advances to the next round of the state series. Singles and doubles are treated separately with regard to the substitution regulation. To be eligible for individual honors on the state level, a student-athlete shall compete for individual honors on the district level.

(c) Match Limitations. A player will be allowed to play a per-day maximum of two (2) singles matches and one (1) doubles match; or two (2) doubles matches and one (1) singles match during competition in the FHSAA State Tennis Series.

3.13.3.3.2 Failure to Report. A player who fails to report to the tournament headquarters at the required time will default. Once times are posted for matches, the 15-minute rule for default shall be enforced.

3.13.3.3.3 Scoring. A player or doubles team will score one (1) point for his/her/their team for each match he/she/they win in the tournament. Players or doubles teams receiving first-round byes will score two (2) points upon winning a second-round match. Players or doubles teams with first-round byes who lose in the second round will score no points. In the event a player or doubles team is forced to default a match, the player or team winning by default will be awarded the point or points.

A 12-point tie-break will be used in matches in the FHSAA State Tennis Series. The first player to reach seven points and who is leading by two points during the tie-break will be declared the winner of the set.

3.13.3.3.4 Official Ball. The Wilson tennis ball shall be the official ball of the FHSAA Tennis Finals. The use of this ball will be mandatory in each match of the FHSAA Finals. Wilson and the FHSAA will provide the actual balls to be used in competition.

3.13.3.3.5 Jury of Appeals. A Jury of Appeals consisting of three coaches and/or athletic directors from three different participating schools shall be appointed by the manager of each state series event. A member of the Jury of Appeals whose team or individual contestant is a party to an appeal must recuse himself/herself and be replaced until the appeal is concluded. The decision of the Jury of Appeals shall be final. The Jury of Appeals shall not set aside any rule.

3.13.4 USTA Officials. The following is the regional director’s contact information for USTA-certified officials in Florida:

- Region 1 (Bay, Calhoun, Escambia, Franklin, Gadsden, Gulf, Hamilton, Holmes, Jackson, Jefferson, Lafayette, Leon, Liberty, Madison, Okaloosa, Santa Rosa, Suwannee, Taylor, Wakulla, Walton, Washington): Paul Dirks Jr., Tallahassee; (850) 322-5689 (cell); bigbopper03@comcast.net.

- Region 2 (Alachua, Baker, Bradford, Clay, Columbia, Dixie, Duval, Flagler, Gilchrist, Levy, Marion, Nassau, Putnam, St. Johns, Union):

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
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3.14 Track & Field

Administrator: Shanell Young, ext. 310, syoung@fhsaa.org

3.14.1 Important Dates

Monday, January 9 – Thursday, January 12 (Week 28) – Mandatory district planning meeting.
Monday, January 16 (Week 29) – First practice date for Class 1A and Class 2A schools.
Monday, January 23 (Week 30) – First practice date for Class 3A and Class 4A schools.

Sunday, February 5 (Week 32)-Wednesday, February 15 (Week 34) – Online rules presentation for coaches available in E-Classroom on FHSAA.org.
Monday, February 13 (Week 33) – First regular season competition date for Class 1A and Class 2A schools.
Monday, February 20 (Week 34) – First regular season competition date for Class 3A and Class 4A schools.

Saturday, April 7 (Week 40) – Last regular season competition date for Class 1A and Class 2A schools.
Monday, April 9 (Week 41) – FHSAA State Track & Field Series Official State Entry List for Class 3A and Class 4A must be submitted to C2C Schools.

Monday-Saturday, April 9-14 (Week 41) – Class 1A and Class 2A district meets.
Saturday, April 14 (Week 41) – Last regular season competition date for Class 3A and Class 4A schools.

Wednesday-Friday, April 18-20 (Week 42) – Class 1A and Class 2A regional meets.
Wednesday-Friday, April 25-27 (Week 43) – Class 3A and Class 4A regional meets.

Friday, April 27 (Week 43) – FHSAA Track & Field Finals Class 1A state championship meet.
Saturday, April 28 (Week 43) – FHSAA Track & Field Finals Class 2A state championship meet.

Friday, May 4 (Week 44) – FHSAA Track & Field Finals Class 3A state championship meet.
Saturday, May 5 (Week 44) – FHSAA Track & Field Finals Class 4A state championship meet.

Monday, May 14 (Week 46) – FHSAA Track & Field Advisory Committee Meeting.

3.14.2 Regular Season Procedures

3.14.2.1 Competition Rules

NFHS Track & Field Rules, as modified by the FHSAA, are the official rules for all track and field meets. The following modifications to those rules have been adopted by the Board of Directors.

- 1-2-1 ORDER OF RUNNING EVENTS All meets will be limited to the following running events to be contested in order as listed: Girls – 4x800m relay, 100m high hurdles, 100m dash, 1600m run, 4x100m relay, 400m dash, 300m low hurdles, 800m run, 800 wheelchair race, 200m dash 200 wheelchair race, 3200m run, 4x400m relay; Boys – 4x800m relay, 110m high hurdles, 100m dash, 1600m run, 4x400m relay, 400m dash, 300m intermediate hurdles, 800m run, 800 wheelchair race, 200m dash, 200 wheelchair race, 3200m run, 4x400m relay. The 4x800m relay must be run during field event competition.

- 1-2-2 Girls and boys track and field meets will be held concurrently. Girls running events must precede boys running events and must be run alternately.

- 1-2-3 ORDER OF FIELD EVENTS: All meets will be limited to the following field events: Girls – pole vault, shot put, wheelchair shot put class 1, wheelchair shot put class 2, high jump, long jump, triple jump, discus. Boys – discus, long jump, triple jump, shot put, wheelchair shot put class 1, wheelchair shot put class 2, pole vault and high jump.

- 4-2-1, 2 PARTICIPATION AND ENTRY LIMITATIONS: No student may enter or participate in more than four (4) events in any one meet, only three (3) of which may be running events. A relay event is a running event. Participation in the preliminaries of any event will count as an entry regardless of whether the student qualified for the finals in that event. If a student exceeds this limitation, the school which he/she represents must forfeit all points and places earned by the student in the meet, both individual points and places as well as those earned by any relay team on which the student was a member. No student may engage in exhibition or practice performances during a track and field meet. Only those students who are properly entered and eligible may participate in a track and field meet.

- 4-3-1 UNIFORMS: Competitors may wear a one-piece (singlet) or two-piece track & field uniform issued by the school. A male competitor must wear his jersey inside his shorts at all times. A female competitor must wear her jersey inside her shorts at all times.
times, unless her jersey is designed to be worn outside the shorts. Jerseys designed to be worn outside the shorts must hang below
the waistband of the shorts when standing erect. Competitors in violation of this rule will not be permitted to compete. The
enforcement of this rule is the responsibility of the starter or event judge, but the ultimate responsibility for wearing the proper
uniform rests with the team coach. Each contestant must be numbered on the back of his/her jersey with numerals of color that
contrast with the color of the jersey and is not less than three-quarters (3/4) inch wide. The number must be at least six inches
high. Contestants on the same team may not wear identical numbers. However, athletes from the same school participating in
the same event must wear identical uniforms. Headbands which are no more than two (2) inches wide and made of non-abrasive,
unadorned cloth, elastic, fiber, soft leather, or rubber are permissible. Hair-restraining devices no more than two (2) inches made of
soft material are legal. Decorative headwear is prohibited. A single color ribbon or similar items used to control the hair are legal
as long as it is securely affixed to the hair and is not of an excessive length and size. Commercial advertising, with the exception
of the manufacturer’s logo, is prohibited on all athletic uniforms. All jewelry, with the exception of wristwatches, is prohibited.

- 3.2-4(a) SHOES: The Games Committee has the authority to determine the length of spikes used on all-weather surfaces. Track
spikes may not exceed one-half (1/2) inch in length when measured from the sole to the tip of the spike.

3.14.2.2 Event Regulations. Events in all track meets will be run as follows.

(a) Lane assignments in all races will be made according to the spearhead method. On a nine-lane track, the lane assignments will
be 5-6, 4-7, 3-8, 2-9, and 1. On an eight-lane track, the lane assignments will be 4-5, 3-6, 2-7, and 1-8. On a six-lane track, the
lane assignments will be 3-4, 2-5 and 1-6. When assigning lanes to qualifiers from preliminary heats to finals; the heat winners
will be assigned to lanes 5 and 6 on a nine-lane track, lanes 4 and 5 on an eight-lane track, and lanes 3 and 4 on a six-lane track.
The remaining contestants will be seeded and assigned lanes by time.

(b) The 400m Dash will be run in two or more sections. Each contestant must remain in his/her starting lane the entire distance.

(c) The 800m Run will be run in two sections with a staggered start around the first turn, followed by a break for the pole on the back
straight-away.

(d) The 1600m Run and 3200m Run each will be conducted in one section with a staggered start around the first turn, followed by a
break for the pole on the back straight-away.

(e) The 4x400m Relay will be run from a staggered start. The first runner must stay in his/her lane the entire distance with the first
exchange being made in the assigned lane. The second runner must remain in the assigned lane through the first curve, after which
he/she may break for the pole on the back straight-away.

(f) For running events consisting of preliminaries and finals, the final must be run in one race.

(g) Protests will not be allowed. In the organization and administration of meets, the decisions of the judges or the Jury of Appeals
will be final. The referee must not be included as a member of the Jury of Appeals.

(h) An athlete who is disqualified from an event due to unsporting conduct shall be disqualified from further competition in the meet
as well as a minimum of the next seven days and two meets.

(i) National Federation Rule 2 shall be followed in scoring all meets.

(j) National Federation Rule 5-7-1, -2 and -3 verbal starting commands shall be followed in all meets.

3.14.2.2 FHSAA Adapted Track & Field Division

3.14.2.2.1 Overview.

(a) Each of the current four classes (4A, 3A, 2A, and 1A) will be divided into the following classifications; Boys Division, Boys
Adapted Division, Girls Division, and Girls Adapted Division.

(b) Each division will score points for its class, gender and division only.

(c) No scores from separate divisions will be combined.

(d) An athlete cannot compete in multiple divisions.

(e) Adapted participants shall compete against each other only.

3.14.2.2.2 FHSAA Adapted Track and Field Division Eligibility.

(a) All high school students with a permanent physical disability may be eligible to participate on their school’s track & field team.

(b) Each athlete’s physical eligibility must be verified by a licensed physician and maintained on permanent file at the school.

(c) Students who participate must meet all FHSAA eligibility requirements. Students shall be members of the school’s track & field
team and shall have the opportunity to compete at the school’s regular season meets (regardless of the number of adapted com-
petitors).

(d) The athletes must compete in their school’s team uniform.

(e) Students must compete in a minimum of four (4) meets to qualify for the FHSAA Finals.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook.
Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
(f) Each school must complete and submit an FHSAA Adapted Track District Meet Seeding Report Form (TR6)
   (1) Must be filed by 5 p.m. Monday, April 2 for Class 1A and 2A schools, and by 5 p.m. Monday, April 9 for Class 3A and 4A schools.
   (2) All student-athletes listed must have had previously reported results to the FHSAA Office.
   (3) Must be signed by the principal, FHSAA representative and head coach.

(g) A school whose FHSAA Adapted Track District Meet Seeding Report Form (TR6) is not received by the stated deadline may be permitted to participate only with the approval of the FHSAA Office; however, that school shall be assessed a minimum administrative fee of $250. This penalty will increase if it is later determined that a student-athlete(s) representing the school was ineligible to do so.

3.14.2.2.3 FHSAA Adapted Track and Field Division Events.
(a) Each student will have the opportunity to compete in the following events by gender: Wheelchair 200-meter race, Wheelchair 800-meter race, and Wheelchair Shot Put.
(b) Wheelchair Shot Put will be divided into two (2) classifications for both boys and girls based on type of disability.
   (1) Class 1 will be for athletes with disability of the lower extremities.
   (2) Class 2 will be for athletes with disability that affect lower and upper extremities.
(c) A meet’s order of events shall be determined by meet management.
(d) All adapted track and field participants shall be required to compete on the same day of the meet as their classification.

3.14.2.2.4 Scoring.
(a) An adapted track & field athlete will compete for adapted division individual and adapted division team honors in the school classification and gender in which this/her school competes.
(b) Points will be awarded per NFHS Rule 2-1.

3.14.2.2.5 Results Submission.
(a) All regular season results (times and distances) should be submitted to “adaptedtrackresults@fhsaa.org”.
(b) Results must be submitted within 48 hours of the conclusion of the meet. Results are subject to verification by the meet referee.
(c) All results will be posted and made public on the FHSAA Adapted Sports Results website.

3.14.2.2.6 FHSAA Finals Qualifying.
(a) The top 16 times/distances submitted prior to the FHSAA Finals in each event by classification and gender will advance to compete at the FHSAA Finals.
(b) Each event may be contested as finals only depending on number or entries.

3.14.3 State Series Procedures
3.14.3.1 District Meeting
3.14.3.1.1 Date. Monday, January 9 – Thursday, January 12
3.14.3.1.2 Meeting Agenda. In addition to section 2.4.2, the following items of business must be addressed at the district meeting:
   • Select host school, site and determine time schedule. (Note: An actual host school must be selected at this meeting and may be subsequently changed only with the permission of the Executive Director.) The host school must be willing and able to use Hy-Tek Meet Manager 3.0 for Windows software to conduct the District Meet, and should have a track with a synthetic or rubber surface.
   • Set date and time for seeding meeting.
   • Establish date and time for pre-meet coaches meeting at which heats and flights will be finalized. This meeting is not to be in lieu of the seeding meeting.
   • Determine procedure for disseminating results to participating schools.
   • Determine a Jury of Appeals

3.14.3.2 Meet Structure and Time Schedules
3.14.3.2.1 District Meets.
(a) Dates, Time Schedule and Site.
   (1) Dates.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
(a) Class 1A and 2A schools, April 9-14 (Week 41);
(b) Class 3A and 4A schools, April 16-21 (Week 42).

(2) Time Schedule. Each district will determine the time schedule for its meet at the district meeting.

(3) Site. Each district will determine a site for its meet at the district meeting.

The date and site of each district meet will be posted on FHSAA.org.

3.14.3.2 Regional Meets.

(a) Complexes. Competition will be conducted in four regional complexes in each classification. Districts 1 through 4 will comprise the Region 1 complex, Districts 5 through 8 the Region 2 complex, Districts 9 through 12 the Region 3 complex, and Districts 13 through 16 the Region 4 complex. One meet will be conducted in each regional complex.

(b) Dates and Time Schedule.

(1) Dates.

(a) Wednesday, April 18, Thursday, April 19 or Friday, April 20 (Week 42) for Class 1A and Class 2A schools;
(b) Wednesday, April 25, Thursday, April 26 or Friday, April 27 for Class 3A and Class 4A schools (Week 43).

The date of each regional meet will be posted on FHSAA.org.

(2) Time Schedule.

11 a.m. Coaches Meeting
1 p.m. 4x800m Relay Finals (2 sections)

Field Events

1 p.m. Long Jump Prelims and Finals
       Discus Prelims and Finals
3 p.m. Shot Put Prelims and Finals
       Wheelchair Shot Put Class A Prelims and Finals
       Wheelchair Shot Put Class B Prelims and Finals
       Triple Jump Prelims and Finals
       Pole Vault Finals

5 p.m. High Jump Finals

Running Event Prelims

4 p.m. Girls 100m High Hurdles
       Boys 110m High Hurdles
       100m Dash
       4x100 Relay
       400m Dash (Classes 4A and 3A only)
       Girls 300m Low Hurdles
       Boys 300m Intermediate Hurdles
       200m Dash
       200m Dash Wheelchair (if necessary)

Running Event Finals

7 p.m. Girls 100m High Hurdles
       Boys 110m High Hurdles
       100m Dash
       1600m Run
       4x100 Relay
       400m Dash (2 sections, Classes 2A and 1A only)
       Girls 300m Low Hurdles
       Boys 300m Intermediate Hurdles

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800m Run (2 sections)
800m Run Wheelchair
200m Dash
200m Dash Wheelchair
3200m Run
4x400m Relay (2 sections)

10 p.m. Team Award Presentations

(c) Sites. A listing of regional meet sites is available at FHSAA.org.

(d) Invitations to Host. The deadline date for extending an invitation to serve as host for a regional meet in 2012 is Sept. 23, 2011. Preference shall be given to those prospective hosts who have access to and ability to use Hy-Tek Meet Manager 3.0 computer software, and who have tracks with synthetic or rubber surfaces. Invitations to host should be addressed to Shanell Young, Track & Field Administrator, at syoung@fhsaa.org or by mail at 1801 NW 80th Blvd., Gainesville, FL 32606-9176.

3.14.3.2.3 FHSAA Finals.

(a) Dates and Site. The FHSAA Track & Field Finals state meet shall be held at a site to be announced. Shanell Young, FHSAA administrator for track & field, will be the meet director.

(1) Class 1A – Friday, April 27;
(2) Class 2A – Saturday, April 28;
(3) Class 3A – Friday, May 4;
(4) Class 4A – Saturday, May 5.

(b) Time Schedule*. The FHSAA Finals will be run according to the following time schedule:

11:00 a.m.-12:30p.m. Implement Weigh in
1 p.m. Girls 4x800m Relay Finals (Section 1)
1:15 p.m. Girls 4x800m Relay Finals (Section 2)
1:30 p.m. Boys 4x800m Relay Finals (Section 1)
1:45 p.m. Boys 4x800m Relay Finals (Section 2)

Field Events

1 p.m. Long Jump Prelims and Finals
Boys Discus Prelims and Finals
Girls Shot Put Prelims and Finals
Girls Pole Vault Finals

3 p.m.* Triple Jump Prelims and Finals (at conclusion of long jump)
3 p.m. Boys Shot Put Prelims and Finals
Girls Discus Prelims and Finals
Girls High Jump Finals

4 p.m. Boys Pole Vault Finals
5 p.m. Boys High Jump Finals

Running Event Prelims

4 p.m. Girls 100m High Hurdles
Boys 110m High Hurdles
100m Dash
4x100 Relay
400m Dash (Classes 4A and 3A only)
Girls 300m Low Hurdles
Boys 300m Intermediate Hurdles

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**200m Dash**
- Girls 200m Wheelchair
- Boys 200m Wheelchair

**Running Event Finals**

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<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>6:30 p.m.</td>
<td>Girls 100m High Hurdles</td>
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<td>6:32 p.m.</td>
<td>Boys 110m High Hurdles</td>
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<td>6:37 p.m.</td>
<td>Girls 100m Dash</td>
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<td>6:42 p.m.</td>
<td>Boys 100m Dash</td>
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<td>6:47 p.m.</td>
<td>Girls 1600m Run</td>
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<td>6:57 p.m.</td>
<td>Boys 1600m Run</td>
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<td>7:07 p.m.</td>
<td>Girls 4x100 Relay</td>
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<td>7:12 p.m.</td>
<td>Boys 4x100 Relay</td>
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<td>7:17 p.m.</td>
<td>Girls 400m Dash (2 sections, Classes 2A and 1A only)</td>
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<td>7:22 p.m.</td>
<td>Boys 400m Dash (2 sections, Classes 2A and 1A only)</td>
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<td>7:27 p.m.</td>
<td>Girls 300m Low Hurdles</td>
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<td>7:32 p.m.</td>
<td>Boys 300m Intermediate Hurdles</td>
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<td>7:35 p.m.</td>
<td>Girls 800m Run (Section 1)</td>
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<td>7:39 p.m.</td>
<td>Girls 800m Run (Section 2)</td>
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<td>7:44 p.m.</td>
<td>Girls 800m Wheelchair – if necessary</td>
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<td>7:48 p.m.</td>
<td>Boys 800m Run (Section 1)</td>
</tr>
<tr>
<td>7:52 p.m.</td>
<td>Boys 800m Run (Section 2)</td>
</tr>
<tr>
<td>7:56 p.m.</td>
<td>Boys 800m Wheelchair – if necessary</td>
</tr>
<tr>
<td>8:00 p.m.</td>
<td>Girls 200m Dash</td>
</tr>
<tr>
<td>8:04 p.m.</td>
<td>Girls 200m Wheelchair – if necessary</td>
</tr>
<tr>
<td>8:08 p.m.</td>
<td>Boys 200m Dash</td>
</tr>
<tr>
<td>8:12 p.m.</td>
<td>Boys 200m Wheelchair – if necessary</td>
</tr>
<tr>
<td>8:15 p.m.</td>
<td>Girls 3200m Run</td>
</tr>
<tr>
<td>8:30 p.m.</td>
<td>Boys 3200m Run</td>
</tr>
<tr>
<td>8:43 p.m.</td>
<td>Girls 4x400m Relay (Section 1)</td>
</tr>
<tr>
<td>8:48 p.m.</td>
<td>Girls 4x400m Relay (Section 2)</td>
</tr>
<tr>
<td>8:53 p.m.</td>
<td>Boys 4x400m Relay (Section 1)</td>
</tr>
<tr>
<td>8:58 p.m.</td>
<td>Boys 4x400m Relay (Section 2)</td>
</tr>
<tr>
<td>9:10 p.m.</td>
<td>Team Award Presentations</td>
</tr>
</tbody>
</table>

*Schedule subject to change.*

(c) Coaches Meeting. A meeting for head coaches of schools with participating teams or individuals will be conducted online. Each school entering a team or individual in the FHSAA Finals must view/complete this mandatory online meeting by both the head girls coach and head boys coach. Schools that fail to have representation at the meeting shall be assessed a monetary penalty. Technical guidelines presented in the online coaches’ meeting will take precedence over those stated in Administrative Procedure 3.14.

**3.14.3.2.4 Advancement of Teams and Individuals.**

(a) District Meet to Regional Meet. The first four placing individuals or relay teams in each district meet shall advance to the regional meet to which they are assigned. All ties which would result in more than four qualifiers in an event advancing to the regional meet must be broken by a run-off, throw-off or jump-off, or appropriate National Federation tie-breaker procedure.

(b) Regional Meet to FHSAA Finals. The first four placing individuals or relay teams in each regional meet shall advance to the FHSAA Finals. All ties which would result in more than four qualifiers in an event advancing to the FHSAA Finals must be broken by a run-off, throw-off or jump-off, or appropriate National Federation tie-breaker procedure.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.14.3 Meet Regulations

3.14.3.1 General

(a) Track Surface. A rubber or synthetic surface is preferred for all state series meets.

(b) Athletic Trainers. The presence of a certified athletic trainer or medical staff is recommended for all state series meets.

(c) Squads.

(1) Scratched Contestant. A contestant who is entered into an event in the FHSAA State Track & Field Series on any level and is later scratched from that event will be disqualified from participating in all remaining events in the meet and on succeeding levels.

(2) Substitutions. No substitution may be made for any individual in any event, other than relay events, who qualifies to participate in an event but is unable to compete. This applies to individuals who qualify from the district meet to the regional meet and from the regional meet to the FHSAA Finals, and between the prelims and the finals on any level.

(3) Relay Personnel. Relay personnel may be changed between the district and regional meets, between the regional meet and the FHSAA Finals, and between the prelims and finals on any level as long as such change is made in compliance with procedures established by the meet director or games committee. Once relay personnel report to the Clerk of the Course for a race, no change in personnel for that race is permissible.

(d) Ties. In field and running events, all ties in preliminaries which would result in more than eight qualifiers (nine qualifiers on nine-lane tracks in running events and nine qualifiers in field events at the state meet only) to the finals must be broken by a run-off, jump-off, throw-off, or appropriate National Federation rule tie-breaker procedure.

3.14.3.2 District Meets.

(a) Number of Contestants. The maximum number of contestants which a school may enter in a district meet is limited to four (4) contestants in each individual event and one (1) team in each relay event.

(b) Running Event Regulations.

(1) Two contestants from the same school should not be placed in the same heat if at all possible.

(2) In events where heats are run against time, the fastest heat must be run last.

(3) Each of the 1600m run and 3200m run must be conducted in one section with a staggered start around the first turn followed by a break for the pole.

(4) Contestants in excess of the number of places to be awarded who are lapped will be permitted to finish the race, but must move to the outer lanes of the track (lane 3 or beyond).

(c) Field Event Regulations.

(1) The three (3) best efforts of each contestant will be recorded in the shot put, discus, triple jump and long jump. The eight (8) contestants with the best performances in the prelims will advance to the finals where they will compete in one flight.

(2) Contestants will be given a maximum of three (3) warm-ups prior to the trials in their flights. The three (3) preliminary trials will be taken in groups of eight in the order in which the contestants are listed for competition.

(3) Competitors in the pole vault will be assigned in order as they appear on the event card to continuing flights of three until the field is cut to six or fewer competitors. A single rotation then will be followed for the balance of competition.

(4) Scales must be provided for the purpose of weighing all shot put and discus implements.

(5) Pole vault competitors are subject to verification of body weight to confirm the proper calibration of their vaulting poles.

(6) Discus and shot put competitors must be supervised during warm-ups as well as competition.

(7) Use of a discus cage is mandatory.

(8) After an initial check out (timed excuse), the athlete must complete a competitive attempt before being allowed to check out for another field event (i.e. after the first timed excuse, the athlete must take an attempt before they are allowed to check out of the event).

3.14.3.3 Regional Meets.

(a) Contestants. Only those individuals and relay teams which qualify from their respective district meets are eligible to participate in the regional meets. Relay team personnel may be changed as stipulated in 3.14.3.3.1(C).

(b) Running Event Regulations.

(1) Preliminaries consisting of two heats each will be run in the 100m High Hurdles, the 110m High Hurdles, the 100m Dash, the 4x100m Relay, the 400m Dash (Classes 4A and 3A only), the 300m Low Hurdles, the 300m Intermediate Hurdles and the 200m Dash. Contestants in these events will be seeded 1 through 16 according to their performances in their respective

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
(2) The 800m Run, the 400m Dash (Classes 2A and 1A only), the 4x400m Relay and the 4x800m Relay will be contested in two heats run against time. On an eight-lane track; eight places will be placed in the fast heat and eight in the slow heat. On a nine-lane track; nine places will be placed in the fast heat and seven in the slow heat. The faster heat will be run last. The four first-place finishers and the next four (on an eight-lane track) or five (on a nine-lane track) fastest times in regional competition will be assigned to the faster heat. Once the heats are determined, contestants will be assigned lanes according to the spearhead method.

(3) The 1600m Run and the 3200m Run each will be contested in one section from a staggered start. Two runners will be assigned to each lane. Contestants must remain in their starting lanes through the first curve, after which they may break for the pole on the back straight-away. The break point must be marked by flags or cones. Contestants in excess of the number of places to be awarded who are lapped will be permitted to finish the race, but must move to the outer lanes of the track (lane 3 or beyond).

(4) The 4x100m Relay will be run the entire distance in the assigned lanes from a staggered start.

(5) The 4x400m Relay will be run from a staggered start. The first runner must stay in his/her lane the entire distance with the first exchange being made in the assigned lane. The second runner must remain in the assigned lane through the first curve, after which he/she may break for the pole on the back straight-away.

(6) Runners must start in the lanes to which they are assigned regardless of lanes vacated because of scratches.

(7) Official FHSAA State Track & Field Records may be set only at the FHSAA Finals. Fully Automatic Timing (FAT) will be used for the official timing for all running events. Hand-held watches will be used as a backup. FAT systems that generate photos may be used to determine place winners.

(f) Field Event Regulations.

(1) Preliminaries consisting of two flights each will be conducted in the Long Jump, Triple Jump, Discus Throw and Shot Put. Contestants in these events will be seeded 1 through 16 according to their performances in their respective regional meet finals, and will be assigned to flights as follows: seeds 9-16 will be assigned to the first flight and seeds 8 through 1 will be assigned to the second flight. Regional champions will receive preferred positions when entry performances are tied among contestants. The No. 16 seed will jump or throw first, followed by the No. 15 seed and continuing in numerical order through the No. 1 seed. Contestants will be given a maximum of three warm-up jumps or throws prior to competition in their flights. Competition in each flight will consist of three (3) preliminary trials. The three (3) efforts of each contestant will be recorded. The eight (8) contestants with the best performances in the prelims will advance to the finals where they will compete in one flight, with the eighth-best preliminary performer jumping or throwing first, followed in reverse numerical order by the seven remaining finalists with the best preliminary performer jumping or throwing last. Only eight places will score and be awarded medallions.

(2) Contestants in the Pole Vault and High Jump will be seeded 1 through 16 according to their performances in their respective regional meet finals. Regional champions will receive preferred positions when entry performances are tied among contestants. The No. 16 seed will vault or jump first, followed by the No. 15 seed and continuing in reverse numerical order with the No. 1 seed vaulting or jumping last. Competitors in the pole vault will be assigned to continuing flights of three until the field is cut to six or fewer competitors. A single rotation then will be followed for the balance of competition. The lowest qualifying height in the Pole Vault and High Jump from the regional meets will be the starting height for competition in these events in the FHSAA Finals.

(3) Scales must be provided for the purpose of weighing all shot put and discus implements.

(4) Pole vault competitors are subject to verification of body weight to confirm the proper calibration of their vaulting poles.

(5) Discus and shot put competitors must be supervised during warm-ups as well as competition.

(6) Use of a discus cage is mandatory.

(7) After an initial check out (timed excuse), the athlete must complete a competitive attempt before being allowed to check out for another field event (i.e. after the first timed excuse, the athlete must take an attempt before they are allowed to check out of the event).

### 3.14.3.5 Jury of Appeals.

(a) A Jury of Appeals consisting of five coaches from five different participating schools shall be appointed by the meet manager for each meet in the state series. A maximum of five alternate jurors shall also be appointed. A Jury of Appeals consisting of five members is mandatory. There can be no decision rendered without five jurors.

(b) Jurors for the FHSAA Finals shall be chosen as follows:

(1) A list of recommended jurors will be compiled by the FHSAA and/or the FACA State Track & Field chairperson and submitted to the FHSAA for approval. Any coach not on the “approved” list cannot serve on a Jury of Appeals at the FHSAA Finals.
(2) Diversity in school classification, gender and geography, as well as knowledge and experience, must be taken into consideration when a Jury of Appeals is selected.

(c) A member of the Jury of Appeals whose team or individual contestant is a party to an appeal must recuse himself/herself and be replaced until the appeal is concluded.

(d) The head coach of a team who wishes to file an appeal must do so in writing. The appeals process will adhere to NFHS Case Book guidelines.

(e) The decision of the Jury of Appeals shall be final. The Jury of Appeals cannot set aside any rule.

### 3.14.4 Hy-Tek Abbreviations and Event Numbers.

**Hy-Tek School Abbreviations for Track & Field can be found on the FHSAA website.**

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>S, NS, or DNS</td>
<td>Did Not Show (Remember if an athlete is an NS in an event, he/she must be scratched from all subsequent events and not allowed to participate in those events.)</td>
</tr>
<tr>
<td>R or SCR</td>
<td>Scratch (Indicates that a coach “scratched” a contestant prior to the beginning of the meet. Scratching an athlete from event scratches an athlete in all events. Also indicates that the meet management scratched an athlete as a result of failure to compete in a previous event.</td>
</tr>
<tr>
<td>D or DNF</td>
<td>Did Not Finish (Started the event but did not finish.)</td>
</tr>
<tr>
<td>F or FS</td>
<td>False Start</td>
</tr>
<tr>
<td>N or NT</td>
<td>No Time (Started the event, but no time was recorded.)</td>
</tr>
<tr>
<td>N or ND</td>
<td>No Distance</td>
</tr>
<tr>
<td>N or NH</td>
<td>No Height</td>
</tr>
<tr>
<td>F or FOUL</td>
<td>Horizontal Jump</td>
</tr>
<tr>
<td>F or FAIL</td>
<td>Vertical Jump</td>
</tr>
<tr>
<td>Q or DQ</td>
<td>Disqualified (If unsportsmanlike, please file report with the FHSAA Office)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Event Numbers</th>
<th>Event Name</th>
<th>Event No.</th>
<th>Event Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Girls High Jump</td>
<td>22</td>
<td>Boys 100 Meter Dash</td>
</tr>
<tr>
<td>2</td>
<td>Boys High Jump</td>
<td>23</td>
<td>Girls 1600 Meter Run</td>
</tr>
<tr>
<td>3</td>
<td>Girls Pole Vault</td>
<td>24</td>
<td>Boys 1600 Meter Run</td>
</tr>
<tr>
<td>4</td>
<td>Boys Pole Vault</td>
<td>25</td>
<td>Girls 4x100 Meter Relay</td>
</tr>
<tr>
<td>5</td>
<td>Girls Long Jump</td>
<td>26</td>
<td>Boys 4x100 Meter Relay</td>
</tr>
<tr>
<td>6</td>
<td>Boys Long Jump</td>
<td>27</td>
<td>Girls 400 Meter Dash</td>
</tr>
<tr>
<td>7</td>
<td>Girls Triple Jump</td>
<td>28</td>
<td>Boys 400 Meter Dash</td>
</tr>
<tr>
<td>8</td>
<td>Boys Triple Jump</td>
<td>29</td>
<td>Girls 300 Meter Hurdles</td>
</tr>
<tr>
<td>9</td>
<td>Girls Discus Throw</td>
<td>30</td>
<td>Boys 300 Meter Hurdles</td>
</tr>
<tr>
<td>10</td>
<td>Boys Discus Throw</td>
<td>31</td>
<td>Girls 800 Meter Run</td>
</tr>
<tr>
<td>11</td>
<td>Girls Shot Put</td>
<td>32</td>
<td>Girls 800 Meter Wheelchair</td>
</tr>
<tr>
<td>12</td>
<td>Girls Shot Put Class A (disability of lower extremities)</td>
<td>33</td>
<td>Boys 800 Meter Run</td>
</tr>
<tr>
<td>13</td>
<td>Girls Shot Put Class B (disability of both upper and lower extremities)</td>
<td>34</td>
<td>Boys 800 Meter Wheelchair</td>
</tr>
<tr>
<td>14</td>
<td>Boys Shot Put</td>
<td>35</td>
<td>Girls 200m Dash</td>
</tr>
<tr>
<td>15</td>
<td>Boys Shot Put Class A (disability of lower extremities)</td>
<td>36</td>
<td>Girls 200 Meter Wheelchair</td>
</tr>
<tr>
<td>16</td>
<td>Boys Shot Put Class B (disability of both upper and lower extremities)</td>
<td>37</td>
<td>Boys 200 Meter Dash</td>
</tr>
<tr>
<td>17</td>
<td>Girls 4x800 Meter Relay</td>
<td>38</td>
<td>Boys 200 Meter Wheelchair</td>
</tr>
<tr>
<td>18</td>
<td>Boys 4x800 Meter Relay</td>
<td>39</td>
<td>Girls 3200 Meter Run</td>
</tr>
<tr>
<td>19</td>
<td>Girls 100 Meter Hurdles</td>
<td>40</td>
<td>Boys 3200 Meter Run</td>
</tr>
<tr>
<td>20</td>
<td>Boys 110 Meter Hurdles</td>
<td>41</td>
<td>Girls 4x400 Meter Relay</td>
</tr>
<tr>
<td>21</td>
<td>Girls 100 Meter Dash</td>
<td>42</td>
<td>Boys 4x400 Meter Relay</td>
</tr>
</tbody>
</table>

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.15 Volleyball

Girls Administrator: Jamie Rohrer, ext. 440, jrohrer@fhsaa.org
Boys Administrator: Cristina Broska, ext. 250, cbroska@fhsaa.org

3.15.1 Important Dates

3.15.1.1 Girls

Sunday, August 7-Wednesday, August 17 (Weeks 6-7) – Coaches video rules presentation available in E-Classroom on FHSAA.org.
Monday, August 8 (Week 6) – First practice date.
Monday-Saturday, August 24-27 (Week 8) – Preseason classic tournaments and jamborees.
Monday, August 29 (Week 9) – First regular season competition date.
Monday, October 17 (Week 16) – FHSAA State Girls Volleyball Series Official State Entry List must be submitted to C2C Schools; district tournament seeding information must be reported to district tournament manager.
Saturday, October 22 (Week 16) – Last regular season competition date.
Monday-Friday, October 24-28 (Week 17) – District tournaments.
Tuesday, November 1 (Week 18) – Regional tournament quarterfinal matches (Classes 7A, 5A, 3A, 1A).
Wednesday, November 2 (Week 18) – Regional tournament quarterfinal matches (Classes 8A, 6A, 4A, 2A).
Friday, November 4 (Week 18) – Regional tournament quarterfinal match winners must submit FHSAA Girls Volleyball Finals team data form and photo to FHSAA Office.
Tuesday, November 8 (Week 19) – Regional tournament semifinal matches.
Saturday, November 12 (Week 19) – Regional tournament final matches.
Monday, November 14 (Week 20) – FHSAA Girls Volleyball Finals participants must submit up-to-date team statistics form to FHSAA Office.
Tuesday-Saturday, November 15-19 (Week 20) – FHSAA Girls Volleyball Finals state championship tournament.
Monday, March 12 – Thursday, April 12 (Weeks 37-41) – Mandatory district planning and scheduling meeting.

3.15.1.2 Boys

Monday, September 12 – Thursday, September 15 (Week 11) – Mandatory district planning and scheduling meeting
Sunday, February 12 (Week 33)-Friday, February 24 (Week 34) – Online rules presentation for coaches available via E-Classroom on FHSAA.org.
Monday, February 13 (Week 33) – First practice date.
Monday, March 5 (Week 36) – First regular season competition date.
Saturday, April 21 (Week 42) – Last date for district match.
Monday, April 23 (Week 43) – FHSAA State Boys Volleyball Series Official State Entry List must be submitted to C2C Schools; final district win-loss records must be reported to the district tournament manager not later than 10 a.m. EDT.
Saturday, April 28 (Week 43) – Last regular season competition date.
Monday-Saturday, April 30-May 5 (Week 44) – District tournaments.
Wednesday, May 1 (Week 44) – District tournament semifinalists must submit electronically to FHSAA Office the “FHSAA Boys Volleyball Finals Team Data Form for Official Souvenir Program and Press Booklet” and a team photo.
Tuesday, May 8 (Week 45) – FHSAA Boys Volleyball Finals first-round play-in matches.
Wednesday, May 9 (Week 45) – FHSAA Finals quarterfinalists must submit to FHSAA Office the “FHSAA Boys Volleyball Finals Up-to-Date Statistics Form.”
Friday and Saturday, May 11-12 (Week 45) – FHSAA Boys Volleyball Finals state championship tournament.

3.15.2 Regular Season Procedures

3.15.2.1 Rules of Competition

3.15.2.1.1 Competition Rules. NFHS Volleyball Rules, as modified by the FHSAA, are the official rules for all regular season matches involving teams participating in the state series as well as FHSAA State Volleyball Series matches.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
The following modifications to those rules have been adopted by the Board of Directors.

- 12-2-2 through 8. Card System for Misconduct (see 3.15.2.1.4)

**3.15.2.1.2 Scoring.** All matches shall utilize rally scoring as follows:

(a) Varsity matches (regular season and state series). Best 3-of-5 games; each game shall be to 25 points with the exception of the fifth game, if necessary, which shall be to 15 points. A game must be won by a two-point margin with no cap.

(b) Sub-varsity matches (junior varsity, freshman, middle school, etc.). Best 2-of-3 games; each game shall be to 25 points with the exception of the third game, if necessary, which shall be to 15 points. A game must be won by a two-point margin with no cap.

(c) Invitational tournaments. Best 2-of-3 games; each game shall be to 25 points with the exception of the third game, if necessary, which shall be to 15 points. A game must be won by a two-point margin with no cap. The host school, however, may request to play best 3-of-5 games in its tournament.

**3.15.2.1.3 Taping of Fingers and Hands.** Taping, at a minimum, is permitted on individual finger(s) and/or across the palm of the hand. It may not be excessive, give an advantage to a player, have any special surface, or include hard objects, plastic or splints around the fingers. No more than two fingers may be taped together at any time. “Skids” are permitted, but no other wrap around the hand or across the palm may be used.

**3.15.2.1.4 Card System for Misconduct.** Administration of the Card System for Misconduct in all contests must be administered as follows:

(a) Players, substitutes, team attendants.
   - First minor offense – yellow card.
   - Second minor offense – second yellow card, player disqualified (but not ejected) for the remainder of the match, point awarded to opponent.
   - Single serious/flagrant offense – red card, player disqualified (ejected) from contest for unsporting conduct, point awarded to opponent.

(b) Coaches.
   - First minor offense – yellow card.
   - Second minor offense (yellow card) or single/serious flagrant offense – red card, coach disqualified (ejected) from contest for unsporting conduct, point awarded to opponent.

**3.15.2.1.5 Suspended Contest.** A suspended contest shall be resumed from the point of interruption. Otherwise, NFHS rules regarding the resumption of suspended contests shall apply.

**3.15.2.1.6 Pre-match Warm-up.** A 15-minute warm-up period (6-6-3) shall precede all matches as follows:

- First six minutes – Visiting team practices on the full court; the home team may practice ball-handling outside of the six-foot area from the volleyball court sideline on a side court area with volleyballs if the facility permits (this provision does not apply to auxiliary gyms);
- Next six minutes – Home team practices on the full court; the visiting team may practice ball-handling outside of the six-foot area from the volleyball court sideline on a side court area with volleyballs if the facility permits (this provision does not apply to auxiliary gyms);
- Last three minutes – Both teams on the playing court practicing serving over the net and receiving (opponent’s serves only).

Prior to the match officials arrival on the court for the required officials-coaches-captains meeting 20 minutes before the start of the match, teams may warm up on the court with volleyballs. Ball handling and warm-up by both teams on their respective sides of the net will be permitted provided no balls go over the net and the court is ready and supervised by the host.

**3.15.2.1.7 Preseason Jamborees and Classics (Girls Only)**

(a) Preseason Jamborees. Must include four or more varsity teams; each varsity team may play a maximum of two games (not matches), each game against a different opponent. To be held Monday-Saturday, August 22-27 (Week 8).

(b) Preseason Classics. Limited to a field of four varsity teams; each team may play a maximum of two matches. Preseason classics and jamborees exceeding four (4) teams are subject to conditional approval by the Executive Director. To be held Monday-Saturday, August 22-27 (Week 8).

**3.15.3 State Series Procedures**

**3.15.3.1 District Meeting**

**3.15.3.1.1 Date**

- Girls: Monday, March 12 – Thursday, April 12

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Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.15.3.2.1 Meeting Agenda. See Administrative Procedure 2.4.1

3.15.3.2 Tournament Structure and Time Schedules

3.15.3.2.1 District Tournaments

(a) Dates, Time Schedule and Site

(1) Dates.
   • Girls: October 24-28 (Week 17)
   • Boys: April 30-May 5 (Week 44)

(2) Time Schedule.
   • Girls: The championship match shall be played on either Thursday, October 27 or Friday, October 28. Otherwise, each district will determine the time schedule for its tournament at the district meeting.
   • Boys: Each district will determine the time schedule for its tournament at the district meeting. No more than two (2) days may be utilized to complete the tournament.

(3) Site. Each district will determine a site for its tournament at the district meeting.

(b) Participants
   • Girls: To be determined at the district meeting
   • Boys: The top four teams in district competition shall comprise the field.

No local manager is authorized to change the dates, times or order of matches as determined by the district planning meeting without written permission from the FHSAA Office.

3.15.3.2.2 Regional Tournaments. (Girls Only)

(a) Complexes. Competition will be conducted in four regional complexes in each classification. Districts 1-4 will comprise the Region 1 complex, Districts 5-8 the Region 2 complex, Districts 9-12 the Region 3 complex, and Districts 13-16 the Region 4 complex. One tournament will be conducted in each regional complex.

(b) Dates and Time Schedule. Regional tournaments shall be played during Weeks 18-19 on the following dates:
   • Quarterfinals – Tuesday, November 1 for Class 7A, 5A, 3A and 1A; Wednesday, November 2 for Class 8A, 6A, 4A and 2A;
   • Semifinals – Tuesday, November 8; and
   • Championship – Saturday, November 12.

Times for regional quarterfinals on Tuesday, November 1, Wednesday, November 2 and regional semifinals on Tuesday, November 8 must be 7 p.m. local time. The regional final matches on Saturday, November 12 shall be held at 2 p.m. Exceptions must be approved in writing by the FHSAA Office.

3.15.3.2.3 FHSAA Finals State Tournament.

(a) Girls.
   (1) Dates and Site. The FHSAA Girls Volleyball Finals state tournament shall be played on Tuesday, Wednesday, Thursday, Friday and Saturday of November 15-19 (Week 20). Jamie Rohrer, FHSAA administrator for girls volleyball, will be the Tournament Director.

   (2) Coaches’ Meeting. A pre-tournament meeting of head coaches will be conducted online on Saturday November 15 at 10:00 a.m. The head coach of each participating team is required to participate in the meeting.

(b) Boys.
   (1) Date and Site. The FHSAA Boys Volleyball Finals state championship tournament shall be played on Friday and Saturday, May 11-12. Cristina Broska, FHSAA administrator for boys volleyball, shall be the tournament director.

   (2) Coaches Meeting. A video presentation of the coaches meeting for the FHSAA Finals will be available online no later than the date of the first round play-in game. Each school qualifying a team or individual competitor to the FHSAA Finals must complete the video presentation requirement online before arriving at the Finals venue. Failure to comply may result in a financial penalty.

   (3) Schedule
      (a) First-round play-in matches will be played at 7 p.m. Tuesday, May 8 at eight sites to determine the eight quarterfinal
teams advancing to the FHSAA Finals state tournament. The champion of each even-numbered district complex shall serve as host to the neighboring higher odd-numbered district complex. The FHSAA representative of the host school shall be designated the match manager.

(b) The following time schedule shall be followed in the FHSAA Finals state championship tournament:

**Friday, May 11**
- Session 1
- Quarterfinal Match 1, 2 p.m.
- Quarterfinal Match 2, 3:30 p.m.
- Quarterfinal Match 3, 5:30 p.m.
- Quarterfinal Match 4, 7 p.m.

**Saturday, May 12**
- Session 2
- Semifinal Match 5 (winners of matches 1 & 2), 10 a.m.
- Semifinal Match 6 (winners of matches 3 & 4), 11:30 a.m.
- Championship Match (semifinal winners), 4 p.m.

### 3.15.3.2.4 Advancement of Winners.

(a) Girls,

(1) District to Regional. The champion and runner-up from each of the 16 district tournaments shall advance to one of the four regional tournaments in each classification to which they are assigned.

(2) Regional to FHSAA Finals. The champion from each of the four regional tournaments in each classification shall advance to the FHSAA Finals.

(b) Boys. The winners of the 16 district tournaments shall advance to eight (8) FHSAA Boys Volleyball Finals first-round play-in matches. The winners of the eight FHSAA Finals first-round play-in matches shall advance to the FHSAA Boys Volleyball Finals state championship tournament.

### 3.15.3.3 Tournament Regulations

#### 3.15.3.3.1 Squad Size.

(a) Player Limit. Each participating school shall be allowed a maximum of 15 players in uniform for each tournament match. Uniformed players, coaches and team managers will be admitted to tournament matches free of charge.

(b) FHSAA Finals. The number of floor passes for participating teams shall not exceed the number of uniformed players plus seven to be used by coaches, managers, statisticians, trainers, medical personnel, administrators, etc.

#### 3.15.3.3.2 Pre-match Warm-up and Procedures.

The following pre-match time schedule shall be followed in all state series matches:

**First Match of Session**
- 15:00 on game clock (23:00 before match time) – Visiting team begins warm-up on full court (6 minutes).
- 9:00 – Home team begins warm-up on full court (6 minutes).
- 3:00 – Both teams on their respective sides of the net serving to opponents and receiving opponents’ serves (3 minutes).
- 0:00 – Teams report to sidelines for team huddles.
- (-1:00) – National Anthem.

- (-3:00) – Introduction of teams. As player’s name is called, he/she runs to end line in front of his/her team bench. Visiting team non-starters, then starters. Home team non-starters, then starters. Head coaches, visitor followed by home; they shake hands in front of official table.
- (-7:00) – Referee whistles for captains and remaining starters to go to center court to shake hands. Players proceed to starting positions.
- (-8:00) – Match begins.

**Second and Subsequent Match(es) of Session**
- 15:00 on game clock (21:00 before match time) – Visiting team begins warm-up on full court (6 minutes).

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
9:00 – Home team begins warm-up on full court (6 minutes).
3:00 – Both teams on their respective sides of the net serving to opponents and receiving opponents’ serves (3 minutes).
0:00 – Teams report to sidelines for team huddles.
(-1:00) – Introduction of teams. As player’s name is called, he/she runs to end line in front of his/her team bench. Visiting team non-starters, then starters. Home team non-starters, then starters. Head coaches, visitor followed by home; they shake hands in front of official table.
(-5:00) – Referee whistles for captains and remaining starters to go to center court to shake hands. Players proceed to starting positions.
(-6:00) – Match begins.

No participating team, other than the host school’s team, shall be permitted onto a tournament floor for practice during the week of the district, regional (for girls), or play-in (for boys) tournaments. Prior to the match officials arrival on the court for the required officials-coaches-captains meeting 20 minutes before the start of the match, teams may warm up on the court with volleyballs. Ball handling and warm-up by both teams on their respective sides of the net will be permitted provided no balls go over the net and the court is ready and supervised by the host. Teams that advance to the FHSAA Finals shall not be allowed practice time on the competition court at State Finals venue other than the 15-minute pre-match warm-up.

3.15.3.3 Official Ball. The Spalding Top-Flite TF5000 volleyball shall be the official ball of the FHSAA State Volleyball Series. The use of this ball shall be mandatory in each district tournament, regional tournament and FHSAA Finals match. The host school for each district tournament and regional tournament match shall ensure the use of the official Spalding balls. The purchase of Spalding balls, if necessary, will be considered an expense of the tournament and reported as such on the financial report form. Failure to comply shall subject the host school to penalties including, but not limited to, financial penalties and revocation of state series event hosting privileges in the respective sport. Spalding and the FHSAA will provide the actual balls to be used both in competition and pre-match warm-ups at the FHSAA Finals.

3.15.3.4 Bands. Bands will not be permitted to play at matches in the state series.

3.15.3.5 Cheerleaders. Cheerleaders in uniform, along with their adult sponsors, will be admitted free of charge to state series events (i.e., contests or sessions) in which their school’s team participates. The number of cheerleaders permitted will be the same as the number who cheered during varsity contests during the regular season.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
2011 FHSAA Girls Volleyball Championships Bracket
(all classifications)

REGIONAL TOURNAMENT
Regional Quarterfinals
Tuesday/Wednesday, Nov. 1/2
Regional Semifinals
Tuesday, Nov. 8
Regional Finals
Saturday, Nov. 12

FHSAA FINALS
State Semifinals
as posted on FHSAA.org
State Championship
as posted on FHSAA.org

Key:
@ = home team
W1 = District 1 Champion; R2 = District 2 Runner-Up; etc.

up-to-date brackets can be found at FHSAA.org
3.16 Water Polo

Administrator: Cristina Broska, ext. 250, cbroska@fhsaa.org

3.16.1 Important Dates

Monday, September 12 – Thursday, September 15 (Week 11) – Mandatory district planning and scheduling meeting.

Sunday, January 29 (Week 31) – Wednesday, February 8 (Week 32) – Online rules presentation for coaches available via E-Classroom on FHSAA.org.

Monday, January 30 (Week 31) – First practice date.

Monday, February 20 (Week 34) – First regular season competition date.

Saturday, April 7 (Week 40) – Last date for district game.

Monday, April 9 (Week 41) – FHSAA State Water Polo Series Official State Entry List must be submitted to C2C Schools; final district win-loss records must be reported to the district tournament manager not later than 10 a.m. EDT.

Saturday, April 14 (Week 41) – Last date for regular season contest; district tournament pairings announced on FHSAA.org.

Monday-Saturday, April 16-21 (Week 42) – District tournaments.

Wednesday, April 18 (Week 42) – District tournament semifinalists must submit electronically to FHSAA Office the “FHSAA Water Polo Finals Team Data Form for Official Souvenir Program and Press Booklet” and a team photo.

Tuesday, April 24 (Week 43) – FHSAA Finals Up-to-Date Statistics Form.

Friday-Saturday, April 27-28 (Week 43) – FHSAA Water Polo Finals state championship tournament.

3.16.2 Regular Season Procedures

3.16.2.1 Rules of Competition

3.16.2.1.1 Competition Rules. NFHS Water Polo Rules, as modified or amended by the FHSAA, are the official rules for all regular season games involving teams participating in the state series as well as FHSAA State Water Polo Series matches.

(a) The following modifications or amendments have been adopted by the FHSAA.

- Exhibition Games. Exhibition games, practice games, non-contract games and scrimmage games with other schools, groups, alumni, or league teams are strictly prohibited.

- Pool Entrance. All players shall always enter the water feet first.

- Rule 11. Duration of the Game. Once a ten (10) goal differential attained at the end of the third period or secured at any point during the fourth period, a running clock shall become mandatory. Once the running clock is initiated, it shall run continuously, with the exceptions of the period between quarters and any timeout taken by a team or officials, injuries, unsporting conduct penalties, or a score by either team.

- 5-4-3 INT. 2. Competitors shall not wear or use any device that could potentially aid their speed or buoyancy.

(b) The following modifications have not been adopted by the FHSAA.

- Rule 11-6. Tournament Variations.

3.16.2.2 Game Regulations.

- Roster and Lineup. No later than 10 minutes prior to the competition’s start, a coach from each team shall submit in writing to the secretary an accurate roster giving names and cap numbers of all players. Head coach and assistant coach(es) names shall also be submitted.

3.16.2.3 Athletic Uniforms.

- 5-4-1. Uniforms. Players shall wear non-transparent one-piece swim suits. Suits shall completely cover the buttocks and breasts. The women’s suit must have a solid high back with broad straps. The goalkeeper may wear either this type of suit or a competitive one-piece suit with straps at least one inch in width (the straps may not be spaghetti straps).

- 5-4-3. Before taking part in a game, the players shall remove any articles likely to cause injury, including, but not limited to, the following: jewelry, medical or religious medals, watches, swim goggles, protective helmets and sharp fingernails or toenails.

3.16.2.4 Card System for Misconduct. The Card System for Misconduct as published in the NFHS Water Polo Rules Book shall be used. Any act of flagrant misconduct shall be submitted to the FHSAA Office on an Unsporting Conduct Report Form and will be reviewed according to FHSAA Policy 30.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.16.2.5 Overtime Procedure.

(a) Duration of the Game.

(1) Following a five-minute interval, there shall be a maximum of two sudden-death periods of three minutes with an interval of two minutes to change ends. There shall be a coin toss to determine ends for the first sudden-death period.

(2) If at the end of the second sudden-death period the score remains tied, then the captain(s) and head coach of each team will meet with the officials at the score table to review the procedure for penalty shots as follows:

(a) The referee will choose the goal at which all of the shots from the 5-yard/m line will be taken.

(b) Each coach will select any five players, including the goalkeeper, on or off the field (except those who may have been disqualified) to take the penalty shots. An order must be specified prior to beginning the penalty shots.

(c) A coin toss will be held in which the winner will have the choice of shooting first or second.

(d) Teams will alternate shooters. There is no follow-up on shots.

(e) The defending team may change the goalkeeper prior to each penalty shot.

(f) Following five shots for each team, the team scoring the greatest number of goals will be declared the winner.

(g) Add one goal to the winning team’s score prior to the penalty shots and credit the team with the victory. An asterisk (*) may be placed by the score to denote the overtime procedure.

(3) If the score remains tied after each team has five penalty shots, then each coach must choose an additional five players that have not shot in the previous round to take the next round of penalty shots.

(a) If a team has fewer than 10 available players at the end of the first round of penalty shots due to injury or disqualification, then the coach must use all players who did not participate in the first round.

(b) The coach must choose additional players from the first five shots to fill the remainder of the second round and to ensure a different set of five players. If the score remains tied, continue the penalty shots with the coach selecting any five players to take the next set of alternating shots. If a tie remains, repeat 3.16.2.5(3)(a).

3.16.3 State Series Procedures

3.16.3.1 District Meeting

3.16.3.1.1 Date. September 12 – Thursday, September 15

3.16.3.1.2 Meeting Agenda. See Administrative Procedure 2.4.1

3.16.3.1 Tournament Structure and Time Schedules

3.16.3.1.1 District Tournaments. District tournaments shall be played Monday-Saturday, April 16-21. The top four teams in district competition shall comprise the field. The tournament may be conducted over a maximum two (2)-day period. The championship game shall be played on either Friday or Saturday. The FHSAA representative at the host school shall be designated the tournament manager. The recommended time schedule for a Saturday tournament is as follows:

- Girls Semifinal, Game No. 1 (No. 2 vs. No. 3 seed), 10 a.m.
- Girls Semifinal, Game No. 2 (No. 1 vs. No. 4 seed), 11:30 a.m.
- Boys Semifinal, Game No. 3 (No. 2 vs. No. 3 seed), 1 p.m.
- Boys Semifinal, Game No. 4 (No. 1 vs. No. 4 seed), 2:30 p.m.
- Girls Championship, Game 5 (semifinal winners), 6:30 p.m.
- Boys Championship, Game 6 (semifinal winners), 8 p.m.

Once determined, no local manager is authorized to change the dates, times or order of matches as determined by the FHSAA Office without written permission.

3.16.3.1.2 FHSAA Finals State Tournament. The FHSAA Water Polo Finals state championship tournament shall be played on Friday and Saturday, April 27-28. A video presentation of the coaches meeting for the FHSAA Finals will be available online no later than April 13. Each school qualifying a team to the FHSAA Finals must complete the video presentation requirement online before arriving at the Finals venue. The following provisions will apply:

(a) The state series bracket will be divided into four quadrants. The champion on the upper line of the bracket shall serve as host to the champion on the lower line of the bracket in this play-in game in each quadrant. These first-round play-in games shall begin at 7 p.m. If, however, a school is to serve as host for play-in games in both girls and boys divisions, the girls play-in game will begin at 6 p.m. and the boys play-in game will begin at 7:30 p.m. The FHSAA representative of the host school shall be designated the game manager.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
(b) This time schedule shall be followed in the FHSAA Finals state championship tournament:

**Friday, April 27**

**Session 1**

- Girls Quarterfinal, Game No. 1, 9 a.m.
- Girls Quarterfinal, Game No. 2, 10:30 a.m.
- Girls Quarterfinal, Game No. 3, noon
- Girls Quarterfinal, Game No. 4, 1:30 p.m.
- Boys Quarterfinal, Game No. 5, 3 p.m.
- Boys Quarterfinal, Game No. 6, 4:30 p.m.
- Boys Quarterfinal, Game No. 7, 6 p.m.
- Boys Quarterfinal, Game No. 8, 7:30 p.m.

**Saturday, April 28**

**Session 2**

- Girls Semifinal, Game No. 9 (winners of games 1 & 2), 9 a.m.
- Girls Semifinal, Game No. 10 (winners of games 3 & 4), 10:30 a.m.
- Boys Semifinal, Game No. 11 (winners of games 5 & 6), noon
- Boys Semifinal, Game No. 12 (winners of games 7 & 8), 1:30 p.m.
- Girls Championship, Game No. 13 (semifinal winners), 4 p.m.
- Boys Championship, Game No. 14 (semifinal winners), 6 p.m.

The FHSAA Office will determine the exact order in which the quarterfinal games will be played.

3.16.3.1.3 **Advancement of Winners.** The winners of the sixteen (16) district tournaments shall advance to eight (8) FHSAA Water Polo Finals first-round play-in games. The winners of these eight (8) FHSAA Finals first-round play-in games shall advance to the FHSAA Water Polo Finals state championship tournament.

**3.16.3.2 Tournament Regulations**

3.16.3.2.1 **Squad Size.** A school participating in the FHSAA State Water Polo Series may dress up to 18 players in uniform. Credentials, or complimentary admission, shall be provided to participating school personnel as follows:

- Eligible players in uniform – 18
- Team support (coaches, administration, managers, trainers, etc.) – 5

3.16.3.2.2 **Pool Size.** A 25-yard pool shall be used for all state series contests.

3.16.3.2.3 **Pregame Warm-up and Procedures.** This pregame time schedule shall be followed in the district tournament, FHSAA Finals first-round play-in games, and FHSAA Finals state championship tournament games:

**First Game of Session**

<table>
<thead>
<tr>
<th>Time to Start</th>
<th>Protocol</th>
<th>Time to Game Clock</th>
</tr>
</thead>
<tbody>
<tr>
<td>25:00</td>
<td>Set game clock to 15 minutes and start; competition pool and game balls available for warm up.</td>
<td>15:00</td>
</tr>
<tr>
<td>11:00</td>
<td>Sound horn alerting teams to 1 minute remaining in pregame warm-up.</td>
<td>1:00</td>
</tr>
<tr>
<td>10:00</td>
<td>Sound horn; clear pool; teams report to bench areas.</td>
<td>0:00</td>
</tr>
<tr>
<td>9:00</td>
<td>Public-address announcer begins pregame script; teams lineup in front of their respective benches for introductions.</td>
<td>— —</td>
</tr>
<tr>
<td>8:00</td>
<td>Introduction of visiting team (non-starters, starters, assistant coaches, head coach).</td>
<td>— —</td>
</tr>
</tbody>
</table>

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
6:00  Introduction of home team (non-starters, starters, assistant coaches, head coach).
4:00  Introduction of game officials.
3:30  National Anthem.
1:30  Final team huddle.
0:00  Reset game clock to 7:00; begin game.

**Subsequent Games of Session**

<table>
<thead>
<tr>
<th>Time to</th>
<th>Protocol</th>
<th>Game</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start</td>
<td>Protocol</td>
<td>Clock</td>
</tr>
<tr>
<td>23:00</td>
<td>Set game clock to 15 minutes and start; competition pool and game balls available for warm up.</td>
<td>15:00</td>
</tr>
<tr>
<td>9:00</td>
<td>Sound horn alerting teams to 1 minute remaining in pregame warm-up.</td>
<td>1:00</td>
</tr>
<tr>
<td>8:00</td>
<td>Sound horn; clear pool; teams report to bench areas.</td>
<td>0:00</td>
</tr>
<tr>
<td>7:00</td>
<td>Public-address announcer begins pregame script; teams lineup in front of their respective benches for introductions.</td>
<td>0:00</td>
</tr>
<tr>
<td>6:00</td>
<td>Introduction of visiting team (non-starters, starters, assistant coaches, head coach).</td>
<td></td>
</tr>
<tr>
<td>4:00</td>
<td>Introduction of home team (non-starters, starters, assistant coaches, head coach).</td>
<td></td>
</tr>
<tr>
<td>2:00</td>
<td>Introduction of game officials.</td>
<td></td>
</tr>
<tr>
<td>1:30</td>
<td>Final team huddle.</td>
<td></td>
</tr>
<tr>
<td>0:00</td>
<td>Reset game clock to 7:00; begin game.</td>
<td>7:00</td>
</tr>
</tbody>
</table>

No participating team, other than the host school’s team if it qualifies to participate, shall be permitted into the competition pool for practice during the week of the district tournament, FHSAA Finals first-round play-in game, or FHSAA Finals state championship tournament outside of the 15 minute pregame warm-up period.

Teams may conduct a pre-game warm-up in the warm-up pool beginning 90 minutes prior to the scheduled starting time for their game (i.e., teams playing a 3 p.m. game may enter the warm-up pool as early as 1:30 p.m.). Teams will not be permitted in the warm-up pool prior to this time. Teams will not be permitted any warm-up time in the competition pool.

**3.16.3.3.5 Official Ball.** TBD. The FHSAA will post information on the FHSAA website regarding the official ball once it has been determined.
2012 FHSAA Water Polo Championships Bracket

FHSAA FINALS PLAY-IN GAMES
First Round
Tuesday, April 24

W1

W2

W9

W10

W3

W4

W11

W12

W5

W6

W13

W14

W7

W8

W15

W16

FHSAA FINALS
State Quarterfinals
Friday, April 27

State Semifinals
Saturday, April 28

State Championship
Saturday, April 28

FHSAA State Champion

Key:
@ = home team
W1 = District 1 Champion; etc.

2011-12 FHSAA Handbook
3.17 Weightlifting

Girls Administrator: Jamie Rohrer, ext. 440, jrohrer@fhsaa.org
Boys Administrator: Justin Harrison, ext. 390, jharrison@fhsaa.org

3.17.1 Important Dates

3.17.1.1 Girls

Monday-Thursday, October 17-20 (Week 16) – Mandatory district planning meetings.
Sunday, November 13-Wednesday, November 30 (Weeks 20-22) – Coaches online rules presentation available in E-Classroom on FHSAA.org.
Monday, November 14 (Week 20) – First practice date.
Monday, December 5 (Week 23) – First regular season competition.
Monday, January 2 (Week 27) – FHSAA State Girls Weightlifting Series Official State Entry List must be submitted to C2C Schools.
Monday-Saturday, January 19-14 (Week 28) – District qualifying meets.
Monday-Saturday, January 23-28 (Week 30) – District qualifying meets.
Saturday, February 4 (Week 31) – Last regular season competition.
Saturday, February 11 (Week 32) – FHSAA Girls Weightlifting Finals state championship meet.

3.17.1.2 Boys

Monday-Thursday, January 9-12 (Week 28) – Mandatory district planning meeting
Sunday, February 5 (Week 32)-Wednesday, February 15 (Week 33) – Online rules presentation for coaches available via E-Classroom on FHSAA.org.
Monday, February 5 (Week 32) – First practice date.
Monday, February 27 (Week 35) – First regular season competition date.
Monday, March 12 (Week 37) – FHSAA State Boys Weightlifting Series Official State Entry List must be submitted to C2C Schools.
Monday-Saturday, March 19-24 (Week 38) – FHSAA Boys Weightlifting Finals Qualifying Meets.
Monday-Saturday, April 2-7 (Week 40) – FHSAA Boys Weightlifting Finals Qualifying Meets.
Saturday, April 14 (Week 41) – Last regular season competition date.
Friday, April 20 (Week 42) – Class 2A FHSAA Boys Weightlifting Finals state championship meet.
Saturday, April 21 (Week 42) – Class 1A FHSAA Boys Weightlifting Finals state championship meet.

3.17.2 Regular Season Procedures

3.17.2.1 Rules of Competition

3.17.2.1.1 Squads. A team will be composed of not less than ten (10) lifters and not more than twenty (20) lifters. A maximum of two (2) lifters may be entered in any one weight classification. Each lifter must meet the required weight limits of the weight classification in which he is entered. Each individual lifter or team must be accompanied by a faculty member when competing in interscholastic meets.

3.17.2.1.2 Weight Classifications. Competition in all interscholastic weightlifting meets is limited to the following weight classifications:

(a) Girls: 101 pounds (maximum 101 pounds), 110 pounds (101.1 to 110.0 pounds), 119 pounds (110.1 to 119.0 pounds), 129 pounds (119.1 to 129.0 pounds), 139 pounds (129.1 to 139 pounds), 154 pounds (139.1 to 154.0 pounds), 169 pounds (154.1 to 169.0 pounds), 183 pounds (169.1 to 183.0 pounds), 199 pounds (183.1 to 199.0 pounds), unlimited (199.1 or more pounds).


3.17.2.1.3 Weigh-Ins.

(a) Lifters must be weighed one at a time with only the weight officials, the lifter and his/her gender appropriate coach present. Lifters must be weighed nude, or they may wear under garments.

(b) A lifter who weighs in within his/her weight classification may not be weighed again.

(c) A lifter who suspects he/she might have a weight problem may be weighed first at the request of his coach.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
(d) A lifter with a weight problem will be given a maximum of one hour to make weight, or until the designated weigh-in time has expired, not to exceed one hour from the initial weigh-in. A lifter may be weighed a maximum of three (3) times during the time allotted.

(e) After the period has expired, a lifter who has not made weight must be disqualified in his/her weight classification.

3.17.2.1.4 Weight Loss. The use of sweat boxes, hot showers, whirlpools, rubber suits, vinyl suits, plastic suits or similar artificial heating devices, diuretics and/or weight loss drugs are prohibited. The use of such devices and substances will disqualify an individual from competition.

3.17.2.1.5 Scoring.

(a) All weightlifting meets will be scored as follows:
   • Two Teams – Score three places 5-3-1
   • Three Teams – Score four places 5-3-2-1
   • Four Teams – Score five places 6-4-3-2-1
   • Five or More Teams – Score six places 7-5-4-3-2-1.

(b) A lifter must have a successful attempt in both the bench press and the clean and jerk for a total weight lifted in order to place or score.

(c) Any corrections in meet scoring must be made within 48 hours of the conclusion of the meet.

3.17.2.1.6 Uniforms.

(a) Each lifter must wear a school-issued uniform. This uniform must be a one-piece uniform (singlet). The singlet must be close-fitting and must have a minimum four-inch inseam and maximum length which does not extend beyond the top of the knee. The top must not be cut lower in the front or back than the armpits and under the armpits no lower than half the distance between the armpit and the beltline, and shall not extend beyond the top of the knee. Proper undergarments, support and shoes with laces are required. All bench shirts, squat suits or any rubberized uniforms that aid the lifter are prohibited. Undergarments must be of a single, solid color. Undergarments covering the legs may not extend below the top of the knee and may not be visible below the hem of the singlet, and undergarments covering the torso may not extend beyond or cover the elbow.

(b) Uniforms must not be removed while in the competition area. Penalties for violations are as follows:
   • First offense – verbal warning to both the lifter and the coach by the Meet Director or Judge.
   • Second offense – one point deducted from team total, coach notified and lifter disqualified.

(c) Head gear and jewelry are prohibited.

3.17.2.1.7 Equipment.

(a) Platforms. The lifting platforms must be not less than 8-feet by 8-feet and not more than 12-feet by 12-feet.

(b) Bench. The width of the bench must be not less than 10 inches and not more than 12 inches. The height of the bench must be not less than 14 inches and not more than 18 inches. The distance between the upright supports must be not less than 40 inches and not more than 42 inches.

(c) Bandages. Bandages may be worn on the wrists, knees, hands, fingers and thumbs. Bandages or substitutes for bandages are not permitted on the elbows, torso or thighs unless covering an open wound as approved by the Technical Controller. Bandages are defined as a strip of fabric used especially to cover, dress and bind up wounds, or may be a flexible strip or band used to cover, strengthen, or compress something. The following regulations pertain to bandages:
   (1) The maximum width of skin that can be covered by a bandage at the wrist is four inches. The maximum width of skin that can be covered by a bandage at the knee is 12 inches. There is no limit to the length of bandages.
   (2) The use of plasters and bandages on both the inner and outer surface of the hands is permitted. These plasters or bandages must not be fastened to the wrists or to the barbell.
   (3) The use of plasters on the fingers is permitted provided the plasters do not cover the tips of the fingers.
   (d) Gloves. In order to protect the palm of the hands, wearing fingerless gloves is permitted (example: cyclist’s gloves, gymnastic palm guards). These gloves can cover only the first phalanx of the fingers. If plasters are worn on the fingers, there has to be visible separation between the plasters and the glove. They may not be fastened to the wrists in any way. Football linesmen gloves are not acceptable.
   (e) Belts. A lifter may not wear a belt which exceeds 4 inches in width. A belt may not be worn underneath the uniform.
   (f) Braces. Braces on the knee(s) containing plastic, metal or hard and unyielding material may be worn only with a written statement from a licensed physician.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.17.2.1.8 General Provisions.

(a) A lifter must report to the scorer’s table before each attempt, giving his/her name, weight classification and weight to be attempted immediately prior to assuming the lifting position on the platform. Failure to follow this procedure will result in the disqualification of the results of the attempt although the attempt itself will be counted as one of the lifter’s attempts.

(b) A lifter will be permitted a maximum of three (3) lifts. A lifter may take any one of his/her three lifts at anytime during the weight progression whether he/she is successful or unsuccessful at a chosen weight. The progression of weights during competition once the first lift has been attempted will be a minimum of five (5) pounds.

(c) The barbell must be loaded progressively with a lifter taking the lowest weight first. Under no circumstance can the barbell be reduced to a lighter weight once a competitor has performed a lift with the weight announced. Lifters, or their coaches, must observe the progress of the loading and be ready to make their attempt at the weight they have chosen.

(d) A lifter’s first attempt must precede another lifter’s second attempt at the same weight on the bar. This order must be followed continuously.

(e) A delay of two minutes must be allowed each lifter from the time the loaded weight is called by the Chief Referee until he/she attempts a lift. If this two-minute limit is violated, the lift must be disallowed. When the lifter attempts two lifts in succession, he/she will be allowed three (3) minutes for the succeeding attempt.

(f) A lifter may not have the weight changed on a barbell after he/she has received the final call from the Chief Referee.

(g) The use of grease, oil, water, talcum or any similar lubricant on the thighs is forbidden.

(h) The discs (weights) must be loaded with the largest disc inside the smaller discs in descending weights to the outside, arranged so that the Chief Referee can read the number on each disc. Discs must be locked on the bar by collars or clamps.

(i) A lifter who, after being inspected by the Chief Referee, puts on a belt, bandage or anything which has not been authorized during the inspection must be disqualified from the remainder of the meet.

3.17.2.1.9 Bench Press.

(a) Procedure.

1. The head of the bench must be placed on the platform facing the Chief Referee. The two Side Referees must station themselves at the best points of vantage.

2. The lifter must lie on his/her back with head, shoulders and buttocks in contact with the flat bench surface. His/her shoes must be flat on the floor. This position must be maintained throughout the attempt.

3. To achieve firm footing, the lifter may use plates to build up the surface of the platform. The entire foot must be flat on this surface.

4. If the color of the lifter’s trunks and the bench top are not of a sufficient contrast to enable the officials to detect a raising of the buttocks, the bench top must be covered with a material of sufficiently contrasting color not to exceed 1-1/2 inches in thickness.

5. Two spotters are mandatory.

6. The spacing of the hands on the bar must not exceed 32 inches measuring between the forefingers.

7. No one but the lifter may handle the bar except for its removal from the rack at the beginning of the lift. After receiving the bar at arm’s length, the lifter must lower the bar to his/her chest and await the Chief Referee’s signal. If the lifter cannot fully stretch his/her arm due to an anatomical defect of his/her elbow, he/she must report this fact to the three referees before the beginning of the competition.

8. The Chief Referee’s signal must be given when the bar is absolutely motionless on the chest.

9. When the Chief Referee gives the verbal signal, “Press,” the bar must be pressed vertically to straight arm’s length and held motionless in that position until the Chief Referee gives the verbal signal, “Rack,” ending the try at which time the lifter must replace the bar.

(b) Disqualification or “No Lift.” Actions that will result in the disqualification of a lifter’s attempt are:

1. Failure to observe the referee’s signals at the completion of the lift.

2. Any change in the elected lifting position during the lift proper, such as any raising movement of the head, shoulders, buttocks or feet from their original points of contact with the bench or the floor, or lateral movement of the hands on the bar. Movement of the toes and/or sliding of the feet are permissible.

3. Heaving or bouncing the bar off the chest.

4. Allowing the bar to sink into the chest after receiving the referee’s signal.

5. Any uneven extension of the arms at the completion of the lift.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
(6) The bar or either hand stopping in the course of being pressed out.
(7) Contact with the bar by the spotter-loaders between the referee’s signals.
(8) Any contact of the lifter’s feet with the bench or its supports.
(9) Deliberate contact between the bar and rest uprights during the lift to make the press easier.

**3.17.2.1.10 Clean and Jerk.**

(a) Procedure for the Clean

1. The bar must be placed horizontally in front of the lifter’s legs. It must be gripped, palms downward and pulled in a continuous single movement from the ground to the shoulders while either “splitting” or bending the legs. During this continuous movement, the bar may contact (Boys) or slide along (Girls) the thighs and lap. The bar, however, must not touch the chest before the final position; it must then rest on the clavicles or the chest above the nipples or on the arms fully bent. The feet must be returned to the same line, legs straight, before performing the Jerk. The lifter may make this recovery in his/her own time and have his/her feet on the same line, parallel to the plane of his/her trunk and the barbell. If the lifter cannot fully stretch his/her arm due to an anatomical defect of his/her elbow, he/she must report this fact to the three referees before the beginning of the competition.

2. The technique known as “hooking” is permitted. It consists of covering the last joint of the thumb with the other fingers of the same hand at the moment of gripping.

3. When cleaning in the “squat” or “split” position, the lifter may help his/her recovery by a swinging or rocking movement of his/her body. More than one recovery attempt is allowed.

4. Touching the bar against the legs below the knees is permissible.

(b) Disqualification or “No Lift” in the Clean. Actions that will result in the disqualification of a lifter’s attempt are:

1. The referee must count as “no lift” any unfinished attempt at pulling in which the bar has reached at least the height of the knees.

2. Pulling from the “hang” is not permitted.

3. Touching the ground with the knee or buttocks or any part of the body other than the feet is not permitted.

4. Cleaning in the “squat” position, or touching the knees or thighs with the elbows or upper arms is not permitted and results in a “no lift.”

5. In cleaning, if the bar touches the thighs with a visible stop, the attempt will be declared “no lift.” If, however, during the pull the bar contacts the thighs without stopping, the attempt will be legal.

6. Any clean in which the bar is placed on the chest before turning over the elbows will render the attempt “no lift.”

7. Leaving the in-bounds platform area during the execution of the lift is not permitted. A lifter who steps on any part of the boundary line is considered out-of-bounds.

8. Leaving the platform during the execution of the lift (e.g. touching the area outside the platform with any part of the body) will render the attempt “no lift.”

(C) Procedures for the Jerk

1. The lifter must bend the legs and extend them as well as the arms so as to bring the bar to the full stretch of the arms vertically extended. The feet must be returned to the same line, arms and legs extended, and await the Chief Referee’s signal to replace the bar on the platform. The Chief Referee must give the signal as soon as the lifter becomes absolutely motionless in all parts of the body. After the Clean and before the Jerk, the lifter may assure the position of the bar. This does not grant a second movement to the lifter, but allows him (i) either to withdraw his/her thumbs or to “unhook” if he/she has used this method; (ii) or if the bar is placed too high and impedes his/her breathing or causes a pain, to lower it in order to rest it on his/her shoulders; or (iii) to change the width of his/her grip. If the lifter cannot fully stretch his/her arm due to an anatomical defect of his/her elbow, he/she must report this fact to the three referees before the beginning of the competition.

2. After the Chief Referee’s signal to replace the bar, the lifter must lower the bar in front of his/her body and not let it drop either deliberately or accidentally. He/she may release his/her grip on the barbell when it has passed the level of the waist.

3. In the second phase of the Clean and Jerk, the second movement must be a Jerk. A jerk press must not be permitted.

(D) Disqualification or “No Lift” in the Jerk. Actions that will result in the disqualification of a lifter’s attempt are:

1. Any effort of jerking which is not completed will render the attempt “no lift.”

2. Any deliberate oscillation of the bar to gain advantage will render the attempt “no lift.” The lifter and the barbell must become completely motionless before starting the jerk.

3. Uneven or incomplete extension of the arms at the finish of the lift will render the attempt “no lift.”
Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
After the completion of the clean and jerk, the Chief Referee must say “down” while at the same time motioning downward with an extended arm. However, the lift isn’t complete until the bar is returned under control to the platform.

A referee must not attempt to influence the decision of another referee.

The decisions of the officials are final. No protests will be allowed. However, when there is a referee’s decision contrary to the technical rules, the Jury of Appeals, by unanimous vote, has the right to grant another attempt to the lifter. This attempt will be executed by the lifter before the attempt of the following lifter.

3.17.3 State Series Procedures

3.17.3.1 District Meeting.

3.17.3.1.1 Date

(a) Girls. Monday, October 17 – Thursday, October 20
(b) Boys. Monday, January 9 – Thursday, January 12

3.17.3.1.2 Meeting Agenda. In addition to section 2.4.2, the following items of business must be addressed at the section meeting:

- Determine dates and sites of qualifying meets. Sub-districts can be used to determine who qualifies to lift at districts. If sub-district meets are being used, qualifying and advancing terms must be defined clearly and listed in the minutes.
- Determine the number of platforms to be used at each qualifying meet.
- Determine teams that will compete at each qualifying meet site.
- Selection and compensation of officials for qualifying meets.

3.17.3.2 Meet Structure and Time Schedules

3.17.3.2.1 Qualifying Meets.

(a) Format. Each district shall follow the structured qualifying format. The district may conduct a number of preliminary qualifying meets. The top lifters in each of these preliminary qualifying meets then will advance to a “lift-off meet(s)” to determine the qualifiers to the FHSAA Finals state meet.

(b) Structure. All qualifying meets shall be conducted according to the following provisions:

1. Qualifying meets shall be held during the weeks of:
   - Girls: January 9-14 (Week 28) or January 23-28 (Week 30)
   - Boys: March 19-24 (Week 37) or April 2-7 (Week 39)

2. The rules of competition as set forth in this procedure, with the exception of 3.17.2.1.1 and 3.17.2.1.3, shall apply to all qualifying meets unless modified in these terms & conditions.

3. Each qualifying meet shall have a minimum of four (4) competing schools.

4. A school may enter in any one qualifying meet a maximum of two (2) lifters in any seven of the 10 weight classifications and one (1) lifter in any one of the remaining three weight classifications. A maximum of 15 lifters may represent a school in state series competition.

5. A school may enter lifters in a maximum of three (3) qualifying meets.

6. A school may qualify lifters to the FHSAA Finals state meet only through a qualifying meet(s) held in the section to which it is assigned.

7. Conference, county or other invitational meets shall not serve as qualifying meets.

8. The qualifying meet director shall forward to the appropriate FHSAA administrator the results of the qualifying meet for which his/her school served as host using Form WT2 for girls or Form WT4 for boys. The results must be certified by the signature of the head coach for each participating school to be valid.

(c) Weigh-in Procedures. Weigh-in procedures as stated in the general regulations section will apply except that:

1. When a lifter weighs in he/she must lift in the weight category in which he is listed on the Official State Entry List;

2. Changes to an Official State Entry List must be made on the Official State Entry List within C2C schools and resubmitted to the district host.

3. Changes to an Official State Entry List may not be made after the start of the published time for weigh-ins to begin.

4. Only those lifters who do not make weight may return to the scales a maximum of three (3) times to make weight during the time allocated for the weigh-in; and
(5) After the allocated time has elapsed, a lifter who has not made weight will be disqualified from the meet and may not lift in any other weight classification. A lifter must weigh within the limits of his/her weight class.

(6) Reporting Results. Sub-district qualifying meet managers must report complete results to the lift-off meet manager upon the conclusion of the meet. The lift-off meet manager must forward the compiled results (Form WT2 or WT4) to the FHSAA Office within 24 hours of the completion of the lift-off qualifying meet.

3.17.3.2.2 Determination of Qualifiers.

(a) Qualifiers.

(1) Girls. The three (3) lifters in each weight class who lift the greatest total weight (bench press and clean & jerk combined) overall in the “lift-off meet” held within the section shall qualify for and advance to the FHSAA Finals state meet.

(2) Boys.

(a) The top lifter in each weight class who lifts the greatest total weight (bench press and clean & jerk combined) overall in the “lift-off meet” held within the section shall qualify for and advance to the FHSAA Finals state meet.

(b) After the top lifter for each weight classification in each section has been determined, nine remaining at-large qualifiers statewide will be determined by the FHSAA Office from results reported by the sectional coordinator/lift-off meet director. All qualifiers will be posted on FHSAA.org.

(b) Breaking Ties. In the event that a tie occurs between any two or more lifters that would result in more than 18 lifters per weight classification qualifying for the state meet, the tie shall be broken as follows:

(1) The lifter(s) whose body weight(s) was/were the lighter/lightest on the date(s) the total weight was lifted shall be awarded the berth(s) in the state meet. This procedure will be followed until all ties are resolved.

(2) Should two or more tied lifters have the same body weight on the date(s) the total weight was lifted, the lifter(s) who recorded the total weight lifted on the earliest date shall be awarded the berth(s) in the state meet. This procedure will be followed until all ties are resolved.

(3) If a tie cannot be resolved using the procedures set forth in (1) or (2) above, a lift-off between the tied lifters to break the tie shall be held not later than:

- Girls – Monday, February 6
- Boys – Saturday, April 7

3.17.3.2.3 FHSAA Finals

(a) Dates and Site.

- Girls – Saturday, February 11. Jamie Rohrer, the administrator for girls weightlifting, shall be the state meet director.
- Boys – Friday-Saturday, April 20-21. Justin Harrison, FHSAA administrator for boys weightlifting, will be the meet director.

(b) Time Schedule.

Girls

**Friday, February 10**
- Walk-thru and check-in, 5-7 p.m.

**Saturday, February 11**
- Weigh-ins and check-in, 7-9 a.m.
- Judges Meeting, 8:30 a.m.
- Coaches Meeting, 9 a.m.
- Competition begins (Group A, followed by Group B), 10:30 a.m.
- Awards ceremony follows the completion of competition

Boys

**Thursday, April 19**
- Classes 1A/2A Walk-through and Packet Pick-up, 7-8:45 p.m.

**Friday, April 20**
- Class 1A Weigh-ins and Packet Pick-up, 9-11 a.m.
- Class 1A Judges Meeting, 10:30 a.m.
- Class 1A Coaches Meeting, 11 a.m.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
• Class 1A Competition begins, noon
• Class 2A Walk-through and Packet Pick-up, 1 hour immediately following Class 2A Finals

Saturday, April 21
• Class 2A Weigh-ins and Packet Pick-up, 7-9 a.m.
• Class 2A Judges Meeting, 8:30 a.m.
• Class 2A Coaches Meeting, 9 a.m.
• Class 2A Competition, 10:30 a.m.

3.17.3 Meet Regulations

3.17.3.1 Participant Credentials. Each qualifying athlete shall be admitted without charge to the FHSAA Finals. One (1) coach credential shall be issued to a school for every six athletes who qualify for the state meet. Example: 1 to 6 qualifiers – 1 coach credential; 7 to 12 qualifiers – 2 coach credentials; 13 to 15 qualifiers – maximum of three (3) coach credentials. Note: Chaperones who are not coaches will need an FHSAA State Series pass for complimentary entry.

3.17.3.2 Weight and Weigh-Ins.

(a) A lifter shall be eligible to compete in the FHSAA Finals state meet ONLY in the weight classification in which he/she qualifies from his/her respective section. At the close of weigh-ins, a lifter whose body weight is under the limit of the weight category in which he/she qualified shall not compete. A lifter whose body weight is over the limit of the weight category in which he/she qualified shall not be allowed to compete.

(b) A lifter with a weight problem will be given a maximum of one hour to make weight. A lifter may be weighed a maximum of three (3) times during the hour.

3.17.3.3 Order of Events. Groups will be divided by weight classification as follows:


The order in which the groups lift will be rotated each year. At the FHSAA Weightlifting Finals, Group B will lift first.

3.17.3.4 Platform Size. The platform at the FHSAA Finals will be eight feet by eight feet.

3.17.3.5 State Records. FHSAA Weightlifting Records may be set only during competition in the FHSAA Finals.

3.17.3.6 Jury of Appeals. A Jury of Appeals consisting of a minimum of three members must be appointed by the Meet Director. The duty of the Jury of Appeals is to ensure that the technical rules of competition are being applied and followed. A member of the Jury of Appeals whose team or individual lifter is a party to an appeal must step down and be replaced until the appeal is concluded. The decision of the Jury of Appeals will be final. The Jury of Appeals may not set aside any rule.

When the decision of a referee is contrary to the technical rules of competition, the Jury of Appeals by unanimous vote may grant the lifter another attempt. The lifter must make this attempt before the attempt of the next lifter.

The Jury of Appeals must make the decision in the case of an error in loading the barbell.

If a ruling by the Jury of Appeals is requested, the Jury of Appeals must report their ruling to the Technical Controller. It is then the responsibility of the Technical Controller to notify the Head Coach of the student-athlete(s) involved the official ruling of the Jury of Appeals. The decision of the Jury of Appeals is final. No protests will be allowed.

3.17.3.7 Technical Controller. A technical controller must be appointed to assist the meet director in the supervision and conduct of the competition. The technical controller’s duties will be:

(a) To inspect and certify the competition platforms, the barbells, the electronic referee light systems, the warm-up room and other facilities before competition; and

(b) To inspect the uniforms and equipment of lifters during competition, and enforce the technical rules of competition when necessary.

3.17.3.8 Competition Area. Only those lifters who are engaged in actual competition may be in the competition area. All other lifters must remain in the spectator seating area. Coaches, faculty representatives and spectators must remain in the spectator seating area.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
3.18 Wrestling

Administrator: Gary Pigott, ext. 260, gpigott@fhsaa.org

3.18.1 Important Dates

Sunday, October 16-Wednesday, October 26 (Weeks 16-17) – Coaches online rules presentation available in E-Classroom on FHSAA.org.

Monday-Thursday, October 17-20 (Week 16) – Mandatory district meeting.

Monday, October 24 (Week 17) – First practice date.

Monday-Saturday, November 7-12 (Week 19) – Preseason classic matches.

Monday, November 14 (Week 20) – First regular season competition date.

Monday, January 23 (Week 30) – FHSAA State Wrestling Series Official State Entry List must be submitted to C2C Schools.

Saturday, January 28 (Week 30) – Last regular season competition date.

Monday-Saturday, January 30-February 4 (Week 31) – District tournaments.

Friday & Saturday, February 10-11 (Week 32) – Regional tournaments.

Friday-Saturday, February 17-18 (Week 33) – FHSAA Wrestling Finals state championship tournaments.

Monday, February 27 (Week 35) – FHSAA Wrestling Advisory Committee meeting.

3.18.2 Regular Season Procedures

3.18.2.1 Rules of Competition

3.18.2.1.1 Competition Rules. NFHS Wrestling Rules, as modified by the FHSAA, are the official rules for all wrestling matches and tournaments. The following modifications to those rules have been adopted by the Board of Directors.

- 3-2-1. Use assistant referee during competition.
- 4-3-2. The use of artificial limbs.
- 4-4-4. 2-pound growth allowance.
- 8-1-5c and Penalty Chart. Ejection of coach: the coach is suspended from the remainder of the match or tournament day and must leave the premises. Additionally, the coach is suspended for the next seven days and a minimum of two matches.
- 10-1-2. Videotaping guidelines: A visiting school may film or videotape its team’s or contestants’ performances in a contest when permission is secured from and arrangements are made with the host school principal. No representative of a school that is not participating in a contest may film or videotape all or any part of the contest unless permission to do so is granted by the principal of each school that is participating in the contest. (See Section 3.18.3 for regulations pertaining to state series contests.)

3.18.2.1.2 Weight Classifications.

(a) All tournaments and meets will be limited to competition in the following 14 weight classifications:

<table>
<thead>
<tr>
<th>Weight Classifications</th>
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<tbody>
<tr>
<td>106 pounds and under</td>
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<td>113 pounds and under</td>
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<td>182 pounds and under</td>
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<td>195 pounds and under</td>
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<tr>
<td>220 pounds and under</td>
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<td>285 pounds and under</td>
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(b) A student cannot wrestle more than one weight class above the weight class in which his actual weight places him, and must never wrestle in a weight class below his/her minimum certified weight class. The growth allowance and consecutive-days rule both apply to the 285-pound division.

(c) A school will be limited to one contestant in each weight classification for varsity competition. In sub-varsity tournaments, however, a school may enter multiple contestants per weight class with one of the contestants in the weight class designated as the team scorer.

(d) A student cannot wrestle in more than one weight class in any match.

3.18.2.1.3 NWCA Pre-Match Weigh-in and Match Results. All coaches are required to submit the National Wrestling Coaches Association (NWCA) online “Pre-Match Weigh-in Form” with the exact weight of each wrestler prior to each regular season or tournament match and must submit online the “Dual Meet & Tournament Reporting Form” before the next competition.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
### 3.18.2.1.4 Growth Allowance

The FHSAA Board of Directors has adopted use of the 2-pound growth allowance as permitted in National Federation Rule 4-4-4. Beginning on and including December 26, each weight class will be permitted a 2-pound growth allowance. This regulation is intended to encourage wrestlers to increase their strength, and thereby their muscle mass; and to discourage wrestlers from crash dieting to reduce weight so as to remain eligible in a lower weight class. Coaches and athletes are encouraged to use this provision accordingly.

Q: If a wrestler is certified for a minimum weight of 107.5, would he qualify for the 106 weight class when the two-pound growth allowance comes into effect?
A: No. The growth allowance may not be used to achieve a lower minimum certified minimum wrestling weight for a wrestler. In order to utilize the growth allowance, a wrestler shall compete at “scratch weight” in the desired weight class at least once prior to the district tournament.

Q: If a wrestler is assessed, and the lowest he can go is 156, can he go 160 for districts?
A: No. The growth allowance may not be utilized to achieve a lower certified minimum wrestling weight.

### 3.18.2.1.5 Certification of Minimum Weight

Each individual wrestler must have his/her minimum weight class certified by using the NWCA internet-based Optimal Performance Calculator. Each wrestler shall have his/her hydration and body fat ratios tested by an FHSAA-approved assessor who shall determine the wrestler’s safe minimum weight. This data for each wrestler then shall be tracked online. The wrestler may not lose more than an average of 1.5 percent of his/her weight per week under this program. Each FHSAA member school with a wrestling program is required to join NWCA no later than the first day of wrestling practice (October 24). To register, go to www.nwcao.com. [Note: See Appendix D for further information.] NWCA membership has been processed for each school with a wrestling program. No further action is required.

Q: Is it okay to wrestle preseason without having wrestlers assessed for the NWCA Optimal Performance Calculator?
A: No. Each wrestler must be assessed prior to the first regular season contest (dual meet or tournament). A Pre-Match Weigh-in form (printed from the NWCA web site) is required for each weigh-in prior to each regular season contest.

### 3.18.2.1.6 Weigh-Ins

(a) Wrestlers must weigh in not more than one (1) hour prior to the scheduled starting time of the dual match in which they will compete in accordance with National Federation Rule 4-5. These rule permits, for example, the weigh-in to begin at 7 p.m. for a dual wrestling meet which is scheduled to start at 7:30 p.m. This rule, however, DOES NOT require a 30-minute waiting period between the end of the weigh-in and the scheduled starting time of the meet.

(b) An FHSAA-registered contest official shall conduct all weigh-ins.

(c) Each team may weigh in a maximum of two (2) wrestlers for each weight classification.

(d) The head coach of each school must have with him/her a photocopy of the school’s current NWCA Pre-Match Weigh-in form at each dual meet and tournament in which his/her team competes. The exact weight of each wrestler who weighs in must be recorded in the appropriate blank on this form. Both head coaches and the meet referee must sign the NWCA Pre-Match Weigh-in form at the conclusion of the weigh-in. Head coaches must exchange NWCA Pre-Match Weigh-in forms prior to the final match of a dual meet. For tournaments, NWCA Pre-Match Weigh-in forms must be submitted to the tournament director prior to the start of competition.

Q: If a school does not produce the Pre-Match Weigh-in form and cannot get a copy that day, should we allow the team to compete?
A: No. The coach can get a copy of his school’s Pre-Match Weigh-in form from any computer with Internet access. The NWCA is a web-based database system. The coach can print his school’s Pre-Match Weigh-in form from a computer at the host school; find a nearby copy center with Internet access, etc.

Q: If for any reason a wrestler is left off the Pre-Match Weigh-in form, what is the result?
A: The wrestler does NOT compete. If the wrestler is not on the Pre-Match Weigh-in form, that means he/she was not assessed.

(e) A coach may alter his/her lineup for dual-team competitions within the guidelines of NFHS Rule 4-4-2.

(f) Once the weight class for a wrestler competing in an individually bracketed tournament is established, the wrestler shall be required to compete in the same one weight class for the duration of a tournament.

(g) Any challenge of a wrestler’s minimum certified weight class must be made before the last wrestler has been weighed. A wrestler who has his/her minimum certified weight class challenged must be allowed to compete. The head coach issuing the challenge must notify the FHSAA Office of the challenge upon conclusion of the meet.

(h) The provisions of National Federation Rule 4-5 cannot be revised or modified by conference rule, mutual consent or otherwise.

(i) See 3.18.5 for tournament weigh-in procedures.
3.18.2.1.7 Skin Conditions.
(a) A member school wrestler who exhibits a skin condition(s) of a potentially infectious nature must be examined by a physician before he/she is permitted to participate in competition.

(b) A wrestler with a questionable skin condition must secure from his/her head coach the “Wrestler Skin Condition Examination Report Form” (Form WR2) to present to the physician at the time of the examination. This form must be used by the physician to document that he/she has examined the wrestler’s skin condition(s) and determined that it is not infectious. The wrestler must return the form signed by the physician to the head coach following the examination. The original form which is marked and signed by the physician must be presented by the head coach to the official at the weigh-in for his/her inspection. A photocopy of the form must also be given to the official for his/her records. The original form, however, must be retained by the head coach.

(c) A “Wrestler Skin Condition Examination Report Form” (Form WR2) signed by a physician is valid for a maximum of seven (7) days from the date of the examination unless otherwise indicated by the physician. After that time, the wrestler must obtain a new form from the physician if his/her skin condition is still present. The form is valid only for those areas of the wrestler’s body marked on the form by the physician. If the official observes any questionable area(s) not marked by the physician on the form, the wrestler will not be allowed to participate.

3.18.2.1.8 Disinfection of Wrestling Shoes. Home team management is required to provide a bottle of disinfecting product so that wrestlers and referee’s spray the bottom of their shoes, wipe them off with a towel, and then step onto the mat. Disinfecting product will be located at the Scorer’s Table of each mat.

3.18.2.1.9 Injury. During an injury timeout, both wrestlers must remain on the mat. The referee will position himself/herself at the scorer’s table.

3.18.2.1.10 Biting. The Board of Directors has defined the intentional biting of an opponent by a wrestler during a meet, as judged by the official, as gross unsporting conduct. A wrestler who commits a violation involving biting will be ejected from the meet and suspended from further interscholastic athletic competition for a period of six weeks according to the provisions of the FHSAA “Policy on Unsportsmanslike Conduct.”

3.18.2.1.11 Medical Personnel. The FHSAA Board of Directors recommends that each host member school have an athletic trainer and a physician present or readily available for each match and tournament.

3.18.2.1.12 Athletic Uniforms. Uniforms must be in compliance with National Federation Rule 4-1. A wrestler competing in a dual meet or tournament must be in proper uniform at all times while he/she is in public view. The penalty for violation of this regulation is the deduction of one (1) team point.

3.18.2.2 Preseason Classics. Limited to a field of four varsity teams; a predetermined format may be used to draw the team bracket. A maximum of two dual meets per school is allowed. Preseason classic tournaments exceeding four (4) teams are subject to conditional approval by the Executive Director. To be held Monday-Saturday, November 7-12.

3.18.2.3 Regular Season Tournaments.
3.18.2.3.1 May be categorized as either dual-team tournaments (competition is team vs. team) or individually bracketed tournaments (competition is bracketed by weight class);

3.18.2.3.2 May have a maximum of 32 teams (invitational tournaments exceeding 32 teams are subject to conditional approval by the Executive Director);

3.18.2.3.3 May have single-elimination, double-elimination, team round-robin or team pool-play formats;

3.18.2.3.4 Must not allow any match to begin later than 10 p.m. on any day;

3.18.2.3.5 Must allow a minimum of 10 hours to elapse between the end of the last match of one day and the beginning of weigh-ins the following day; and

3.18.2.3.6 Must begin and end within the same one week (Monday-Saturday) unless held during a holiday period.

The following additional minimum requirements have been established for individually bracketed tournaments:

<table>
<thead>
<tr>
<th>Tournaments with:</th>
<th>up to 8 teams</th>
<th>9-16 teams</th>
<th>17-24 teams</th>
<th>24-32 teams</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of matches</td>
<td>182</td>
<td>406</td>
<td>630</td>
<td>840</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Requirements</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum number of mats*</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Minimum number of officials*</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>8</td>
</tr>
</tbody>
</table>

* Note: These are minimums. The tournament will run more efficiently if more mats and officials are used.

No member school may participate in a tournament that begins earlier than 3 p.m. local time on a school day with the exception of a 32-team tournament, which may begin at noon on a school day provided the terms of Policy 6.23.2.2 are met.

*Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.*
3.18.3 State Series Procedures

3.18.3.1 District Meeting

3.18.3.1.1 Date. Monday, October 17 – Thursday, October 20 (Week 16)

3.18.3.1.2 Meeting Agenda. In addition to section 2.4.2, the following items of business must be addressed at the district meeting:

- Select officials.
- Determine allocation of tickets to participating schools on an equitable basis if seating is limited.

3.18.3.2 Tournament Structure and Time Schedules

3.18.3.2.1 District Tournaments.

(a) Dates, Time Schedule and Site.


(2) Time Schedule. Each district will determine the time schedule for its tournament at the district meeting. The following time schedule is recommended for all one-day district tournaments:

- Weigh-ins, 8 a.m.
- Seeding Meeting, 9:30 a.m.
- First Round Competition, 10 a.m.
- Consolation Competition, 6 p.m.
- Championship Finals, 7 p.m.

A district with five (5) or more schools must conduct its tournament in two sessions. A district with four (4) or less schools must conduct its tournament in one session.

(3) Site. Each district will determine a site for its tournament at the district meeting. The date and site of each district tournament will be posted on FHSAA.org.

3.18.3.2.2 Regional Tournaments.

(a) Complexes. Competition will be conducted in four regional complexes in each classification. Districts 1-4 will comprise the Region 1 complex, Districts 5-8 the Region 2 complex, Districts 9-12 the Region 3 complex, and Districts 13-16 the Region 4 complex. One tournament will be conducted in each regional complex.

(b) Dates and Time Schedule. Regional tournaments shall be held on Friday and Saturday, February 10-11 (Week 32). The following time schedule shall be used:


**Friday, February 10**

Weigh-ins, 10 a.m.

**Session 1**

Preliminaries, Wrestlebacks (1st & 2nd rounds), Noon

**Saturday, February 11**

Weigh-ins, 8 a.m.

**Session 2**

Semifinals, 10 a.m.

Wrestlebacks (3rd & 4th rounds), 12:30 p.m.

**Session 3**

Consolation/Championship Finals (2 mats), 6 p.m.

(c) Sites. The FHSAA will determine the 12 sites for the region wrestling tournaments and post the sites on FHSAA.org

(d) Electronic Clocks. Visual electronic clocks are required at each state series tournament. It is strongly recommended that adults work the table at each mat in all state series tournaments.

(e) Invitations to Host. The deadline date for extending an invitation to serve as host for a regional tournament in 2013 is May 4. Invitations to host should be addressed to Gary Pigott, Wrestling Administrator, 1801 NW 80th Blvd., Gainesville, FL 32606-9176. See FHSAA.org in April for more information.
3.18.3.2.3 FHSAA Finals.

(a) Dates and Site. The FHSAA Wrestling Finals state tournament shall be held on Friday and Saturday, February 17-18 (Week 33). Gary Pigott, FHSAA administrator for wrestling, will be the tournament director.

(b) Time Schedule. The FHSAA Finals will be run according to the following time schedule:

**Thursday, February 16**
- Scales available, 5:30 p.m.-7:30 p.m.
- Roll arounds, 5:30 p.m.-7:30 p.m.
- Coaches Packet Pick-Up (Arena), 5:30 p.m.-7:30 p.m.

**Friday, February 17**
- Weigh-ins, 8 a.m.
- Coaches Packet Pick-Up (Weigh-In Area), 8 a.m.
- Wrestling will be on 10 mats unless otherwise noted.

**Session 1**
- Arena opens, 9 a.m.
- First round of competition, 10 a.m.
- Second round of competition following
- First round of wrestlebacks following
- Second round of wrestlebacks following

**Saturday, February 18**
- Weigh-ins, 8 a.m.

**Session 2**
- Arena opens, 8:30 a.m.
- Third round of wrestlebacks, 9:30 a.m.
- Semi-finals (6 mats), 11:15 a.m.
- Fourth round of wrestlebacks, Following
- Fifth & sixth place finals (6 mats), Following
- Third & fourth place finals (6 mats), Following

**Session 3**
- Arena opens (wrestlers 3:45 p.m.), 4 p.m.
- Introduction of finalists, 4:45 p.m.
- Russ Mauger Award, 4:55 p.m.
- Championship finals (3 mats), 5 p.m.

(c) Coaches Meeting. A meeting for head coaches of schools with participating teams or individuals shall be conducted online at FHSAA.org. Each school entering a team or individual in the FHSAA Finals must complete the video presentation requirement online before arriving at the Finals venue. Failure to comply will result in a financial penalty to the school.

3.18.3.2.4 Advancement of Teams and Individuals.

(a) District Tournament to Regional Tournament. The top four (4) individual wrestlers in each weight classification from each district tournament in each school classification will advance to the regional tournament to which they are assigned.

(b) Regional Tournament to FHSAA Finals. The top four (4) individual wrestlers in each weight classification from each of the four regional tournaments in each school classification will advance to the FHSAA Finals.

3.18.3.3 Tournament Regulations

3.18.3.3.1 Squads. At the regional tournaments and FHSAA Finals, a participant pass will be issued to each athlete who qualifies to the tournament. In addition, for those schools that have qualifiers for the regional tournament and/or FHSAA Finals, coaches will be issued passes as follows:
- One to three participants – One head coach and one assistant coach.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
• Four to seven participants – One head coach and two assistant coaches.
• Eight or more participants – One head coach and three assistant coaches.

No team student managers or student athletic trainers will receive participant passes.

Participant and coach passes will not be transferable and will entitle those persons who receive such passes access to the mat areas.

**3.18.3.3.2 Warm-up Uniforms.** All wrestlers must wear school-issued warm-ups while on the arena floor and during their participation in awards presentations and photograph sessions. Wrestlers must not wear hats, sunglasses, cutoffs, altered clothing, clothing displaying advertisements, jewelry and cosmetic paraphernalia on the arena floor or during awards presentations.

**3.18.3.3 Seeding and Bracketing.**

(a) District Tournaments. Each district will seed and bracket its district tournament in accordance with the procedure as outlined in NFHS Rule 10 after the weigh-in has been completed. Brackets will be crossed in the quarterfinal round to better ensure that the best four wrestlers in each district tournament advance to the regional tournament. See Appendix C for a sample bracket.

(b) Regional Tournaments and FHSAA Finals. All regional tournaments and the FHSAA Finals will be seeded according to the formula developed by the FHSAA Office. The wrestleback will be used. A consolation match for fifth place and sixth place in each weight class will be contested at the FHSAA Finals only. Brackets will be crossed in the quarterfinal round in each regional tournament to better ensure that the best four wrestlers advance to the FHSAA Finals; and in the FHSAA Finals to better ensure that the best six wrestlers in each weight class medal. See sample bracket on page 237.

**3.18.3.4 Verification of Weight Class.** The head coach of each entrant in a district tournament and regional tournament must make available his/her school’s NWCA Pre-Match Weigh-in forms, with actual weights recorded for each of his/her school’s entrants in the event of a challenge to an entrant’s weight class. An entrant whose weight class is questioned and whose head coach does not have available his/her school’s NWCA Pre-Match Weigh-in forms shall be subject to disqualification. Any challenge to an entrant’s weight class in a district tournament must occur during the district tournament seeding meeting. Any challenge to an entrant’s weight class in a regional tournament must occur during the regional tournament seeding meeting.

**3.18.3.5 Failure to Appear.**

(a) District Tournaments. If a school has an individual wrestler weigh in for a weight class and then fails to enter that individual wrestler in the appropriate weight class, the match in which the individual wrestler was scheduled to compete will be declared a forfeit and will be scored accordingly.

(b) Regional Tournaments and FHSAA Finals. If a wrestler qualifies for a regional tournament and/or the FHSAA Finals and fails to compete, his/her opponent will be declared the winner by forfeit and will advance to the next round. Points will be awarded in accordance with NFHS Rules.

(c) A school that permits a wrestler to qualify from the district tournament to the regional tournament and/or from the regional tournament to the FHSAA Finals who fails to participate for reasons other than illness, injury, suspension due to disciplinary action or for any other reason acceptable to the Executive Director will be considered in violation of FHSAA Rules and Regulations.

**3.18.3.4 Russell A. “Russ” Mauger Award.** The Russell A. “Russ” Mauger Jr. Mental Attitude Award will be presented to the one wrestler who, in the opinion of his fellow wrestlers, their coaches and tournament officials – displays the most outstanding sportsmanship, leadership and integrity during state tournament competition.

**3.18.4 Florida Weight Management Plan Optimal Performance Calculator**

The establishment of a certified minimum wrestling weight based on seven percent body fat for males and 12 percent for females is required for all high schools. The FHSAA does not advocate that a wrestler’s established certified minimum wrestling weight is the athlete’s best weight, but simply the minimum weight at which the athlete will be allowed to compete.

The FHSAA will utilize the NWCA Optimal Performance Calculator as the mechanism to calculate the certified minimum weight for each wrestler and as the data reporting and retrieval tool for all member schools sponsoring wrestling. Each FHSAA member school with a wrestling program is required to join NWCA no later than the first day of wrestling practice (October 24). To register, go to www.nwcaonline.com.

**3.18.4.1 Establishing Certified Minimum Weights**

(a) Bioelectrical Impedance or skinfold measurements will be utilized to determine each wrestler’s body fat percentage. Only measurements taken by persons who are certified FHSAA Assessors will be accepted. Schools can access a list of FHSAA certified assessors at FHSAA.org. It is the responsibility of the school to contact an assessor from this list and arrange a time to have the wrestling squad measured. No wrestler may compete until the athlete has had a certified minimum wrestling weight determined by the NWCA Optimal Performance Calculator and he/she appears on the school’s Pre-Match Weigh-in form. Once a wrestler competes at a weight class allowed by the weight loss plan, the option to appeal is voided.

(b) The lowest weight class a wrestler may compete at will be determined as follows:

(1) If the certified minimum weight, at seven percent or 12 percent body fat, is exactly that of one of the adopted NFHS weight classes, that weight shall be the wrestler’s minimum weight class.
(2) If the certified minimum weight, at seven percent or 12 percent body fat, is less than one pound from one of the adopted weight classes, that weight class shall become the wrestler’s minimum weight class.

(3) If the certified minimum weight, at seven percent or 12 percent body fat, is greater than or equal to one pound from one of the adopted weight classes, the next higher weight class shall be the wrestler’s minimum weight class.

Note: The allowance referenced Part I(b) (2 and 3) applies only to the calculation of the certified minimum weight class for a wrestler. The allowance is not applicable to the weights referenced in the weekly weight loss plan.

3.18.4.2 Time Period For Measurements
(a) No wrestler may compete until they have participated in an initial assessment and their name and data are included on the school NWCA Pre-Match Weigh-in Form.

(b) A wrestler who competes at a weight class allowed by his/her weight loss plan before or during an appeal has accepted his most recent assessment and voids all appeal options allowed within this policy.

(c) Assessments may begin on the first practice date allowed by the FHSAA (October 24). Wrestlers may be measured any time on or following this date to establish a minimum wrestling weight. All wrestlers, including those coming out late, must have their minimum wrestling weight established prior to competing.

Q: Is it okay to wrestle preseason without having wrestlers assessed for the NWCA Optimal Performance Calculator?
A: Yes. Each wrestler must be assessed prior to the first regular season contest (dual meet or tournament). A Pre-Match Weigh-in form (printed from the NWCA web site is required for weigh-ins prior to each regular season contest.

(d) The specific gravity of the urine will determine whether a candidate may participate in an assessment on any date. A specific gravity result of less than 1.025 is required in order to participate in the body fat assessment. Any wrestler not passing the urine specific gravity test must wait a minimum of 48 hours in order to be retested.

(e) The Saturday prior to the District Tournament (January 28) is the deadline to establish a certified minimum wrestling weight.

(f) Unusual situations must be arranged with the FHSAA in writing before deadline or due dates.

3.18.4.3 School Responsibilities For The Measurement Process
(a) It is the school’s responsibility to contact and contract with an FHSAA Certified Assessor from the list provided by the FHSAA.

(b) Schools contracting with an FHSAA Certified Assessor will be required to have available at the time of assessment:
    (1) Bioelectrical Impedance/skinfold measurement assessment data forms.
    (2) Plastic collection cups to conduct urine specific gravity test.
    (3) Reagent strips or refractometer for urinalysis (i.e. Ames Multistix, 8SG or 10SG, 2304A or equal)
    (4) Four adults (coach, teacher, AD, parent, etc.) who will:
        (a) Assist with measuring height (in cm)
        (b) Assist with the recording of data.
        (c) Assist with urine specific gravity testing (specimen collection).
    (c) Bioelectrical Impedance or skinfold measurement assessments shall not be conducted by any active wrestling coach at any level.

3.18.4.4 Wrestlers Below Seven Percent Or 12 Percent Body Fat. Prior to competition, any male wrestler whose body fat percentage at the time of his initial assessment is below seven percent must obtain in writing a licensed physician’s (M.D. or D.O.) clearance stating that the athlete is naturally at this sub-seven percent body fat level. This written clearance shall be attached to the student’s physical exam form. In the case of a female wrestler, written physician’s clearance must be obtained for an athlete who is sub-12 percent body fat. A physician’s clearance is for one season duration and expires March 15 of each year. The sub-seven percent male or sub-12 percent female, who receives clearance, may not wrestle below their actual weight class at the time of assessment by the FHSAA wrestling assessor.

3.18.4.5 Growth Allowance
(a) The Florida Weight Monitoring Program awards a two pound growth allowance on December 26.

(b) The growth allowance may not be utilized to achieve a lower certified minimum wrestling weight for a wrestler.

(c) In order to utilize the growth allowance a wrestler shall compete at “scratch weight” in the desired weight class at least once prior to the District Meet.

SCRATCH WEIGHT: References within the Florida Wrestling Weight Monitoring Program to the term “scratch weight” refer to the weight achieved which qualifies an athlete to wrestle at one of the National Federation established weight classes less growth allowance and/or any consecutive day allowance awarded under NFHS Wrestling Rules.

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
Q: If a wrestler is assessed, and the lowest he can go is 153, can he go 154 for districts?
A: No. The growth allowance may not be utilized to achieve a lower certified minimum wrestling weight.

3.18.4.6 Weight Loss Per Week

(a) An average weight loss limit of 1.5 percent of body weight at the time of initial assessment per week has been set. A season long weight loss plan will guide his/her weight loss during the season.

(b) The weight loss plan will determine which weight class(es) a wrestler may participate at each week.

Q: A wrestler’s lowest minimum certified weight class is 120 with a minimum certified weight of 114.5. He weighed 134 at assessment and weighs 131.3 at the first week of competition. May he wrestle 138 during the first week of competition?
A: Yes. He is eligible by the Optimal Performance Calculator for both 132 and 138.

(c) A wrestler, through his/her school, may petition to raise his/her minimum wrestling weight class by completing the appropriate form and submitting it to the FHSAA Office. The deadline to petition is the last regular season competition date.

Q: If a wrestler certifies at 113 and makes scratch weight early in the season (113) and weighs in at 118.6 later for another match, but bumps to 125 (not weighs in at 125, but weighs in at 119 and wrestles 125 in a tournament halfway through the season), is he still certified at 113?
A: Yes.

(d) If a student-athlete weighs in and participates in any weight class above the eligible weight classes defined by the weight loss plan, the wrestler has recertified at that weight class. The wrestler is required to compete at this weight class, or any greater weight class for which they qualify, for the remainder of the season.

Example 1: A wrestler is permitted to weigh no less than 123.8, which qualifies the wrestler for either the 125 or 130 weight classes by the plan. The wrestler weighs 125.2, so he would be permitted to wrestle at 130. The coach uses him at 135 as permitted by NFHS Rule 4-4-2. The wrestler’s weight at the weigh-in meets the requirement for one of the two weight classes permitted by the plan. He will not be recertified at 135 as the last part of 3.18.4.6(D) dictates.

Example 2: A wrestler is permitted to weigh no less than 123.8, which qualifies the wrestler for either the 125 or 130 weight classes by the plan. The wrestler weighs 130.1, which is above the minimum weight for either of the two weight classes permitted by the plan. The coach uses him at 135. Although permitted by NFHS Rule 4-4-2, this does not meet the requirements for either of the two weight classes permitted by the plan. Since the wrestler’s weight did not meet the requirement for either of the two weight classes permitted by the plan, he will be recertified at 135 as 3.18.4.6(D) dictates.

(e) PENALTY—A wrestler who participates at a weight class, below the eligible weight class(es) defined by the weight loss plan, before the proper amount of time has passed to achieve the weight class will be considered an ineligible wrestler.

Example:

| Weight at Initial Assessment = 163 lbs | 1.5% loss per week = 2.45 lbs (2.445 rounded) |
| BF% = 16% | Minimum Wrestling Weight = 147.23 lbs |
| Projected Weight with 1.5% loss per week | Eligible Weight Class(es) |
| Week 1 | 160.56 | 170, 182 |
| Week 2 | 158.11 | 160, 170 |
| Week 3 | 155.67 | 160, 170 |
| Week 4 | 153.22 | 160, 170 |
| Week 5 | 150.78 | 152, 160 |
| Week 6 | 148.3 | 152, 160 |
| Week 7 | 147.23 (By “Plan”, not 145.89 by calculation) | 152, 160 |

Note 1: The wrestler in this example would not be allowed to compete below the 152 lbs weight class during the year.

Note 2: In the above example, a wrestler who weighs-in at 151.80 lbs. during Week 4 is only eligible to compete at 160 lbs. – he/she would not be eligible to compete at 132 lbs. even though the weigh-in qualifies him/her for that weight as per Section VI (d).

3.18.4.7 Appeal Process

Note: In order to utilize the results of an appeal the school must receive notification from the FHSAA Office prior to allowing the appealing athlete to compete.

Parental permission is not a valid means to establish a lower minimum wrestling weight. Any athlete may appeal his/her assessment results one (1) time by reassessment. Step 1 may be bypassed and only Step 2 performed. The steps of the appeal process are as follows:

Some policies, procedures and guidelines listed in the previous sport manuals may be found in the FHSAA Policies Section of this Handbook. Please refer to the policy section of the Handbook for information not found in these Administrative Procedures.
Step 1: The athlete shall repeat the assessment as described in the regulation. EXCEPTION: Skinfold measurement assessment may not be used for the appeal process.

(a) The reassessment shall occur within 14 calendar days of the initial assessment date unless a written extension is granted by the FHSAA before the expiration of the 14-day period. The 14-day appeal period shall start on the day following the date of initial assessment. Day one through seven does not permit any loss of weight for an appeal to be valid. During the second week, days 8-14, a wrestler may weigh no less than 1.5 percent (rounded down) of the body weight measured at the initial assessment. Failure to meet these conditions or timelines is cause for denial.

(b) Data shall be recorded on the Bioelectrical Impedance Assessment Data Form.

(c) Reassessment includes hydration and Bioelectrical Impedance assessment.

(d) PENALTY – A wrestler who competes at a weight class allowed by his/her weight loss plan before or during an appeal has accepted his/her most recent assessment and voids all appeal options allowed within this policy.

Step 2: If dissatisfaction with the results remains, the wrestler may choose Hydrostatic weighing or Bod Pod assessment to determine body fat percentage. Results obtained at this step are automatically accepted; the athlete, family, school or coach may not appeal further.

(a) The hydrostatic weighing or Bod Pod assessment shall occur within 14 calendar days of the initial assessment date unless a written extension is granted by the FHSAA before the expiration of the 14-day period. The 14-day appeal period shall start on the day following the date of initial assessment. Day one through seven does not permit any loss of weight for an appeal to be valid. During the second week, days 8-14, a wrestler may weigh no less than 1.5 percent (rounded down) of the body weight measured at the initial assessment. Failure to meet these conditions or timelines is cause for denial.

(b) The school shall file a “Hydrostatic Weighing Proposal” or “Bod Pod Assessment Proposal” before a hydrostatic weighing or Bod Pod assessment is approved.

(c) Hydrostatic weighing and Bod Pod facilities must be approved by the FHSAA; the proper form shall be filed with the FHSAA.

(d) Hydrostatic weighing or Bod Pod assessment must be conducted before the wrestler participates for the first time.

(e) PENALTY – A wrestler who competes at a weight class allowed by his/her weight loss plan before or during an appeal has accepted his/her most recent assessment and voids all appeal options allowed within this policy.

3.18.4.8 Costs

(a) All costs incurred for initial assessment, appeal process, any nutrition education program, and NWCA Optimal Performance Calculator are the responsibility of the school or parent.

(b) Charges for bioelectrical impedance or skinfold measurement assessment may not exceed $5 per person when schools contract with an FHSAA Certified Assessor.

(c) FHSAA Certified Assessors are permitted to charge mileage at the FHSAA adopted (same as contest officials) rate of 30 cents/mile round trip or a service fee of $30 or less whenever travel is required to a location at which fewer than six subjects are to be assessed on any given date.

3.18.4.9 Eligibility Requirements Relative To This Program

(a) Wrestling coaches must provide a copy of their NWCA Pre-Match Weigh-in Form to their opponent before each contest or to the tournament manager before each multi-school event (including the district tournament). This form replaces the Minimum Certified Weight Class Form previously used.

(b) Unlike the Minimum Certified Weight Class Form, it is not necessary to send a copy of the NWCA Pre-Match Weigh-in Form to the FHSAA Office.

3.18.5 Multi-School Weigh-In Procedures

The FHSAA requires a minimum of three officials (five is preferred) be present at all tournament weigh-ins. In addition, the host schools shall provide necessary adult personnel to serve as assistants to the weighmaster. The weighmaster will be the registered FHSAA official who is in charge of the weigh-in. The weighmaster will ensure that all NFHS and FHSAA rules and regulations are followed.

The following procedure must be used:

3.18.5.1 Staging area (one adult volunteer or fourth official): all wrestlers will be in this area at the time the weigh-in is scheduled. Preferably, this area will be large enough to accommodate all contestants. The caller will call each weight class in order, beginning with the 106-pound class.

3.18.5.2 Line-up area (one adult volunteer or fifth official): each weight class will move to the line-up area where the arranger will place the contestants in bracket order.

3.18.5.3 Scale room (registered officials only): each weight class will then move into the scale room. The contestants will put their gear on one of 16 chairs and remove their clothing. The first official (R1) will check all contestants for nails, skin, hair, etc. Any deficiencies (Nails, Skin, Hair, etc.) will be noted on the MCWF or the tournament bracket sheet. The second official (R2) will monitor the scale, record-
ing the exact weight of all contestants on the MCWF. Exception: At the regional and state tournaments, the exact weights will be recorded on the official tournament bracket sheets. For all tournaments, R3 will be responsible for writing the weight class of the contestant on his/her wrist with a marker.

Additional Items:

(a) All scales must be certified annually. Digital scales are required for all multi-school events to ensure the accuracy of the actual weight of the wrestler. This includes dual-team events and individually bracketed tournaments.

(b) No coaches shall be permitted in the staging area, line-up area or scale room, with the exception of the coach of a hearing or visually impaired wrestler.

(c) Female wrestlers shall be called into the weigh-in area together, as the first group to weigh in. The tournament director shall have a female person or persons available to weigh in any female wrestlers. The weighmaster should provide instructions to the female persons conducting the weigh-in as to the process of weighing in the female wrestlers. Female wrestlers are required to complete the weigh-in process the same as male wrestlers.

(d) Second or third day weigh-ins should follow the same procedures as defined above. A different color marker should be used each day to mark the wrestler’s hand.

(e) There is to be absolutely no variation from NFHS weigh-in rules as found in rule 4, section 5. This includes, but is not limited to, scheduling conflicts due to SAT or ACT testing, other school-sponsored events, etc.
2012 FHSAA Wrestling Championships Bracket
(district tournaments, regional tournaments, and FHSAA Finals; all weight classifications)

Championship Bracket

First Round

Match 1

Match 2

Match 3

Match 4

Match 5

Match 6

Match 7

Match 8

Quarterfinal Round

Match 13

Match 21

Match 14

Match 22

Match 15

Match 23

Match 16

Match 24

Semifinal Round

Match 29

W21

W14

W22

Title Round

Champion

W29

Second Place

L29

Third Place

W28

Fourth Place

W27

Fifth Place

W26

Sixth Place

L27

Consolation Bracket

Wrestlebacks Round 1

L1

L16

Match 9

W9

L15

Match 10

W10

L14

Match 11

W11

L13

Match 12

W12

L2

L23

Match 17

W17

L18

Match 20

W18

L19

Match 23

W19

L20

Match 26

W20

L21

Match 25

W25

L22

Match 28

W28

L24

Match 27

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Match 29

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Revisions to Appendices for 2011-12 School Year

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Appendix A

Considerations for Fall Preseason Practice

Intent:

To encourage state high school athletic associations to recommend a preseason acclimatization and recovery model for fall sports that enhances student-athlete well-being.

These guidelines provide general recommendations for conducting preseason practice for secondary school-age student-athletes. In addition, these guidelines can be applied during the academic year to ensure the athletes arrive with adequate sport-specific conditioning. Actual practice should not be based solely on the information contained in these guidelines, but should be customized to the specific geographic location of the school or practice facility. Each individual using these guidelines is responsible for prudent judgment with respect to each practice, athlete and facility and each athlete is responsible for exercising caution when following these general recommendations.

Rationale:

Research has supported the findings, which indicate an increase in heat-related injuries resulting from inadequate preseason acclimatization practices. Similarly, the incidence in stress-related injuries (i.e. stress fractures, tendonitis) has been found to be directly proportional to the work-rest ratio of the athlete. For these reasons, it is the recommendation of the National Federation of High School Association’s (NFHS) Sports Medicine Advisory Committee (SMAC) and the National Athletic Trainers’ Association’s (NATA) Secondary School Committee that fall sports (cross country, football, golf and swimming and diving) use acclimatization and recovery principles to develop their fall preseason practice schedules for the purpose of enhancing the student-athlete well-being. The primary focus of the preseason period should be to provide an adjustment period to the intensity and duration of exercise and environmental conditions. The guidelines are based on medical literature that differentiates sports with equipment due to the unique stress on the body’s heat dissipation capabilities. Equally important, consideration should be given to the varying levels of fitness in the high school student-athlete.

Definitions:

Prior to participation in any preseason practice activities, all student-athletes are required to undergo a Pre-Participation Medical Evaluation (PPE) administered as required by state law.

A practice is defined as the time a participant engages in physical activity. It is recommended that each practice be no more than three hours in length and consist of no more than 90 minutes of intense exercise. Warm-up, stretching, and cool-down activities are to be included as part of the practice time. All conditioning and/or weight room activities shall be considered practice.

The acclimatization period is defined as the first 14 calendar days of the season beginning with the first allowable date of practice in that sport or the first date an athlete begins practice, whichever is later. This period shall begin once equipment is used. Any practices conducted prior to the utilization of any equipment, protective or otherwise, shall not be considered a part of the acclimatization period. All student-athletes, including those who arrive to preseason practice after the first day of practice, are recommended to follow the guidelines of the first days of the acclimatization period. During the acclimatization period, it is recommended that student-athletes not participate in more than six consecutive days of practice.

A walk-through shall be defined as a teaching opportunity with no protective equipment (i.e. helmets, shoulder pads, shin guards) or equipment related to a given sport (i.e. footballs, blocking sleds, pitching machine, soccer balls, marker cones). It is recommended the time engaged should not be more than one hour in length. This time does not include conditioning or weight room activities.

A recovery period is defined as the time between the end of one practice or walk-through and the beginning of the next practice or walk-through. During this time, it is recommended that no physical activity be permitted (speed, strength, conditioning, agility, or walk-through).

1. During the first seven calendar days, it is recommended that participants not engage in more than one practice per day.

2. If a practice session is interrupted by inclement weather or heat restrictions, it is recommended the session may be divided for the good of the student-athlete’s welfare as long as the total practice time does not exceed three hours for that session.

3. A walk-through is permitted during Days 1 – 6 of the acclimatization period. However, a one-hour recovery period is recommended between the end of practice and the start of the walk-through or vice-versa.

4. During Days 1 – 3, only the goalkeeper in their respective sport shall be permitted to wear all protective equipment deemed necessary to participate in their sport. Football only: The first three full days of practice shall be restricted to conditioning drills. Helmet and dental guards may be issued, but deliberate contact as well as contact with sleds during this three-day period is prohibited.

5. Beginning Day 8, it is recommended that the practice schedule not exceed a 2-1-2-1 format. This means that a day consisting of two practices should be followed by a day with only one practice. One walk-through session would be permitted each day. If a two-practice day were followed by a day off, a two-practice day would be permitted on the following day.
6. On days when two practices are conducted, it is recommended that either practice not exceed three hours in length and student-athletes not participate in more than five total hours of practice activities on these days, excluding walk-through sessions, warm-up, stretching, and cool-down activities are included as part of the practice time. Practices should be separated with at least three continuous hours of recovery time between the end of the first practice and the beginning of the very next practice.

7. On days when a single practice is conducted, it is recommended that practices not exceed three hours in length. A walk-through is permitted and should be separated with at least one hour of continuous recovery time between the end of the first practice and the walk-through, or vice-versa.

8. Cross Country: Individuals must participate in a minimum of 10 practice sessions on 10 separate days prior to the first contest.

**Frequently Asked Questions and Answers:**

Question: My school/school district has established a practice policy. Which should I follow?
Answer: The intent of this information is to provide guidance for principals, athletic directors, coaches and school districts where there is none.

Question: This document recommends only one (1) practice per day during the first seven days of practice. What if my team practices more than once a day during this time?
Answer: The decision to allow practice more than once in a 24-hour period rests with the member school’s principal.

Question: My student-athletes have attended a conditioning program prior to the season’s beginning date. Is it still necessary to wait until the fourth (4th) day of practice for that student-athlete to engage in physical contact as defined in FHSAA Policy 6.9.1.1?
Answer: Yes, it is necessary for the individual student-athlete to wait until the fourth day of practice before engaging in physical contact. This includes student-athletes who may begin participation and practicing with the team after the first date of practice is allowed.
Appendix B

Concussion Action Plan

The following is the standard concussion information we will provide to FHSAA member schools, contest officials, health-care professionals, media and parents.

NFHS Rules Book Language:
Any athlete who exhibits signs, symptoms, or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion, or balance problems) shall be immediately removed from the contest or practice and shall not return to play until cleared by an appropriate health-care professional as defined by FHSAA. (Please see NFHS Suggested Guidelines for Management of Concussion in the Appendix in the back of each NFHS Rules Book).

Definition of Appropriate Health-Care Professional in Florida:
“An interscholastic student-athlete who has been removed from play may not return to play until the student-athlete is evaluated by a licensed health-care professional familiar with the evaluation and management of concussion and receives written clearance to return to play from that health-care professional.”

In Florida, an appropriate health-care professional (AHCP) is defined as either a licensed physician (MD, as per Chapter 458, Florida Statutes), a licensed osteopathic physician (DO, as per Chapter 459, Florida Statutes), a licensed physicians assistant under the supervision of a MD/DO (as per Chapters 458.347 and 459.022, Florida Statutes) or a health care professional trained in the management of concussions. If available, a certified athletic trainer (ATC) can assist with the sideline evaluation of a student-athlete when a student-athlete is sent out of a game by a contest official, but cannot provide the written clearance to return to play (refer to above).

Mechanics for Removal from Athletic Contest:
The NFHS concussion rule calls for the immediate removal of the participant from the contest or practice. The revised language reflects an increasing focus on safety, given that the vast majority of concussions do not involve a loss of consciousness. The change in this rule simply calls for contest officials to be cognizant of athletes who display signs, symptoms or behaviors of a concussion (see NFHS Suggested Guidelines for Management of Concussion) and immediately stop play for injury evaluation within the rules of the game. At that point, the contest official’s job is done. It is important to note that the responsibility of the contest official is limited to activities that occur on the field, court, or mat.

Once the participant has been removed from a contest due to a suspected concussion, the coach, school and appropriate health-care professional(s) assumes full responsibility for that athlete’s further evaluation and safety. If available, a certified athletic trainer (ATC) can assist with the sideline evaluation of a student-athlete when a student-athlete is sent out of a game or practice.

The hierarchy to determine if the student-athlete is removed from play for the duration of the contest is the following in descending order:
• MD/DO
• Certified athletic trainer (ATC)
• School administrator
• Athletic director
• Head coach

Return To Play (RTP) Criteria: Suggested Concussion Management:
1. No athlete should return to play (RTP) or practice on the same day of a suspected concussion. “When in doubt, sit them out!”
2. Any athlete suspected of having a concussion should be evaluated by an appropriate health-care professional that day or within 24 hours.
3. Any athlete with a suspected concussion should be medically cleared by an appropriate health-care professional (as defined above) prior to resuming participation in any practice or competition.
4. After medical clearance, return to play should follow a step-wise protocol with provisions for delayed return to play based upon the return of any signs or symptoms. The SCAT2 is a suggested sport concussion assessment tool.

Education on Management of Concussions:
All FHSAA member school head coaches and paid/supplemented coaches are required to view the FREE online education course “Concussion in Sports – What You Need to Know”. This NFHS concussion course may be viewed online at www.nfhslearn.com. All member school personnel, contest officials, student-athletes, parents and media are encouraged to educate themselves by viewing the FREE online education course “Concussion in Sports – What You Need to Know”. This free NFHS concussion course may be viewed online at www.nfhslearn.com.
10 Authority of FHSAA

10.1 FHSAA Bylaw 8.9.2 authorizes the Board of Directors to establish policies and procedures for the registration and regulation of contest officials.

10.2 Individual officials or local officials associations that violate the policies expressed in this Officials Guidebook are subject to reprimand, probation and/or monetary penalties, and/or suspension or expulsion as an individual official or officials association by the FHSAA.

10.3 Please see the FHSAA Officials Guidebook for additional important information on the requirements for registration.

10.3.1 To be registered as an official an individual must: Certify that he/she has never been arrested for or convicted of a felony; or any crime or offense which involved possession, use or distribution of any illegal substance; or any crime which involved any immoral conduct, regardless of the punishment therefore; or has never been denied registration to officiate by the FHSAA or a high school association in any other state. If arrested for or convicted of a felony, the applicant must submit a police/court report verifying the reason, date of arrest/conviction, and a conclusion of the incident followed by a letter of reference from a person in the judicial system or a local officials association officer. Any official who fails to disclose, or falsify, this information on their FHSAA Application will immediately be suspended for FIVE years, pending termination of membership. Note: FHSAA contest officials must comply with the Jessica Lunsford Act. Pursuant to the Jessica Lunsford Act, a Level 2 Background screening is necessary for each school or school district to check your name against the state and national listings of sexual offenders and sexual predators. Some counties may be more restrictive than others regarding Level 2 screenings. Any official who attempts to avoid or falsify the required Level 2 screening will immediately be suspended for FIVE years, pending termination of membership.

20 Athletic Injury Guidelines

The following guidelines are to be followed in the event an athlete is injured during a contest. These guidelines are for the protection of the injured athlete and the official(s).

20.1 Coaches and medical personnel must be aware that some sports rules will require officials to charge the injured athlete’s team with a time out.

20.2 Coaches and medical personnel should be allowed to enter the field or court and should be given unlimited time to evaluate an injury and give emergency care. Officials should not request that coaches move an injured athlete.

20.3 The officials’ only role in dealing with athletic injuries is to stop play as soon as possible so that the injured athlete can receive attention as soon as possible. Officials must not offer medical advice or take any action to manage or treat any injury.

30 Regular Season Contest Assignments

30.1 Must be Made by Assignment Officer. The assignment of each member official to regular season contests (events that do not require FHSAA and/or NFHS sanctioning) must be made by the local officials association’s assignment officer and approved by the association’s Assignment Committee before being issued to the member official.

30.2 Criteria to be Followed in Making Assignments.

30.2.1 The criteria to be followed in assigning a member official to a regular season contest are:

30.2.1.1 The qualifications and ability of the official as determined by his/her FHSAA ranking, the official’s performance on the most recent FHSAA rules examination, and evaluations of the official made by the local officials association;

30.2.1.2 No official may be assigned to work more than two home football games during a season for the same one team or more than four home games during a season for the same one team in any other sport;

30.2.1.3 If a local officials association permits a school with which it is contracted to scratch or otherwise request that a particular official not be assigned to officiate its contests, the assignment officer must not assign that official to that school’s home contests.

30.2.2 Assignments giving preference to a particular school or official are prohibited.

30.2.3 Crews assigned to officiate varsity level boys and girls contests must have one official with four or more years experience (Rank 1 or 2) unless a Rank 3 official is evaluated to be exceptional. The assignment of the referee for football should be a Rank 1 or Rank 2 official with a minimum of five years of FHSAA experience or its interscholastic equivalent.

30.2.4 Crews assigned to officiate junior varsity contests must have a minimum of one Rank 1 or Rank 2 official.

30.2.5 Officials who have not taken the sport exam for the current year may not work varsity contests after grades are posted unless approved by the FHSAA Office.
40 Assignments to Officiate State Series

40.1 District Tournaments/Meets

40.1.1 Must be Made by Assignment Officer. The assignment of officials to officiate district tournaments/meets (with the exceptions of swimming & diving and track & field) must be made by the assignment officer of the local officials association to which the officials belong and approved by the Assignment Committee, according to the following procedure:

40.1.1.1 The principal of the district coordinator school should submit to the assignment officer of the appropriate local officials association a list of officials who have been selected by the school representatives (coaches) present at the district meeting to officiate their district tournament/meet;

40.1.1.2 If the officials selected by a particular district already have been assigned to other district tournaments/meets, the assignment officer may assign other officials from his/her association to officiate the district tournament/meet. If, however, the officials selected by a particular district were specifically requested in writing by the district and those officials are unavailable, the assignment officer must notify the district coordinator of their unavailability.

40.1.2 Criteria to be Followed in Making Assignments. Criteria to be followed in assigning a member official to officiate a district tournament/meet are:

40.1.2.1 The recommendation of the coaches in each district;

40.1.2.2 The qualifications and ability of the official as determined by his/her FHSAA ranking, the official’s performance on the most recent FHSAA closed-book rules examination (must have a minimum score of 80), and evaluations of the official made by the local officials association; and

40.1.2.3 The official must have completed the video rules presentation.

40.2 Regional & State Tournaments/Meets

40.2.1 Assignments

40.2.1.1 The assignment of officials to officiate a regional tournament or meet, as well as a state tournament or meet, will be made by the FHSAA Office. These assignments may or may not be made from the list of officials compiled by the association’s Recommendations Committee as required in section 40.2.1.2, with the exceptions of swimming & diving and track & field.

40.2.1.2 The Recommendations Committee within each local officials association must compile and submit by the prescribed deadline to the FHSAA Office a list of member officials who deserve consideration for assignment to a regional tournament contest or state tournament contest. This list of recommended officials must be approved by majority vote of the local officials association membership prior to its submission to the FHSAA Office.

40.2.2 Criteria to be Followed in Making Assignments. Those officials in each sport who have met the following criteria will be given priority consideration for selection to officiate State Series contests:

40.2.2.1 Officials who are classified by the FHSAA as Rank 1 or Rank 2 in that sport;

40.2.2.2 Officials who were selected to officiate a district tournament contest in that sport;

40.2.2.3 Officials who have scored “80” or above on the FHSAA closed-book rules examination for that year in that sport;

40.2.2.4 Officials who have completed the FHSAA video rules presentation for that year in that sport;

40.2.2.5 Officials who have completed a field clinic within the previous four years;

40.2.2.6 Officials who are recommended to the FHSAA Office by the local officials association to which they belong. (The FHSAA Office may request the local association to submit regular season evaluations for recommended officials.)

40.2.3 Payment of Fees for State Series Contest. The host member school will be notified of the appropriate fees to be paid officials assigned to officiate State Series contests on the regional level. Checks in payment for officials’ services must be issued to the local officials association to which the officials belong. Checks issued to officials’ associations for payment of state series games may be presented to the crew at the game site or mailed immediately to the association’s address.

50 The Coach-Official Conference

50.1 Calls Based on Rules

50.1.1 Procedure for Conducting Conference. A conference requested by a head coach or by a team captain on behalf of the head coach to discuss rule enforcement should be conducted according to the following procedure:

50.1.1.1 The head coach or team captain must request a timeout when the rules governing the contest allow;

50.1.1.2 The head coach or team captain must inform the referee or umpire-in-chief that he/she requests a conference at the sideline to discuss a rule;

50.1.1.3 The referee or umpire-in-chief must honor such requests;

50.1.1.4 The rule in question should be briefly and courteously discussed and the correct decision should be reached;
50.1.5 The referee or umpire-in-chief must correct all errors, if errors are made, providing they are correctable according to the rules governing the contest;

50.1.6 Finally, the contest should be resumed without delay.

50.2 Judgment Calls

50.2.1 Conference to Discuss Judgment Call Prohibited

50.2.1.1 A judgment call on the part of an official is not subject to question or discussion. No conference to discuss a judgment call may be granted by an official.

50.2.1.2 An official must refrain from discussing a judgment call made during a contest with coaches, players, spectators and members of the news media.

60 Disqualifications (Ejections) of Athletes and Coaches

60.1 Definitions

60.1.1 Disqualification. Disqualification (also commonly referred to as an ejection) is the act of ordering the removal of an athlete or coach from participation in an athletic contest for the remainder of that contest due to an act of a flagrant and/or unsporting nature, or other such act specifically stated in a sports' playing rules that warrants disqualification (ejection), which is committed by the athlete or coach during the course of the contest. The ordered disqualification (ejection) of an athlete should not be confused with the disqualification of an athlete for simple rules violations (e.g. fouling out in basketball). An athlete or coach who is disqualified (ejected) from a contest by an official for any reason is permanently disqualified from that contest and may not return for its remainder. The course of a contest includes the time immediately prior to, during and after the competition. This includes occupying a coaching box in baseball and softball.

60.1.2 Flagrant Acts. Flagrant acts, commonly referred to as flagrant fouls, are acts by an athlete against an opposing athlete committed with the intent to harm or injure the opponent. Refer to the rules book governing each respective sport for specific rules governing flagrant acts or fouls in that sport.

60.1.3 Unsporting Conduct. Unsporting conduct is behavior that is unbecoming to an ethical, fair and honorable individual. It consists of acts of deceit, disrespect or vulgarity.

60.1.4 Gross Unsporting Conduct. FHSAA Bylaw 7.2.1 states: “A student who commits an act of malicious and hateful nature toward a contest official, an opponent or any other person attending an athletic contest shall be guilty of unsportsmanlike conduct. Such acts may include, but are not limited to, profanity, striking or threatening a contest official; physical contact with an opponent which is beyond the normal scope of competition; spitting on a contest official or opponent; directing gender, racial or ethnic slurs toward a contest official, an opponent or any other person attending an athletic contest; or other such acts deemed to be unacceptable conduct according to the principal of the member school the student attends or this Association.”

60.2 Procedure for Disqualification of an Athlete. An FHSAA official must adhere to the following procedure when disqualifying (ejecting) an athlete from a contest:

60.2.1 Call timeout. Stop the action.

60.2.2 Do not hurry. If an athlete is disqualified (ejected), request the athlete to accompany you to his/her team bench or box. Go directly to the head coach and clearly notify the head coach directly that the player is disqualified (ejected). Provide both the athlete and the head coach with a statement of explanation as to why the athlete is disqualified (ejected). Be professional, courteous and assertive. Do not, however, debate the issue with either the athlete or the coach.

60.2.3 Go to the opposing head coach and notify him/her that the athlete has been disqualified (ejected) and provide him/her with the exact same statement of explanation.

60.2.4 Report the disqualification (ejection) to the official scorekeeper if the rules of the contest so require.

60.2.5 Resume the contest.

60.3 Procedure for Disqualification of a Coach. An FHSAA official must adhere to the following procedure when disqualifying (ejecting) a coach from a contest:

60.3.1 Call timeout. Stop the action.

60.3.2 Do not hurry. Go directly to the head coach and clearly notify him/her that he/she or, if applicable, another member(s) of his/her coaching staff is disqualified (ejected). Provide the head coach with a statement of explanation as to why he/she or the member(s) of his/her coaching staff is disqualified (ejected). Inform the disqualified (ejected) individual that he/she must leave the premises (facility) for the remainder of, and after, that contest and that he/she may not give any further instruction to, have any further contact with, or confer with athletes or other members of the coaching staff for the remainder of the contest. Be professional, courteous and assertive. Do not however, debate the issue with any member of the coaching staff.

60.3.3 Go to the opposing head coach and notify him/her that the coach has been disqualified (ejected) and provide him/her with the exact same statement of explanation.

60.3.4 Report the disqualification (ejection) to the official scorekeeper if the rules of the contest so require.
60.3.5 Resume the contest.

60.4 Disqualified Coach Must Leave Premises

60.4.1 A coach who is disqualified (ejected) from a contest must leave the premises (facility) and may not give any further instruction to, have any further contact with, or confer with athletes or other members of the coaching staff for the remainder of the contest, including halftime, breaks between quarters and other intermissions, and following the contest. The coach may not sit in the spectator seating area, stand beyond the fence, etc. The coach must remove himself/herself from the (premises) facility to a position where he/she is no longer visible to the participants and spectators and the competition is no longer visible to the coach. The coach shall not be at the contest site in any capacity for a minimum of the following two regularly scheduled contests on any level and seven days.

60.4.2 If a coach who has been disqualified (ejected) from a contest refuses to leave the premises (facility) as specified in section 60.4.1 or is intent upon continuing to coach his/her athletes or conferring with other members of his/her coaching staff in defiance of the officials, the officials are instructed to discontinue the contest and declare it a forfeit.

60.4.3 If a coach or coaches are disqualified (ejected) from a contest and no other authorized school personnel is available to take charge of the athletes, the contest must be suspended.

60.5 Protocol after Disqualification is Administered

60.5.1 Official May Not Hear Appeal or Reverse Decision. Once an official has disqualified (ejected) an athlete and/or coach, the official may not entertain any appeal from the athlete, coach, athletic director, principal, parent, spectator or any other individual associated with the school. The disqualification (ejection) of an athlete and/or coach is a judgment call and may not be reversed. The official’s decision is final. All questions regarding appeals must be referred to the FHSAA Office.

60.5.2 Official May Not Discuss Penalty for Disqualification. Under no circumstance should an official discuss with an athlete, coach, athletic director, principal, parent, spectator, news media or any other individual the disciplinary penalty which may be assessed an athlete or coach who is disqualified (ejected) from a contest. That penalty will be decided and processed by the FHSAA Office which will communicate such penalty directly to the school’s principal or FHSAA representative.

60.5.3 Official Not Responsible for Enforcing Penalty. An official is not to enforce any disciplinary penalty assessed an athlete and/or coach who is disqualified (ejected) from a contest. Should, however, the official be aware of a school, coach or athlete’s failure to comply with such disciplinary penalty, it is the duty of the official to report the offense to the FHSAA Office. Under no circumstance may an official approach the offending individual(s) directly.

60.6 Policy on Crowd Control

FHSAA policy requires the home school administration be responsible for the control of spectators during an athletic contest and recommends that the home school secure uniformed security to assist with this responsibility. However, the officials assigned to officiate a contest are responsible for the conduct of the contest. In the event a spectator or spectators interfere with the conduct of a contest or cause an official to become distracted through continual, unrelenting verbal abuse, the official should immediately stop the action and report the spectator or spectators to the home school administration or the nearest uniformed security officer and ask that they be restrained or removed from the facility. If the home school administration or uniformed security is unwilling or unable to comply and the official does not believe the contest can be safely continued, the official must declare the contest ended at that point. Under no circumstance should an official ever confront, challenge, rebuke or threaten a spectator, or make gestures of any kind toward a spectator before, during or after a contest. If a replay system is used during the regular season, a play may not be shown more than once when it is focused on an official’s call. During a state series contest, the FHSAA will monitor any reply system.

60.6 Notifying FHSAA Office of Incidents

60.6.1 When Written Reports Must Be Filed. Officials must file a written report online with the FHSAA Office within 24 hours (preferably by the end of the contest) using Form AT6, the “Unsportsmanlike Conduct Incident Report Form,” which is provided on FHSAA.org, when:

60.6.1.1 An athlete or coach is ejected for any reason from a contest;

60.6.1.2 An athlete or coach is guilty of a flagrant act and/or unsporting conduct before, during or after a contest for which he/she is not ejected;

60.6.1.3 A contest must be temporarily stopped due to unsporting conduct on the part of a spectator or spectators;

60.6.1.4 A contest, for whatever reason, does not go to its normal conclusion.

60.6.1.5 The contest facility is, in the official’s opinion, judged to be unsafe for participants, or hazards are present; and

60.6.1.6 The contest facility or team equipment/uniforms do not meet rule specifications.

60.6.2 When Verbal Reports Must Be Filed. Officials are required to notify the FHSAA Office at (352) 372-9551 ext. 300 the following morning when acts of gross unsporting conduct are committed by an athlete or coach, or when a bench-emptying brawl occurs, or when a contest, for whatever reason, does not go to its normal conclusion. Such verbal reports are in addition to the necessary written reports.

60.6.3 Responsibility for Filing Reports. The referee or umpire-in-chief is responsible for ensuring that reports as required by section 60.6.1 and section 60.6.2 are filed with the FHSAA Office on the “Unsportsmanlike Conduct Incident Report” form, which is provided on FHSAA.org. The actual reports, however, may be written by the official who ejected the athlete or coach, or who witnessed the behavior.
which required a contest to be temporarily stopped or discontinued.

60.6.4  **Content of Written Reports.** Written reports as required by section 60.6.1 should be made on the required form, must provide complete and detailed information concerning the incident which prompted the report, and must be neat and legible. The report must always include:

60.6.4.1 The sport and gender being contested (e.g. football, girls basketball);
60.6.4.2 The level of competition (e.g. junior high, junior varsity, varsity);
60.6.4.3 The date and site of the contest;
60.6.4.4 The names of the participating schools;
60.6.4.5 The first and last name of any athlete and/or coach who was ejected from a contest, as well as the jersey number of the athlete;
60.6.4.6 The score of the contest and the time remaining in the contest if it was necessary to declare it ended prematurely;
60.6.4.7 A narrative of exactly what occurred and exactly what was said to prompt the action which required the filing of the report; and
60.6.4.8 The name, signature, address and daytime telephone number of the official filing the report.

70  **Officiating Crews**

70.1  **Regular Season.** The officiating crew size listed below is the minimum number of officials to be used. The use of additional officials is optional to the school and as agreed to on the game contract between schools.

70.1.1  **Baseball.** 2 umpires
70.1.2  **Basketball.** 2 referees
70.1.3  **Flag Football.** 3 officials
70.1.4  **Football.** 5 officials plus 1 clock operator
70.1.5  **Lacrosse.** 2 officials
70.1.6  **Soccer.** 2 officials
70.1.7  **Softball.** 2 umpires
70.1.8  **Volleyball.** 2 referees
70.1.9  **Water Polo.** 2 referees
70.1.10  **Wrestling.** 1 referee

70.2  **State Series**

70.2.1  **Baseball.** 3 umpires
70.2.2  **Basketball.** 3 referees
70.2.3  **Flag Football.** 4 officials
70.2.4  **Football.** 5 officials plus 1 clock operator for distort tiebreakers, 7 officials plus 1 clock operator for remainder of state series
70.2.5  **Lacrosse.** 3 officials
70.2.6  **Soccer.** 1 referee and 2 side referees
70.2.7  **Softball.** 3 umpires
70.2.8  **Volleyball.** 2 referees and 2 line judges
70.2.9  **Water Polo.** 2 referees
70.2.10  **Wrestling.** 1 referee for district (optional assistant referee), 1 referee plus 1 assistant referee for region and FHSAA Finals semifinals, last round of region wrestlebacks, region consolation and championship finals

80  **Officiating Fees**

80.1  **Establishing Fees**

80.1.1  **Agreements with Schools.**

80.1.1.1  Officiating fees should be agreed upon by negotiations between local officials associations and the member schools which they serve.
80.1.1.2 The FHSAA requires that local officials associations enter into a written agreement or contract with each school, district school board, conference, league, etc. which the association serves during the regular season. This document should contain all financial terms and conditions, as well as detail the obligations of both parties. Events requiring sanction from the FHSAA Office and or NFHS must be submitted under a separate contract and may have no bearing on the regular season contract. District tournament assignment as in section 40.1 may not be included in the regular season contract. The agreement shall require the signatures of the authorized representatives of both parties. Each local officials association shall submit a copy of its contract to the FHSAA Senior Director of Athletic Operations and Officials not later than one full calendar week prior to the start of regular season competition.

80.1.1.3 The accomplishment of any agreement or contract can be complete only when the fee or fees agreed upon are within the ability of the school to pay and are also commensurate with the services rendered. Any agreed upon fees must be within the maximum allowed by the FHSAA official pay scale.

80.2 Maximum Pay Scale

80.2.1 Fees. The following fees are the maximum amounts that may be paid by any FHSAA member school to any local officials association. Only local officials associations that have complied with the addition and selection of the Education/Training Committee as requested by the Board of Directors are eligible to charge the 2011-12 maximum fee rate. Associations that do not comply must use the “without training component” maximum rate table. This scale does not preclude payment of lower fees if agreed upon. Fees are per official.

<table>
<thead>
<tr>
<th>Sport</th>
<th>Component</th>
<th>2011-12 Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>w/o training</td>
<td></td>
</tr>
<tr>
<td></td>
<td>component</td>
<td></td>
</tr>
<tr>
<td>Baseball</td>
<td></td>
<td></td>
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<tr>
<td>Regular Season Games</td>
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</tr>
<tr>
<td>Varsity Games (2 Umpires)</td>
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<td>$45.00</td>
</tr>
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<td>Varsity Games (3 Umpires)</td>
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<tr>
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<tr>
<td>Regional Tournament Games</td>
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</tr>
<tr>
<td>FHSAA Finals state tournament games</td>
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<td>$55.00</td>
</tr>
<tr>
<td>Basketball</td>
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<tr>
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<td>$48.00</td>
</tr>
<tr>
<td>Regional Tournament Games</td>
<td></td>
<td>$50.00</td>
</tr>
<tr>
<td>FHSAA Finals state tournament games</td>
<td></td>
<td>$55.00</td>
</tr>
<tr>
<td>Flag Football</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regular Season Games</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Varsity Games (3 Officials)</td>
<td></td>
<td>$31.50</td>
</tr>
<tr>
<td>Junior Varsity Games (3 Officials)</td>
<td></td>
<td>$26.50</td>
</tr>
<tr>
<td>State Series Games</td>
<td></td>
<td></td>
</tr>
<tr>
<td>District Tournament Games (4 Officials)</td>
<td></td>
<td>$34.50</td>
</tr>
<tr>
<td>FHSAA Finals First-Round Play-In Games (4 Officials)</td>
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<td>$36.50</td>
</tr>
<tr>
<td>FHSAA Finals state tournament games (4 Officials)</td>
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<td>$41.50</td>
</tr>
</tbody>
</table>

2011-12 FHSAA Handbook
## Football

### Regular Season Games
- Varsity Games (Field Officials) ................................................................. $57.00 $60.00
- Junior Varsity Games (Field Officials) .................................................. $43.00 $46.00
- Clock Operator and 25-second Clock Operator .................................. $26.00 $29.00

### State Series Games
- District Tiebreakers (Field Officials) .................................................. $57.00 $60.00
- District Tiebreakers (Clock Operator and 25-second Clock Operator) $26.00 $29.00
- Regional Tournament Games (Field Officials) .................................. $63.00 $66.00
- Regional Tournament Games (Clock Operator and 25-second Clock Operator) $31.00 $34.00
- State Semifinal Games (Field Officials) .............................................. $63.00 $66.00
- State Semifinal Games (Clock Operator and 25-second Clock Operator) $31.00 $34.00
- FHSAA Finals state championship games (Field Officials) ............... $72.00 $75.00
- FHSAA Finals state championship games (Clock Operator and 25-second Clock Operator) $38.00 $41.00

## Lacrosse

### Regular Season Games
- Varsity Games (2 Officials) ................................................................. $53.00
- Varsity Games (3 Officials) ................................................................. $48.00
- Junior Varsity Games (2 Officials) ...................................................... $45.00

### State Series Games
- District Tournament ................................................................. $56.00
- FHSAA Finals First-or Second-Round Play-in Games ...................... $60.00
- FHSAA Finals state tournament games ........................................ $65.00

## Soccer

### Regular Season Games
- Varsity Games (2 Officials) ................................................................. $43.00 $46.00
- Varsity Games (3 Officials, Double Dual) ........................................... $43.00 $46.00
- Referee ................................................................. $43.00 $46.00
- Side Referees ................................................................. $43.00 $46.00
- Junior Varsity Games (2 Officials) ...................................................... $33.00 $36.00
- Junior Varsity Games (3 Officials) ...................................................... $33.00 $36.00
- Referee ................................................................. $33.00 $36.00
- Side Referees ................................................................. $33.00 $36.00

### State Series Games
- District Tournament Games (Double Dual) ....................................... $45.00 $48.00
- Side Referees ................................................................. $35.00 $48.00

- Regional Tournament Games (Double Dual) ...................................... $47.00 $50.00
- Side Referees ................................................................. $37.00 $50.00

- FHSAA Finals state tournament games (Double Dual only) ............... $52.00 $55.00
- Side Referees ................................................................. $42.00 $55.00
## Softball

### Regular Season Games

<table>
<thead>
<tr>
<th>Game Type</th>
<th>Two Umpires</th>
<th>Three Umpires</th>
<th>Four Umpires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Varsity</td>
<td>$40.00</td>
<td>$35.00</td>
<td>$30.50</td>
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<tr>
<td>Junior Varsity</td>
<td>$30.50</td>
<td>$27.00</td>
<td>$23.00</td>
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</table>

### State Series Games

<table>
<thead>
<tr>
<th>Game Type</th>
<th>Two Umpires</th>
<th>Three Umpires</th>
<th>Four Umpires</th>
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<tbody>
<tr>
<td>District Tournament</td>
<td>$43.00</td>
<td>$35.00</td>
<td>$30.50</td>
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<tr>
<td>Regional Tournament</td>
<td>$45.00</td>
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<tr>
<td>FHSAA Finals state tournament games</td>
<td>$50.00</td>
<td>$45.00</td>
<td>$40.00</td>
</tr>
</tbody>
</table>

## Swimming & Diving

Swimming & Diving officials contract directly with the school for regular season meets.

### State Series Meets

<table>
<thead>
<tr>
<th>Event</th>
<th>Two Umpires</th>
<th>Three Umpires</th>
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</thead>
<tbody>
<tr>
<td>FHSAA Finals state meet</td>
<td>$55.00</td>
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</table>

## Track & Field

Track & Field officials contract directly with the school for regular season meets.

### State Series Meets

<table>
<thead>
<tr>
<th>Event</th>
<th>Two Umpires</th>
<th>Three Umpires</th>
</tr>
</thead>
<tbody>
<tr>
<td>FHSAA Finals state meet</td>
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</tbody>
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## Volleyball

### Regular Season Matches

<table>
<thead>
<tr>
<th>Game Type</th>
<th>Two Umpires</th>
<th>Three Umpires</th>
<th>Four Umpires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Varsity</td>
<td>$37.00</td>
<td>$27.00</td>
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<tr>
<td>Junior Varsity</td>
<td>$27.00</td>
<td>$19.00</td>
<td>$15.00</td>
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### State Series Matches

<table>
<thead>
<tr>
<th>Game Type</th>
<th>Two Umpires</th>
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</thead>
<tbody>
<tr>
<td>District Tournament</td>
<td>$40.50</td>
<td>$32.00</td>
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<tr>
<td>Regional Tournament</td>
<td>$27.00</td>
<td>$21.00</td>
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<tr>
<td>FHSAA Finals First-Round Play-In Matches</td>
<td>$44.00</td>
<td>$36.00</td>
</tr>
<tr>
<td>FHSAA Finals state tournament matches</td>
<td>$49.50</td>
<td>$42.00</td>
</tr>
<tr>
<td>FHSAA Finals state tournament matches</td>
<td>$31.50</td>
<td>$25.00</td>
</tr>
</tbody>
</table>
Water Polo

Regular Season Games

Varsity Games
Two Referees ................................................................. $35.00 $35.00
One Referee ................................................................. $40.00 $40.00

Junior Varsity Games
Two Referees ................................................................. $27.00 $27.00
One Referee ................................................................. $33.00 $33.00

State Series Games

District Tournament Games
Referees (two) ................................................................. $38.00 $38.00

Play-In Games
Referees (two) ................................................................. $43.00 $43.00

FHSAA Finals State Tournament Games
Referees (two) ................................................................. $45.00 $45.00

Wrestling

Regular Season Meets/Tournaments

Varsity Meets ................................................................. $50.00 $55.00
Junior Varsity Meets ......................................................... $39.00 $44.00

Dual-Team Tournament
Each Match actually refereed ........................................... $4.00/match

Weigh-ins ................................................................. $13.00 $16.00

Individual Bracket Tournaments
Each Match actually refereed ........................................... $4.00/match

Weigh-ins ................................................................. $13.00 $16.00

State Series Tournaments

District Tournaments
First Day ........................................................................ $110.00 $115.00
Second Day ...................................................................... $40.00 $45.00

Weigh-ins ................................................................. $15.00 $20.00

Regional Tournaments
First Day ........................................................................ $120.00 $125.00
Second Day ...................................................................... $50.00 $55.00

Weigh-ins ................................................................. $15.00 $20.00

FHSAA Finals state tournament
First Day ........................................................................ $157.00 $162.00
Second Day ...................................................................... $60.00 $65.00
Third Day ......................................................................... $33.00 $38.00

Weigh-ins ................................................................. $15.00 $20.00

80.2.2 Mileage. Sixty (60) cents per mile, one way, is the maximum rate.

80.2.2.1 Regular Season. Sixty (60) cents per mile one way. Schools, school districts and local associations may negotiate different terms for mileage, i.e. flat rates, if agreed upon by both parties.

80.2.2.2 State Series. Sixty (60) cents per mile, one way, per officiating crew. Two vehicles per playoff crew are permitted in football for state series contests.
Appendix D

2011-12 Listing of Full Member Schools by Administrative Section/Legislative Division (793 Full Member Schools as of June 30, 2011)

This listing of the 793 full member schools as of June 30, 2011 is divided into Administrative Section, Legislative Division and County.

Administrative Section 1
(187 Schools)

Legislative Division 1
(23 schools)

Escambia County
Escambia High School (Pensacola)
Escambia Charter School (Gonzalez)
Northview High School (Bratt)
Pensacola High School
Pensacola Catholic High School
Pensacola Christian Academy
Pine Forest High School (Pensacola)
Tate High School (Cantonment)
Washington High School (Pensacola)
West Florida Technical High School (Pensacola)

Okaloosa County
Baker High School
Choctawhatchee High School (Fort Walton Beach)
Crestview High School
Fort Walton Beach High School
Laurel Hill High School
Niceville High School
Rocky Bayou Christian School (Niceville)

Santa Rosa County
Central High School (Milton)
Gulf Breeze High School
Jay High School
Milton High School
Navarre High School
Pace High School

Legislative Division 2
(20 schools)

Bay County
Arnold High School (Panama City Beach)
Bay High School (Panama City)
Bozeman Learning Center (South Port)
Mosley High School (Lynn Haven)
North Bay Haven Charter Academy (Panama City)
Rutherford High School (Springfield)

Holmes County
Bethlehem High School (Bonifay)
Bonifay Middle School
Holmes County High School (Bonifay)
Ponce de Leon High School
Poplar Springs High School (Graceville)

Walton County
Freeport High School
Freeport Middle School
Paxton High School
South Walton High School (Santa Rosa Beach)
Walton High School (DeFuniak Springs)

Washington County
Chipley High School
Roulhac Middle School (Chipley)
Vernon High School
Vernon Middle School

Legislative Division 3
(20 schools)

Calhoun County
Altha High School
Blountstown High School
Blountstown Middle School

Franklin County
Franklin County High School (Eastpoint)

Gadsden County
East Gadsden High School (Havana)
Havana Middle School
Munroe Day School (Quincy)
Shanks Middle School (Quincy)
Tallavana Christian School (Havana)
West Gadsden High School (Greensboro)

Gulf County
Port St. Joe High School
Wewahitchka High School

Jackson County
Cottondale High School
Graceville High School
Grand Ridge Middle School
Malone High School
Mariana High School
Mariana Middle School
Sneads High School

Liberty County
Liberty County High School (Bristol)

Legislative Division 4
(19 schools)

Jefferson County
Aucilla Christian Academy (Monticello)
Jefferson County High School (Monticello)

Leon County
Chiles High School (Tallahassee)
Community Christian School (Tallahassee)
FAMU High School (Tallahassee)
Florida High School (Tallahassee)
Godby High School (Tallahassee)
Holy Comforter Episcopal School (Tallahassee)
innovation School of Excellence (Tallahassee)
John Paul II High School (Tallahassee)
Leon High School (Tallahassee)
Lincoln High School (Tallahassee)
Maclay School (Tallahassee)
North Florida Christian School (Tallahassee)
Rickards High School (Tallahassee)
Trinity Catholic Middle School (Tallahassee)

Wakulla County
Riversprings Middle School (Crawfordville)
Wakulla High School (Crawfordville)
Wakulla Middle School (Crawfordville)

Legislative Division 5
(25 schools)

Columbia County
Columbia High School (Lake City)
Fort White High School (Lake City)
Lake City Middle School
Richardson Middle School (Lake City)

Dixie County
Dixie County High School (Cross City)
Rains Middle School (Cross City)

Gilchrist County
Bell High School
Trenton High School

Hamilton County
Hamilton County High School (Jasper)

Lafayette County
Lafayette High School (Mayo)

Levy County
Bronson High School
Cedar Key High School
Chiefland High School
Chiefland Middle School
Williston High School
Williston Middle School

Madison County
Madison County Central Middle School (Madison)
Madison County High School (Madison)

Suwannee County
Branford High School
Melody Christian Academy (Live Oak)
Suwannee High School (Live Oak)
Suwannee Middle School (Live Oak)

Taylor County
Steinhatchee School
Taylor County High School (Perry)
Taylor County Middle School (Perry)

Legislative Division 6
(27 schools)

Alachua County
Buchholz High School (Gainesville)
Cornerstone Academy (Gainesville)
Country Side Christian School (Gainesville)
Eastside High School (Gainesville)
Family Life Academy (Archery)
Gainesville High School
Hawthorne High School
Newberry High School
Oak Hall School (Gainesville)
P. K. Yonge School (Gainesville)
St. Francis Catholic High School (Gainesville)
Santa Fe High School (Alachua)
Westwood Hills Christian School (Gainesville)

Baker County
Baker County High School (Glen St. Mary)
Baker County Middle School (Macclenny)

Bradford County
Bradford High School (Starke)
Bradford Middle School (Starke)
Cassels Christian Academy (Starke)

Nassau County
Callahan Middle School
Fernandina Beach High School
Fernandina Beach Middle School
Hilliard High School
West Nassau High School (Callahan)
Yulee High School
Yulee Middle School

Union County
Lake Butler Middle School
Union County High School (Lake Butler)

Legislative Division 7
(26 schools)

Duval County (North and East)
Andrew Jackson High School (Jacksonville)
Atlantic Coast High School (Jacksonville)
Bishop Kenny High School (Jacksonville)
Bolles School (Jacksonville)
Christ’s Church Academy (Jacksonville)
Englewood High School (Jacksonville)
Episcopal High School (Jacksonville)
Espirit de Corps Center for Learning (Jacksonville)
First Coast High School (Jacksonville)
Fletchcr High School (Neptune Beach)
Harvest Community School (Jacksonville)
Hendricks Day School (Jacksonville)
Mandarin High School (Jacksonville)
North Florida Educational Institute (Jacksonville)
Parsons Christian Academy (Jacksonville)
Providence School (Jacksonville)
Raines High School (Jacksonville)
Ribault High School (Jacksonville)
River City Science Academy (Jacksonville)
Sandalwood High School (Jacksonville)
Seacoast Christian Academy (Jacksonville)
Stanton College Preparatory School (Jacksonville)
Tempette Learning Academy (Jacksonville)
Terry Parker High School (Jacksonville)
University Christian School (Jacksonville)
Wolfson High School (Jacksonville)

Legislative Division 8
(27 schools)

Clay County
Clay High School (Green Cove Springs)
Fleming Island High School
Green Cove Springs Junior High School
Keystone Heights High School
Lake Asbury Junior High School (Green Cove Springs)
Lakeside Junior High School (Orange Park)
Middleburg High School
Oakleaf High School (Orange Park)
Oakleaf Junior High School (Orange Park)
Orange Park High School
Orange Park Junior High School
Ridgeview High School (Orange Park)
St. Johns Country Day School (Orange Park)
Wilkinson Junior High School (Middleburg)
Duval County (West and South)
Baldwin High School
Bishop Snyder High School (Jacksonville)
Broach West School (Jacksonville)
Cedar Creek Christian School (Jacksonville)
Eagle’s View Academy (Jacksonville)
Ed White High School (Jacksonville)
First Coast Christian School (Jacksonville)
Forrest High School (Jacksonville)
Paxon School For Advanced Studies (Jacksonville)
Robert E. Lee High School (Jacksonville)
School of Success Charter (Jacksonville)
Temple Christian Academy (Jacksonville)
Trinity Christian Academy (Jacksonville)

Administrative Section 2
(189 Schools)

Legislative Division 9
(27 schools)

Brevard County
Astronaut High School (Titusville)
Bayside High School (Palm Bay)
Brevard Christian School (West Melbourne)
Brevard HEAT (Palm Bay)
Brevard Private Academy (Merritt Island)
Cocoa Beach High School
Cocoa High School
Community Christian School (Melbourne)
Covenant Christian School (Palm Bay)
Diamond Community School (Palm Bay)
Eau Gallie High School (Melbourne)
Edgewood High School (Merritt Island)
Florida Air Academy (Melbourne)
Heritage High School (Palm Bay)
Holy Trinity Episcopal Academy (Melbourne)
Melbourne Central Catholic
Melbourne High School
Merritt Island Christian School
Merritt Island High School
Palm Bay Community Charter
Palm Bay High School (Melbourne)
Rockledge High School
Satellite High School (Satellite Beach)
Space Coast Jr/Sr High School (Cocoa)
Titusville High School
Viera High School (Melbourne)
West Shore High School (Melbourne)

Legislative Division 10
(24 schools)

Marion County
Belleview High School
Dunnellon High School
Forest High School (Ocala)
Lake Weir High School (Ocala)
Meadowbrook Academy (Orlando)
North Marion High School (Citra)
Ocala Christian Academy
St. John Lutheran School (Ocala)
Trinity Catholic High School (Ocala)
Vanguard High School (Ocala)
West Port High School (Ocala)

Putnam County
Crescent City High School
Interlachen High School
Palatka High School
Peniel Baptist Academy (Palatka)

St. Johns County
Bartram Trail High School (Jacksonville)
Beacon of Hope Christian School (St. Augustine)
Creekside High School (St. Johns)
Florida School for the Deaf and Blind (St. Augustine)
Menendez High School (St. Augustine)
Nease High School (St. Augustine)
Ponte Vedra High School
St. Augustine High School
St. Joseph Academy (St. Augustine)

Legislative Division 11
(21 schools)

Flagler County
Flagler Palm Coast High School (Palm Coast)
Heritage Academy Charter (Bunnell)
Matanzas High School (Palm Coast)

Volusia County
Atlantic High School (Port Orange)
Calvary Christian Academy (Ormond Beach)
DeLand High School
Deltona High School
Father Lopez High School (Daytona Beach)
Halifax Academy (Ormond Beach)
Mainland High School (Daytona Beach)
New Smyrna Beach High School
Pine Ridge High School (Deltona)
Riverbend Academy (Ormond Beach)
St. Barnabas Episcopal School (Deltona)
Seabreeze High School (Daytona Beach)
Spruce Creek High School (Port Orange)
Stetson Baptist Christian School (Deltona)
Taylor High School (Pierson)
Trinity Christian Academy (Deltona)
University High School (Orange City)
Warner Christian Academy (South Daytona)

Legislative Division 12
(23 schools)

Citrus County
Citrus High School (Inverness)
Citrus Springs Middle School
Crystal River High School
Crystal River Middle School
Inverness Middle School
Lecanto High School
Lecanto Middle School
Seven Rivers Christian School (Lecanto)

Hernando County
Bishop McLaughlin Catholic High School (Spring Hill)
Central High School (Brooksville)
Challenger K-8 School (Spring Hill)
Crew Lake Middle School (Spring Hill)
Explorer K-8 (Spring Hill)
Floyd Middle School (Spring Hill)
Fox Chapel Middle School (Spring Hill)
Hernando Christian Academy (Brooksville)
Hernando High School (Brooksville)
Nature Coast Technical High School (Brooksville)
Parrott Middle School (Brooksville)
Powell Middle School (Brooksville)
Springstead High School (Spring Hill)
Weeki Wachee High School
West Hernando Middle School (Brooksville)
Legislative Division 13
(29 schools)

Pasco County
Academy at the Lakes (Land O'Lakes)
Anclote High School (Holiday)
Bayonet Point Middle School (New Port Richey)
Centennial Middle School (Dade City)
Chasco Middle School (Port Richey)
Fivay High School (Hudson)
Gulf High School (New Port Richey)
Gulf Middle School (New Port Richey)
Hudson High School
Hudson Middle School
John Long Middle School (Wesley Chapel)
Land O'Lakes High School
Mitchell High School (New Port Richey)
Pasco High School (Dade City)
Pasco Middle School (Dade City)
Paul Smith Middle School (Holiday)
Pine View Middle School (Land O'Lakes)
Ridgewood High School (New Port Richey)
River Ridge High School (New Port Richey)
River Ridge Middle School (New Port Richey)
Rushe Middle School (Land O'Lakes)
Saddlebrook Academy (Wesley Chapel)
Seven Springs Middle School (New Port Richey)
Stewart Middle School (Zephyrhills)
Sunlake High School (Land O'Lakes)
Weightman Middle School (Wesley Chapel)
Wesley Chapel High School
Wiregrass Ranch High School (Wesley Chapel)
Zephyrhills High School

Legislative Division 14
(16 schools)

Lake County
East Ridge High School (Clermont)
Eustis High School
First Academy-Leesburg
Lake Minneola High School
Leesburg High School
Montverde Academy
Mount Dora Bible School
Mount Dora High School
South Lake High School (Groveland)
Tavares High School
Umatilla High School

Sumter County
South Sumter High School (Bushnell)
South Sumter Middle School (Webster)
The Villages High School
The Villages Middle School
Wildwood Middle/High School

Legislative Division 15
(21 schools)

Orange County (North)
Apopka High School
Central Florida Preparatory School (Orlando)
Forest Lake Academy (Apopka)
International Community School (Winter Park)
Ocoee High School
Orangewood Christian School (Maitland)
Trinity Preparatory School (Winter Park)
Wekiva High School (Apopka)
Winter Park High School

Seminole County
Crooms Academy (Sanford)
The Geneva School (Fern Park)
Hagerty High School (Oviedo)
Lake Brantley High School (Altamonte Springs)
Lake Howell High School (Winter Park)
Lake Mary High School
Lake Mary Preparatory School
Lyman High School (Longwood)
Master's Academy (Oviedo)
Oviedo High School
Seminole High School (Sanford)
Winter Springs High School

Legislative Division 16
(28 schools)

Orange County (South)
Agape Christian Academy (Orlando)
Bishop Moore High School (Orlando)
Boone High School (Orlando)
Central Florida Christian Academy (Ocoee)
The Christ School (Orlando)
Circle Christian School (Orlando)
Colonial High School (Orlando)
Cornerstone Charter Academy (Orlando)
Cypress Creek High School (Orlando)
Dr. Phillips High School (Orlando)
East River High School (Orlando)
Edgewater High School (Orlando)
Evans High School (Orlando)
Faith Christian Academy (Orlando)
First Academy (Orlando)
Foundation Academy (Winter Garden)
Freedom High School (Orlando)
Jones High School (Orlando)
Lake Highland Preparatory School (Orlando)
Lake Nona High School (Orlando)
Oak Ridge High School (Orlando)
Olympia High School (Orlando)
Orlando Christian Prep School
Pipe Castle Christian Academy (Orlando)
Timber Creek High School (Orlando)
University High School (Orlando)
West Orange High School (Winter Garden)
Windermere Preparatory School

Administrative Section 3
(208 Schools)

Pinellas County
Academy Prep Center (St. Petersburg)
Admiral Farragut Academy (St. Petersburg)
Boca Ciega High School (Gulfport)
Calvary Christian High School (Clearwater)
Canterbury School (St. Petersburg)
Clearwater Central Catholic
Clearwater High School
Countryside High School (Clearwater)
Dixie Hollins High School (St. Petersburg)
Dunedin High School
East Lake High School (Tarpon Springs)
Gibbs High School (St. Petersburg)
Indian Rocks Christian School (Largo)
Keswick Christian School (St. Petersburg)
Lakeside Christian School (Clearwater)
Lakewood High School (St. Petersburg)
Largo High School
### Legislative Division 18

**Hillsborough County (North)**
- Alonso High School (Tampa)
- American Youth Academy (Tampa)
- Brooks-DeBartolo Collegiate High School (Tampa)
- Cambridge Christian School (Tampa)
- Carrollwood Day School (Tampa)
- Chamberlain High School (Tampa)
- Citrus Park Christian School (Tampa)
- Freedom High School (Tampa)
- Gaither High School (Tampa)
- George Steinbrenner High School (Lutz)
- Hillsborough High School (Tampa)
- Jesuit High School (Tampa)
- King High School (Tampa)
- Leto Comprehensive High School (Tampa)
- Middleton High School (Tampa)
- Odessa Christian School
- Pepin Academy High School (Tampa)
- Pepin Middle School (Tampa)
- Sickles High School (Tampa)
- Tampa Bay Christian Academy
- Tampa Bay Technical High School
- Tampa Catholic High School
- Universal Academy (Tampa)
- Wharton High School (Tampa)

### Legislative Division 19

**Hillsborough County (South)**
- Armwood Senior High School (Seffner)
- Bayshore Christian School (Tampa)
- Berkeley Preparatory School (Tampa)
- Blake High School (Tampa)
- Bloomingdale High School (Valrico)
- Brandon High School
- Durant High School (Plant City)
- East Bay High School (Gibsonston)
- Foundation Christian Academy (Valrico)
- Holy Names (Tampa)
- Jefferson High School (Tampa)
- Lennard Senior High School (Ruskin)
- Newsome High School (Lithia)
- Plant High School (Tampa)
- Plant City High School
- Riverview High School (Riverview)
- Robinson High School (Tampa)
- Seffner Christian Academy
- Steinbrenner High School (Lutz)
- Strawberry Crest High School (Dover)
- Tampa Bay HEAT (Brandon)
- Tampa Preparatory School

### Legislative Division 20

**Charlotte County**
- Charlotte High School (Punta Gorda)
- Community Christian School (Port Charlotte)
- Lemon Bay High School (Englewood)
- Port Charlotte High School

### Legislative Division 21

**Polk County**
- All Saints’ Academy (Winter Haven)
- Auburndale High School
- Bartow High School
- Fort Meade High School
- Frostproof High School
- George Jenkins High School (Lakeland)
- Haines City High School
- Kathleen High School (Lakeland)
- Lake Gibson High School (Lakeland)
- Lake Region High School (Eagle Lake)
- Lake Wales High School
- Lakeland Christian School
- Lakeland High School
- Landmark Christian School (Haines City)
- McKeel Academy (Lakeland)
- Mulberry High School
- Oasis Christian Academy (Winter Haven)
- Ridge High School (Davenport)
- Santa Fe Catholic High School (Lakeland)
- Sunrise Christian School (Lakeland)
- Tenoroc High School (Lakeland)
- Vanguard School (Lake Wales)
- Victory Christian Academy (Lakeland)
- Winter Haven High School

### Legislative Division 22

**Glades County**
- Moore Haven High School
- Pematev Emahakv Charter School (Okeechobee)

**Hendry County**
- Ahfatchkee Day School (Clewedstion)
Clewiston High School  
Clewiston Middle School  
King’s Academy (Clewiston)  
LaBelle High School  
LaBelle Middle School  
West Glades School (LaBelle)  

Highlands County  
Avon Park High School  
Heartland Christian School (Sebring)  
Lake Placid High School  
Sebring High School  
Walker Memorial Academy (Avon Park)  

Okeechobee County  
Okeechobee High School  
Osceola Middle School (Okeechobee)  
Yearling Middle School (Okeechobee)  

Osceola County  
Celebration High School  
City of Life Christian (Kissimmee)  
Gateway High School (Kissimmee)  
Harmony High School  
Liberty High School (Kissimmee)  
Life Christian Academy (Kissimmee)  
New Dimensions School (Kissimmee)  
Osceola High School (Kissimmee)  
Poinciana High School (Kissimmee)  
Southland Christian School (St. Cloud)  
St. Cloud High School  

Legislative Division 23  
(35 schools)  

Collier County  
Barron Collier High School (Naples)  
Community School of Naples  
Donahue Academy (Ave Maria)  
Everglades City High School  
First Baptist Academy (Naples)  
Golden Gate High School (Naples)  
Gulf Coast High School (Naples)  
Immokalee High School  
Lely High School (Naples)  
Marco Island Academy  
Naples High School  
Palmetto Ridge High School (Naples)  
Seacrest Country Day School (Naples)  
St. John Neumann High School (Naples)  

Lee County  
Bishop Verot High School (Fort Myers)  
Canterbury School (Fort Myers)  
Cape Coral High School  
Crestwell School (Fort Myers)  
Cypress Lake High School (Fort Myers)  
Dunbar High School (Fort Myers)  
East Lee County (Lehigh Acres)  
Estero High School  
Evangelical Christian School (Fort Myers)  
Fort Myers High School  
Gateway Charter High School (Fort Myers)  
Ida Baker High School (Cape Coral)  
Island Coast High School (Cape Coral)  
Lehigh High School (Lehigh Acres)  
Mariner High School (Cape Coral)  
North Fort Myers High School  
Oasis High School (Cape Coral)  
Oasis Middle School (Cape Coral)  
Riverdale High School (Fort Myers)  
South Fort Myers High School  
Southwest Florida Christian Academy (Fort Myers)  

Legislative Division 24  
(21 schools)  

Indian River County  
Gifford Middle School (Vero Beach)  
Master’s Academy of Vero Beach  
Oslo Middle School (Vero Beach)  
Sebastian River High School  
Sebastian River Middle School  
St. Edward’s School (Vero Beach)  
Storm Grove Middle School (Vero Beach)  
Vero Beach High School  

Martin County  
Community Christian School (Stuart)  
Jensen Beach High School  
Martin County High School (Stuart)  
Pine School (Stuart)  
South Fork High School (Stuart)  

St. Lucie County  
Centennial High School (Port St. Lucie)  
Fort Pierce Central High School  
Fort Pierce Westwood High School  
John Carroll High School (Fort Pierce)  
Lincoln Park Academy (Fort Pierce)  
Morningside Academy (Port St. Lucie)  
Port St. Lucie High School  
Treasure Coast High School (Port St. Lucie)  

Legislative Division 25  
(26 schools)  

Palm Beach County (North)  
Benjamin School (North Palm Beach)  
Berean Christian School (West Palm Beach)  
Cardinal Newman High School (West Palm Beach)  
Dreyfoos School of the Arts (West Palm Beach)  
Dwyer High School (Palm Beach Gardens)  
Forest Hill High School (West Palm Beach)  
Glades Central High School (Belle Glade)  
Glades Day School (Belle Glade)  
Gold Coast Community School (West Palm Beach)  
Inlet Grove High School (Riviera Beach)  
Jupiter Christian School  
Jupiter High School  
King’s Academy (West Palm Beach)  
Oxbridge Academy (West Palm Beach)  
Pahokee Middle-Senior High School  
Palm Beach Central High School (Wellington)  
Palm Beach Day Academy  
Palm Beach Gardens High School  
Palm Beach Lakes High School (West Palm Beach)  
Royal Palm Beach High School  
Seminole Ridge High School (Loxahatchee)  
Shepherd’s School (Pahokee)  
Summit Christian School (West Palm Beach)  
Suncoast High School (Riviera Beach)  
Wellington Christian School  
Wellington High School  

Legislative Division 26  
(23 schools)  

Palm Beach County (South)  
American Heritage School (Delray Beach)  
Atlantic High School (Delray Beach)  
Boca Raton Christian School  

Administrative Section 4  
(209 Schools)
LISTING OF FULL MEMBER SCHOOLS
AS OF JUNE 30, 2011

Boca Raton Community High School
Boynton Beach High School
Charter School of Boynton Beach
Donna Klein Jewish Academy (Boca Raton)
Florida Atlantic University High School (Boca Raton)
Grandview Prep (Boca Raton)
Hillel Day School of Boca Raton
John I. Leonard High School (Greenacres)
Lake Worth Christian School (Boynton Beach)
Lake Worth Community High School
Olympic Heights High School (Boca Raton)
Park Vista High School (Lake Worth)
Pope John Paul II High School (Boca Raton)
Santaluces High School (Lantana)
Spanish River High School (Boca Raton)
St. Andrew’s School (Boca Raton)
Trinity Christian Academy (Lake Worth)
Village Academy (Delray Beach)
West Boca Raton Community High School
Yeshiva High School (Boca Raton)

Legislative Division 27
(32 schools)

Broward County (North)
Abundant Life Christian Academy (Margate)
Ben Gamla Charter School (Plantation)
Blanche Ely High School (Pompano Beach)
Boyd Anderson High School (Lauderdale Lakes)
Calvary Christian Academy (Fort Lauderdale)
Cardinal Gibbons High School (Fort Lauderdale)
Coconut Creek High School
Coral Glades High School (Coral Springs)
Coral Springs Charter School
Coral Springs Christian School
Coral Springs High School
Deerfield Beach High School
Dillard High School (Fort Lauderdale)
Douglas High School (Parkland)
Fort Lauderdale Christian School
Fort Lauderdale High School
Highlands Christian Academy (Pompano Beach)
Lauderdale Lakes Academy
Monarch High School (Coconut Creek)
North Broward Academy of Excellence (North Lauderdale)
North Broward Preparatory School (Coconut Creek)
Northeast High School (Oakland Park)
Pine Crest School (Fort Lauderdale)
Piper High School (Sunrise)
Plantation High School
Pompano Beach High School
Posnack Jewish High School (Plantation)
St. Mark’s Episcopal School (Fort Lauderdale)
Taravella High School (Coral Springs)
Upperroom Christian Academy (Lauderhill)
Westminster Academy (Fort Lauderdale)
Zion Lutheran Christian School (Deerfield Beach)

Legislative Division 28
(36 schools)

Broward County (South)
American Heritage School (Plantation)
American Preparatory Academy (Davie)
Archer School (Miami)
Archbishop McCarthy High School (Southwest Ranches)
Beacon Hill School (Hollywood)
Brauer Maimonides Academy (Fort Lauderdale)
Chaminade College Preparatory (Hollywood)
Cooper City High School
Cypress Bay High School (Weston)
Everglades High School (Miramar)
Flanagan High School (Pembroke Pines)
Hallandale High School
Hollywood Academy for Arts and Sciences
Hollywood Christian School
Hollywood Hills High School
International School of Broward (Hollywood)
Master’s Academy (Southwest Ranches)
McArthur High School (Hollywood)
Miramar High School
Nova High School (Davie)
Parkway Academy (Miramar)
Parkway Christian School (Davie)
Pembroke Pines Charter High School
Sagemont Upper School (Weston)
Sheridan Hills Christian School (Hollywood)
Somerset Academy (Pembroke Pines)
Somerset Central Miramar Charter
South Broward High School (Hollywood)
South Florida HEAT (Fort Lauderdale)
South Plantation High School
St. Thomas Aquinas High School (Fort Lauderdale)
Stranahan High School (Fort Lauderdale)
University School (Fort Lauderdale)
West Broward High School (Pembroke Pines)
Western High School (Davie)
Westlake Preparatory School (Davie)
Weston Christian Academy

Legislative Division 29
(24 schools)

Miami-Dade County (North)
American High School (Hialeah)
Belen Jesuit Preparatory School (Miami)
Champagnat Catholic School (Hialeah)
Dade Christian School (Miami)
Divine Savior Academy (Doral)
Doral Academy (Miami)
Edison Private School (Miami)
Goleman High School (Miami)
Grace Academy International (Opa Locka)
Greater Miami Academy (Miami)
Hialeah Educational Academy
Hialeah Gardens High School
Hialeah High School
Hialeah-Miami Lakes High School
Horeb Christian School (Hialeah)
Mater Academy Charter School (Hialeah Gardens)
Mater Lakes Academy (Miami)
Miami Carol City Senior High School
Miami Coral Park Senior High School
Miami Douglas MacArthur North High School
Miami Springs Senior High School
Monsignor Pace High School (Miami)
Reagan Senior High School (Doral)
Westland Hialeah High School

Legislative Division 30
(23 schools)

Miami-Dade County (East)
Archbishop Carroll High School (Miami)
Aventura City School of Excellence
Center of Life Academy (Miami)
Cushman School (Miami)
Doctors Charter School (Miami Shores)
Dr. Krop Senior High School (Miami)
Hebrew Academy (Miami Beach)
Hillel Community Day School (North Miami Beach)
Mater Academy East Charter High (Miami)
Miami Beach Senior High School
Miami Central Senior High School
Miami Christian School
Miami Country Day School
Miami Edison Senior High School
Miami Jackson Senior High School
Miami Norland Senior High School
Miami Northwestern Senior High School
Miami Senior High School
Mourning Senior High School (North Miami)
North Miami Beach Senior High School
North Miami Senior High School
Northwest Christian Academy (Miami)
Washington High School (Miami)

Legislative Division 31
(24 schools)

Miami-Dade County (West)
Archbishop Curley High School (Miami)
Archimedeian Upper Conservatory (Miami)
Braddock Senior High School (Miami)
Brito Miami Private School
Carrollton School of the Sacred Heart (Miami)
Christopher Columbus Catholic High School (Miami)
Coral Gables Senior High School
Ferguson Senior High School (Miami)
Florida Christian School (Miami)
Gulliver Preparatory School (Miami)
Immaculata-LaSalle High School (Miami)
International Studies Charter (Coral Gables)
Our Lady of Lourdes Academy (Miami)
MAST Academy (Key Biscayne)
Miami Sunset Senior High School
Pinecrest Preparatory Academy (Miami)
Ransom Everglades High School (Miami)
Riviera Preparatory School (Miami)
South Miami Senior High School
Southwest Miami Senior High School
Saint Brendan High School (Miami)
TERRA Institute (Miami)
Felix Varela Senior High School (Miami)
Westwood Christian School (Miami)

Legislative Division 32
(21 schools)

Miami-Dade County (South)
Barrington Christian Academy (Florida City)
Calusa Preparatory School (Miami)
Colonial Christian School (Homestead)
Coral Reef Senior High School (Miami)
Heritage School (Miami)
Homestead Senior High School
Key’s Gate Charter School (Homestead)
Miami Killian Senior High School
Miami Palmetto Senior High School
Miami Southridge Senior High School
Palmer Trinity School (Miami)
Princeton Christian School
Redland Christian Academy (Homestead)
Somerset Academy Charter High (Homestead)
South Dade Senior High School (Homestead)
Westminster Christian School (Miami)

Monroe County
Coral Shores High School (Tavernier)
Island Christian School (Islamorada)
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**Directions to Robert W. Hughes FHSAA Bldg.**

The Robert W. Hughes FHSAA Building is located in west Gainesville at 1801 NW 80th Blvd, which runs parallel to the west side of Interstate 75. Take exit 387, SR 26 (Newberry Rd), west to Fort Clarke Blvd, turn right. Proceed north approximately 1/2 mile to NW 15th Pl, turn right. Follow NW 15th Pl 1/4 mile where it will curve sharply left and become NW 80th Blvd. Continue on NW 80th Blvd. It will dead end into the entrance to the FHSAA drive.