



THE 2012 FHSAA FLORIDA BASKETBALL FINALS - THE LAKELAND CENTER
Coaches Meeting Agenda via Online

1. Entrance to The Lakeland Center (TLC) is one hour 30 minutes (1:30) prior to the start of each session. All players and coaches of participating teams must use the "Player Pass Gate."
2. There will be a mandatory photo and ring sizing session for each team at the following times: Visiting team – 1 hour, 10 minutes prior to the tip-off time and Home team – 1 hour prior to the tip-off time. If your team is ready before these times, please locate the FHSAA director.
3. Teams will have a 20-minute warm-up period prior to the start of each game. The FHSAA shall provide Spalding basketballs for each team's use during its warm-up period. Teams shall warm-up at the basket at the opposite end of the court from where they will be sitting. Teams may not practice on the Lakeland Center court at any other time.
4. Teams shall submit their rosters and starting line-ups to the official scorer immediately after starting their pre-game warm-up.
5. Teams may dress at the hotel or at TLC. Participating teams shall be assigned to a dressing room adjacent (to the west) to the "Player Pass Gate." The Lakeland Center personnel shall control access to the dressing rooms.
6. BRACKETS: Those teams whose names are placed on the **TOP Line** of each bracket shall be designated as the home team and shall wear White jerseys. Each team shall **bring both sets of jerseys** to The Lakeland Center. The Home team shall sit on the left side of the scorer and timer as you look at the court from behind the scorer's table.
7. The National Anthem will be played prior to the start of each session. Substitutes followed by the starting five players will be introduced prior to the start of each semifinal game. All players will again be introduced prior to the start of each championship game. (See additional handouts for procedures.)
8. Each school will receive seven (7) floor/locker-room access passes/wristbands to be used by coaches, managers, statisticians, trainers, medical personnel, administrators, etc. These are for the use of the personnel listed above on a game basis. Each person will be checked off the list as they enter the facility. **If anyone loses or misplace passes/wristband, they will have to purchase a ticket to enter the facility.**
9. Cheerleaders from participating schools (same number who cheered for varsity games during the regular season and their adult sponsors/coaches will be given *free admission for only those sessions in which its team is scheduled to play. A maximum of 16 cheerleaders will be allowed onto the floor.* **Extra cheerleaders will be required to pay of admission and sit in the stands.**
10. A pep band from participating schools (maximum of 15 including director) will be given free admission for only those sessions in which its team is scheduled to play. Pep band seating will be assigned by the FHSAA.
11. **Participation in the awards presentation following each championship game is mandatory by both coaches and players.** Players are to be dressed in school uniform for the awards presentation. Winners and runners-up will receive individual medallions and teams shall receive a trophy. Please no hats, sunglasses or any other extra accessories.
12. Administrators are to report to the announcer at the scorers' table to give their seat location in case they are needed.
13. The FHSAA shall provide the game balls to be used for all warm-ups and games.
14. Proper bench control and decorum are required at all times. Coaches are reminded to dress professionally.
15. Locker rooms are closed to the media. Post game interviews will be held in the Press Area on the second floor of the arena. After the 5-minute "cooling off period" ends, the runner-up coach shall begin, followed by the champion coach. Participation of up to 5 players is optional.
16. Television timeouts will be given during both semifinal and championship games. Please follow the enclosed instructions.



FHSAA Florida Finals

OFFICIAL PARTY GATE LIST

(Includes players, coaches and support staff)

School: _____ Head Coach: _____

Please list each individual from your school who should be admitted to your team's games. List players first 15 players only (numerical order by jersey **No.**), followed by the head coach (**HC**), assistant coaches (**AC**) and others (**O**). These individuals represent the participating school's team party (limit of 22).

NAME	No.	1	2	3	4	5	6	7	8	9	10	11	12
Team members in numerical order													
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
Coach (s), support staff and others													
16													
17													
18													
19													
20													
21													
22													

Individuals on this list will enter through the pass gate located on the North side of The Lakeland Center. **Please return this list to the FHSAA administrator as you enter the venue.**



CHEERLEADER PROCEDURES

Cheerleading Guidelines

The FHSAA Board of Directors has established the following policy with regard to the activities of cheerleaders:

A. General Regulations

1. Cheerleaders are prohibited from building pyramids higher than **two tiers during any routine in practice or during a performance in conjunction with an interscholastic contest**. Host school principals are responsible for the enforcement of this regulation during regular season contests. Tournament/Meet managers and directors will be responsible for the enforcement of the regulation during FHSAA State Series contests.

2. Prior to a student's participation in cheerleading tryouts, practice or performance, the student must secure a physician's certificate to the effect that the student is physically fit for participation. S. 1006.18, FLORIDA STATUTES – Safety Standards for Cheerleaders. The Florida High School Athletic Association or successor organization shall adopt statewide uniform safety standards for student cheerleaders and spirit groups that participate in any school activity or extracurricular student activity. The Florida High School Athletic Association or successor organization shall adopt the "Official High School Spirit Rules," published by the National Federation of State High School Associations, as the statewide uniform safety standards.

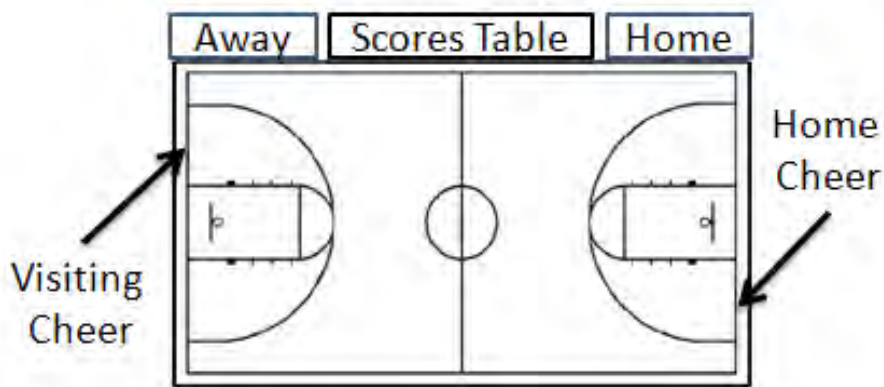
B. Indoor Contests

1. Cheerleaders must remain in their seats along the sidelines at all times when the ball is alive or a match is in progress.

2. Officials are responsible for the enforcement of this regulation. First offense – warning; Second and subsequent offense – technical foul in basketball.

The four (5) most asked questions at the FHSAA Florida Finals are:

1. Where do I enter the Lakeland Center? At the pass gate located on the same side as the ticketed entrance. Towards the back of the facility.
2. *Where do we sit during our team's game?* **NO MORE** than sixteen (16) cheerleaders may sit in the marked off areas at each end line of the basketball court.

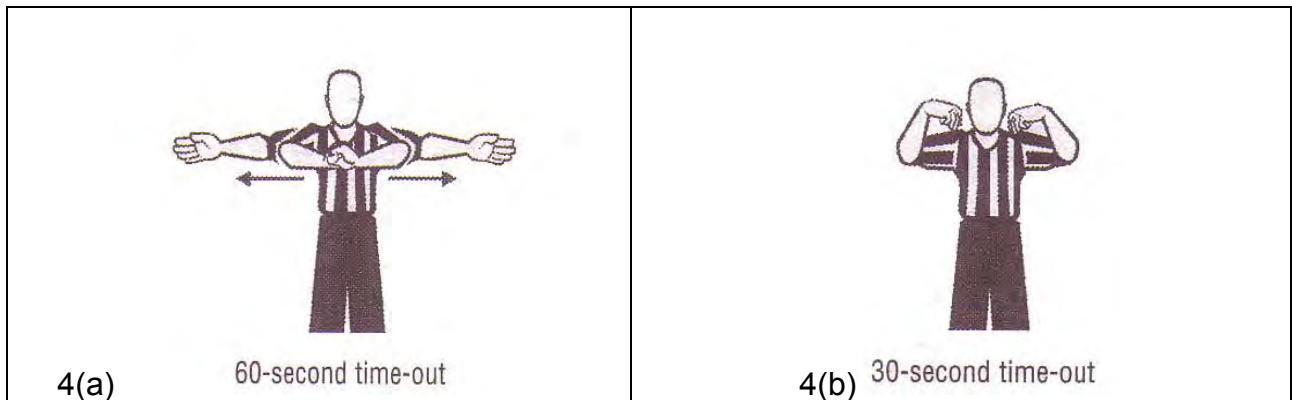


CHEERLEADER PROCEDURES Cont.

3. *Can we cheer on the court during the warm-up period before the game?* Yes! Cheerleaders may stand along the end line under their team’s basket and cheer during the 20:00 minute pre-game warm-up period.

4. *Can we be on the floor during pre-game introductions?* Absolutely! Cheerleaders may be on the court during the pre-game introductions. In past years, most cheerleader squads have formed a chute for their teams to run through leading from the bench area towards the officials standing on the opposite side of the table. squads have formed several rows of cheerleaders, standing on the court opposite the team bench on the “backside” of the free throw lane. **However, they may stand on the half-court designated by their team’s bench.**

5. *When do we cheer during time outs?* (a) During full time outs, cheerleaders shall alternate going onto the playing court to lead cheers. (b) During 30 second time outs, cheerleaders may stand and lead cheers at their location. Cheerleader captains please get together and decide who goes first.



REMEMBER:

It is an honor to represent your school here at the FHSAA Florida Basketball Finals. By following these simple guidelines, you will maximize your enjoyment of this event as well as support your team with positive sportsmanship.

If your school wishes to perform at half-time, please email the tournament director, Shanell Young at syoung@fhsaa.org by 5:00pm, Monday 20(girls) 27(boys), 2012.



FHSAA Basketball Finals

Cheerleading Personnel

School Name: _____ City: _____

Day (check): ___Wed. ___Thurs. ___Fri. ___Sat. ___ Game Times: ___ Semi. / ___ Final

Cheerleaders:

1.	9.
2.	10.
3.	11.
4.	12.
6.	13.
6.	14.
7.	15.
8.	16.
Coach 1.	Coach 2.

Coach (chaperone): _____ Signature: _____

Cheer leaders in **uniform only** will be **admitted free** into the session in which their team is playing, provided they are accompanied by their faculty director (maximum of two (2) coaches/chaperones). **Bus/van/car drivers for cheerleaders are not admitted free.**

Please **return** this list to the FHSAA Administrator as you enter the venue.

If you would like to perform at half time of your game, please email Shanell Young at syoung@fhsaa.org as soon as possible.



FHSAA Basketball Finals

Pep Band Personnel

School Name: _____ City: _____

Day (check): ___ Wed. ___ Thurs. ___ Fri. ___ Sat. ___ Game Times: ___ Semi. / ___ Final

Pep Band Members:

1.	9.
2.	10.
3.	11.
4.	12.
7.	13.
6.	14.
7.	15.
8.	
Coach 1.	Coach 1.

Coach (chaperone): _____ Signature: _____

Pep Bands are allowed to play during: dead ball situations, quarter breaks, half time and between the end of the game and any overtime periods only.

Band Member (limit 15) will be **admitted free** into the session in which their team is playing, provided they are accompanied by their faculty director (maximum of two (2) coaches/chaperones).

Bus/van/car drivers for bands are not admitted free.

Please **return** this list to the FHSAA Administrator as you enter the venue. If you would like to perform at half time of your game, please email Shanell Young at syoung@fhsaa.org as soon as possible.



TV TIMEOUT PROCEDURE



WHEN: With less than 4:00 minutes remaining in each quarter, there will be a TV timeout when there is a throw-in situation brought about by (a) the ball going out of bounds, (b) a held ball, (c) a non-shooting foul being called, or (d) the thrower making the last free throw of a series of free throws.

PROCEDURE: As the TV coordinator located at the scorer's table stands he/she shall request the timer to sound the horn. The game officials shall signal a timeout (raised arm) and point to the scorer's table. When 5 seconds remain in the TV timeout, the TV coordinator shall visually count down the remaining seconds. After the TV timeout, only one horn will be sounded to conclude the timeout.

LENGTH: The TV timeout shall last long enough for Bright House to "go to black and back out" (this generally takes about 45 seconds).

TEAMS: Participating teams may either remain on the court (30-second timeout procedure) or sit on the bench.

CHEERLEADERS: May stand and cheer from their courtside position but **may not** go onto the playing floor.

PEP BANDS: May play during this dead ball period.

NOTE: IF either team requests a timeout during this time frame, the timeout shall be charged to the team requesting the timeout and shall last a minimum of time needed as outlined above (if a 30-second timeout is requested) or one minute (if a full timeout is requested).